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SUBJECT

Resolution for Matthew Soboloski

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Matthew Soboloski
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Matthew Soboloski. Mr. Soboloski retired from the Utica City School District after approximately twenty (20) years of service and was employed as a Technology teacher at John F. Kennedy Middle School.

Mr. Soboloski loved teaching kids and dedicated his life to helping shape and enrich the lives of his students beyond the classroom.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Soboloski and that this resolution be saved upon the records of the district.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 218

SUBJECT

Resolution for Sharon McGuire

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Sharon McGuire
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Sharon McGuire. Ms. McGuire retired from the Utica City School District after approximately seventeen (17) years of service and was employed as a music teacher.

Sharon had many talents, and teaching music in the Utica City School District was one of those talents.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. McGuire and that this resolution be saved upon the records of the district.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 219

SUBJECT

Resolution for Diane Bakhos

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Diane Bakhos
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Diane Bakhos. Ms. Bakhos was employed as a teacher by Utica City School District for approximately forty-seven (47) years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. Bakhos and that this resolution be saved upon the records of the district.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 220

SUBJECT

Resolution for Joseph Skrakowski

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Joseph Skrakowski
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Joseph Skrakowski. Mr. Skrakowski was employed as a teacher by the Utica City School District for approximately thirty-five (35) years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Skrakowski and that this resolution be saved upon the records of the district.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 221****SUBJECT****Approval of Internal Audit**

Authorization is requested of the Board of Education to approve the Internal Audit for year ended June 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 222****SUBJECT****Approval of Risk Assessment
Corrective Action Plan (CAP)**

Authorization is requested of the Board of Education to approve the Risk Assessment Corrective Action Plan (CAP) for year ended June 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 223****SUBJECT****Approval of Settlement
LP Doe 1 vs. the Utica City School District**

Authorization is requested of the Board of Education to approve the following settlement in the amount of Five Hundred Thousand Dollars (\$500,000.00) pursuant to a stipulation to settle the case of:

> LP Doe 1 vs. the Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 224****SUBJECT****Approval of Settlement
LP Doe 3 vs. the Utica City School District**

Authorization is requested of the Board of Education to approve the following settlement in the amount of Three Hundred Thousand Dollars (\$300,000.00) pursuant to a stipulation to settle the case of:

> LP Doe 3 vs. the Utica City School District

SUBJECT

Resolution – Madison-Oneida BOCES

Authorization is requested of the Board of Education to approve the following resolution:

WHEREAS, the Board of Education of the Utica City School District desires to enter into a four (4) year contract with the Madison-Oneida BOCES in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602-7710 Administrative Computer Services.

NOW THEREFORE, it is

RESOLVED, that the Board of Education of the Utica City School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$3,579,395.34, plus related borrowing fees, plus Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education for a period of four (4) years: 2025-2026, 2026-2027, 2027-2028 and 2028-2029.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

SUBJECT:

Adoption of BOCES Resolutions

Authorization is requested of the Board of Education to approve and adopt the following BOCES Resolutions:

RESOLUTION NO. 1

WHEREAS, the BOCES tentative administration budget is adopted by public resolution; and

WHEREAS, copies of the tentative administration, capital and program budgets were received March 18, 2025 and an information meeting was presented at Oneida-Herkimer-Madison BOCES on April 2, 2025.

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of \$4,537,170.26 for 2025-2026.

RESOLUTION NO. 2

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received March 18, 2025 of the slate of candidates, and an information meeting was presented at Oneida-Herkimer-Madison BOCES on April 2, 2025.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for Mr. Timothy Thomas, Mr. Gary P. Nelson, Ms. Kristin Hubley, and Mr. Stephen Stanton.

Date: April 29, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 227****SUBJECT****Approval of Change Orders**

Authorization is requested of the Board of Education to approve the following change orders:

Proctor CTE Addition (SED Project No. 41-23-00-01-0-002-012)

> Contract – Pike Construction Services, Inc.

- CCO GC-038 (CE-029) – Additional Sheetrock on Fire Rated Walls - \$68,126.81
This work was part of a discovered condition that required existing walls to be fire rated. After removal of the ceilings, it was discovered that the top of the existing corridor walls did not meet the 2-hour fire rating requirements. An Additional layer of 5/8" drywall was added to each side of the existing sheet rock to meet the requirement. The work was completed on a time and material basis by the General Contractor, Pike Construction Services. C&S tracked daily labor hours, materials, and have reconciled the submitted costs to our records.
- CCO GC-040 (CE-076) – Interior Signage & Wayfinding - \$27,714.15
This change is a design modification to add room and wayfinding signage within the project. The original contract drawings included neither room signage nor wayfinding signage.
- CCO GC-041 (CE-034) Masonry Repairs at Renovated Spaces - \$27,477.66
This change is a discovered condition. Repointing and patching of interior existing masonry wall to achieve fire ratings in the renovated space of Proctor was identified after demolition work was completed. Smaller holes and boxes were filled with fire rated foam while larger holes were infilled with full block/soaps where possible. An initial proposal was received that totaled \$65,501.93. C&S & Labella advised that it would be better to advance this work on a time and material basis, which significantly reduced the costs. C&S tracked daily labor hours, materials and have reconciled the submitted costs to our records.

