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FOR ACTION:**Volume LVX****Report No. S-11****SUBJECT: Authorization for Reapplication for Funds - IDEA 611**

Authorization is requested to reapply for funding for the 2025-2026 school year under the IDEA Section 611 (Individuals with Disabilities Education Act)

IDEA Section 611 funding in the amount of **\$2,867,287**

Purpose - Under IDEA (Individuals with Disabilities Act) Section 611, every eligible state receives an annual grant to support special education and related services. Those funds are handled by the state to provide an award based on the enrollment of special education students from the preceding school year (BEDS data). The Section 611 part of the funds is to support students from ages 3-21.

Below is an outline of the proposed budget for the above-named project by the Utica City School District for 2025-2026:

Local Agency Information

- Prepared by Rex Germer from Utica City School District.
- Funding source: IDEA Section 611.
- Project funding dates: July 1, 2025, to June 30, 2026.

Budget Details**Professional Staff Salaries: (Code 15)**

- Professional Salaries including the following titles:
 - Speech Therapist
 - Social Worker
 - School Psychologist
 - Occupational Therapist
 - Special Education Teacher
 - CSE Chairperson

■ 21.09 FTEs: \$1,825,970

■ **Total: \$1,825,970**

Support Staff Salaries: (Code 16)

- Community Parent Liaison
- Office Specialist
- Typist
 - 2.10 FTEs: \$119,000

■ **Total: \$119,000**

Purchased Services: (Code 40)

- SEDCAR - Center for Disability Services (1 student): \$1,463
- SEDCAR - The House of the Good Shepherd (17 students): \$24,871
- SEDCAR - Upstate Caring Partners (48 students): \$70,224

■ **Total: \$96,558**

Employee Benefits: (Code 80)

- Social Security: \$150,270
- New York State Teachers Retirement: \$175,110
- New York State Employees Retirement: \$19,734
- Health Insurance: \$458,934
- Worker's Compensation: \$19,643

■ **Total: \$823,692**

Indirect Cost: (Code 90)

- **Total: \$2,067**

Budget Summary

- Total professional salaries: \$1,825,970
- Total support salaries: \$119,000
- Total purchased services: \$96,558
- Indirect Cost: \$2,067
- Total employee benefits: \$823,692
- **Total budget amount: \$2,867,287**

FOR ACTION:**Volume LVX****Report No. S-12****SUBJECT: Authorization for Reapplication for Funds - IDEA 619**

Authorization is requested to reapply for funding for the 2025-2026 school year under the **IDEA Section 619 (Individuals with Disabilities Education Act)**.

IDEA Section 619 funding in the amount of **\$100,190**

Purpose - Under IDEA (Individuals with Disabilities Act) Section 619; Preschool Grants Program, every eligible state receives an annual grant to support special education and related services. Those funds are handled by the state to provide an award based on the enrollment of special education students from the preceding school year (BEDS data). The Section 619 part of the funds is to support students from ages 3-5.

Below is an outline of the proposed budget for the above-named project by the Utica City School District for 2025-2026:

Local Agency Information

- Prepared by Rex Germer from Utica City School District.
- Funding source: Teacher Resource and Computer Training Centers.
- Project funding dates: July 1, 2025, to June 30, 2026.

Budget Details**Professional Staff Salaries: (Code 15)**

- Professional Salaries including the following titles:
 - CPSE Chairperson
 - Speech Therapist
 - .5 FTE: \$53,615
 - **Total: \$53,615**

Purchased Services: (Code 40)

- SEDCAR - Building Blocks Comprehensive Services (2 students): \$244
- SEDCAR - Children's Therapy Network (11 students): \$1,139
- SEDCAR - Children's Therapy Network (1 student): \$365
- SEDCAR - The Kelberman Center (5 students): \$1,825
- SEDCAR - Upstate Caring Partners (45 students): \$16,425
 - **Total: \$20,198**

Employee Benefits: (Code 80)

- Social Security: \$4,102
- New York State Teachers Retirement: \$5,142
- Health Insurance: \$17,062
- Worker's Compensation: \$54

■ **Total: \$26,360**

Indirect Cost (Code 90)

- **Total: \$17**

Budget Summary

- Total professional salaries: \$53,615
- Total purchased services: \$20,198
- Total employee benefits: \$26,360
- Indirect Cost: \$17
- **Total budget amount: \$85,680**

FOR ACTION:**Volume LVX****Report No. S-13****SUBJECT: Authorization for Grant Reapplication (3 years) - McKinney-Vento Homeless Assistance Grant**

Authorization is requested to reapply for funding for the 2025-2028 school years under the McKinney-Vento Homeless Assistance Grant.

