

International Green Knights Military Motorcycle ClubTM (GKMMCTM)

Constitution & By-Laws

NUMBER 99.10

5 MARCH 2018

SUBJECT: GKMMC International Constitution & By-Laws

- 1. <u>PURPOSE</u>: Replacement for the Green Knights International By-Laws dated 1 Apr 2012 in accordance with the authority in DoDI 5055.4, service branch specific Instructions/Regulations, State/Local Laws, UCMJ, and the Military Code of Conduct. Further guidance will be defined with additional policy letters, memo for records, and policy directives.
 - a. Update policy, responsibilities, and procedures for administering the International Green Knights By-Laws and ensuring their compliance.
 - b. Establish policy and define pertinent information pertaining to all members of the club.
- 2. <u>APPLICABILITY</u>: This By-Laws and Constitution applies to:
 - a. All Members within the Green Knights MMC organization to include Honorary Members and those applying to join this organization.
- 3. <u>DEFINITIONS</u>: See Glossary
- 4. <u>MISSION STATEMENT/WHO WE ARE</u>: The Green Knights Military Motorcycle Club represents the code by which the knights of old lived by and the dedication to service, traditions, and core values of our armed forces. The Green Knight MMC colors represent all branches of the armed forces.

Everyday our members have to leave their families and friends to ensure the freedoms most take for granted are protected. We serve and dedicate our lives not only to the preservation of Democracy, but to protect our country from foreign and domestic threats. It's also to aid the repressed and the opportunity to lend humanitarian support to those affected by major catastrophes. Like the knights of old we know the value of compassion and the plight of righteousness. Green Knight MMC members are the men and women who throughout the history of our country have laid their lives on the line with others giving the ultimate sacrifice so you can continue to enjoy the freedoms you have. The question was asked by President

John F. Kennedy, "ask not what your country can do for you — ask what you can do for your country". Green Knight MMC members have asked what we can do for our country and came to her call.

As members of the military we share many common interests with one being the enjoyment of motorcycling. Our mission: to establish and maintain a spirit of comradeship and esprit de corps that will enhance the prestige of all motorcycle riders, encourage on-going rider education and skills development, and reduce the potential of motorcycle mishaps. As Green Knights we set an example for all personnel according to the standards, traditions, and customs of the Armed Forces. To operate and conduct ourselves in a manner that provides equal opportunity and treatment for all motorcyclists. We mentor those who need it and provide a safe enjoyable atmosphere. We will fight for biker rights and represent the motorcycle community on the installation.

Unlike clubs that say they are neutral and do not interfere with the business or running of other clubs, and clearly do not, we stand by our word. We are neutral and will not ever interfere with another club or their business. We would not want to dishonor ourselves in that manner. We will aid new clubs and support clubs with causes that coincide with our beliefs. In all that we do we are still military and need to abide by orders given by our leadership.

We are not a Veteran Motorcycle Club; we are a Military Motorcycle Club (MMCTM) consisting of active duty, guard, reserve, retirees, DoD civilians and our families. Each chapter is sponsored by a military installation. That is our claimed territory. We do not invade other clubs territories or force other clubs out. Our desire is just to be able to enjoy our rides when we are home. Whether wearing a uniform or our colors we are representatives of our installation and the armed forces. The Green Knights MMC does not exclude any member for their race, color, religion, sex, International origin, age, or handicap. We do not use our military ranks within the club nor do we want to.

We have earned our right to exist as a motorcycle club not just by the number of chapters we have or the number of allied forces also with Green Knight MMC Chapters. It's not even the fact we have been in existence since 1999. We earn the right by our service. We earned it for those we have helped. We earned it for those lives we have saved. We earned it for bringing home those who were in danger. We earned it for standing up for those who could not. We earned it for our sacrifices. We earned it for the sacrifices our families have endured. We have earned it for those who gave the ultimate sacrifice. We have earned it.

All Green Knight MMC members are expected to hold the following Code of Conduct to the highest regard:

Charity, Honor, Truth, Respect, Support, Loyalty, and Commitment

- 5. <u>INFORMATION REQUIREMENTS</u>: This document will be reviewed every 8 years by the International Officers with a concurrence of the top three officers. Changes required will be updated unless a changes equal to more than 30% of the document. At that point the document will be rewritten and distributed to all chapters. Changes or amendments that can wait until the International Officers Conference should be held for a vote. If not, other means will be used to vote and inform the masses of the change.
- 6. <u>EFFECTIVE DATE</u>: This International Green Knights MMC Constitution & By-Laws will be mandated immediately after dispersal to the chapters.

Date: _	03/08/2018	//Signed//	Adam F. Buehler, President Green Knights MMC International
Date:	03/06/2018	//Signed//	
			Craig Colton, Vice-President Green Knights MMC International
Date:	03/08/2018	//Signed//	David W. Behr Jr, Sergeant-at-Arms Green Knights MMC International

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ENCLOSURE 1

REFERENCES, ABBREVIATIONS, & SERVICES

1.1. <u>REFERENCES</u>:

DoD Instruction 6055.4 "DoD Traffic Safety Program

AFI 91-207 "Air Force Traffic Safety Program"

AR 385-10 "The Army Safety Program"

OPNAVINST 5100.12H "Navy Traffic Safety Program"

MCO 5100.19F "Marine Corps Traffic Safety Program"

CG 5100.xxx "Coast Guard Motor Vehicle Safety Plan"

GKMMC DOCUMENT CODEX

DIVISION	SERIES	CATEGORY
99	10	GKMMC INTERNATIONAL
99	20	EXTERNAL AFFAIRS
99	30	SGT AT ARMS
99	40	SAFETY
99	50	OPERATIONS

GKMMC FORMS CODEX

DIVISION	SERIES	CATEGORY
09	001	REQUEST FOR TRADEMARK USE
09	002	TRADEMARK LICENSE AGREEMENT
09	003	ARTWORK RELEASE FORM
09	004	REQUEST TO KEEP COLORS
09	100	MEMBERSHIP APPLICATION

1.2 <u>ABREVIATIONS/HYPERLINKS</u>:

AMA - American Motorcyclist Association

CAC - Common Access Card

CGIS - <u>USCG Investigative Service</u>

CID - US Army Criminal Investigation Command

CoC - Coalition of Club

CONUS - Contiguous United States also referred as Continental United States

DCIS - <u>United Defense Criminal Investigative Service</u> (Inspector General)

GKMMC - Green Knights Military Motorcycle Club

HC - Chaplain

KRT - Knight of the Round Table

LE - Law Enforcement

MMC - Military Motorcycle Club

MSF - Motorcycle Safety Foundation

MC - Motorcycle Club

NCIS - Navy Criminal Investigative Service

OCONUS - Outside Contiguous United States

OSI - Air Force Office of Special Investigations

PO - Private Organization

RC - Riding Club

SE - Safety

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TIN - Tax Identification Number
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VP - Vice-President

1.3 <u>SERVICES</u>:

UNITED STATES

DoD - Department of Defense

USARMY - <u>US Army</u>

Marines - <u>US Marines</u>

Navy - <u>United States Navy</u>

USAF - <u>United States Air Force</u>

USCG - <u>US Coast Guard</u>

GREAT BRITIAN

RAF - Royal Air Force AF - RAF

IRELAND

IDF - Irish Defense Forces

CANADA

Army - Canadian Army

GERMANY

Military Forces

BELGIUM

Military Forces

CROATIA

Military Forces

ITALY

Military Forces

FRANCE

Military Forces

ENCLOSURE 2

NAME, LOGO(S), TRADEMARKS, COLORS, & AUTHORITY

- 2.1. <u>NAME</u>: The name of this organization shall be the Green Knights Military Motorcycle Club, International and hereafter referred to as the International GKMMC, GKMMC, or Green Knights MMC. The International organization adheres and enforces all rules and guidelines outlined in this document, Department of Defense Instructions, state laws and associated by-laws and all applicable directives and policies.
- 2.2. <u>LOGO(s)</u>: The Green Knights MMC organization controls several logos for use by the clubs Chapters and members.
 - 2.2.1.. The Official Green Knights MMC Crest is as follows:



- Horse represents the horsepower of our rides.
- Knight represents the old code. How our members should act
- Lightning bolt represents the militaries striking power.
- Stars represented the original 13 colonies.
- Knights Shield represents defense of our country.
- 2.2.2. Green Knights MMC Safety Program, I Serve...I Ride



- Safety Program to bring awareness to riders
- Mentorship
- Indicator to other clubs we are military

2.2.3. Military Motorcycle Club (MMCTM)



Only authorized for GKMMC members to wear

2.2.4. GKMMC International Crest/Colors



- The Official Crest representing Green Knights MMC International.
- Only GKMMC International Officers are authorized to use or wear.

- 2.3. <u>TRADEMARKS</u>: In the desire for the club to continue to grow the club has acquired several trademarks in order to protect the club and its members. All trademarks are in the name of Adam F. Buehler and will be maintained and monitored to ensure they will always be available to only Green Knights MMC. Trademarks will be maintained by the reapplication process set by the US Trademark Office www.uspto.gov
 - 2.3.2. Military Motorcycle Club (MMC)
 - 2.3.3. Green Knights Military Motorcycle Club
 - 2.3.4. I Serve...I Ride
- 2.4. <u>AUTHORIZATIONS</u>: The International Green Knights MMC organization grants exclusive rights to its Chapters to use the logos and trademarks listed in Section 3 above. All use of trademarked items must be approved in writing via the International Vice-President.. All Colors must be approved by Green Knights MMC International Vice-President and Sgt at Arms before production. All colors must use the club horse and knight logo to show unity of the colors. All previous colors will be grandfathered until they can be phased out. Any chapter or individual wishing to use the trademarked names or logos will fill out a logo request form (GKMMC Form 09001).. Green Knights MMC International shall reserve the right to refuse or revoke use of the logos or trademarks as they deem necessary in order to protect the club.