FOR ACTION:**Volume LVIX****Report No. S – 228****SUBJECT****Acceptance of Change Orders approved by
Superintendent**

Authorization is requested of the Board of Education to accept change orders pursuant to the attached.

FOR ACTION:**Volume LVIX****Report S – 229****SUBJECT:****Appointment of Assistant Poll Clerks/Election Workers**

Authorization is requested of the Board of Education to approve the appointment of the following Assistant Poll Clerks/Election Inspectors:

**Utica City School District Assistant Poll Clerks/Election Inspectors for
Annual Election Vote and Public Budget Vote
May 20, 2025**

Election Inspectors/Assistant Poll Clerks:

Election District	Polling Location	
1	Parkway Recreation Center	Diana Pegues
3	Gilmore Village	Diane Jones
		James McFarland
5	Mid-York Library	Clara Dempsey
10	Martin Luther King, Jr. Elementary	Treshawn Hymes
11	General Herkimer Elementary	Nancy Riecker
		Bohdan Rabarsky

Subject to Change*FOR ACTION:****Volume LVIX****Report No. S – 230****SUBJECT:**

**Memorandum of Agreement between the Utica City
School District and the Central and Northern New York
Building and Trades Council AFL-CIO**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Central and Northern New York Building and Trades Council AFL-CIO for vacation days, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 231****SUBJECT:**

**Memorandum of Agreement between the Utica City
School District and the Utica Teachers' Association**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Teachers' Association, effective April 30, 2025. (Granting of graduate and in-service credit toward salary adjustment)

FOR ACTION:**Volume LVIX****Report No. S – 232****SUBJECT:****Affiliation Agreement between the Utica City School District and State University of New York Cortland**

Authorization is requested of the Board of Education to approve the Affiliation Agreement between the Utica City School District and the State University of New York Cortland, effective July 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 233****SUBJECT:****Memorandum of Understanding between the Utica City School District and The Center**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between the Utica City School District and The Center for interpreters and translation of documents, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 234****SUBJECT:****Memorandum of Understanding between the Utica City School District and Education Elements (Data Triangle)**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between the Utica City School District and Education Elements (Data Triangle), effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 235****SUBJECT:****Agreement between the Utica City School District and First Services**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and First Services, effective July 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 236****SUBJECT:****Addendum to the Contract between the Utica City School District and the North Utica Community Center for Universal Pre-Kindergarten Services**

Authorization is requested of the Board of Education to approve the Addendum to the Contract between the Utica City School District and the North Utica Community Center for Universal Pre-Kindergarten Services, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 237****SUBJECT:****Addendum to the Contract between the Utica City School District and the Neighborhood Center for Universal Pre-Kindergarten Services**

Authorization is requested of the Board of Education to approve the Addendum to the Contract between the Utica City School District and the Neighborhood Center for Universal Pre-Kindergarten Services, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 238****SUBJECT:****Addendum to the Contract between the Utica City School District and Head Start – Mohawk Valley Community Action Agency for Universal Pre-Kindergarten Services**

Authorization is requested of the Board of Education to approve the Addendum to the Contract between the Utica City School District and Head Start – Mohawk Valley Community Agency for Universal Pre-Kindergarten Services, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 239****SUBJECT:****Addendum to the Contract between the Utica City School District and Thea Bowman for Universal Pre-Kindergarten Services**

Authorization is requested of the Board of Education to approve the Addendum to the Contract between the Utica City School District and Thea Bowman for Universal Pre-Kindergarten Services, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 240****SUBJECT:****Addendum to the Contract between the Utica City School District and Notre Dame for University Pre-Kindergarten Services**

Authorization is requested of the Board of Education to approve the Addendum to the Contract between the Utica City School District and Notre Dame for Universal Pre-Kindergarten Services, effective April 30, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 241****SUBJECT:****Donation from Utica National Insurance Company**

Authorization is requested of the Board of Education to approve a donation from Utica National Insurance Company consisting of ten (10) sets of word hop mats for each of the ten (10) elementary schools.

FOR ACTION:**Volume LVIX****Report No. S – 242****SUBJECT:****Extended Field Trip – Albany Elementary School**

Authorization is requested of the Board of Education to approve approximately seventy-four (74) Albany Elementary School 6th grade students to travel to Yankee Stadium in the Bronx, New York to attend a New York Yankees baseball game on Thursday, May 22, 2025. This is a 6th grade field trip in combination with the Hall of Fame field trip from last year.