McKinney-Vento Homeless Assistance Grant funding is being requested from the State of New York in the amount of **\$175,000 annually for three years.**

Purpose - "The McKinney-Vento Homeless Assistance Act provides federal funding to support the education of children and youth experiencing homelessness. This funding, often distributed through competitive grants, helps school districts provide services like tutoring, transportation, and academic support to ensure these students have equal access to a free, appropriate public education" (FAPE).

- The primary goal is to eliminate the unique barriers that may exist for students experiencing homelessness.
- Allows us to partner with Safe Schools Mohawk Valley to provide various supports and assistance to this population.
- State educational agencies (SEAs) and Local education agencies (LEAs) are responsible for implementing the McKinney-Vento Act, including identifying homeless students, ensuring their enrollment, and providing appropriate support.
- The current grant ends August 30, 2025. This application is for 2025-2028.

Below is an outline of the proposed budget for the above-named project by the Utica City School District for 2025-2026:

Local Agency Information

- Prepared by Rex Germer from Utica City School District.
- Funding source: McKinney-Vento Homeless Assistance Grant.
- Project funding dates: September 1, 2025, to August 30, 2026 (if funding is approved).

Budget Details**Salaries for Professional Staff: (Code 15)**

- McKinney-Vento Liaison (Judeanne Rockford)
 - .05 FTE @ \$7,376
- **Total: \$7,376**

Purchased Services: (Code 40)

- Safe Schools Mohawk Valley (1.5 FTE): \$130,410

- **Total: \$130,410**

Supplies and Materials: (Code 45)

- School Supplies (notebooks, backpacks, pens, etc.): \$5,000
- Healthy Snacks, hygiene products, household supplies: \$10,000
- Food gift cards/vouchers: \$15,000
- Walmart clothing and hygiene kits: \$5,000
- **Total: \$35,000**

Travel Expenses: (Code 46)

- Required in-state meetings and annual McKinney-Vento training: \$1,000
- **Total: \$1000**

Employee Benefits: (Code 80)

- Social Security (partial): \$507
- New York State Teachers Retirement (partial): \$707
- **Total: \$1,214**

Budget Summary

- Total professional salaries: \$7,376
- Purchased Services: \$130,410
- Supplies and Materials: \$35,000
- Travel expenses: \$1000
- Employee benefits: \$1,214
- **Total budget amount: \$175,000** (if the grant application we submitted is awarded funding as requested)

FOR ACTION:**Volume LVX****Report No. S-14****SUBJECT: Agreement between the Utica City School District and "The Center" for Language Services**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and "The Center" for Language Services for the 2025-2026 school year.

FOR ACTION:**Volume LVX****Report No. S-15****SUBJECT: Agreement between the Utica City School District and Hazard, Young, Attea and Associates**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Hazard, Young, Attea and Associates for the 2025-2026 school year.

FOR ACTION:**Volume LVX****Report No. S-16****SUBJECT: Memorandum of Understanding between the Utica City School District and Perch Place, LLC Consulting Management**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between the Utica City School District and Perch Place, LLC Consulting Management Effective September 1, 2025.

This memorandum is for the purposes of providing additional support to the UPK classrooms. (4) PreK Classroom Assistants will assist in all aspects of the classroom. They will work in conjunction with the students, teachers, teachers' assistants, and aides. The goal is to contribute to the academic, physical, healthy mental and emotional development of the children so they can more easily acclimated to the next level of education.

The cost for implementation of the services is \$164,000 billed monthly, for 10 months, September 2025 through June 2026.

FOR ACTION:**Volume LVX****Report No. S-17****SUBJECT: Agreement between the Utica City School District and Education Elements**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Education Elements.

FOR ACTION:

Volume LVX

Report No. S-18

SUBJECT: Memorandum of Understanding between the Utica City School District and Mosaic Health

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Mosaic Health.

FOR ACTION:**Volume LVX****Report No. S-19****SUBJECT: Authorization for Grant Reapplication – Title I: School Improvement Grant (SIG) Basic**

Authorization is requested from the Board of Education to reapply for funding for the 2025-2026 school year from the State of New York in the amount of \$125,000 under the Title I: School Improvement Grant.

