

Michiana Village Planning Commission Meeting

September 13, 2024, at 9:00 a.m. EST

Commission Chair Julie Bonello called the meeting to order at 9:00 a.m.

Present: Kathleen Hogan Morrison, Renee Okonek, Karen Szyp and Michael Botelho, came late.

Excused: Ron Rossetto, Maureen Shekleton

There were no residents in attendance.

FOR REVIEW, DISCUSSION and APPROVAL

1. Following up on items from last meeting, to identify the Planning Commission member terms:
 - Planning Commission terms are for 3 years and will be appointed by the Council President at the November Council Meeting. Karen Szyp is in her 3rd year and will need to be reappointed in November. Kathleen Hogan Morrison, Maureen Shekleton and Renee Okonek have 2 years, and terms expire in November of 2025. Ron Rossetto is completing his first year at the end of 2024.
 - Mike Botelho will add Karen Szyp on the November Council agenda to be reappointed on the Planning Commission.
2. Google Drive/Document Management.
 - Renee has volunteered to create a google drive/document to share with the group so all documents are in one spot to review.
3. Letter of Intent.
 - Julie stated after talking with Mark from LandPlan this Master Plan he felt is not an update and should be called a New Master Plan. A list of recipients was read by Anne. The group approved the list that the letter of intent will be going to.
 - The group went through the draft letter and made changes. Julie will update the letter of intent with changes the group approved. Anne will mail the letters out next week using the approved list.

4. Consultant RFP – The group approved the following consults to set-up interviews, either on September 24 or 25 for 1 hour with each of these consultants.
 - Abonmarche – Chrystal Welsh, AICP – 303 River Race Drive, Unit 206 Goshen, IN 46526 Cell: 574-621-0064, cwelsh@abonmarche.com
 - LandPlan – Mark Eidelman – P. O. Box 313, Okemos, MI 48805-0313 Cell: 517-881-6902, landplanning@comcast.net
 - Southwest Michigan Planning Commission – 376 W. Main St. Suite 130, Benton Harbor, MI 49022 – Cell: 269-925-1137 ext. 1525, hamiltonm@swmpc.org
 - Von Maur – Andrew Von Maur (formerly Andrews University) Cell: 269-277-7342, andrewvonmaur@gmail.com

Karen will reach out to Southwest Michigan and Kathleen will contact Abonmarche and Wightman with a date and time. Julie talked with Von Maur and set up September 25 at 10 am. Effective Meetings – Provided by LandPlan, Inc. as reviewed during the 8/16/24 meeting. Document lists responsibilities of PC members for effective meetings. Julie said that the Master Plan has a good foundation and the group will be leading the approach to the consultants.

5. Issues Tracker

The group agreed that MP had good policies and goals. The categories are good felt they didn't need to be redone.

ACTION ITEMS

Julie asked to provide 2005 Survey and Results to the Commission.

Meeting Adjourned at 11:00 AM EST

Next Meeting: TBA

Submitted by: Anne Heywood/Clerk