Supervision of these students will be provided by Elizabeth Schachtler, Teacher, Jenn Voce, Teacher, Francesca Laufer, Teacher, Bella Zito, Teacher, Benjamin Phelps, Social Worker, Kimberly Philo, Teacher, James Caswell, Teacher, Brent Dodge, Principal, Melissa DeBiase, Teaching Assistant, Kristen Joy, Teacher, Immani Paterson, Teaching Assistant, Krista Klopotek, School Nurse, and Marie Minic, Parent.

This trip was reviewed and approved by Brent Dodge, Principal at Albany Elementary School, Trina Falchi, Director of Elementary Education, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 243****SUBJECT:****Extended Field Trip – General Herkimer Elementary School**

Authorization is requested of the Board of Education to approve approximately one hundred and one (101) General Herkimer 6th grade students to travel the Utica Zoo, as well as to McDonald's for lunch and dinner on Friday, May 23, 2025. This is the annual 6th grade field trip.

Supervision of these students will be provided by Catherine Hudak, Social Worker, Nikki Bolinski, Secretary, Michael Atkins, Parent, Christopher Bolinski, Parent, Jacinta Cummings, Parent, Sorangel DeLeon, Parent, Juan Ortiz, Parent, Chemirelly Rodriguez, Parent, Amanda Young, Parent, Kim Lorraine, Parent, Taylor Fitzgerald, Parent, Nicole Jones, Parent, Nicole Jones, Parent, Angela Smith, Parent, Jamie Wilczek, Parent, Antwan Brown, Parent, Lisandra Rosado, Parent, Erin Zutter, Parent, Toni Guarno, Parent, Heather Padula, Parent, Adisa Sutkovic, Parent, Sehveta Sabanovic, Parent, AuJuante Lanaux, Parent, Amy Litz, Parent, Michael DeAngelo, Parent, and Christina Houck, Parent.

This trip was reviewed and approved by William Smith, Principal at General Herkimer Elementary School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 244****SUBJECT:****Extended Field Trip – General Herkimer Elementary School**

Authorization is requested of the Board of Education to approve approximately three (3) General Herkimer Elementary School students to travel to Albany, New York on Saturday, May 31, 2025 to attend the "First in Math" New York State Mathematics Tournament being held at the New York State Museum. These students will be participating in the 2025 New York Statewide Mathematics Tournament Championship Finals.

Supervision of these students will be provided by Anna Demeter-Johnston, Teacher, William Smith, Principal, Sheilamae Ablay, Parent, and That Naioo, Parent.

This trip was reviewed and approved by William Smith, Principal at General Herkimer Elementary School, Trina Falchi, Director of Elementary Education, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 245****SUBJECT:****Extended Field Trip – Jefferson Elementary School**

Authorization is requested of the Board of Education to approve approximately sixty-four (64) Jefferson Elementary School students to travel to the Enchanted Forest Water Safari in Old Forge, New York on Wednesday, June 18, 2025. Students will participate in the School of Pool, which teaches students about pH, Alkalinity and Chlorine levels, as well as lifeguard training.

Supervision of these students will be provided by Craig Deon, Teacher, Jamie Green, Teacher, Kristen Sayles, Teacher, Kim Shackett, Teacher, Deanna Simon, Teacher, Teah Demarest, Parent, Jessica Swald Parent, Melissa Pina, Parent, Lizbeth Rodriguez, Parent, Amanda Pitoniak, Parent, Richard Eros, Parent, Brandy Cihocki, Parent, Sonia Marte, Parent, and Amber Westmoreland, Parent.

This trip was reviewed and approved by Kim VanDuren, Principal at Jefferson Elementary School, Trina Falchi, Director of Elementary Education, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 246****SUBJECT:****Extended Field Trip – Kennedy Middle School**

Authorization is requested of the Board of Education to approve approximately seventy (70) Kennedy Middle School students to travel to Six Flags-Great Escape, 89 Six Flags Drive, Queensbury, New York on Friday, June 20, 2025. This trip is a reward earned for students with perfect or near perfect attendance for the 2024-2025 school year, and is offered to improve attendance rates per SCEP guidelines.

Supervision of these students will be provided by Jennifer Bohrer, Teacher, Rebecca Brosemer, Teacher, Andrea Carney, Teacher, Nicole Greene, Teacher, Vanessa Houck, Teacher, Merritt Howard, Teacher, Vanessa Kupelian, Teacher, Emily Lehner, Teacher, Melissa Mariotti, Teacher, Jennifer Roberts, Teacher, Joshua Schreppel, Teacher, Jennifer Tillotson, Teacher, and Tito Bowens, iCan employee.