Purpose - The Title I, 1003 School Improvement Grant provides "funding to support the development and implementation of their District Comprehensive Improvement Plan (DCIP) and development and implementation of any school-level improvement plans for schools identified as Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), and Targeted Support and Improvement (TSI)." All Target Districts are eligible to receive funding.

These funds must:

- *Establish and maintain district-level cohesive systems and structures that promote sustained school improvement; AND*
- *Provide schools with sufficient support to effectively implement their improvement plans.*

Below is an outline of the proposed budget for the above named project by the Utica City School District for 2025-2026:

Local Agency Information

- Prepared by Rex Germer from Utica City School District.
- Funding source: Title I; School Improvement Grant Basic
- Project funding dates: September 1, 2025, to August 31, 2026 (if funding is approved).

Budget Details**Salaries for Professional Staff: (Code 15)**

- AIS Facilitator (Dennis Hahn)
 - .15 FTE @ \$14,101
- ELT Teacher Hours (Kernan)
 - 800 hours = \$32,000
- SCEP Activity Teacher Hours (Kernan)
 - 240 hours = \$9,600
- Curriculum Development Teacher Hours (Kernan)
 - 240 hours = \$9,600
- Professional Development Teacher Hours (Kernan)
 - 240 hours = \$9,600
- DCIP Monitoring Activities Teacher Hours (District)
 - 260 hours = \$10,400
- **Total: \$85,301**

Purchased Services: (Code 40)

- Education Elements; Data Triangle Survey
- **Total: \$15,000**

Travel Expenses: (Code 46)

- Student Transportation home after ELT
- **Total: \$7,298**

Employee Benefits: (Code 80)

- Social Security: \$6,526
- New York State Teachers Retirement: \$8,180
- Health Insurance: \$1,842
- Worker's Compensation: \$853

Total: \$17,401

Budget Summary

- Total professional salaries: \$85,301
- Purchased Services: \$15,000
- Travel expenses: \$7,298
- Employee benefits: \$17,401
- **Total budget amount: \$125,000** (standard award based on building and District accountability designation)

FOR ACTION:**Volume LVX****Report No. S – 20**

Authorization is requested of the Board of Education to approve the results of the UTA Voluntary Transfer Process, effective for the 2025-2026 School Year.

2025-2026 School Year – Voluntary Teacher Transfer Results

Eligible Position	Building	Transfer Results
Grade 4	Columbus	Andrea (Wolber) Wilson (from Kernan)
Grade 3	General Herkimer	Amanda Faccioli (from Conkling)
12:1(3:1)	General Herkimer	Savannah Leo (from Conkling)
Reading	Jones	Amy Costello-Winter (from Jones)
Grade 2	Jones	Aaron Cidzik (from Conkling)
ESOL	Donovan	Patricia Marashian (from Donovan)
Art	Donovan	Jason Hart (from Conkling)
Grade 4	Jefferson	Lisa Almy (from Jones)
12:1:1	Kernan	Sara Marshall (from MLK)
AIS Math Teacher	Kernan	Jessica Keller (from Kernan)
Transition Class	Proctor	Melissa Williams (from JFK/RAL)
Social Worker	Columbus	Christina Vomer (from Columbus)
Physical Education	Proctor	David Caruso (from Columbus)
French	Proctor	Carole Ethier (from Proctor/JFK)
Technology	JFK	Jeremy LaVallee (from Donovan)
Grade 2	Jones	Jennifer Musch (from Columbus)
School Psychologist	JFK/Proctor	Michael Brigano (from Donovan)

FOR ACTION:**Volume LVX****Report No. S – 21****SUBJECT: Memorandum of Agreement between the Utica City School District and Raquel Rios**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and Raquel Rios, effective July 23, 2025.

FOR ACTION:**Volume LVX****Report No. S – 22****SUBJECT: Memorandum of Agreement between the Utica City School District and SEIU Local 200 B**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and SEIU Local 200 B, effective July 23, 2025.

FOR ACTION:**Volume LVX****Report No. S – 23****SUBJECT: Separation Agreement between the Utica City School district and Jaymes White**

Authorization is requested of the Board of Education to approve the Separation Agreement between the Utica City School District and Jaymes White effective July 23, 2025.