- 2.4.1. No member has authority to grant permission to outside sources to use the logos and trademarks without GKMMC International approval. Local chapters can be granted permission to use the Logo and GKMMC name on patches, shirts, hats, pins, stickers and coins with approval from the International Vice-President via Trademark Request Form. Additional items need to be cleared with International first.
- 2.4.2. Use of the trademarks and logos for personal gain or to aid in business ventures not authorized by GKMMC International. Any item chapters contract to have made and sold for its members (i.e. shirts, coins, and patches) must ensure the contract agency is informed the logos and names are trademarked. Abuse or misuse by outside sources will be dealt with by legal representation.
- 2.4.3. GKMMC International retains all rights to the use of Green Knights MMC International or any variation of the name. GKMMC International reserves the right to grant permission to use or refuse use of the GKMMC logos or names.
- 2.4.4. Any member within the GKMMC organization using the names and logos without GKMMC International approval will result in removal, suspension, or levied fines on the offending member.
- 2.4.5. Violating members will be investigated by the International Sgt at Arms and may be assessed fines for trademark violations and unapproved use:
 - 2.4.5.1. First violation not to exceed one hundred dollars, U.S. (\$100.00)
 - 2.4.5.2. Second violation not exceed two hundred fifty dollars, U.S. (\$250.00)
 - 2.4.5.3. Third violation Legal involvement will be used. Damage to the clubs name or logo will be assessed for higher monetary reimbursement.
 - 2.4.5.4. Any unauthorized items created without GKMMC International approval will be turned over to International. A petition may be filed with the GKMMC International VP to keep the items.
- 2.4.5. Green Knights MMC Chapter official authorization for use. Trademarks listed within this document are hereby granted permission to use for chapters in the GKMMC organization. Any item designed must be approved by the GKMMC International Vice-President.

ENCLOSURE 3

GOALS & OBJECTIVES (GENERAL)

3.1. GOALS:

- 3.1.1. Safety is and will always be our number one goal. All members will do their best to protect one another and mentor new riders. Protection factor should always be considered when GKMMC members purchase motorcycle gear. Members should look for impact resistant materials like leather, textiles, and body armor. When purchasing gear GKMMC highly encourages incorporating bright colors and reflective material.
- 3.1.2. All GKMMC members should seek to improve morale, promote rider awareness, and skills improvement. Each chapter should try to enhance the base and local community relationship through community service efforts and events by unifying and combining the unique and individual talents of the GKMMC members.
- 3.1.3. Chapter members are encouraged to actively participate and to support the objectives of the GKMMC by setting a positive example. Members are also to promote the safety and welfare of all members.
- 3.1.4. Each local chapter will be responsible to police their own chapters and deal with individuals within the guise of the GKMMC regulations, instructions, policy letters and documents. GKMMC International will publish governing documents, policy letters, and memo for record for all members to abide by.

3.2. OBJECTIVES: (Expected of all GKMMC Chapters)

- 3.2.1. Provide each member with the collective knowledge, experience, and influence of the GKMMC positively affecting motorcycling on and off the installation.
- 3.2.2. Improve rider skills through mentorship for new riders and continuing education for all riders.
- 3.2.3. Establish an effective means of communication with all members to exchange ideas and keep attuned to changes in attitudes and behaviors of installation riders.
- 3.2.4. Promote the positive status of motorcycle riders of all services in international countries with Green Knight MMC affiliated chapters.
- 3.2.5. Promote and support safety recognition programs.
- 3.2.6. Introduce new riders to the GKMMC and familiarize them with the goals and objectives of the GKMMC.
- 3.2.7. Promote social gatherings upon the base as well as with local community leaders.

- 3.2.8. Plan for and promote the use of designated driver and other effective DWI prevention programs with all GKMMC sponsored, organized, or attended events where alcoholic beverages will be consumed.
- 3.2.9. Provide a forum wherein any policy, program, or problem of interest to the members in general, and wing leadership in particular, may be discussed freely.
- 3.2.10. Assist in maintaining a high state of group morale and esprit de corps, while encouraging the highest standards of safety, bearing, and behavior.
- 3.2.11. Improve the morale and welfare of the GKMMC members and their family members.
- 3.2.12. Invite guest speakers to talk about topics of interest to the members, with emphasis on safety, rider skills, and community/family enhancement.
- 3.2.13. Record and track club colors. See section on colors.

ENCLOSURE 4

OFFICERS, QUALIFICATIONS, DUTIES, & MEMBERSHIP CLASSES

4.1. <u>GKMMC INTERNATIONAL OFFICERS</u>: The position of the following GKMMC International officers must be held by Green Knight MMC members who have displayed and promoted the Green Knights MMC in a positive light. International members in the positions of President, VicePresident, and Sgt at Arms may not hold any position in any other GKMMC chapter or a top three in any other motorcycle style club. All other GKMMC International Officers may hold positions in other chapters except for the top three positions.

The following positions are what comprise the GKMMC International Officers positions. Additional positions can be created as the club requires.

4.1.1. President 4.1.6. Members Advocate

4.1.2. Vice-President 4.1.7. Historian/National Editor

4.1.3. Sergeant-At-Arms 4.1.8. Club Chaplain

4.1.4. Secretary 4.1.9. Trustee

4.1.5. Safety Director

Note: The GKMMC Chain of Command can be found on page 35.

- 4.2. <u>QUALIFICATION OF INTERNATIONAL OFFICERS</u>: International membership in the GKMMC shall be strictly voluntary and without regard to race, color, religion, sex, age, or handicap. They do have to be either currently performing service (to include Guard, Reserve, or DoD employee) or retired from the military. International Officers will be elected with the following process:
 - 4.2.1. The International President may elect to advertise positions that do not have a major impact on the organization. This would exclude the following positions: President, Vice-President, Sgt at Arms and Trustee. For positions to be advertised, it may be thru an email mass notification via chapter officers. They will also use other means of communication available (i.e. Facebook, radio show, word of mouth). Average advertising time will be around two weeks.
 - 4.2.2. Members wishing to apply for position must put together a resume and submit to GKMMC International thru their chapters top three (President, Vice-President, Sgt at Arms).
 - 4.2.3. GKMMC International will review all resumes and schedule phone/video interviews (if required) to allow the applying member(s) the chance to speak to International and answer questions International may have.
 - 4.2.4. GKMMC International Officers will vote on the resumes for Secretary and Members Advocate. A majority vote will decide the elected member. International will use all means to inform the clubs of the decision.

- 4.2.5. The other listed positions within International are considered "hire and fire" positions. The International President and Vice-President may hire and terminate any of those International position and should obtain the concurrence of the Trustees.
- 4.2.6. The position of GKMMC International President is the only position not to be elected by majority vote. The responsibility of electing a new President will be via Trustees. A unanimous vote must be obtained to elect a new President. The club as a Private Organization needs to be treated as a corporation. The position of GKMMC International President needs to be groomed by the present president. See the GKMMC International President section on rolls and duties.
- 4.2.6.1.The current means of succession for GKMMC International President is as follows:
- 4.2.6.1.1. Current President will announce a successor. Successor should be one of the two other top three members. If neither officer warrants nomination. The Outgoing President will look at the remaining International Officers. If none meet the criteria or apply, then Zone Officers will be looked followed by Chapter Officers.
- 4.2.6.1.2. The Trustees will interview all members and make a unanimous vote.
- 4.2.6.1.3. The positions of Vice-President and Sgt at Arms will be filled by the following means:
- 4.2.6.1.3.1.The positions will be advertised to International Members. International members may selfnominate. If no one applies the same rule apply as for the President
- 4.2.6.1.3.2.Once the resumes are provided, each member will be given a chance to speak and undergo interviews by International Members. Members will not hear what each provides but can call for a debate (if required).
- 4.2.6.1.3.3.International members will vote on the positions. Each member gets one vote, applying members must abstain from voting.
- 4.2.6.1.3.4. The International Trustees will interview the nominated individual and either accept or reject for a new nomination.
 - 4.2.7. All GKMC International Officers will remain in their positions while in good standing. See items listed in section outlining reasons for dismissal. Positions will not be granted to any member with direct connections to illegal organizations. Active members must have and maintain a motorcycle endorsement on their license. All active duty military members and civilian employees (as required by DoD and service instructions) if required will have a Motorcycle Safety Foundation (MSF) Basic RiderCourseSM or Experienced RiderCourseSM completion card. All members must be aware that they are jointly and severely liable for the obligations of the GKMMC.
- 4.3. <u>DUTIES OF INTERNATIONAL OFFICERS</u>: The following positions are established to act as the POC's for their assigned duties. For Chapter Officers and members, their duties can be found in the GKMMC International Club Duties and Roles document.

- 4.3.1. International Officers are charged with the responsibility to oversee all affairs, property, and events involving Green Knights International (i.e. Knight of the Round Table, Officers Meeting).
- 4.3.2. Review any contracts or merchandise designs using GKMMC logos or names.
- 4.3.3. Empowered to accept or reject applications for new chapters. Advise and mentor new chapters with advice and support were applicable.
- 4.3.4. Granted authority to purchase contracts or hire assistance when needed to aid the club (i.e. lawyer service to help with trademarks, server host).
- 4.3.5. All International Officers and Zone Officers are granted immediate authority/powers if witnessing any unauthorized acts. Chapters and or members who do not follow, abide by or lose their path may have one or more of the Articles in the "Articles of Empowerment" used on them. Refer to the guide for farther details.
- 4.3.1. <u>PRESIDENT</u>: Subject to the authority of the International Board, the International President will be the Executive Administrator over GKMMC. The individual in this position will:
 - 4.3.1.1. Fulfill all the duties set forth by the Constitution and By-Laws of Green Knights MMC International.
 - 4.3.1.2. Maintain the Green Knights MMC bank account, submit yearly before the annual due date, on a Form 990N epost card, and provide the International Officers a running figure on bank account funds.
 - 4.3.1.3. Represent the Club as a figure head. Aid members when possible and provide advice to chapters.
 - 4.3.1.4. Promote the club and assist individuals wishing to start chapters. Send welcome message to all new chapters and assign chapter number.
 - 4.3.1.5. Provide information to individuals seeking knowledge on the Green Knights MMC.
 - 4.3.1.6. Assign taskings as they arise and provide oversight of GKMMC International initiatives.
 - 4.3.1.7. Maintain the Green Knights Trademarks, Logos, and Designs.
 - 4.3.1.8. Send out quarterly information to chapters Top Three (President, VP, and Sgt at Arms) on file.
 - 4.3.1.9. Maintain a current record of all top three for active GKMMC Chapters.
 - 4.3.1.10. When required coordinate all Chapter votes. Establish a suitable time frame and publish results.
 - 4.3.1.11. Manage/Coordinate yearly on the GKMMC International Constitution and ByLaws.
 - 4.3.1.12. Guide and strengthen newly elected officers and initiate them to the duties levied upon them by their duly appointed positions.
 - 4.3.1.13. Act as GKMMC spokesperson.