This trip was reviewed and approved by Colin Clark, Principal at Kennedy Middle School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 247****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately thirty-five (35) Proctor High School students to travel to the Black River Outdoor Education Program (BROEP) in Boonville, New York on Friday, June 20, 2025. Program outdoor educators will show them equipment and show them how to control kayaks. These guides will describe wetland biomes, watersheds, and relevant biological terms and concepts. The Black River Education Program aims to educate students about geology, ecology, biology and history through outdoor activities aimed to improve physical endurance and overall health. Students will learn how to dress for local weather, gain more tangible access to shared public space, and learn about local ecosystems.

Supervision of these students will be provided by Maria Fielteau, Teacher, Patricia Kapps, Teacher, Erin Slegaitis-Smith, Teacher, Jason Henninger, Teacher, Matthew Smith, Teacher, Jacob Sperling, Teacher, and Deanna Risucci, Teacher.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 248****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve two (2) Proctor High School students to travel to the Big 5 Conference – Student Lobby Day/Legislative Conference in Albany, New York from Tuesday, May 20, 2025 to Wednesday, May 21, 2025.

Supervision of these students will be provided by Monica Bravo.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, and and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 249****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately seventeen (17) Proctor High School students to travel to Six Flags-Darien Lake in Darien Center, New York on Saturday, May 31, 2025. Students will perform two musical selections in the Festival in the Parks for judges to evaluate and to be awarded on.

Supervision of these students will be provided by Nathan Kishman, High School Orchestra Director/Teacher, Frank Robertello, Teacher, and Gregory Brockway, Elementary Band Teacher.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 250****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately forty-seven (47) Proctor High School Physics students to travel to Six Flags-New England on Friday, May 30, 2025. This trip will allow these students to apply content knowledge to real-world phenomena through hands-on lab experiences.

Supervision of these students will be provided by Adam Lovecchio, Teacher, Jonathan Levine, Teacher, Kristin Sydoriw, Teacher, Amy Barok, Teacher, Mitchell Duncan, Teacher, Cameron Jennings, Teacher, Trisha Bobowski, Teacher, and Samantha Gabiger, Teacher.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 251****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately six (6) Proctor High School Forensics (Speech and Debate) Club students to travel to Chicago, Illinois from May 23-26, 2025. The purpose of this trip is for these students to participate in the National Catholic Forensic League (NCFL), Grand National Championship Tournament. Only the best students qualify to compete at this level.

Supervision of these students will be provided by David Schiavi, Coach/Advisor/Teacher and Christina Schiavi, Teacher, Targeted Assistance/Conkling.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 252****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately thirty-five (35) Proctor High School students to travel to the Forestport Mill Pond/Black River Outdoor Education Program (BROEP) in Boonville, New York on Tuesday, June 24, 2025. Program outdoor educators will show the students equipment and show them how to control kayaks. The Black River Education Program aims to educate students about science, (living environment themes/ecosystems), biology, and history through outdoor activities aimed to improve physical endurance and overall health. Students will also practice English skills, such as listening to directions, etc.

Supervision of these students will be provided by Jason Henninger, Teacher, Lori Malanoski, Teacher, Maria Fielteau, Teacher, Patricia Kapps, Teacher, David Ross, Teacher, Erin Slegaitis-Smith, Teacher, and Deanna Risucci, Teacher.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 253****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately thirty-one (31) Proctor High School National Honor Society students to travel to Boston, Massachusetts on Thursday, May 29, 2025. Students will visit the Boston Museum of Science, shop and eat at Quincy Market, and watch the Blue Man Group perform. Museums and the Arts play a vital educational role by fostering critical thinking, cultural understanding, and creativity.

Supervision of these students will be provided by Lorraine Griffiths, Teacher, Jason Anguish, Teacher, Carvon Brazier, Teacher, and Jessica Yager, Teacher.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 254****SUBJECT:****Extended Field Trip – Proctor High School**

Authorization is requested of the Board of Education to approve approximately fourteen (14) Proctor High School NJROTC cadets to travel to Albany, New York on Thursday, May 8, 2025 to tour the USS Slater DE-766, a destroyer escort historical museum. The USS Slater, docked on the Albany waterfront, is the only World War II-era destroyer escort still afloat and the only one in existence with its original battle armament. These cadets will get to experience life on a US Navy ship, and provided information on the history of destroyer escorts during World War II.

Supervision of these students will be provided by Randie Hylton, Naval Science Instructor, and Allie Bonacci, School Counselor.

This trip was reviewed and approved by Ann Marie Palladino, Acting Principal at Proctor High School, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 255****SUBJECT:****Extended Field Trip – Watson William Elementary School**

Authorization is requested of the Board of Education to approve approximately ninety (90) Watson Williams Elementary School students to travel to Rochester, New York on Tuesday, June 10, 2025 to attend the Strong National Museum of Play. Students will explore STEM components, nature, and play. The Strong National Museum of Play is a highly interactive, collections-based museum devoted to the history and exploration of play.