FOR ACTION:**Volume LVX****Report No. S – 24****SUBJECT: Agreement between Utica City School District and LaBella Associates, DPC for the 2025-26 Capital Outlay Project.**

Authorization is requested of the Board of Education to approve the Agreement between Utica City School District and LaBella Associates, DPC for the 2025-26 Capital Outlay Project.

FOR ACTION:**Volume LVX****Report No. B - 6****SUBJECT: Acceptance of Budget Transfer Accepted by Superintendent – Maintenance of Plant – Building Repairs, Glass.**

Acknowledgement is requested of the Board of Education to accept the budget transfer accepted by the Superintendent for Maintenance of Plant – Building Repairs, Glass.

FOR ACTION:**Volume LVX****Report No. B - 7****SUBJECT: Acceptance of Budget Transfer Accepted by Superintendent – Teaching, Bridge Program**

Acknowledgement is requested of the Board of Education to accept the budget transfer accepted by the Superintendent for Teaching, Bridge Program.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Employment Agreement between the Utica City School District and Karen Miller, Interim Principal at Columbus Elementary School.**

Authorization is requested of the Board of Education to approve the Employment Agreement between the Utica City School District and Karen Miller, Interim Principal at Columbus Elementary School commencing retroactively July 1, 2025 through June 30, 2026.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Individual Employment Agreements**

Authorization is requested for the Board of Education to approve the individual Employment Agreements for the following 10-month employees for 2025-2026 school year:

Community/Parent Liaisons (10-months) *

Lisa Hutchinson \$36,746.00
Shawn Ruddy \$36,746.00

*Provisional per Utica City Civil Service

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Updated Resolution for Probationary Appointment Jessica Watson – Licensed Practical Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jessica Watson, who possesses Licensed Practical Nurse licensure issued by the Commissioner of Education, is appointed to the position of Licensed Practical Nurse (LPN) probationary term commencing August 1, 2025. Jessica Watson's salary shall be \$37,891.37 (prorated) as set forth in collective bargaining agreement between the Utica School Registered Nurses' and Licensed Practical Nurses' Unit of Teamsters Local 294 and the Utica City School District.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Jennifer Elahi – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jennifer Elahi, who possesses Students with Disabilities (Birth-Grade 2), Professional Certificate; Early Childhood Education (Birth- Grade 2), Professional Certificate; issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Jennifer Elahi's salary shall be \$86,705 as set forth in Step MA+42, O1-15 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Paul Hance – Science Teacher (Biology)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Paul Hance, who possesses Biology 7-12, Transitional B Certificate issued by the Commissioner of Education, is appointed to the position of Science Teacher (Biology) in the tenure area of Science, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Paul Hance's salary shall be \$47,929 as set forth in Step BA+6, F-6 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Kari Whitney – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kari Whitney, who possesses Students with Disabilities (Grades 1-6), Professional Certificate; Students with Disabilities (Birth-Grade 2), Professional Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Kari Whitney's salary shall be \$72,474 as set forth in Step MA+36, M-13 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Dennis Prior – CTE Teacher (Construction Technology)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Dennis Prior, who is pending NYS Certification and Fingerprinting clearance, is appointed to the position of CTE Teacher (Construction Technology) in the tenure area of Carpentry, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Dennis Prior's salary shall be \$74,902 as set forth in Step BA, N1-14 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification and fingerprint clearance by OSPRA.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Sarah Parker – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sarah Parker, who possesses Special Education, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Sarah Parker's salary shall be \$84,717 as set forth in Step MA+30, O1-15 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Martin Comstock – CTE Teacher (Electricity and Fiber Optics)****RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Martin Comstock, who is pending NYS Certification and Fingerprinting clearance, is appointed to the position of CTE Teacher (Electricity and Fiber Optics) in the tenure area of Electrical, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Martin Comstock's salary shall be \$74,902 as set forth in Step BA, N1-14 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification and fingerprint clearance by OSPRA.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Avery Erwin-McGuire – CTE Teacher (Advanced Manufacturing, Robotics and Automation)****RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Avery Erwin-McGuire, who is pending NYS Certification and Fingerprinting clearance, is appointed to the position of CTE Teacher (Advanced Manufacturing, Robotics and Automation) in the tenure area of Advanced Manufacturing, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Avery Erwin-McGuire's salary shall be \$80,111 as set forth in Step MA+30, N-14 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification and fingerprint clearance by OSPRA.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Holly Sroka – Reading Teacher****RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Holly Sroka, who possesses Literacy (All Grades), Supplementary Certificate; Childhood Education (Grades 1-6), Initial Certificate; issued by the Commissioner of Education, is appointed to the position of Reading Teacher in the tenure area of Reading effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Holly Sroka's salary shall be \$58,269 as set forth in Step MA+78, G-7 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Brianne Parent – Reading Teacher****RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Brianne Parent, who possesses Literacy (Birth-Grade 6), Supplementary Certificate; Literacy (Grades 5-12), Supplementary Certificate; Childhood Education (Grades 1-6), Professional Certificate; Early Childhood Education (Birth-Grade 2), Professional Certificate; issued by the Commissioner of Education, is appointed to the position of Reading Teacher in the tenure area of Reading effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Brianne Parent's salary shall be \$84,717 as set forth in Step MA+30, O1-15 of the collective bargaining agreement.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Colin Douglass – CTE Teacher (Cyber Security)****RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Colin Douglass, who is pending NYS Certification and Fingerprinting clearance, is appointed to the position of CTE Teacher (Cyber Security) in the tenure area of Technology Education, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Colin Douglass's salary shall be \$85,707 as set forth in Step MA+36, O1-15 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification and fingerprint clearance by OSPRA.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Olivia Guarno – CTE Teacher (Health Professions)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Olivia Guarno, who is pending NYS Certification, is appointed to the position of CTE Teacher (Health Professions) in the tenure area of Practical Nursing, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Olivia Guarno's salary shall be \$63,338 as set forth in Step BA, L-12 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Probationary Appointment Westbrook Shortell – CTE Teacher (Media Productions)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Westbrook Shortell, who is pending NYS Certification and Fingerprinting clearance, is appointed to the position of CTE Teacher (Media Productions) in the tenure area of Technology Education, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Westbrook Shortell's salary shall be \$85,707 as set forth in Step MA+36, O1-15 of the collective bargaining agreement. This appointment shall be contingent upon the issuance of the TRANS A Certification and fingerprint clearance by OSPRA.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Provisional Appointment – Office Specialist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Monalisa Htun, who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Office Specialist. Monalisa Htun's salary shall be \$55,539.75 as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective August 5, 2025.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Provisional Appointment – Office Specialist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jennifer McCann, who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Office Specialist. Jennifer McCann's salary shall be \$55,539.75 as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective July 23, 2025.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution – Appointment of Interim Assistant Superintendent for Business**