- 4.3.1.14. Appoint International Officers to the following positions:
 - 4.3.1.14.1. Guardian Editor
 - 4.3.1.14.2. Chaplain
 - 4.3.1.14.3. Historian
 - 4.3.1.14.4. Safety Director
 - 4.3.1.14.5. All other Positions
- 4.3.1.15. Groom a successor to one day take over the GKMMC International. GKMMC International is still a Private Organization. The guarantee of a successor who will continue with the goals and direction established is paramount. Vice-President position is the logical step. If no successor is given, the Vice-President will step in as President until a new President is chosen.

4.3.2. <u>VICE-PRESIDENT</u>: The individual in this position will:

- 4.3.2.1. Perform all of the duties of the President in their absence.
- 4.3.2.2. Carry out any taskings assigned by the International President.
- 4.3.2.3. Oversee and approve all chapters colors. Coordinate with the Sgt at Arms at a minimum to ensure they do not infringe on other trademarks or clubs designs.
- 4.3.2.4. Promote the club and act as ambassador to other clubs and Service leadership.
- 4.3.2.5. Promote the club and provide information when requested.
- 4.3.2.6. Assist establishing new chapters.
- 4.3.2.7. Maintain and run the clubs Facebook page.
- 4.3.2.8. Approve minutes from GKMMC International Officers meetings.
- 4.3.2.9. Becomes Chief Justice in issues, disputes, and accusations within the club.
- 4.3.3. <u>SERGEANT-AT-ARMS</u>: This position is equivalent to the United States Air Force First Sergeant position. The individual in this position will:
- 4.3.3.1. Enforce all the rules within the constitution and by-laws and ensure club members arrive on time to club events and meetings.
- 4.3.3.2. Empowered to question a rider's actions that may be unbecoming.
- 4.3.3.3. Settles disputes between Chapters and other organizations.
- 4.3.3.4. Investigates violations of International Members.
- 4.3.3.5. Acts as the OPR for:
 - 4.3.3.5.1. Wearing of Colors
 - 4.3.3.5.2. Warnings that may endanger GKMMC members
 - 4.3.3.5.3. Acts as OPR on organizations deemed off limits by military leadership

- 4.3.3.6. Reviews GKMMC media sources and makes recommendations.
- 4.3.3.7. Track members who are deemed as unfit to be a Green Knight or have been asked to leave a chapter. Upon request, any chapter representative may ask to see the info.
- 4.3.3.8. Help establish new chapters.
- 4.3.4. TRUSTEE: Trustees are charged with the function of the club. They are a council of trusted individuals who will guide the Top Three and ensure the club maintains its integrity, goals and remains on the path it was established for. At the chapter level, Trustees must be submitted in writing to the International Trustees for questioning and approval. This is a role not to be handed out but earned.
- 4.3.4.1. International Trustees will be divided into two groups: Members and Family
- 4.3.4.1.1. Members: This is the working side of the Trustees. The Members Trustees keep the function of the club as the primary goal. They will ensure the club remains on the originally designed path. There will be a max of four positions available to fil. Members may only have their name submitted by the International President or Vice-President and must meet the following:
- 4.3.4.1.1.1. Original members will have special consideration
- 4.3.4.1.1.2. Must be stepping down (in good standing) from an International position. At the chapter level they must be a top Three Officer.
- 4.3.4.1.1.3. Member in good standing for a min of ten years
- 4.3.4.1.1.4. Must pass Trustee examination
- 4.3.4.1.1.5. Require two Knights willing to put their colors out for them.
- 4.3.4.1.2. Founding Family: this side of the Trustees will also keep the function of the club in mind but will focus more on the business side of the club. They will ensure bills are paid, renew trademarks, assist chapters with colors and do they can to generate revenue for the club in order to keep it free to its members. A max of four positions for the founding/owning family.
- 4.3.4.1.3. Family members may apply for a trustee position and must still be voted in. A min of one family member must serve as a Trustee to ensure the business side remains functional (i.e. maintain the trademarks, obtain new ones and ensure the Trade Marks are not abused),
- 4.3.4.2. Out of the 8 possible positions allotted only 6 slots will be available at any time. This will allow for a mix of members and family. There must be a min of two Trustees (one from each side) for the system to work.
- 4.3.4.3. When voting all Trustees must be in agreement. There will be no majority rules.
- 4.3.4.4. Removal will be the same as an International Office. They will remain in the position until they resign, removed or fail to do they appointed job.

- 4.3.4.5. Chapters who collect funds are to set up three trustees from the mob. Their role is to ensure the books are balanced quarterly and report findings and balances to the Chapter. If issues are found, they will report findings to the Mob and if required inform the International Trustees.
- 4.3.4.6. PALADIN: This is an elite organization ran by the Trustees. The paladins are protectors of the International officers, members of the club and used by the Trustees to ensure the club is running as it was designed.
- 4.3.4.6.1. Only an International Top Three Officer may submit a name to the Trustees for rank of Paladin.
- 4.3.4.6.1.1. After a name is submitted, the International Trustees will investigate, interview and vote.
- 4.3.4.6.1.1.1. If approved, they will be granted status of Paladin and provided an identification patch. To be worn on the right shoulder.
- 4.3.4.6.1.1.2. If denied, the member may not resubmit or question the decision. The Trustees should provide the member on why they were denied.
- 4.3.4.6.2. Paladins are those who meet the following criteria:
- 4.3.4.6.2.1. Member within the club for a min of 6 years
- 4.3.4.6.2.2. Knows the By-Laws, follows them, enforces our Code and is seen as a member who embraces the club and is the ideal representation of its core values.
- 4.3.4.6.2.3. Has proven themselves worthy of the title
- 4.3.4.6.3. Reports to the Trustees and International Top Three 4.3.4.6.4.

Works with the International Sgt at Arms on investigations.

- 4.3.4.6.5. Provides protection, advice and guidance to all members.
- 4.3.4.6.6. Will be identified by a special patch. Presented by the Trustees and International Top Three. In person will be the desired method, if possible.
- 4.3.4.6.7. Not considered International Officers or members. They remain at the chapter level but with a specific calling or mission to guide them.
- 4.3.4.6.8. Paladins will be ran, managed, and deployed by the Captain of the Guard (CG). The CG will develop a Constitution of the Paladins and have it approved by the Trustees and International Top Three.
- 4.3.5. SECRETARY: The individual in this position will:
- 4.3.5.1. Maintain the Top Four recall roster.
- 4.3.5.2. Maintain a working relationship with chapter secretaries.
- 4.3.5.3. Provide information from the shared file with members as required.
- 4.3.5.4. Maintain track of International votes. Provide the outcome to all International Officers

- 4.3.5.5. Work with the Trustees to ensure they are properly informed of International business.
- 4.3.5.6. Take Attendance at International meetings to include the International Officers Conference (when able to attend). Will do a roll call of officers.
- 4.3.5.6.1. Present
- 4.3.5.6.2. Excused (will be informed by the International Sgt at Arms)
- 4.3.5.6.3. Absent
- 4.3.6. <u>SAFETY DIRECTOR</u>: The individual in this position will: Acts as clubs POC for all safety related issues.
 - 4.3.4.2. Ensures all chapters are kept current on regulations and published updates. After review, publish synopsis on changes and how they affect members.
 - 4.3.4.4. Informs the chapters to casualty statistics. Compiles date survey on injured riders. Posts past year's reports and findings.
 - 4.3.4.5. Fights for Green Knights rights in Branch Safety Offices.
 - 4.3.4.6. Sends out/coordinates on safety issues. Develops and maintains a safety packet for chapters to use in their mentorship program.
 - 4.3.4.7. Provides incite/advise on safety issues.
 - 4.3.4.8. Provides any safety alerts/recalls or information that may affect the GKMMC.
 - 4.3.4.9. Manages the "I Serve…I Ride" campaign. Designs the riding seasons Ride to work days, mentorship rides, and produce a promotional campaign to look for riders.
 - 4.3.4.10. Designs safety event and mentorship criteria for the chapters to use. Coordinates to ensure new and updated techniques are incorporated into skills challenges.

4.3.7. WEBMASTER: The individual in this position will:

- 4.3.5.1. Webmaster duties maintain, run, and design the GKMMC International web site.
- 4.3.5.2. Assist GKMMC VP with maintenance of GKMMC International Facebook page.
- 4.3.5.3. Publish all new regulation or guidance pertaining to the members.
- 4.3.5.4. Maintain club managed/owned web sites or pages. To include the KRT and IOC
- 4.3.8. MEMBER ADVOCATE: The individual in this position will:
 - 4.3.6.1. Act as the voice for the basic member to International.
 - 4.3.6.2. Role of club councilor. Provide advice or information to members.
 - 4.3.6.3. Speak on behalf of member concerns.
 - 4.3.6.4. Neutral member. Will listen to members concerns, address any issues, and if needed, bring to the attention to the International Officers on the members behalf.

4.3.9. <u>INTERNATIONAL HISTORIAN / EDITOR</u>: The individual in this position will:

- 4.3.7.1. Editor and chief of the GKMMC quarterly newsletter "The Guardian".
- 4.3.7.2. Requests ads, obtains, articles from club members. Proofs, edits, and designs articles.
- 4.3.7.3. Hire members within the chapters to be editorial staff.
- 4.3.7.4. Maintains documentation of Green Knights history.
- 4.3.7.5. Responsible for collecting, categorizing, and preserving all material related to the club.
- 4.3.7.6. Preserve and protect original artifacts to the best of their ability.
- 4.3.7.7. Make copies of all original information, pictures, and articles to be kept in a separate location in the event the originals are lost.