Supervision of these students will be provided by Danielle DeCondo-Hance, Teacher, Ashley Hayes, Teacher, Maria Aurigema, Teacher, Angela Tran, Teacher, Joseph DeCondo, Teacher, Kalisha Lockhart, iCan, Grady Faulkner, Parent Liaison, Yvette Ortiz, Teacher, Shandi Digamus, Teacher, Ashley Kennedy, Teacher, Annette Ortiz, Teacher, Kerry Lockwood, Teaching Assistant; Jasmine Burke, Safe Schools, Legine Bailey, Long Term Substitute, Lisa Hyatt, AIS Facilitator, and Kari Macero, ESL Teacher.

This trip was reviewed and approved by Dr. Cheryl Minor, Principal at Watson Williams Elementary School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 256****SUBJECT:****Contract between the Utica City School District and Hale Transportation – Hale's Bus Garage**

Authorization is requested of the Board of Education to approve the contract between the Utica City School District and Hale Transportation – Hale's Bus Garage in the amount of Four Thousand Four Hundred Dollars (\$4,400.00) for Charter #29144 for an Extended Field Trip (Watson Williams) to the Strong National Museum of Play in Rochester, New York.

FOR ACTION:**Volume LVIX****Report No. S – 257****SUBJECT:****Contract between the Utica City School District and Hale Transportation – Hale's Bus Garage**

Authorization is requested of the Board of Education to approve the contract between the Utica City School District and Hale Transportation – Hale's Bus Garage in the amount of Four Thousand Two Hundred Fifty Dollars (\$4,250.00) for Charter #28664 for an Extended Field Trip (Proctor High School) to Boston, Massachusetts.

FOR ACTION:**Volume LVIX****Report No. S – 258****SUBJECT:****Contract between the Utica City School District and Hale Transportation – Hale's Bus Garage**

Authorization is requested of the Board of Education to approve the contract between the Utica City School District and Hale Transportation – Hale's Bus Garage in the amount of Three Thousand Dollars (\$3,000.00) for Charter #28340 for an Extended Field Trip (Proctor High School) to Six Flags-New England.

FOR ACTION:**Volume LVIX****Report No. B – 37****SUBJECT:****Claims Auditor Report**

Authorization is requested of the Board of Education to approve the Claims Auditor Report dated March 2025.

FOR ACTION:**Volume LVIX****Report No. B – 38****SUBJECT:****Extra Classroom Quarterly Report**

Authorization is requested of the Board of Education to approve the Extra Classroom quarterly reports submitted by the Claims Auditor for the period ending March 2025.

FOR ACTION:**Volume LVIX****Report No B – 39****SUBJECT:****Disposal of Obsolete Vehicle Equipment**

Authorization is requested of the Board of Education to dispose of obsolete vehicle equipment located at Buildings and Grounds.

FOR ACTION:**Volume LVIX****Report No. B – 40****SUBJECT:****Disposal of Obsolete Technology Equipment**

Authorization is requested of the Board of Education to dispose of obsolete technology equipment located at Jefferson Elementary School and Proctor High School.

FOR ACTION:**Volume LVIX****Report No. B – 41****SUBJECT:****Budget Transfer – Personnel**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Personnel for Fiscal Year 2024-2025:

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1430.161-00-0000	Personnel - Human Resource, Civil Service Specialist	\$ 20,000
To:	A1430.405-00-0000	Personnel - Contractual, Consultants	\$ 20,000
Reason:	To increase for additional services of a Human Resources Consultant.		
	A1430.161-00-0000	Original Budget	\$ 85,696
		Revised Budget with Transfer	\$ 65,696
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ -
		Balance before Transfer	\$ 85,696
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	0.00%
	A1430.405-00-0000	Original Budget	\$ -
		Revised Budget with Transfer	\$ 80,000
		Transfers In	\$ 60,000
		Transfers Out	\$ -
		Expended & Encumbered	\$ 58,680
		Balance before Transfer	\$ 1,320
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	73.35%

FOR ACTION:**Volume LVIX****Report No. B – 42****SUBJECT:****Budget Transfer – Insurance**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Insurance for Fiscal Year 2024-2025:

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1964.400-00-0000	Refund of Real Property Taxes – Prior Years	\$ 45,000
To:	A1910.424-00-0000	Insurance	\$ 45,000
Reason:	To increase for necessary and warranted insurance.		
	A1964.400-00-0000	Original Budget	\$ 50,000
		Revised Budget with Transfer	\$ 5,000
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ -
		Balance before Transfer	\$ 50,000
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	0.00%
	A1910.424-00-0000	Original Budget	\$ 546,246
		Revised Budget with Transfer	\$ 641,246
		Transfers In	\$ 50,000
		Transfers Out	\$ -
		Expended & Encumbered	\$ 594,258
		Balance before Transfer	\$ 1,987
		Percent Used (Original Budget)	108.79%
		Percent Used (Revised Budget)	92.67%