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves:

1. The appointment of Mary Mandel as interim Assistant Superintendent for Business, effective August 11, 2025, subject to a written agreement.
2. Ms. Mandel shall be paid \$110 per hour, not to exceed 28 hours a week.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem **Targeted Assistance Teacher/Substitute** at **\$40.00 per hour**, for the 2025-2026 school year:

Robyn Alberico
Joanne Ambrose
Mary Ann Condon
Donna Devlin
Linda Hauschschild
Colleen Oczkowski
Lisa Zaniewski

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Teacher** at **\$100.00 per day**, effective September 2, 2025:

Jashawn Darrell

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective September 2, 2025:

Donia Selmen

FOR ACTION:**Volume LVX****Report No. P - 27****SUBJECT: Appointments Extra-Curricular – Secondary**

It is recommended that the following Extra-Curricular appointments be approved:

Adam Lovecchio Mathletics Club Advisor
Proctor High School
Effective: 2025-2026 School Year
Index: \$1,933

Karen Gavigan Mock Trial Club Advisor
Proctor High School
Effective: 2025-2026 School Year
Index: \$3,683

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments Extra-Curricular Elementary Club Advisors**

It is recommended that the following appointments be approved:

Stephen Zumchak Elementary Drama Club Advisor
Albany Elementary School
Effective: 2025-2026 School Year
Index: \$1,668

Krystal Larish Elementary Drama Club Advisor
Columbus Elementary School
Effective: 2025-2026 School Year
Index: \$1,449

Deanna Kennedy Elementary Drama Club Advisor
Conkling Elementary School
Effective: 2025-2026 School Year
Index: \$1,449

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments Extra-Curricular Elementary Club Advisors**

It is recommended that the following appointments be approved:

Amy Eddy Elementary Drama Club Advisor

	General Herkimer Elementary School Effective: 2025-2026 School Year Index: \$1,449
Alison Eccleston	Elementary Drama Club Advisor Hughes Elementary School Effective: 2025-2026 School Year Index: \$1,449
Lily Corathers	Elementary Drama Club Advisor Jefferson Elementary School Effective: 2025-2026 School Year Index: \$1,449
Carrie Crandall	Elementary Drama Club Advisor Jones Elementary School Effective: 2025-2026 School Year Index: \$1,449
Barbara Costello	Elementary Drama Club Advisor Kernan Elementary School Effective: 2025-2026 School Year Index: \$1,449
Kathleen Kennedy	Elementary Drama Club Advisor King Elementary School Effective: 2025-2026 School Year Index: \$1,449
Sara Mistler	Elementary Drama Club Advisor Watson Williams Elementary School Effective: 2025-2026 School Year Index: \$1,449
David Carter	Elementary Student Activity Club Advisor Albany Elementary School Effective: 2025-2026 School Year Index: \$1,933
Mamie Faga	Elementary Student Activity Club Advisor Columbus Elementary School Effective: 2025-2026 School Year Index: \$1,933

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments Extra-Curricular Elementary Club Advisors**

It is recommended that the following appointments be approved:

Laura McCabe	Elementary Student Activity Club Advisor Conkling Elementary School Effective: 2025-2026 School Year Index: \$1,933
Jason Holmes	Elementary Student Activity Club Co-Advisors General Herkimer Elementary School Effective: 2025-2026 School Year Index: .5 of \$1,933 = \$966.50
Anna Demeter-Johnson	Elementary Student Activity Club Co-Advisors General Herkimer Elementary School Effective: 2025-2026 School Year Index: .5 of \$1,933 = \$966.50
Erica Jalonack	Elementary Student Activity Club Advisor Hughes Elementary School Effective: 2025-2026 School Year Index: \$2,224
Courtney Siciliano	Elementary Student Activity Club Advisor Jefferson Elementary School Effective: 2025-2026 School Year Index: \$1,933
Denise Gribanoff	Elementary Student Activity Club Advisor Jones Elementary School Effective: 2025-2026 School Year Index: \$1,933
Nina Marollo	Elementary Student Activity Club Advisor Kernan Elementary School Effective: 2025-2026 School Year Index: \$1,933
Danielle Rauscher	Elementary Student Activity Club Advisor King Elementary School Effective: 2025-2026 School Year Index: \$1,933
Grady Faulkner	Elementary Student Activity Club Advisor

Watson Williams Elementary School
Effective: 2025-2026 School Year
Index: \$1,933

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments - Summer 2025 Athletic/Sport Physicals**

It is recommended that the following appointments be approved for Summer 2025 Athletic/Sport Physicals:
Registered Nurses:

Sherelyn Ambord
Krista Klopotek
Kassandra Mullen

Dates: August 11, 12, 13, 14, 15, 18, 19, 2025 (8AM-2PM)
Salary: \$45 per hour, not to exceed 42 hours

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments - Summer 2025 Sports Camp & Clinic Instructors**

It is recommended that the following appointments be approved for Summer 2025 Sports Camp & Clinic Instructors:

Instructors	Sport
Matthew Sprowell	Basketball
John Simmons	Boys & Girls Soccer
Felicia Medici	Cheerleading

Dates: Retroactively for July and August 2025
Salary: \$40.00 per hour – (not to exceed 20 hours total)

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointments Special Education Summer School July 7, 2025 – August 15, 2025**

It is recommended that the following appointments be approved for the Special Education Summer School (Extended School Year) Program retroactively to July 7, 2025. All appointments are contingent on actual student enrollment and program needs. Not to exceed four (4) hours per day x 30 days.

Salary: \$40.00 per hour per UTA contract

Special Education Teacher:

Andrea Bansner

Salary: Hourly rate per hour per SEIU contract

Teaching Assistant:

Jessica Daws

Michelle Fabbio

Alan Novaes (start July 14, 2025)

Substitute Teaching Assistant:

Melissa DeBiase

Michael Reed

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment – Transportation: Summer School 2025 Program (July 7, 2025 – August 15, 2025)

It is recommended that the following appointment be approved for the Summer School 2025 Program for the period July 7, 2025 to August 15, 2025.

Bus Monitor: Hourly rate per contract

Noemi Rodriguez (effective July 23, 2025)

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment - Elementary Education Summer School Program: Elementary Schools

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at the Elementary Schools. All Appointment are contingent on actual needs.