4.3.10. CLUB CHAPLAIN: The individual in this position will:



- 4.3.8.1. Official chaplain of the Green Knights MMC.
- 4.3.8.2. Monitor and coordinate chaplain corps for the Green Knights MMC.
- 4.3.8.3. Maintain a roster of chaplains within the club.
 - 4.3.8.4. Provide advice to club members.
 - 4.3.8.5. Offer prayers and blessings for the chapters.
- 4.3.11. OFFICIAL MASCOT: The GKMMC organization currently has no mascot assigned.
- 4.3.12. GREEN KNIGHTS MMC ZONE OFFICERS: As the club expands into new regions or zones GKMMC International has authorized the creation of a Continent chapter known as Zone Chapter. Example; a Zone will be defined as any continental landmass such as Europe, North America, Asia, Australia etc. This chapter will follow the same guidelines as International but will only be responsible for the chapters within the zone. Only the top three officers will be recognized as the Zone Officers and will follow the same guidelines as International Officers outlined in this document. Formation of a new Zone or if the President position is vacant, International will assign an interim President. All other positions except for VP and Sgt at Arms are appointed by the Zone President and will be assigned as Chapter X Officers.

4.3.10.1 RESPONSIBILITIES:

- 4.3.10.1.1 Organize and help establish chapters (must have min of 5 members) in their region.
- 4.3.10.1.2. Ensure top four roster information for the chapters they are ward of are current and updated with International.
- 4.3.10.1.3. Assigned as Ward of Chapter X in their Zone, foster new chapters and provide information to Chapter X members.

- 4.3.10.1.4. Provide advice, support, and information to chapters.
- 4.3.10.1.5. Maintain contact with chapter members via media sources (email, phone, Facebook, etc).
- 4.3.10.1.6. Welcome new members when able.
- 4.3.10.1.7. Advise on colors and local clubs.
- 4.3.10.1.8. Coordinate Green Knight MMC runs and events. When possible, ensure no two chapters are putting on events at the same time.
- 4.3.10.1.9. Insure all chapters are updated with current information, alerts, and events Oversee Green Knight Gatherings.
- 4.3.10.1.10. Manage media sources.
- 4.3.10.1.11. Act as a direct voice for the chapters in that region to International.
- 4.3.10.1.12. Establish a set of by-laws and submit names of top three officers to international.
- 4.3.10.1.13. Track colors and enforce club colors policy. This includes Wanderer Colors and membership.

4.3.10.2. FORMATION:

- 4.3.10.2.1. Zone Chapters can be formed when a Zone has 5 or more fully functional chapters established in the region.
- 4.3.10.2.2. Petition must be filed by a Chapter President located within the region.
- 4.3.10.2.3. International GKMMC will advertise for nominations for President of the Zone Council. The President position is the only position GKMMC International will handle for election.
- 4.3.10.2.4. Members can self-nominate. Interested parties must have their Chapter President submit the name or names. Only a Chapter President may self-nominate.
- 4.3.10.2.5. The Zone President must be permanently located in the region. This is to have continuity to the area. All Officers must maintain residency within the zone of the chapter. The Zone chapters will vote on a term for Officer Positions or make them as mirror the terms of the International Counterparts.
- 4.3.10.2.6. Applicants must submit resume. Same details as if applying for an International position.
- 4.3.10.2.7. Names of applicants and resumes will be sent to the chapter leads in that region.
- 4.3.10.2.8. Chapters will be given two weeks to submit their vote. Vote must be submitted by the Chapter President. If the President is not available, in order of succession the vote can be submitted.
- 4.3.10.2.9. Zone Officers will have the same voting rights as International.

- 4.3.10.2.10. A Chapter President can petition International for more time if needed. Some chapters may want to sit down at their monthly meeting or call for an emergency meeting to decide on their vote.
- 4.3.10.2.11. International will release the name of the elected officer. If a Chapter desires, a Chapter President can petition to see the voting results.

4.3.10.3. LOCATIONS:

4.3.10.3.1. EUROPE

4.3.10.3.1.1. EUROPEAN COUNCIL

4.3.10.3.2. AMERICAS

4.4. MEMBERSHIP CLASSES AND STRUCTURE:

4.4.1. KNIGHT: ACTIVE MEMBER DUTIES AND LAWS

- 4.4.1.1. GKMMC Full Members can only be one of the following:
 - 4.4.1.1.1. Active Duty Member
 - 4.4.1.1.2. Guard
 - 4.4.1.1.3. Reserve
 - 4.4.1.1.4. DoD Employee
 - 4.4.1.1.5. Retired
 - 4.4.1.1.5.1. Active
 - 4.4.1.1.5.2. Guard
 - 4.4.1.1.5.3. Reserve
 - 4.4.1.1.5.4. Medical
 - 4.4.1.1.5.5. Military/DoD Employee/Military Contractor
 - 4.4.1.1.6. Family Members
 - 4.4.1.1.6.1 Spouses Must continue to possess an active Military/DoD issued ID card or military ID. If divorced from sponsor and no longer has installation access the member will lose their status as a member.
 - 4.4.1.1.6.2 Children Are granted membership until the age of 21. At this point they will lose their status and be removed as a club

member or become a full member via the by-laws requirements.

- 4.4.1.2. Have full voting rights within the chapter. In matters of International they possess no vote unless they hold a position of Chapter President, Vice-President, or Sgt at Arms.
- 4.4.1.3. Members will above all, uphold the basic club principles of charity, honor, truth, respect, support, loyalty and commitment. Any member wishing to join the GKMMC must abide by, embrace, and practice these principles, particularly when involved with club or inter-club business. Failure could result in dismissal or suspension.
- 4.4.1.4. Members will follow and adhere to all regulations outlined in the UCMJ, DoDI, Country equivalent and perspective branch instructions or regulations. They will be responsible to the base and follow directions by their sponsor base leadership. When in another Zone members will also adhere to the rules and regulations specific to and including Military Law of the countries concerned.
- 4.4.1.5. When representing the club on and off the installation, all members will conduct themselves with the highest regard of the club principles. The club must not be tarnished by unrestrained behavior, disrespect of fellow citizens, or acts that generally reflect poorly on the clubs' image and reputation.
- 4.4.1.6. Members will not endanger the GKMMC or any member by participating in any illegal act or acts. If a member is arrested for illegal activities they will be automatically suspended from club activities and if found guilty of the offense(s) they will be dismissed.
- 4.4.1.7. Each member serves as a safety officer. Each member is responsible to identify and correct any condition that threatens the welfare of club members or the general public. Any willful act of unsafe riding witnessed by a fellow club member(s) could result in denial of membership. Members may plead their case at the next meeting.
- 4.4.1.8. Activities will be conducted to encourage participation by all club members and no laws will be enacted which favor or separate members by the type of motorcycle (to include scooters) they ride.
- 4.4.1.9. It is the intention of this club to have all members own and ride a motorcycle to remain a member. If a members' motorcycle is given up or removed from their possession, a grace period of six months will be granted before membership is revoked. The member may petition for an extension of their membership to their chapters Executive Board at the meeting on the last month of their grace period.
- 4.4.1.10. No member (to include any Chapter or Zone) will operate a vehicle under an impaired condition. It is the member's responsibility to maintain themselves within legal limits imposed by the state in which they are operating their motorcycle, the Department of Defense, the United States Air Force, and their sponsor installation. Every member will make every effort to prevent another member from riding in an impaired condition.
- 4.4.1.11. Members will always hold the club in the highest regard. A member will never angrily accost, assault, or slander any other fellow GKMMC member.
- 4.4.1.12. Any member that endangers the club, other riders, civilians, or another club by riding in an unsafe manner will be automatically dismissed from the club. At the next

- GKMMC meeting, the individual may plead their case before their chapter membership body.
- 4.4.1.13. If any member asks for assistance, within reason every member is expected to do everything within their power to provide aid. The premise "*No one left behind*".
- 4.4.1.14. Members will do their best to protect all members of this club. If a member provokes an incident, members will do their best to resolve the matter in a peaceful manner and deal with the offending member as quickly as possible. The SergeantAt-Arms will perform a full investigation and determine if the member will be terminated from the club, sanctions placed upon, or absolved of blame.
- 4.4.1.15. Members will embrace and encourage an atmosphere of skill improvement, responsible riding, and riding enjoyment and discourage aggressive, competitive, and potentially self-destructive riding behaviors.
- 4.4.1.16. A Military/DoD Contractor can become a full member while they have access to the base. Once the contract is no longer valid, the chapter will remover the individual. However, if the member is in good standing, they may be granted associate status with the submission of waiver package (same as 4.4.1.17.2- 4.4.1.17.5).
- 4.4.1.17. Member in good standing with the club who does not reenlist/leave service before retirement. If the chapter deems an individual worth keeping, they can submit to International a member requirement waiver request. In order to retain the member they must perform the following:
 - 4.4.1.16.1 Member must provide an Honorable Discharge or equivalent.
 - 4.4.1.16.2 Chapter President must fill out the waiver request form located in the International shared file and have the chapter top three officers endorsement
 - 4.4.1.16.3 Should have a min 3-4 years of faithful service to the club
 - 4.4.1.16.4 Distinguished themselves in the club by listing accomplishments and why they are a benefit to the club
 - 4.4.1.16.5 Endorsement from the top three (willing to put their cuts on the line for the individual).
 - 4.4.1.16.6 Package will be reviewed by the International Sgt at Arms and the International Members Advocate. The recommendation to keep or dismiss will be provided to the International President for final endorsement.
- 4.4.1.18. Transferring Members. Once elected a full member you are a member until you resign, retire from the club or removed. If a member is transferring the following will occur:
 - 4.4.1.14.1. Member will check in with the gaining chapters top four.
 - 4.4.1.14.2. Member will be granted membership by the chapter president while a back check is performed by the gaining chapter Sgt at Arms.
 - 4.4.1.14.3. Member must attend local meetings

