



QUESTIONNAIRE

For submission at the Port-of-Entry, please check if you require an Electronic Travel Authorization (eTA) to board a flight to Canada so that the process of applying for one can begin

I. CONTACT INFORMATION

Family Name		Given Name(s)	
Place and Country of Birth:			
Date of Birth:		Nationality:	
Home Address			Home Phone No:
			Business Phone No.
Email Address:			

II. ANTICIPATED ASSIGNMENT IN CANADA

Start Date (If known)		End Date (If Known)	
Address of Your Assignment in Canada (If known)			
Please elaborate details of your intended duties while working in Canada (If not providing a separate Job Description)			
Expected Salary (currency):	Per year/month/week	Other Compensation (Please indicate currency):	

III. EDUCATION

1. Do you Possess a University or College Degree or a Post Secondary School Diploma Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please list: (unless your resume includes this information)			
Degree/Diploma	University, College/Institute	Speciality/Major	Program Duration
Please list any professional licenses and certificates and/or any designations:			

IV. EMPLOYMENT HISTORY

(Unless you are providing an up to-date resume, please advise as to your employment history below)

Present Employer	
(We recommend that you do not leave your current employer until the entire CANADIAN work permit application process has been completed successfully.)	
Current Job Title	
Current & Detailed Job Description:	

V. GENERAL

<p>1. Will you be accompanied to Canada by any family members? (Please note children are generally not eligible for work in Canada.) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(In addition, if accompanying dependent children are over the age of 18 when you enter Canada, there may be some restrictions regarding their immigration status. Be sure to contact Jag Grewal to discuss further.)</p> <p><i>(Please ensure to provide copies of marriage certificate, birth certificates and other family records)</i></p> <p>If yes, please list:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Family Name</th> <th style="width: 20%;">Given Names</th> <th style="width: 15%;">Date of Birth</th> <th style="width: 25%;">Relationship</th> <th style="width: 20%;">Citizenship</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Family Name	Given Names	Date of Birth	Relationship	Citizenship																									
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<p>2. Has a CANADIAN work permit application ever been filed on your behalf or on behalf of any of your immediate family members? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Type of Application</th> <th style="width: 15%;">Location filed</th> <th style="width: 15%;">Date of Filing</th> <th style="width: 20%;">Result (Approved/ Denied)</th> <th style="width: 30%;">Reason if Denied</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Type of Application	Location filed	Date of Filing	Result (Approved/ Denied)	Reason if Denied																									
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<p>3. Will your spouse/partner require a Spousal Work Permit? Yes <input type="checkbox"/> No <input type="checkbox"/></p>																																		
<p>4. Have you (or any of your accompanying family members, if applicable) experienced significant difficulties at a CANADIAN Port-of-Entry or CANADIAN consulate or high commission? Yes <input type="checkbox"/> No <input type="checkbox"/></p>																																		

If yes, please give full details
5. Other than highway traffic or parking offences, have you or any accompanying family members ever been convicted of a criminal offence or been required to pay a significant fine (e.g. drinking and driving)? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details, including nature and date of offences, and disposition of any legal proceedings: <i>(Please also be sure to provide court records, if available)</i>
6. Do you or any of your accompanying family members have any medical conditions that may cause inadmissibility in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details:

Please also provide the legible photocopies documents listed below for yourself and your family members (if accompanying):

- a) I.D. pages of passport(s)
- b) Copies of current and previous work permits (if applicable)
- c) Current resume giving detailed job descriptions for present and previous employments
- d) Degrees, diploma, transcripts and certificates
- e) Certificates of professional designation or memberships (if applicable)
- f) Detailed job description in Canada
- g) If this is a company transfer, please provide position description for both current and new role
- h) Copies of corporate charts showing ownership percentages
- i) Copies of incorporation and share certificates
- j) Copies of accompanying family members supporting documentation (passport I.D. pages, birth certificates and marriage certificates).

Please note all documents should be in English or French. If not, they must be translated by certified translator who can provide an affidavit of translation.

Please forward your completed questionnaire together with the above-noted documents to our office by email at your earliest convenience c/o:

Please note that we will start work on an application once we receive all of the necessary information and documentation that has been requested by our office – ideally, all of the documents will be submitted together in one package to ensure efficiency.

**AUTHORIZATION FOR COLLECTION, USE AND DISCLOSURE
OF PERSONAL INFORMATION**

I, _____, acknowledge the following:

1. that the firm has been hired by _____, ("**Employer**") to assist in the matter of my Canadian immigration application (the "**Application**");
2. that this firm has legal obligations to the Employer respecting the Application and the work pertaining to the Application and that the Employer is the client of our company.
3. that, in order to be able to do the work in connection with the Application, the following things (the "**Personal Information Activity**") may be necessary:
 - (a) We may have to obtain sensitive personal information from me concerning both me and members of my family who are included in the Application ("**my Family**"); and
 - (b) We may have to obtain sensitive personal information about me and members of my Family from third parties, such as police, government authorities, health authorities, former employers, educational institutions and others.
 - (c) We may have to make investigations concerning me and such investigations may reveal sensitive personal information about me or the members of my Family;
 - (d) We may have to include in the Application and in related documents and other written materials, personal information about me and/or the members of my Family, and the Application and those documents and other written materials may be seen by:
 - (i) Canadian government authorities;
 - (ii) foreign government authorities;
 - (iii) public health authorities;
 - (iv) agents acting on behalf of Leaders Group(e.g. foreign lawyers, document translation services); and
 - (v) the Employer; and
 - (e) We may have to report fully to the Employer concerning any and all aspects of my Application.

IN CONSIDERATION of us agreeing to act on behalf of my Employer with respect to my immigration Application, I irrevocably agree as follows:

1. I have received a true copy of this Agreement.
2. I have the authority of the members of my Family to bind them in this Agreement and, specifically, to authorize this firm to collect, use and disclose their personal information for purposes of my Application.
3. I hereby authorize, both on my behalf and on behalf of my Family, to engage in the Personal Information Activity outlined above.
4. I further authorize to collect, use and disclose, as necessary for the effective prosecution of my Application and for the effective reporting to the Employer, any and all information, including personal information, in respect of this immigration matter, Leaders Group may deem necessary.

5. I understand that I cannot withdraw this consent to the collection, use and disclosure of personal information unless I also abandon my Application.
6. I release Leaders Group from all losses, fees, damages, costs and expenses, including my inability to immigrate in accordance with my Application, I may incur as a result leaders Group withdrawal of services arising from my withdrawal of consent to collect, use and disclose personal information or to engage in the Personal Information Activity.

My execution of this authorization is your good, sufficient and irrevocable authority respecting the collection, use and disclosure of my and my Family's personal information for purposes of the Application.

Witness Signature:

Employee

Date:

Date