Effective Dates: Retroactively for June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Nurse (Floater) – Hourly rate per Contract

Samantha Miller

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment - Elementary Education Summer School Program: Columbus Elementary School

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Columbus Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025
Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Nurse – Hourly rate per Contract

Teresa Cahill

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointments - Elementary Education Summer School Program: Albany Elementary School

It is recommended that the following appointments be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Albany Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025
Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Clerical – Hourly rate per Contract
Kelli Goodman

Teaching Assistant – Hourly rate per Contract
Melissa DeBiase

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointments - 2025 Education Extended Learning Time (ELT) Summer School Program: Watson Elementary School

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program All appointments are contingent on actual needs.

Effective Dates: Retroactively July 1, 2025 - July 11, 2025
Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Melitta Crowder
Grady Faulkner
Alba Martinez
Laura Yager

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment - Elementary Education Summer School Program: Albany Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Albany Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Timothy Walchusky

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment Elementary Education Summer School Program Conkling Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Conkling Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Robert Smelser

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment - Elementary Education Summer School Program: Columbus Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Columbus Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Danielle Wright

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment - Elementary Education Summer School Program: General Herkimer Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at General Herkimer Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

James Fierro

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment - Elementary Education Summer School Program: Hughes Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Hughes Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Christine Monaco

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Appointment - Elementary Education Summer School Program: Jones Elementary School**

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Jones Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Heather Paladino

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment - Elementary Education Summer School Program: King Elementary School

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at King Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

John Deater

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment - Elementary Education Summer School Program: Kernan Elementary School

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Kernan Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Danielle Falvo

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointment - Elementary Education Summer School Program Watson Williams Elementary School

It is recommended that the following appointment be approved for the School Impact Grant (SIG 1003a) and Title I, Title II, Title III, Title IV for Extended Learning Time Program at Watson Williams Elementary School. All Appointment are contingent on actual needs.

Effective Dates: Retroactively June 30, 2025 – July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Security – Hourly rate per Contract

Mike Gowdy

FOR ACTION:

Volume LVX

Report No. P – 27

SUBJECT: Appointments – Audio Visual Coordinators

It is recommended that the following appointments be approved:

Liliana Piplica

Elementary Audio Visual Coordinator
Albany Elementary School
Effective: 2025-2026 School Year
Index: \$2,560

Keith Russo

Elementary Audio Visual Coordinator
Columbus Elementary School
Effective: 2025-2026 School Year
Index: \$3,683

Amanda Faccioli

Elementary Audio Visual Coordinator
Conkling Elementary School
Effective: 2025-2026 School Year
Index: \$1,933

Joe Guidera

Elementary Audio Visual Coordinator
General Herkimer Elementary School
Effective: 2025-2026 School Year
Index: \$3,683

Lisa Harris

Elementary Audio Visual Coordinator
Jefferson Elementary School
Effective: 2025-2026 School Year
Index: \$3,683

Suzanne Gazzilli

Elementary Audio Visual Coordinator
Jones Elementary School
Effective: 2025-2026 School Year
Index: \$2,224

Kathleen Kennedy

Elementary Audio Visual Coordinator
M.L. King Elementary School

Effective: 2025-2026 School Year
Index: \$1,933

Grady Faulkner

Elementary Audio Visual Coordinator
Watson Williams Elementary School
Effective: 2025-2026 School Year
Index: \$1,933

Sarah Pedulla

Audio Visual Coordinator
Donovan Middle School
Effective: 2025-2026 School Year
Index: \$3,383

FOR ACTION**Volume LVX****Report No. P – 27****SUBJECT: Appointment – Custodial/Maintenance**

It is recommended that the following appointment be approved:

Philip Scaramuzzino

Custodian
District-Wide (Probationary)
Effective: July 28, 2025
Salary: \$31.64 per hour
Education: High School
Experience: Assistant Custodian, UCSD
10/22 to Present

FOR ACTION**Volume LVX****Report No. P – 27****SUBJECT: Appointment – Varsity Coaches**

It is recommended that the following appointments be approved:

Corvan Brazier
Head Varsity Basketball Coach
Proctor High School
Effective: Winter 2025-2026 sport season

Trina Buckingham
Varsity Cheer Coach
Proctor High School
Effective: Fall 2025-2026 sport season

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Corrected Tenure Elisha Abbe, Business Teacher**

Authorization is requested of the Board of Education to approve the corrected tenure date of Elisha Abbe, Business Teacher as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for Elisha Abbe, who possesses Business And Marketing, Initial Certificate issued by the New York State Education Department, to a two-year probationary period, from **February 27, 2024 through February 26, 2026**, in the tenure area of Business. The expiration date is tentative and conditional only.