- 4.4.1.14.4. Loosing chapter President should reach out to the gaining chapter informing them of the arrival.
- 4.4.1.14.5. Sgt at Arms will have no more than 45 days to complete all back checks.
- 4.4.1.14.6. Any issues will be addressed directly to the member who will be provided all opportunity to explain it.
- 4.4.1.14.7. If there is no contact from the chapter Sgt at Arms after the 60 days (or equivalent to two meetings). The member will have all rights as a member in the gaining chapter.
- 4.4.1.19. Returning Knight. If a member leaves a chapter and wish to return. The individual must present their case in front of the chapter. The returning individual must state the reason for leaving, why they are reapplying and why the chapter should take them back. The chapter will take a vote on whether or not to accept the individual. If the member left in bad standing or had issues. The Sgt at Arms will address the chapter on what happened. Members on a bad out or under investigation from GKMMC or any club are not permitted to apply
- 4.4.2. <u>KNIGHT BACHELOR</u>: Also known as an associate member or member applying for membership or is a spouse of a member and does not possess a motorcycle license. As with the days of the knight. The Knight Bachelor was one who was granted knighthood but awaiting an order to join. We feel ones service is their knighthood. Next they would need to join an order or chapter.
 - 4.4.2.1. The Green Knights MMC does not prospect members. We feel our applying members have already proven themselves thru their service to the country. We do believe in mentorship and safety. Applying members will have a waiting period of three to six months to be evaluated. The club will need to ensure new members understand our beliefs, understands basic MC protocol and riding skill level.
 - 4.4.2.2. Do not have any voting rights. The chapter may allow an associate member to speak their mind and give their opinion on issues. Their vote will not officially count and cannot be used as a tie breaker.
 - 4.4.2.3. Knight Bachelors must accomplish the following:
 - 4.4.2.3.1. Demonstrate and abide by all areas outlined within this document, all related material, and their local chapter's by-laws.
 - 4.4.2.2.2. Uphold the code of the Green Knights. In such show loyalty to the preservation of life and strive to aid those in need. Charity work is a positive means of helping those who are less fortunate.
 - 4.4.2.2.3. If required, the chapter Ride Director or Sgt at Arms will have a mentor assigned to evaluate riding skills.
 - 4.4.2.2.4. When ready, member must have an active Green Knight MMC member stand in front of the chapter's main body and vouch for them. The GKMMC member will become the new members sponsor. They will be responsible for the applying member's actions for a min of 6 months.

- 4.4.3. ERIDITA, "LEGACY KNIGHT" The Green Knights MMC strives to define the name Military Motorcycle Club (MMCTM) with new ideas directed to the future. Traditional clubs remain the same as the day they were created. Like the military we adapt and change with the times always looking to better ourselves and make motorcycling experience more fun for our troops when at their home station. We like the military understands how important family is. With such the Green Knights MMC accept their member's children into the club. In a traditional motorcycle club family members let alone children are not permitted to have colors or participate in club activities. We strongly encourage family events and want to give our future a chance to be part of the club, learn from our values, and possibly start making a positive influence in this world. The Pages were the children of Knights who one day would become Knights themselves. This is our legacy:
 - 4.4.3.1. PAGE (Ages 0-10)
 - 4.4.3.2. Voting rights within Eridita
 - 4.4.3.3. Not required to ride a motorcycle or even be a passenger on one. The Green Knights MMC recommends not allowing young ones on motorcycles unless their feet touch the pegs and use a passenger safety belt.
 - 4.4.3.4. Must remain out of trouble with the law and maintain passing grades in school (baring any learning disabilities). We know children get into trouble and would like the GKMMC to be a positive influence and project good moral code.
 - 4.4.3.5. Authorized to wear GKMMC Official Page colors. Must abide by the rules for Colors.
 - 4.4.3.6. Have fun!
- 4.4.4. <u>SQUIRE</u>: The squire is the next step above a page and just before becoming granted knighthood. A squire was expected to prove them self-worthy to be promoted to knighthood.
 - 4.4.4.1. Same requirements as a Page.
 - 4.4.4.2. Ages 11-21. At age 21 the squire will have to make the choice to turn in their colors or meet the requirements outlines in section 4.4.1.1.
 - 4.4.4.3. If a squire obtains a motorcycle license they may petition the club to be upgraded to Knight. At age 21 the same rules apply as in section 4.4.1.1.6.
- 4.4.5. <u>LIFE MEMBERSHIP</u>: Green Knights MMC International has exclusive rights to grant members a "Life Membership" status. This highest honor is for those members who have dedicated their lives to ensuring the clubs growth, image, and reputation is elevated to new levels. If a member is granted Life Membership they are exempt from any local club dues and do not have to petition to keep their colors. They will be granted to wear colors with "Life Member" located in the lower rocker.
- 4.4.6. <u>CHAPTER X aka "WANDERER CHAPTER"</u>: Commonly referred to as "Nomad" or "Members at Large Chapters". In the tradition of the Green Knights MMC we are breaking away from the norm and redesigning the chapter. A Green Knight MMC Chapter X is defined

as a current member who is or about to retire and will live in an area where no chapter exists. These chapters are internet based and designed to keep the members informed and still part of the family. The chapter is also for assisting individuals looking to join the Green Knights MMC and to form a chapter in their area.

- 4.4.6.1. Chapter X can be petitioned to be formed if there a Zone Chapter established.
- 4.4.6.2. The Zone President will run the chapter as part of their Zone.
- 4.4.6.3. Chapter X officers will not have voting rights when International takes a chapter vote. The Zone Officers will vote for them.
- 4.4.6.4. When 5 Wanderers are in one area (30 mile radius or near an installation) the Zone President must assist the group to form a chapter. The new chapter must establish the following officer to form a chapter:
 - 4.4.6.4.1. President
 - 4.4.6.4.2. Vice-President
 - 4.4.6.4.3. Sgt at Arms
 - 4.4.6.4.4. Officer positions and responsibility will follow that of Chapter Officers.
- 4.4.6.5. Chapter will establish a set of by-laws and submit names of top four officers to GKMMC International Secretary.
- 4.4.6.6. Maintain a chapter roster with contact info.
- 4.4.6.7. Track colors and enforce club colors policy.
- 4.4.6.8. Maintain contact with chapter members via media sources (email, Facebook, etc).
- 4.4.6.9. Brief members that are in an area by themselves and should be extremely careful with Colors.
- 4.4.6.10. If an individual (not a member) is looking to join. CHX will take the individual in and assist them in starting a chapter in that area.
- 4.4.6.10.1. If they have no desire to start a chapter or found not worthy, they will not be granted access.
 - 4.4.6.10.2. CHX Top Three will evaluate the member for one year.
 - 4.4.6.10.3. Provide training on who the club is, MC protocol and how we operate.
- 4.4.6.10.4. Only allow the individual to wear soft colors after the Zone Sgt at Arms deems the individual is acceptable.
- 4.4.6.10.5. Will contact Knights or chapters near the individual to assist in monitoring and starting a chapter.
- 4.4.6.10.6. If after one year the individual is unable to start a chapter, upon recommendation of the Zone Sgt at Arms and endorsed by both Zone President and Vice-President, CHX may present colors and take the individual in. The member must continue to try and establish a chapter.

4.4.6.11. LOCATIONS

- 4.4.6.11.1. North America: Known as Chapter X
- 4.4.6.11.3. Europe: European Zone Council
- 4.4.6.12. Additional Wanderer Chapters can be added as more Zones become active members. This chapter will be used for members between chapters or reside in an area that does not possess a chapter. Chapters will follow the same guidelines as outlined in this document.
- 4.4.7. <u>KNIGHT BANNERETTE or HONORARY MEMBER</u>: In the days of old the Knight Bannerette was bestowed upon one who distinguished themselves in the field of battle. The Knight Bannerette or Honorary Member is designated to be presented to members of the community that do not meet criteria in Section 4.4.1.1. Giving out an honorary membership is not to be taken lightly for it is one of the highest and most respected honors the club can present.
 - 4.4.7.1. Can be presented to anyone outside of the criteria outlined in Section 4.4.1.1.
 - 4.4.7.2. Must prove them self to be of Green Knight MMC caliber. Has distinguished them self to be above and beyond what would be expected from basic Knight.
 - 4.4.7.3. Must agree to uphold the Green Knight MMC traditions and policies.
 - 4.4.7.4. Has no voting rights within the club nor can represent the club in any official capacity.
 - 4.4.7.5. Cannot hold a position in the chapter.
 - 4.4.7.6. Chapter cannot have more than one Honorary Members for every ten full Members. Chapters may obtain more with the approval of the International Members Advocate. This honor is not to be given out lightly and must be looked at as bestowing a great honor to represent the military.
- 4.4.8. CAMELOTS GUARDIANS (FALLEN PATRIOT HONORARY MEMBERSHIP): To those members in good standing within the GKMMC and who we have lost. GKMMC International gives full authority to the chapters to present the surviving family members special status within the club. It's not much, but to show the surviving family we are there for them. This status will allow them to remain part of the GKMMC family. Chapter members are to highly encouraged supporting and being there for our fallen brothers and sisters families. GKMMC will also designate Chapter 100 as our chapter for Fallen Knights.
- 4.4.9. <u>VETERANS</u>: While we do recognize and feel anyone who served is always a brother/sister in arms. This is not a Veteran Motorcycle Club. It is for those who are currently serving and those who completed service. A Veteran (or Vet) may apply to become an Knight Bachelor (or Associate) member to the club under certain circumstances:

NOTE: Due to the fact that the Green Knights MMC was created as an active military organization the ratio of Knight (or Active) members to Veteran members may not exceed a ratio of one veteran to ten active Members. This is a guideline set forth by GKMMC

International to prevent substantial number of Veteran members attempting to take over how a GKMMC chapter is run.

- 4.4.9.1. Must present an Honorable Discharge DD Form 214 or similar from other military authorities.
- 4.4.9.2. Must have a Knight in good standing agree to vouch for and become their sponsor.
- 4.4.9.3. Must have a unanimous vote to accept them into the club.
- 4.4.9.4. Applying Vet will get a chance to address the main body with why they would be a positive influence for the chapter.
- 4.4.9.5. Vote can be closed door if the Top Three decide. Closed door means once the Vet speaks they are dismissed while the membership discusses the pros and cons and takes a vote.
- 4.4.9.6. Cannot hold a position in the chapters Top Four.
- 4.4.9.7. Cannot represent the club as a spokesperson to other clubs and organizations unless the club previously approves and briefs the individual. This is due to the club is a representation off the sponsoring installation in using their name and abiding by the regulations set forth be the DoD and the specific branch.
- 4.4.9.9. Special parameters: An Veteran member may represent the chapter if the following is accomplished:
 - 4.4.9.9.1. Obtains approval from the MOB.
 - 4.4.9.9.2. Member meets and abides by the regulations outlined in this document.
 - 4.4.9.9.3. Dress, appearance and proper grooming must be respectable.
- 4.5. <u>REMOVAL OF OFFICERS</u>: The rules for removal of International Officers also apply to all GKMMC Chapter Officers. International Officers may step down at any time if they feel they cannot support the position they are holding or in the best interest of the club. The GKMMC International President must be informed to their desire and start looking for an immediate replacement.
 - 4.5.1. GKMMC International Officers may only be removed from their office by due process. The International President under the advice of the International Vice-President and Sgt at Arms may ask an officer to step down to avoid an incident. (NOTE: Incidents in 4.5.1. pertain to situations other than those involving serious matters. Serious incidents may include: theft, DUI/DWI, endangerment of a member, or any matter that disgraces the club.)
 - 4.5.2. To begin the process to remove an officer must be reported to the GKMMC International Sgt at Arms for review.

