

**COBBLESTONE TRACE CONDOMINIUM ASSOCIATION
ARCHITECTURAL MODIFICATION REQUEST FORM**

This document will become part of the Homeowners contract and must be complied with by any succeeding owners. I, _____, do hereby request permission to make the following

modification to my home at _____
in (name of community) _____

Home Phone _____ Work Phone _____

DESCRIPTION OF REQUEST: _____

Attach the following as applicable:

- Plot Plan with proposed modification(s) to approximate scale with dimensions.
- Complete description (photos/drawings) as to construction design, materials (types & sizes), and color/finish.
- Floor Plan, Elevation, Section Drawing (i.e. footings).

* Please Note: Windows must be new construction with nail fins, have same grid formation and be wrapped in current color.

I do, by my signature, understand and agree to the following:

1. That applicable county permits will be obtained.
2. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area. I also acknowledge that obtaining insurance for the improvement is my responsibility.
3. That the modification(s) will not in any way hinder yard care.
4. That I will accept total responsibility for any damage to person or property that may be caused by this modification(s).
5. That the Homeowners Association reserves the right to require removal or repair of the modification at my own expense if: 1) the modification is not constructed or installed as per specifications submitted for approval with this form; or 2) the modification is not maintained in a safe condition; or 3) the modification is not maintained in keeping with the surrounding structures and is not satisfactory to the Board of Directors.
6. I certify that I have read and agree to follow the rules and regulations pertaining to architectural control and review (if applicable).

Date

Homeowner Signature(s)

Date Received by Association

Signature

q APPROVED by Board of Directors OR
q APPROVED with Following Contingencies by Board of Directors: _____ _____
_____ Board Signature
_____ Date Signed

q DISAPPROVED for the following reason(s) by Board of Directors: _____ _____
_____ Board Signature
_____ Date Signed