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Corrected Tenure - Teaching Assistant**

Authorization is requested of the Board of Education to approve the corrected tenure date of Teaching Assistants as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for the following Teaching Assistants, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, to a four-year probationary period, in the tenure area of Teaching Assistant. The expiration date is tentative and conditional only.

Employee	New Tenure Date
Dewanda Brooks	May 30, 2025 – May 29, 2029
Jessica Daws	June 19, 2025 – June 18, 2029

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Conference**

It is recommended that the following conference be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Michelle Hall	CTE Content Advisory Panel Fayetteville, NY Approved by: S. Falchi & R. Germer Allotted: \$50.00 from Budget Code: A2110-476-00-0000 No Substitute Required	August 4, 2025

FOR ACTION:**Volume LVX****Report No. P – 27****SUBJECT: Corrected Employment Agreement between the Utica City School District and Jeff Jalonack**

Action is requested of the Board of Education to approve the individual Employment Agreement between the Utica City School District and Jeff Jalonack, Assistant Security/Safety Coordinator at a salary of \$71,027.26.

FOR INFORMATION:**Volume LVX****Report No. P – 28****SUBJECT: Change in Effective Date – Teacher Unpaid Leave of Absence**

It is recommended that the following change in effective date for unpaid leave of absence be accepted:

Cassidy Cascella

Grade 6 Teacher

Hughes Elementary School

From: June 12, 2025 – June 27, 2025

To: June 18, 2025 – June 27, 2025

Reason: Medical

Received Notification: June 24, 2025

FOR INFORMATION:**Volume LVX****Report No. P - 28****SUBJECT: Retirement Transportation**

It is recommended that the following retirement be accepted:

Roger St. Cyr

Bus Monitor
Effective: June 27, 2025
Years of Service: 12
Notification Received: June 25, 2025

FOR ACTION:**Volume LVX****Report No. P - 28****SUBJECT: Retirement - Registered Nurse**

It is recommended that the following retirement be accepted:

Deborah Wurz

Registered Nurse
Notre Dame Junior Senior High School
Effective: July 31, 2025
Years of Service: 33
Notification Received: July 3, 2025

FOR INFORMATION:**Volume LVX****Report No. P - 28****SUBJECT: Resignation Teacher**

It is recommended that the following resignation be accepted:

Jared McFarlin

Music Teacher
Kernan Elementary School
Effective: June 30, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: June 25, 2025

FOR INFORMATION:**Volume LVX****Report No. P - 28****SUBJECT: Resignation Teacher**

It is recommended that the following resignation be accepted:

Megan Timian

School Guidance Counselor
Proctor High School

Effective: July 11, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: June 11, 2025

FOR INFORMATION:**Volume LVX****Report No. P – 28****SUBJECT: Resignation Teaching Assistant**

It is recommended that the following resignation be accepted:

Kelley Caruso	Teaching Assistant
	Albany Elementary School
	Effective: June 27, 2025
	Reason: Personal
	Notification Received: June 20, 2025

FOR INFORMATION:**Volume LVX****Report No. P – 28****SUBJECT: Resignation– Special Education Summer School**

It is recommended that the following resignation be accepted:

Alexis Holmer	Teacher – Special Education Summer School (ESY)
	Effective: July 7, 2025
	Reason: Personal
	Notification Received: June 26, 2025

FOR ACTION:**Volume LVX****Report No. P - 28****SUBJECT: Resignation - Registered Nurse**

It is recommended that the following resignation be accepted:

Olivia Guarino	Registered Nurse
	Proctor High School
	Effective: August 26, 2025
	Reason: Contingent upon CTE Teacher-Health
	Professions appointment
	Notification Received: July 1, 2025

FOR ACTION:

Volume LVX

Report No. P – 28

SUBJECT: Resignation - Administrator

It is recommended that the following resignation be accepted:

Judeanne Rockford

Director of Early Childhood Education
Effective: August 2, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: July 2, 2025

FOR INFORMATION:

Volume LVX

Report No. P - 28

SUBJECT: Rescindment of Appointment – Office Specialist

It is recommended that the following resignation be accepted:

Georganne Jadhon

Office Specialist
Effective: July 3, 2025
Reason: Personal
Notification Received: July 8, 2025