Chain of command will be used:

- 4.5.2.1. Chapter member has issue or complaint of Chapter officer.
- 4.5.2.2. They turn it over to the Chapter Sgt at Arms who will review it and try to correct. Chapter Sgt at Arms informs International Sgt at Arms.
- 4.5.2.3. If complaint is with the Chapter Sgt at Arms, report to the Chapter VP.

- 4.5.2.4. If it needs to be elevated, it will go to the Chapter President.
- 4.5.2.5. If still unresolved, then to International Sgt at Arms.
- 4.5.2.6. If the complaint is against the GKMMC International Sgt at Arms:
 - 4.5.2.6.1. The complaint must be sent to the International VP who will review it.
 - 4.5.2.6.2. In conjunction with the International President they will assign a Chapter Sgt-at-Arm to perform the investigation. As part of the Sgt at Arms duties, the member picked cannot refuse and must perform the investigation to the standards expected.
 - 4.5.2.6.3. A completed investigation will then be forwarded to the International VP.
- 4.5.2.7. The GKMC International Sgt at Arms (or VP if necessary) will review the evidence and inform the International Officers.
- 4.5.2.8. The International Sgt at Arms will perform a thorough review of the investigation and if necessary an additional investigation and send the results to the GKMC International VP who will conduct the proceedings for the possible dismissal. They will assign the International Sgt at Arms as the prosecutor and the accused may defend them self or ask for a club member to represent them. All members are assumed innocent until proven guilty.
 - (NOTE: If the evidence points to illegal activities that are covered under the UCMJ, it will be turned over to the appropriate authorities immediately.)
- 4.5.2.9. The accused individual can ask for one of the following trials:
 - 4.5.2.9.1. Trial by peers 12 Green Knights in good standing will be chosen to listen to the case and provide a verdict.
 - 4.5.2.9.2. Trial by International The International Officers will listen to the case and provide a verdict.
 - 4.5.2.9.3. Trial by one The International Vice-President will listen to both sides and provide a verdict.
- 4.5.2.10. The International Vice-President will publish the results for all Chapter Presidents. If more than one International Officer is involved, the highest ranking International Officer not involved will assign Zone Officers to stand in for the accused International Officers and levee their vote(s).

4.6. <u>DISMISSAL/REMOVAL FROM GKMMC</u>:

- 4.6.1. Members may be dismissed or removed from a chapter for any of the following:
 - 4.6.1.1. Any member convicted of a DUI/DWI will be suspended from "active" (active meaning participation in chapter rides, meetings, and/or events) membership status in the GKMMC, instantly an investigation will be performed by the Chapter Sgt at Arms (see Sgt at Arms guidance above).
 - 4.6.1.2. Any member who performs an act not in accordance with DoD, Service Branch, State, local, or Green Knight MMC regulations.

- 4.6.1.3. Any member who endangers another rider's life or acts in a manner that is not safe for the group.
- 4.6.1.4. If any GKMMC member represents the club in a manner that is not consistent with the UCMJ, a DoDI, Service Regulations/Instructions, or local laws.
- 4.6.1.5. Members who do not follow the direct directions set forth by the Green Knights MMC International, its constitution, or its by-laws.
- 4.6.2. If anyone other than the convicted is injured due to any of the above, the member will be immediately stripped of their colors and dismissed by the chapter. The Chapter President will forward the name to the GKMMC International Sgt at Arms to be recorded and kept on file. Such a member will be barred for life from the Green Knights MMC.
- 4.6.3. Accidents do happen and we do our best to not sue family. If an accident does happen and the member who caused the accident takes responsibility to correct what happened, then the Sgt at Arms will allow that member to keep their colors. If an accident happens and they do not act in the code we follow, they will be stripped of their colors and dismissed from the Chapter.

4.6.4. Removal of a member:

- 4.6.4.1. To begin the process, a complaint must be filed with the Members Advocate or the Sgt at Arms. Once the details are obtained, the Sgt at Arms will perform an investigation of the member
- 4.6.4.1.1. The accused member may be placed on suspension while the investigation is underway. A suspension means the member must remove their colors and avoid contact at any GKMMC function.
- 4.6.4.2. Chain of command will be used:
- 4.6.4.2.1. Member must address the issue (if possible) with the individual and try to resolve the situation.
- 4.6.4.2.2. Member reports the action to a Top Three office or the Members Advocate.
- 4.6.4.2.3. Sgt at Arms will review the complaint and try to correct issue. If not, start gathering information for the case.
- 4.6.4.2.4. If still unresolved, it will go to trial. If a top three officer is involved, the case may/should go to the Zone Officers or to International for oversight.
- 4.6.4.2.5. The Sgt at Arms will perform a thorough investigation and provide a detailed report to the President. After review the President will concur or non-concur to proceed to trial. The President will have to provide a detailed explanation stating their reason in writing on why the decided to go that direction they chose. This will be presented to the Sgt at Arms.
- 4.6.4.2.6. All members are assumed innocent until proven guilty. The member will be notified of their actions and what evidence is collected. The member may ask to have the Members Advocate represent them. If there is none at the chapter, the Zone or International MA may be utilized. The member may also opt for another member to represent them.
- 4.6.4.2.7. The issue or complaint will be read aloud at the next GKMMC meeting. An out of cycle meeting may be called. The Mob will need to be updated on the situation. If the member

decides to confess, it may be done in private. The Mob will be informed of the incident. Graphic details may be left out as long as the jest of the situation is revealed.

4.6.4.2.8.. If goes to trial:

(NOTE: If the evidence points to illegal activities that are covered under the UCMJ, local, State or Federal to include corresponding will be turned over to the appropriate authorities immediately.)

- 4.6.4.2.8.1. The Vice-President will act as judge during the trial.
- 4.6.4.2.8.2. The accused individual can ask for one of the following trials:
- 4.6.4.2.8.1 Trial by peers 12 Green Knights in good standing will be chosen to listen to the case and provide a verdict.
- 4.6.4.2.8.2 Trial by International The International Officers will listen to the case and provide a verdict.
- 4.6.4.2.8.3 Trial by one The International Vice-President will listen to both sides and provide a verdict.

*** NOTE ***

Exemption to all process of an officer or member's removal from above listing. Refer to the Green Knights MMC Articles of Empowerment. Granting International and Zone Officer immediate corrective actions.

ENCLOSURE 5

MEETINGS & VOTING

5.1. <u>MEETINGS</u>:

- 5.1.2. Meetings should be held using Robert's Rules of Order and refer to the Green Knights MMC Ritual Book.
- 5.1.3. Meeting must be advertised to chapter members and approved by the Chapter President.
- 5.1.4. Meeting will be chaired by the President unless delegated to the Vice-President.
- 5.1.5. Minimum two of the top four officers and three members is required to be present for an official meeting.
- 5.1.6. Knowing members deploy, taskings and day to day ops it can become difficult to attend meetings. Use of VTC is authorized for members who cannot attend.

- 5.1.7. Meetings are not mandated to be held in a building, office, or any normal means of meetings. It is encouraged to have a ride meeting. Meet up, ride, and discuss matters when you take a break.
- 5.1.8. Meetings are to be open to the Installation populace.

5.2. VOTING:

- 5.2.1. GKMMC (at both International and at Chapter level) voting is based on a majority rules system.
- 5.2.2. No one person in the Green Knights MMC will have full power.
- 5.2.3. Any issue involving a major impact to the GKMMC as a whole and requiring a vote will need to be drafted up by GKMMC International and sent out to the Chapter Top Threes.
- 5.2.4. A set time for items requiring a Chapter vote should be set for a minimum two week response time. This will allow Chapters to discuss the issue with their members and ensure their one vote is what the Chapter decides on.
- 5.2.5. International President will not have voting rights for items requiring Chapters to vote on items presented by International.
 - 5.2.5.1. Using the majority rules system. In the event of a tie, the vote will go to the International President to break the tie.
 - 5.2.5.2. International will publish the results to the Chapter Top Four.
- 5.2.6. Votes by proxy are not accepted unless approved by the International Sgt at Arms before the vote is taken.
- 5.2.7. Votes will not be by secret ballot. Members will give a "yea" or "nay" vote.
- 5.2.8. When votes are required:
 - 5.2.8.1. From within Chapters, Chapter Presidents will not have a vote (initially). Should there be a tie vote, then the Chapter President has the tie breaking vote (this always allows for a tie breaker).
- 5.2.9. Sample items to be voted on by GKMMC International:
 - 5.2.9.1. Use and management of Logos or trademark
 - 5.2.9.2. International funding projects
 - 5.2.9.3. International positions

- 5.2.10. Agenda items for vote need to be drafted up with proper amount of documentation and description. It will need to be provided to the International President to review and either approve or reject. If approved it will be sent out to the Chapter Top Three. Item(s) can be discussed and allow time for pro's and con's to be addressed. At the end of the discussion the vote will be taken.
 - 5.2.10.1. If an International Officer desires more time to research or obtain proper data on an item or topic. They may call for a delay to the vote. The officer will petition the International President for the delay and will be required to give an adequate time needed to finish their task. Votes should not be delayed longer than two weeks.
 - 5.2.10.2. In the event of a tie. The vote will go to the International President.
- 5.2.11. Each Chapter is granted one vote via the Chapters President. If the President is not present or able to provide the chapters vote, the vote can be issued via chain of command:
 - 5.2.11.1. Vice-President
 - 5.2.11.2. Sgt at Arms
 - 5.2.11.3. Secretary
 - 5.2.11.4. Treasurer

ENCLOSURE 6

COLORS, NEW CHAPTERS, & RUNS

- 6.1. <u>COLORS</u>: Our colors represent what we have given up to ensure the freedoms we have re-main. The colors are our Code of Arms and no different than the unit patches on our uniform or the service branch seals. We pledge our allegiance to the flag and see our colors as our badge of honor. It pays homage to those who serves, currently serve, and those who will serve. If a situation arises. The local chapter president, should contact the International Vice-President for guidance for issue that could put their chapter in harm and may ask for a temp color ban to prevent issues or misunderstanding. Keeping the club members and their families out of harm's way is our goal.
 - 6.1.1. Colors are <u>ALWAYS</u> property of the Green Knights Military Motorcycle Club (GKMMC). The use of colors is not limited to the back patch but includes "soft" colors.

