



# SUNSET GARDEN CLUB

P.O. BOX 77, SUNSET, LA 70584

Vivian Olivier 337-371-0090  
sunsetherblady@gmail.com

## A CELEBRATION OF HERBS & GARDENS

Saturday, May 4, 2024 - 9 a.m to 4 p.m.

(Rain Date: Sunday, May 5)

The Sunset Garden Club is the proud sponsor of **The Sunset Herb and Garden Festival**. This year marks our 27th year and festival time is approaching fast! We would be proud and honored for you to join us in another successful celebration!

To promote our festival and vendors, we advertise & showcase our vendors on The Sunset Herb Festival's social media pages (Facebook & Instagram). We will be looking for your social media sites to like and follow. If you find us first, please do same.

**We are accepting applications for Vendors now thru April 1.**

### VENDOR INFORMATION

#### **VENDOR BOOTH FEES (all booths 15x15):**

- 1. ARTS & CRAFTS: \$100 per / \$125 with electricity (limited to 10 spaces - first come first serve)**
- 2. FOOD COURT - TRUCKS & BOOTHS (15X15): \$200 per**

- **Returning Vendors: To ensure same Booth Space - Fees due no later than January 3.**
- **Set-Up Time:** Festival Grounds open for **setup All Day Friday**. Security will be provided Friday Night and Saturday Morning. Vehicles must be unloaded and moved to designated parking area prior to setting up booth.
- **All Vendors must be set up by 7 a.m. on Festival Day - NO Vehicles permitted on Festival Grounds after 7 a.m.**
- Free Access to Water available to all Vendors. Vendors shall provide own means to transport water.
- **SINGLE BOOTH SPACES ARE 15X15**



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## **VENDOR CHECK-IN & PACKET PICK-UP:**

New this year! We are asking Vendors to Check-In and pick up **Vendor Packets** at the Information Booth located near the front entrance.

## **VENDOR PACKETS TO INCLUDE:**

- Booth Assignment
- Map of Festival Grounds
- Vendor Bracelets (necessary to enter / re-enter premises during festival)
- Tax Form

**Note:** We strongly encourage our vendors to set-up on Friday. We have volunteers available to help and Security over-night to protect the festival grounds. We wish all to have the most pleasant festival experience and early set-up ensures a more relaxing start to festival morning.

## **VENDOR DONATION - SILENT AUCTION**

Our Silent Auction is always a great event at Herb Fest and we truly appreciate the donations made by our dear Vendors. Again this year, we kindly ask and will appreciate a donation for this event.

**Each Vendor who donates an item for Silent Auction shall be entered into drawing to win a \$100 Visa Gift Card (yes! we believe in giving back!).**

- Please deliver item for Donation to the Information Booth when checking in and picking up packet.
- Please include: 1: Value of donated item, and  
2: Business card or promo information.

**Thank you in advance for your donation. Your support helps to make our Silent Auction a tremendous success each year!! And! Hope you win the gift card!!**



SUNSET HERB FEST

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## VENDOR APPLICATION & PAYMENT OPTIONS

TO SUBMIT APPLICATION:

1. Application may be printed, completed and submitted with check by mail.

Check shall be made payable to **The Sunset Garden Club** and mailed to address below:

**SUNSET GARDEN CLUB**

% Vivian Olivier

P. O. Box 77

Sunset, LA 70584

2. Application may be completed and emailed to:

**SunsetHerbLady@gmail.com**

Payment shall be made via **VENMO** to:

**@Vivian-Olivier-HerbFest**

(last 4 digits of phone 0090)



Please find Application attached. Should you have any questions or concerns, please advise. Looking forward to seeing you at the festival!!

With kindest regards,

Vivian Olivier, Co-Founder & Treasurer  
The Sunset Garden Club

**contact: 337-371-0090**  
sunsetherblady@gmail.com  
sunsetherbfestival.com



# CELEBRATION OF HERBS & GARDENS

Saturday, May 4 - 9 a.m to 4 p.m.

Marie Street - Sunset, Louisiana

contact: Vivian Olivier  
c 337-371-0090/ h 337-662-3542  
sunsetherblady@gmail.com  
sunsetherbfestival.com

## VENDOR APPLICATION

COMPANY NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FB? \_\_\_\_\_ INSTAGRAM? \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

LIST PRODUCTS TO BE SOLD: \_\_\_\_\_

\_\_\_\_\_

### Please Choose Booth:

ARTS & CRAFTS BOOTH (15x15) **\$100 per:** \_\_\_\_\_ How Many? \_\_\_\_\_

ARTS & CRAFTS BOOTH w ELECTRICITY (15x15) **\$125 per:** \_\_\_\_\_ How Many? \_\_\_\_\_

FOOD BOOTH (15X15): **\$200 per** \_\_\_\_\_ Truck or Tent? \_\_\_\_\_ How Many? \_\_\_\_\_

- 10 Booths available w Electricity. Electrical Outlets require **HEAVY DUTY CORD**. First Come First Serve.
- **Set-Up Time:** Festival Grounds open for setup **All Day Friday**. Security will be provided Friday Night and Saturday Morning. Vehicles must be unloaded and moved to designated parking area prior to setting up booth.
- **All Vendors must be set up by 7 a.m. on Festival Day** - NO Vehicles permitted on Festival Grounds after 7 a.m.
- Vendors shall provide own tent. Tents shall not exceed allotted booth space, or will be charged for additional space. 10x20=2 spaces 20x20=3 spaces
- **All Booth Spaces Non-Refundable**
- **The Sunset Garden Club reserves Sole Discretion in Restricting Quality and Duplication of Merchandise.**

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_