

How to pay assessments?

...You have several options to pay your assessment:

Through the Owner Access Portal, you can make payments with real-time access to manage your association account. Only homeowners whose email address is on file will receive a registration invite. To ensure your email address is updated, please visit www.atlanticmgt.com/email to complete the short form.

You now have several ways of paying your assessments:

Option 1 - Online Payment – The preferred way to make a payment is using the Owner Access Portal mentioned above. There, you may set up direct debit through TOPS Pay, a service offered through management software.

Option 2 - Automatic Payment to Union Bank - Automatic payments may be scheduled through Union Bank at www.hoabankservices.com

Option 3 - Payment through your Banking Institution - Some banking institutions offer bill pay services. If you choose this option, please ensure that you provide your bank with the payment remittance address listed under Option 5

Option 4 - Submit Payment with Association Coupon- The assessment may be paid by mail directly to Union Bank along with an Association Coupon. If you would like to order a Coupon Book, please visit atlanticmgt.com/couponbook.

Option 5 - Mailing a Payment - Mailed payments must be written to the Association and sent directly to Union Bank Homeowners Association Services at the following address:

Cobblestone Trace Condominiums

% Atlantic Community Management Corp.

P.O. Box 105007

Atlanta, GA 30348-5007

Please include your account number and your association address on all payment correspondence.