- 6.1.2. Trademark use has only been granted to all GKMMC chapters for design of the Chapters Colors. All final designs must be approved by International Vice-President. When creating the design, it is recommended to work with the International Vice-President to ensure the logo stays within the approved trademarks.
- 6.1.3. All Colors will use the Green Knight logo in the center of the design. The knight logo is our standard design to be used. Refer to the Sgt at Arms document on suggested placement of patches on vests/outer garments.
- 6.1.4. Non-members do not have the permission to wear Colors or "soft colors". Anyone wearing the soft colors is representing the club. Nonmembers are not allowed to possess colors or soft colors except for those outlined in 6.1.4.2. If a chapter wants to design a support shirt, no colors can be worn on the back of the shirt. A logo or brand is acceptable like the "I Serve…I Ride". Shirt designs must be submitted in writing using the GKMMC Form 09001.
 - 6.1.4.1. A Chapter President under certain circumstances can petition to allow a nonmember to wear colors. GKMMC International must give in writing exclusive permission. The sponsoring chapter must be willing to take responsibility for the colors.
 - 6.1.4.2. Situations that may call for a non-member to wear GKMMC Colors and soft colors.
 - 6.1.4.2.1. Photo shoots or public service announcements (celebrity)
 - 6.1.4.2.2. Funeral for a Knight
 - 6.1.4.2.3. Funeral for significant others. While some members are not currently married but have a serious relationship with an individual who is dedicated to the club. These individuals can not join the club but as special circumstances may be buried with colors to show how much they will be missed.
- 6.1.5. Active members are highly encouraged to wear their Colors to all GKMMC events, rides, and meetings. Officers will wear GKMMC colors at all events and while representing the club.
- 6.1.6. If a member is officially representing the GKMMC, THEY WILL BE REQUIRED TO WEAR THEIR COLORS. Soft colors are considered proper for representing the GKMMC.
- 6.1.7. The Colors will be worn on the center back of the outer most garment (vest or jacket). The front area is encouraged to display individual patches or the GKMMC support patch.
- 6.1.8. Members are to be limited to no more than 4 sets of colors. Chapters are recommended to set the number at two and have member justify the requirement for additional.
- 6.1.9. Patches "protected" by members (in good standing) thru the Green Knights Military Motorcycle Club <u>will not</u> be reimbursed if colors are returned to the chapter or forced to be returned.

- 6.1.10. When a member leaves a chapter, they are mandated to return all colors to the chapter. A member may petition to retain their colors using the GKMMC Form 09004.
 - 6.1.10.1. A written letter or e-mail must be submitted to the Chapter President one meeting or 30 days before they are due to leave.
 - 6.1.10.2. The Chapter President must inform the chapter via media means or announce it at the next official chapter meeting. The petitioning member can be given the opportunity to address the chapter and explain why they should keep their colors.
 - 6.1.10.3. Using the rules for voting the chapter will decide on whether or not to release the colors back to its protector.
 - 6.1.10.4. If granted the member is not permitted to wear the colors unless they are transferring to a new chapter. The colors are and always will be property of the GKMMC and/or the local GKMMC Chapter.
 - 6.1.10.4.1. If the individual is not supposed to wear their colors after leaving the chapter and they do. A cease and desist letter will be sent with GKMMC International recalling the colors for misuse.
 - 6.1.10.4.2. Legal action will follow.
 - 6.1.10.5. Anyone who wears GKMMC colors without permission will face trademark infringement and will be legally liable for and damage caused to the name, logo, or reputation of the club. The club will use legal representation on retainer to recover reparations from the member.
 - 6.1.10.6. Members who remove colors and cut them from their vest are considered as resigning from the club. International recommends not allowing members back in who do this act. It is considered a slap to all members. The individual and act must be reported to the Zone Sgt at Arms and to the International Sgt at Arms who will track the name. If the member is granted the opportunity to rejoin the chapter or another. That member is barred from holding any officer position in the club until the Zone Sgt at Arms vouches they have been redeemed.
 - ** NOTE*** Members who have issues with the chapter should stay and fight for what the club is. Use the proper reporting means as outlined below. Those who remove colors and walk away show no loyalty.
 - 6.1.10.7. Joining other clubs. International does not bar members from joining other clubs. If you do, remain wearing your GKMMC colors. Wearing multiple club colors shows no loyalty and is looked down upon by the MC world.
 - 6.1.10.8. Officers are not allowed to hold officer positions in other motorcycle clubs or wear other club colors. If you're willing to wear two sets of colors it shows you have no loyalty to the club. Other clubs will call you out on it and look down on the chapter.
- 6.2. <u>NEW CHAPTERS</u>: Starting a new chapter with the Green Knights Military Motorcycle Club is an easy process from our side. Obtaining approval and support is a different matter.
 - 6.2.1. Process for starting a chapter.

- 6.2.1.1. Submit a request in writing to the International President or VP stating who and where the chapter is to be established. Information will be given to help you submit your request to establish a chapter at your local installation. The International Sgt at Arms will yet the submission.
- 6.2.1.2. Contact the installation leadership:
 - 6.2.1.2.1. Obtain approval from installation commander to start a chapter.
 - 6.2.1.2.2. Contact the installation Safety Office.
 - 6.2.1.2.3. Find out if a motorcycle safety organization is already established on the installation. We do not move in on other organizations.
 - 6.2.1.2.4. We do however allow other organization to merge up with the Green Knights MMC.
- 6.2.2. Once approval is granted contact the International President or VP to continue the process on the Green Knights MMC side.
 - 6.2.2.1. Obtain and maintain approval in writing for the chapters historical records.
 - 6.2.2.2. Many times the paperwork is lost and the chapter should have the documentation to show proper approval.
- 6.2.3. GKMMC International will assign a chapter number and provide a web page link to download all paperwork needed to help start and maintain the chapter. The requesting individual will be listed in the chapter roster as the new chapter POC. As soon as officers are elected, they will be updated in the roster.
 - 6.2.3.1. Provided items in the shared file:
 - 6.2.3.1.1. Plug and Play By-Laws
 - 6.2.3.1.2. Plug and Play Private Org paperwork
 - 6.2.3.1.3. Regulations/forms
 - 6.2.3.1.4. Non-Profit 501 (c)(3) procedure (how to obtain in ten min)
 - 6.2.3.1.5. Ordering colors
 - 6.2.3.1.6. Guardian Newsletter Archive
 - 6.2.3.1.7. Chapter roster
- 6.2.4. A welcome letter will be sent to the new chapter identifying the International Board. All International members will be CC'd with the e-mail.
- 6.2.5. GKMMC International recommends all new chapters speak with their base leadership, Investigation unit, Intel, and Law Enforcement (LE) on:

- 6.2.5.1. Local motorcycle clubs and other biker hang outs or destinations that you may need to avoid.
- 6.2.5.2. Local Coalition of Clubs (CoC). Refer to the Green Knights CoC Memo For Record (MFR).
- 6.3. <u>Runs/Rides</u>: If the chapter wishes to put on a run that involves advertising, collection of funds, assets, involvement of outside members, or nominal reimbursement the chapter is required to obtain run/event/parade insurance.
 - 6.3.1. GKMMC Chapters who put on a run, charity ride, or event is personally liable for any incidents or actions resulting from the event. Green Knights MMC and Green Knights MMC International **are not** responsible for any legal issues that may arise from chapter events.
 - 6.3.1.1. Run Insurance is mandatory to protect the members of the Chapter.
 - 6.3.1.2. Ensure everyone signs an insurance waiver if hosting a run/ride/event.
 - 6.3.1.3. US chapters are to have a 501 and Tax ID number (TIN) if collecting funds.
 - 6.3.2. All GKMMC members are responsible for their own personal insurance on their vehicle.
 - 6.3.3. All GKMMC members will adhere to the Green Knights MMC hand signals and code of conduct on/during a ride/run/event.

ENCLOSURE 7

ADOPTIONS, REVISIONS, AMENDMENTS, & REVIEW

- 7.1. <u>Adoptions/Revisions</u>: The adoption and or revision of this Constitution and associated By-Laws require the approval of a majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given the GKMMC International Officers.
 - 7.1.1. Any revision to this Constitution and associated By-Laws will not conflict with any installation or higher headquarters directives.
 - 7.1.2. This Constitution and associated By-Laws will not take effect until reviewed by the first acting and or subsequent elected positions of the President, Vice-President, Sergeant-AtArms, Secretary, and Treasurer.
- 7.2. <u>Amendments</u>: The International Constitution and associated By-Laws may be amended or changed at the suggestion of any Green Knight Chapter President.
 - 7.2.1. The Chapter President must send a detailed written explanation of the suggested change.
 - 7.2.2. The International Coordinator will send the suggested change to all Chapter Presidents for review (see rules for review below).

- 7.2.3. Amendments to the Constitution and associated By-Laws will not conflict with Department of Defense instructions or directives.
- 7.2.4. This Constitution and associated By-Laws shall be automatically amended to conform with all directives from the installation or higher headquarters without submission to the GKMMC.
- 7.2.5. All amendments will not take effect until reviewed by the first acting and/or subsequent elected positions of the President, Vice-President, Sergeant-At-Arms, Secretary, and Treasurer.
- 7.3. <u>Review</u>: The International By-Laws shall be reviewed by International Officers. The International President will send out draft copies of the bylaws for chapter presidents to review and provide feedback.
 - 7.3.1. When released, a time frame will be established for all chapter representatives to incorporate changes to their chapter.
 - 7.3.2. The international by-laws will be reviewed annually and have a rewrite every 5 years. In the event there are no changes suggested, the by-laws will stand. If an amendment, addition or deletion is required on the By-Laws. The issue will be addressed in an email to the top four officers or at the International Officers Conference. Roberts Rules of Order will be followed.

