



SUNSET GARDEN CLUB

P.O. BOX 77, SUNSET, LA 70584

Vivian Olivier 337-371-0090
sunsetherblady@gmail.com

A CELEBRATION OF HERBS & GARDENS

Saturday, May 3, 2025 - 8 a.m to 3 p.m.

(Rain Date: Sunday, May 4)

The Sunset Garden Club is the proud sponsor of **The Sunset Herb and Garden Festival**. This year marks our 28th year and festival time is approaching fast! We would be proud and honored for you to join us in another successful celebration!

To promote our festival and vendors, we advertise & showcase our vendors on The Sunset Herb Festival's social media pages (Facebook & Instagram). We will be looking for your social media sites to like and follow. If you find us first, please do same.

We are accepting applications for Vendors now thru April 1.

VENDOR INFORMATION

VENDOR BOOTH FEES - refer to Vendor Plat for Booth Numbers.

1. BOOTHS 1 - 15 : 15' X 20' = \$150 each

BOOTHS 16 - 17B : 12' x 12' = \$125 each

BOOTHS 22 - 115 : 15' x 15' = \$125 each

**** 34-35 & 44A&B (back corners) = \$300**

BOOTHS 116 - 121 : 15' x 25' = \$200 each

2. FOOD VENDORS - TRUCKS & BOOTHS : \$200 per (dimensions required for Trucks)

Space and electrical access is limited in Food Court. Generators must be 'Quiet' oriented.

- **Returning Vendors: To ensure same Booth Space - Fees Due no later than DECEMBER 1.** No Booths Spaces will be held beyond this date.
- **Set-Up Time: Festival Grounds open for setup 8:00 a.m. on Friday.** Security will be provided Friday Night and Saturday Morning. Vehicles must be unloaded and moved to designated parking area prior to setting up booth.
- **All Vendors must be set up by 7 a.m. on Festival Day - NO Vehicles permitted on Festival Grounds (within Festival Gates) after 7 a.m.** Vehicles will be towed.
- **Free Access to Water available to all Vendors.** Vendors shall provide own means to transport water.



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VENDOR CHECK-IN & PACKET PICK-UP:

Vendors required to Check-In and pick up **Vendor Packets** at the Information Booth located near the front entrance.

VENDOR PACKETS TO INCLUDE:

- Booth Assignment
- Map of Festival Grounds
- Vendor Bracelets (necessary to enter / re-enter premises during festival - two (2) bracelets per booth). If additional bracelet needed, please advise. No one will be permitted into festival grounds without bracelet.
- Tax Form

Note: We **STRONGLY** encourage our vendors to set-up on Friday. We have volunteers available to help and Security over-night to protect the festival grounds. We wish all to have the most pleasant festival experience and early set-up ensures a more relaxing start to festival morning. Keep in mind that **gates open at 8:00 a.m.** and vehicles are not allowed on festival grounds past 7:00 a.m.

VENDOR DONATION - SILENT AUCTION

Our Silent Auction is always a great event at Herb Fest and we truly appreciate the donations made by our dear Vendors. Again this year, we kindly ask and will appreciate a donation for this event. Please limit the value of items donated to the \$30.00 - 50.00 price point.

Each Vendor who donates an item for Silent Auction shall be entered into drawing to win a \$100 Visa Gift Card (yes! we believe in giving back!).

- Please deliver item for Donation to the Information Booth when checking in and picking up packet.
- Please include: (1) Value of donated item, and (2) Business card or promo information.

Thank you in advance for your donation. Your support helps to make our Silent Auction a tremendous success each year!! And! Hope you win the gift card!!



SUNSET HERB FEST

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VENDOR APPLICATION & PAYMENT OPTIONS

TO SUBMIT APPLICATION:

1. Application may be printed, completed and submitted with check by mail.

Check shall be made payable to The Sunset Garden Club and mailed to address below:

SUNSET GARDEN CLUB

% Vivian Olivier

P. O. Box 77

Sunset, LA 70584

2. Application may be completed and emailed to:

SunsetHerbLady@gmail.com

Payment shall be made via **VENMO** to:

@Vivian-Olivier-HerbFest

(last 4 digits of phone 0090)



Please find Application attached. Should you have any questions or concerns, please advise. Looking forward to seeing you at the festival!!

With kindest regards,

Vivian Olivier

Vivian Olivier, Co-Founder & Treasurer
The Sunset Garden Club

contact: 337-371-0090
sunsetherblady@gmail.com
sunsetherbfestival.com



CELEBRATION OF HERBS & GARDENS

Saturday, May 3 - 8 a.m to 3 p.m.

Marie Street - Sunset, Louisiana

contact: Vivian Olivier
c 337-371-0090/ h 337-662-3542
sunsetherblady@gmail.com
sunsetherbfestival.com

VENDOR APPLICATION

COMPANY NAME: _____

CONTACT: _____ PHONE: _____

EMAIL: _____ FB? _____ INSTAGRAM? _____

STREET ADDRESS: _____

CITY _____ STATE _____ ZIP _____

LIST PRODUCTS TO BE SOLD: _____

Please Choose Booth:

BOOTHS 1 - 15 (15' X 20') \$150 per: _____ How Many? _____

BOOTHS 16- 17B (12' X 12') \$125 per: _____ How Many? _____

BOOTHS 22 - 115 (15' X 15') \$125 per: _____ How Many? _____

BOOTHS 34-35 or 44 A&B (back corners) \$300 _____

BOOTHS 116 - 121 (15' X 25') \$200 per: _____ How Many? _____

FOOD BOOTH (15X15): \$200 per _____ Truck or Tent? _____ Dimensions? _____

Must provide own heavy-duty extension cord compatible with electrical hookup.

- **Set-Up Time:** Festival Grounds open for setup **All Day Friday**. Security will be provided Friday Night and Saturday Morning. Vehicles must be unloaded and moved to designated parking area prior to setting up booth.
- **All Vendors must be set up by 7 a.m. on Festival Day - GATES OPEN AT 8.00 A.M.** NO Vehicles permitted on Festival Grounds (within Festival Gates) after 7 a.m.
- Vendors shall provide own tent. Tents shall not exceed allotted booth space, or will be charged for additional space.
- **All Booth Spaces Non-Refundable - No exceptions.** Booth Spaces will not be held beyond Dec 1.
- **The Sunset Garden Club reserves Sole Discretion in Restricting Quality and Duplication of Merchandise.**

NAME: _____

SIGNATURE: _____ DATE: _____



Sunset Herb Festival

Vendor Plat 2025

Rev 9.28.24