FOR ACTION:**Volume LVIX****Report No. B – 43****SUBJECT:****Budget Transfer – Legal**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Legal for Fiscal Year 2024-2025:

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A9950.960-00-0700	Transfer to Capital	\$ 300,000
To:	A1420.400-00-0000	Legal – Contracted Services	\$ 300,000
Reason:	To increase for legal services anticipated to be utilized through June 30, 2025.		
	A9950.960-00-0700	Original Budget	\$ 5,346,000
		Revised Budget with Transfer	\$ 2,992,235
		Transfers In	\$ -
		Transfers Out	\$ 2,053,765
		Expended & Encumbered	\$ -
		Balance before Transfer	\$ 3,292,235
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	0.00%
	A1420.400-00-0000	Original Budget	\$ 385,554
		Revised Budget with Transfer	\$ 685,554
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 382,956
		Balance before Transfer	\$ 2,598
		Percent Used (Original Budget)	99.33%
		Percent Used (Revised Budget)	55.86%

FOR ACTION:**Volume LVIX****Report No. B – 44****SUBJECT:****Budget Transfer – Maintenance of Plant**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Maintenance of Plant for Fiscal Year 2024-2025:

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1621.433-00-0000	Maintenance of Plant – NYSMEC, Gas	\$ 200,000
To:	A1621.434-00-0000	Maintenance of Plant – NYSMEC, Light/Power	\$ 200,000
 Reason: To increase for unexpected increase in commodity pricing and usage.			
	A1621.433-00-0000	Original Budget	\$ 719,016
		Revised Budget with Transfer	\$ 519,016
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 519,016
		Balance before Transfer	\$ 200,000
		Percent Used (Original Budget)	72.18%
		Percent Used (Revised Budget)	100.00%
	A1621.434-00-0000	Original Budget	\$ 1,215,000
		Revised Budget with Transfer	\$ 1,415,000
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 1,335,564
		Balance before Transfer	\$ (120,564)
		Percent Used (Original Budget)	109.92%
		Percent Used (Revised Budget)	94.39%

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 25
SUBJECT:	Retirement	Teacher

It is recommended that the following retirement be approved:

Sarah Tuckerman-Kilian	Art Teacher Donovan Middle School Effective: June 27, 2025 Years of Service: 35 Notification Received: April 8, 2025
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 25
SUBJECT:	Retirement	Trades

It is recommended that the following retirement be accepted:

Michael Caputo Jr.	Carpenter School Shop Effective: April 30, 2025 Years of Service: 20 Notification Received: March 24, 2025
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 25
SUBJECT:	Resignation	Teacher

It is recommended that the following resignation be accepted:

Michelle Upson	Math Teacher Proctor High School Effective: April 13, 2025 Reason: Accepted position outside the Utica City School District Notification Received: March 12, 2025
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 25
SUBJECT:	Unpaid Leave of Absence	Teacher

It is recommended that the following unpaid leave of absence be approved:

Kayla Grant	Special Education Teacher Jones Elementary School From: June 4, 2025 To: June 27, 2025 Reason: Personal Notification Received: April 11, 2025
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Report No. P – 25

Nurse

Registered Nurse – Proctor High School
From: May 22, 2025
To: June 27, 2025
Reason: Medical
Notification Received: March 26, 2025

Report No. P – 25

Parent Liaison Teacher

Parent Liaison – Conkling Elementary School
From: May 6, 2025
To: June 27, 2025
Reason: Medical
Notification Received: March 3, 2025

Report No. P – 25

Clerical

Office Specialist
Human Resources Department
From: June 3, 2025
To: June 11, 2025
Reason: Personal
Notification Received: April 11, 2025

Report No. P – 25

Teacher

Grade 3 Teacher – Conkling Elementary School
From: April 2, 2025
To: May 16, 2025
Reason: Personal
Notification Received: March 10, 2025

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Substitute Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Substitute Teacher at \$100.00 per day, effective immediately:

> Mariella Weaver

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as substitute Licensed Practical Nurse (LPN) at \$20.00 per hour, effective immediately:

> Holly McLean

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Substitute Teaching Assistant
Shari Williams**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as Substitute Teaching Assistant at \$15.50 per hour, effective immediately:

> Shari Williams

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Probationary Appointment
Matthew Berger – English Teacher**