ENCLOSURE 8

DUES, FUNDS/501^{(C) (3)}, BANK ACCOUNTS, & DISPERSAL OF CLUB ASSETS

- 8.1. <u>DUES</u>: Green Knights International does NOT collect dues from its chapters or its members. The club was designed to be free but also knows the chapters need a funding source. The club is not opposed if independent chapters who wish to collect dues. In order to collect dues the chapter needs to take a vote and decide.
- 8.2. <u>FUNDING ISSUES</u>: The chapter can collect funds and use means as bike washes, events, and so on to build the chapters account. The chapter needs to take the following actions below to ensure all actions are legal and coincide with IRS or country equivalent requirements.
 - 8.2.1. If a chapter wishes to collect dues they must do the following actions:
 - 8.2.1.1. The chapter must obtain a Tax Identification Number (TIN) and apply for 501^{(C) (3)} Non-Profit accounts with the IRS.
 - 8.2.1.2. Produce a yearly ledger to its members and produce on demand if requested by International.
 - 8.2.1.3. Maintain records for 7 years in the event of an audit.
 - 8.2.1.4. Keep receipts for items purchased for the Chapter.
 - 8.2.1.5. Ensure no member(s) profit from the GKMMC or Chapter.

- 8.2.2. When establishing a bank account:
 - 8.2.2.1. Complete steps listed above. A bank will ask for your TIN to open an account.
 - 8.2.2.2. Chapters are not to use the following name for their bank account:
 - 8.2.2.2.1. Green Knights Motorcycle Club
 - 8.2.2.2.2. Green Knights MC
 - 8.2.2.2.3. GKMC
 - 8.2.2.4. Green Knights Military Motorcycle Club
 - 8.2.2.2.5. Green Knights MMC
 - 8.2.2.2.6. GKMMC
 - 8.2.2.3. Chapters are recommended to a variation involving the chapter name or number. Any other name or combination is acceptable.
- 8.2.3. 501^{(c)(3)} Non-Profit:
 - 8.2.3.1. Must have your TIN in order to get $501^{(c)(3)}$ status.
 - 8.2.3.2. By the calendar month every year of obtaining your 501, the chapter needs to file a form 990N epostcard with the IRS.
 - 8.2.3.3. Must appoint three trustees from the Mob (cannot be officers) to review the treasurers books quarterly.
 - 8.2.3.4. Must follow 501 guidelines.

8.3. COMPENSATION/REIMBURSEMENT:

- 8.3.3. At this time no member of the GKMMC organization shall receive any salary for service or the position they hold.
- 8.3.4. Members in the GKMMC may seek reimbursement from their Chapter for items purchased for use by the Chapter.
 - 8.3.4.1. Any purchase must be approved by the Chapter before purchase.
 - 8.3.4.2. The chapter can elect to grant permission to one or two officers.
 - 8.3.4.3. Recommend having a max set amount for emergency approval.
 - 8.3.4.4. Chapters may also approve two officers for this special permission.
- 8.3.5. The chapter may set a pre-determined budget for specific members of the club.
 - 8.3.5.1. Some examples are:

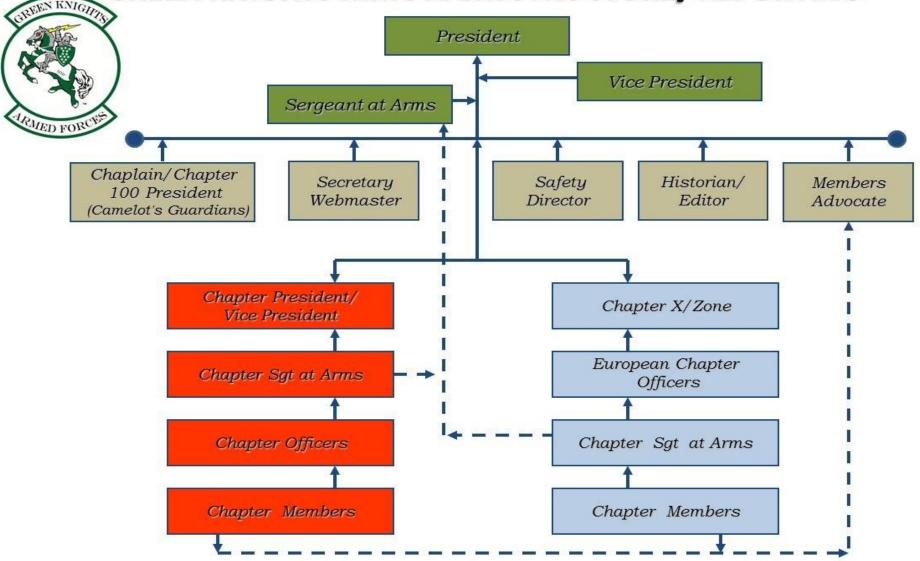
- 8.3.5.1.1. Treasurer: ledger, pens, calculator, ink
- 8.3.5.1.2. Secretary: paper, pens, ink
- 8.3.5.1.3. Webmaster: server costs, external drives for back up of items.
- 8.3.5.1.4. Other costs and positions may apply
- 8.3.5.2. Members will be required to track and provide the Chapter Treasurer with receipts and ledger.
- 8.3.5.3. Funds at the end of the year will be returned to the Chapter and redistributed as voted by the Chapter main body.
- 8.4. <u>RESTRUCTERING OR DISASSEMBLING THE CHAPTER/CLUB</u>: The Green Knights MMC is the same as any business, corporation, or club. With today's economic struggles, commitment from members, or installation closures. There is always the probability the club or chapter will need to restructure, merge with a larger club, or be disassembled.
 - 8.4.1. Chapter Merger A chapter may get to the point where it can no longer exist as is. In order to survive the chapter may be forced to merge with another club.
 - 8.4.1.1. Submit in writing to GKMMC International of the impending action. Attempt to find a GKMMC Chapter nearby and merge the two.
 - 8.4.1.2. Will the new club remain as a chapter in the Green Knights MMC? If the chapter will remain as a GKMMC chapter, no change will be required.
 - 8.4.1.3. If the chapters name is going to change, GKMMC International needs to be informed of the change to update the Chapter roster.

- 8.4.1.4. If the chapter is breaking away. Submit to GKMMC International:
 - 8.4.1.4.1. Funds ledger:
 - 8.4.1.4.1.1. Remaining funds are to be dispersed. The chapter must pay off all outstanding bills.
 - 8.4.1.4.1.2. The remaining amount will be property of GKMMC International. The chapter can submit a petition to use the remaining funds to aid the chapter members. Items such as reflective vests, bright colored shirts, etc. Items required by the DoDI 6055.4 or branch specific regs.
 - 8.4.1.4.1.3. No member will be paid with remaining chapter funds.
 - 8.4.1.4.1.4. Nor will the chapter split up the remaining funds amongst its members.

- 8.4.1.4.2. Provide a roster of GKMMC Colors:
 - 8.4.1.4.2.1 All Colors must be returned to GKMMC International.
 - 8.4.1.4.2.2 No member will be reimbursed for colors. Members must petition to International to keep colors.
 - 8.4.1.4.2.3 Members are permitted to keep all shirts with soft colors on them.
 - 8.4.1.4.2.4 Same rule applies as the colors in wearing them as non members of the club.
- 8.4.3. <u>CHAPTER CLOSURE</u>: If a chapter is closing the same rules apply as in section 8.4.1.4.
- 8.4.4. <u>CLUB MERGER</u>: The Green Knights MMC will <u>never</u> merge with another club allowing them to take over or force the club to take on a new identity. GKMMC was designed for a specific purpose and will be shut down before it will become or be taken over by an entity that will not keep it as it is.
- 8.4.5. <u>GREEN KNIGHTS MMC CLOSURE</u>: In the event the Green Knights MMC is forced to shut down.
 - 8.4.5.1. Colors: GKMMC International will give a blanket authorization for all members to keep their colors for their dedication and service.
 - 8.4.5.2. Funds: No one club member will benefit or prosper from the closure of the club. All members will be expected to continue their professionalism during this difficult time.
 - 8.4.5.2.1. All chapters will be required to provide GKMMC International with a ledger of remaining funds.
 - 8.4.5.2.1.1. Chapters will follow procedures in section 8.4.1.4.
 - 8.4.5.2.1.2. Remaining funds will be returned to GKMMC International.
 - 8.4.5.2.2. All outstanding bills will be collected by the International President. A ledger of all outstanding bills will be presented to the International Board for review.
 - 8.4.5.2.2.1. The International President will gather all remaining funds from the chapters. The International President will submit a ledger to the International Board for review and make public for anyone to inspect.
 - 8.4.5.2.2.2. GKMMC will pay off all outstanding contracts and or purchases. If possible, cancel any orders not filled. If it cannot be cancelled they will be paid in full utilizing the funds in the GKMMC expense account.
 - 8.4.5.2.3. Remaining funds after all bills have been paid for will be used to benefit those less fortunate. GKMMC International will use the remaining funds and donate them a charitable organization picked by the chapters.

- 8.4.5.3. GKMMC Assets The club has no tangible assets other than the patches, shirts, coins, and other memorabilia.
 - 8.4.5.3.1. Any remaining items within the Chapter will be sent to International. Chapters should try to deplete their stock piles as best as they can. Any remaining assets will be sent to International.
 - 8.4.5.3.2. GKMMC International will try to ensure best use for the remaining assets is accomplished. Remaining shirts can be donated to a charitable cause. Chapters have authorization to dispose of remaining stock if it can be used in a charitable manor.
 - 8.4.5.3.3. The trademarks are in the name of Adam F. Buehler. If he wishes to protect the trademarks it will be his sole responsibility to pay for and maintain all trademarks. No remaining funds of the GKMMC will be used to maintain trademarks after the Chapter closes.

GREEN KNIGHTS MMC RANK STRUCTURE/ REPORTING



Like a military unit the club has a rank structure.

Follow the chain of command.

If a member feels the command is not working, they can use the Members Advocate for assistance.

The Old Code

A Knight is sworn to Valor
His Heart knows only Virtue
His blade Defends the helpless
His Might uphold the weak
His Words speak the Truth
His Wrath undoes the Wicked
His Knowledge will defeat ignorance
His Skills will be taught to the willing

His Temper shall be held by patience He will give aid to those who seek it He will ask for aid when needed