

Keyboarding for the Christian School “Number Pad Exercises”

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Lesson 1: Number Keypad: 4, 5, and 6 Keys

[Matthew 10:30, “And even the very hairs of your head are all numbered.”]

*Allow your left hand to hover over the keyboard. You will need to use your left thumb to press the spacebar. Use your right index finger (J) for typing the **four (4)**, the right middle finger (K) for typing the **five (5)**, and the right ring finger for typing the **six (6)**. This is considered the home row for the numeric keypad.*



A. *Type the 4 in sets of three 10 times as shown below:*

444 444 444 444 444 444 444 444 444 444

B. *Type the 5 in sets of three 10 times as shown below:*

555 555 555 555 555 555 555 555 555 555

C. *Type the 6 in sets of three 10 times as shown below:*

666 666 666 666 666 666 666 666 666 666

D. *Type the 4, 5 and 6 in sets of three 10 times as shown below:*

444 555 666 445 556 664 456 565 464 654

E. *Type the 4, 5 and 6 in sets of three as displayed pressing **Enter** with your right pinky (on the numeric keypad) at the end of each line (typed as one column not two):*

444
555
666
456
645

546
465
564
645
664

Lesson 2: Number Keypad: 1, 2, and 3 Keys

[Matthew 10:30, "And even the very hairs of your head are all numbered."]

*Allow your left hand to hover over the keyboard. You will need to use your left thumb to press the spacebar. Use your right index finger (J) for typing the **one** (1), the right middle finger (K) for typing the **two** (2), and the right ring finger for typing the **three** (3).*

A. *Type the 1 in sets of three 10 times as shown below:*

111 111 111 111 111 111 111 111 111 111

B. *Type the 2 in sets of three 10 times as shown below:*

222 222 222 222 222 222 222 222 222 222

C. *Type the 3 in sets of three 10 times as shown below:*

333 333 333 333 333 333 333 333 333 333

D. *Type the 1, 2 and 3 in sets of three 10 times as shown below:*

111 222 333 123 321 112 113 221 223 331

E. *Type the 1, 2 and 3 in sets of three **as displayed** pressing **Enter** with your right pinky (on the numeric keypad) at the end of each line (typed as one column not two):*

111	231
222	223
333	311
123	312
321	113

Lesson 3: Number Keypad: 7, 8, and 9 Keys

[Matthew 10:30, "And even the very hairs of your head are all numbered."]

*Allow your left hand to hover over the keyboard. You will need to use your left thumb to press the spacebar. Use your right index finger (J) for typing the **seven (7)**, the right middle finger (K) for typing the **eight (8)**, and the right ring finger for typing the **nine (9)**.*

A. *Type the 7 in sets of three 10 times as shown below:*

777 777 777 777 777 777 777 777 777 777

B. *Type the 8 in sets of three 10 times as shown below:*

888 888 888 888 888 888 888 888 888 888

C. *Type the 9 in sets of three 10 times as shown below:*

999 999 999 999 999 999 999 999 999 999

D. *Type the 7, 8 and 9 in sets of three 10 times as shown below:*

777 888 999 789 987 778 779 889 887 897

E. *Type the 7, 8 and 9 in sets of three **as displayed** pressing **Enter** with your right pinky (on the numeric keypad) at the end of each line (typed as one column not two):*

777	798
888	897
999	978
789	787
987	989

Lesson 4: Number Keypad: 0 and . Keys and Review

[Matthew 10:30, “And even the very hairs of your head are all numbered.”]

*Allow your left hand to hover over the keyboard. You will need to use your left thumb to press the spacebar. Use your right index finger (J) for typing the **zero** (0), and the right ring finger for typing the **decimal** (.).*

A. *Type the 0 in sets of three 10 times as shown below:*

000 000 000 000 000 000 000 000 000 000

B. *Type the . in sets of three 10 times as shown below:*

... ..

C. *Type the 0 and . in sets of three 10 times as shown below:*

000 ... 0.0 .0. 00. ..0 0.. ..0 000 ...

D. *Type the sets of numbers as displayed pressing **Enter** with your right pinky (on the numeric keypad) at the end of each line (typed as one column not two):*

456
123
789
12.4
98.7

124.44
672.0
640.579
1232.47
51.73