Authorization is requested of the Board of Education to approve the following updated resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Matthew Berger, who possesses English Language Arts 7-12, Initial Certificate issued by the New York State Education Department, is appointed to the position of English Teacher in the tenure area of English effective retroactively on April 4, 2025, with a four-year probationary term commencing April 4, 2025 and expiring April 3, 2029 unless extended in accordance with the law. Matthew Berger's salary shall be \$50,597 (prorated) as set forth in Step MA+42, F-6 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Probationary Appointment
Nicole Einfalt – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Nicole Einfalt, who possesses Level I Teaching Assistant certification issued by the New York State Education Department, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant, effective April 30, 2025, with a four-year probationary term commencing April 30, 2025 and expiring April 29, 2029 unless extended in accordance with the law. Nicole Einfalt's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Probationary Appointment
Olena Sira – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of schools, that Olena Sira, who possesses Level I Teaching Assistant certification issued by the New York State Education Department, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant, effective April 30, 2025, with a four-year probationary term commencing April 30, 2025 and expiring April 29, 2029 unless extended in accordance with the law. Olena Sira's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Resolution for Provisional Appointment Office Specialist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Zachery Wilson, who possesses provisional pre-approval issued by the City of Utica Department of Civil Service, is appointed to the position of Office Specialist. Zachery Wilson's salary shall be \$52,895.85 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective retroactively April 21, 2025 pending NYS fingerprinting clearance.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Appointments****Program Supervisor/
Raiders Extended Day (RED)**

Authorization is requested of the Board of Education to approve the following individual as Program Supervisor for the Raiders Extended Day (RED) Program:

> Stephanie Scott

Salary: Per Board approved Memorandum of Agreement rate.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Appointments****Extra-Curricular – TA
Spring Sports – Track**

It is recommended that the following Extra-Curricular – TA Spring Sport appointments be approved:

Joseph Gentile Jr.

Special Education Teaching Assistant for Track
Effective: Retroactively on March 31, 2025
Salary: \$18.73 per hour

LeighAnn Artessa

Special Education Teaching Assistant for Track (Sub)
Effective: Retroactively on March 31, 2025
Salary: \$15.50 per hour

Yulissa Lindsey

Special Education Teaching Assistant for Track (Sub)
Effective: Retroactively on March 31, 2025
Salary: \$18.73 per hour

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Appointment****Custodial/Maintenance**

It is recommended that the following appointment be approved:

Anthony Baker

Cleaner
District-Wide (Probationary)
Effective: May 5, 2025
Salary: \$16.42 per hour
Education: Graduate of Proctor High School
Experience: Package Handler, FedEx
Marcy, NY
8/19 to present

SUBJECT:**Appointments****Committee on Special Education Summer
July 1, 2025 – August 29, 2025**

It is recommended that the following appointments be approved for the Committee on Special Education Summer Program. All appointments are contingent on actual needs.

Salary: \$40.00 per hour per UTA Contract

Drew Albaugh	Danielle McEwen
Karla Bennett	Tara Mellor
Michael O. Brigano	Jennifer Musch
Katherine Brooks	Jennifer Neal
Jesse Brown	Richard Nicholas-Hahn
Michele Campola	Josephine Oliver
Kimberly Christiano	Melissa Parisi
Marge Costanza	Louis Parrotta
Barbara Costello	Stephanie Payne
Janet DeLoach	Maria Post
Denis DeRider	Francesca Robertello
Melissa Diana	Alexa Schillaci
Amanda Faccioli	Melissa Shafer
Michael Ferris	Melissa Sperry
Sara Griffiths	Kelsey Sprock
Kelly Grimes	Isabella Starsiak
Bonnie Harrington	Victoria Stutzenstein-Mankad
Catherine Harter	Margaret Tahan
Jason Holmes	Jillian Testa
Aubree Jabour	Jennifer Tillotson
Jaime Knout	Taylor Torchia
Lauren Kozak	Sara Trudeau
Barbara Krawiec-Schmalz	Ashley Usmail
Alla Kudelich	Heather VanEtten
ManLing Kwan	Lindsay Walsh
Sara Ladd	Kari Wiediger
Adriana Liberatore	Jessica Wilk
Danielle Mancuso	Rachael Zielinski
Bridgette McDaniel	

SUBJECT:**Appointments
Special Education Summer School
July 7, 2025 – August 15, 2025**

It is recommended that the following appointments be approved for the Special Education Summer School (Extended School Year) Program. All appointments are contingent on actual student enrollment and program needs. Not to exceed four (4) hours per day x 30 days.

Salary: \$40.00 per hour per UTA contract

Special Education Teachers:

Francisca Chandler
Nicole DeVecchio
DeAnne Dow
William Eccleston
Christopher Edick
Alexis Holmer
John Lamb
Donna LaPorte
Jacques LaReaux
Tara Mellor
Melissa Williams

Certified Teachers for Substituting:

Suzanne Gazzilli
Colleen Egresits
Francesca Robertello
Bridgette McDaniel
Drew Albaugh

Physical Education:

Nicholas Galiulo

Music:

Christopher DeMauro

Art:

Sara Reals

Occupational Therapist:

Carolyn Copeland
Sara Totaro
Rachael Zielinski

Physical Therapist:

Marissa Hajec
Kimberly Page

Social Worker:

Joshua Fucci

Speech:

Sarah Coleman
Kaylee Dodge
Rebecca Engler

Registered Nurse:

Pauline Murray – hourly rate per contract

LPN:

Tonya Hamell-Hoyte – hourly rate per contract

SUBJECT:**Appointments
Special Education Summer School
July 7, 2025 – August 15, 2025**

It is recommended that the following appointments be approved for the Special Education Summer School (Extended School Year) Program. All appointments are contingent on actual student enrollment and program needs. Not to exceed four (4) hours per day x 30 days.

Salary: Hourly rate per hour per SEIU contract

Teaching Assistants:

Eileen Angélico
Aalisah Aponte
LeighAnn Artessa
Diane Butler
Wilhemina Davis
Charice Drake
Oneal Esty
Christina Feliciano
Latonya Gaffey
Joseph Gentile, Jr.
Tiernen Hotaling
Linda Lantos
Alanis Lawrence
Yulissa Lindsey
Kerry Lockwood
Shantai Lockwood
Darya Lyubezhanin
Heather Mauro
Christopher Morin
Victoria Moore
Kristine Moynihan
Claire Mumford
Stephanie Oeinck
Rachel Olds
Rebecca Piper
Darlene Shelton
Jessica Stevener
Ashley Wnuk-Frank
Michele Wyborski
Laura Yager

Security:

Debra Chandler

Security Substitutes:

Jason Browne
Candice Barefoot
Danielle Falvo
Ronald Boconsaca

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

John Lacy

School Monitor (Security), Probationary
District-Wide
Effective: April 30, 2025
Salary: \$18.45 per hour
Education: Graduate of Utica Free Academy
Experience: Security, Starc-Oakview
Marcy, NY
1/18 to 1/25

Emily Montes

School Monitor (Security), Probationary
District-Wide
Effective: April 30, 2025
Salary: \$18.45 per hour
Education: Graduate of Proctor High School
Experience: Driver, Amazon
Frankfort, NY
11/24 to present

James Smith

School Monitor (Security), Probationary
District-Wide
Effective: April 30, 2025
Salary: \$18.45 per hour
Education: A.S., Herkimer County Community College
Experience: Caretaker, Stonebridge Golf Course
Sauquoit, NY
7/13 to present

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Appointments****Sub Food Service/Monitors**

It is recommended that the following of appointments be approved:

Lakendra Waring

Sub Food Service Worker-Breakfast and Lunch Program
District-Wide
Effective: May 5, 2025
Salary: \$15.50 per hour
Education: Graduated Proctor High School, 2020
Experience: Community Wellness Partners, Resident Caregiver, June 2023 to February 2025; Utica City School District, Bus Monitor, September 2024 to February 2025

Patrick Oo

Sub Food Service Worker-Breakfast and Lunch Program
District-Wide
Effective: May 5, 2025
Salary: \$15.50 per hour
Education: GED in Burma
Experience: Serve Cafe, Sushi Chef, 10+ years

Josmarie Nunez-Leon

Sub Monitor-Breakfast and Lunch Program
District-Wide
Effective: May 5, 2025
Salary: \$15.50 per hour
Education: Graduated Proctor High School, 2017
Experience: Brightwater, Packer, 2017; MetLife, 2020; Utica City School District, Monitor-Breakfast and Lunch Program September 2020 to November 2024

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Corrected Tenure
Elisha Abbe, Business Teacher**

Authorization is requested of the Board of Education to approve the corrected tenure date of Elisha Abbe, Business Teacher as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for Elisha Abbe, who possesses Business And Marketing, Initial Certificate issued by the New York State Education Department, to a four-year probationary period, from **February 27, 2024 through February 26, 2028**, in the tenure area of Business. The expiration date is tentative and conditional only.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Corrected Tenure
Heidi Malloy, ESOL Teacher**

Authorization is requested of the Board of Education to approve the corrected tenure date of Heidi Malloy, ESOL Teacher as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for Heidi Malloy, who possesses English To Speakers Of Other Languages, Professional Certificate; Pre-Kindergarten, Kindergarten And Grades 1-6, Permanent Certificate; Reading Teacher, Permanent Certificate issued by the New York State Education Department, to a three-year probationary period, from **February 3, 2025 through February 4, 2028**, in the tenure area of ESOL Teacher. The expiration date is tentative and conditional only.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Corrected Tenure
Annette Ortiz, Special Education Teacher**

Authorization is requested of the Board of Education to approve the corrected tenure date of Annette Ortiz, Special Education Teacher as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for Annette Ortiz, who possesses Students with Disabilities (Birth-Grade 2), Professional Certificate; Students with Disabilities (Grades 1-6), Professional Certificate; Early Childhood Education (Birth-Grade 2), Professional Certificate; Childhood Education (Grades 1-6), Professional Certificate; Literacy (Birth-Grade 6), Professional Certificate issued by the New York State Education Department, to a three-year probationary period, from **February 10, 2025 through February 9, 2028**, in the tenure area of Special Education Teacher. The expiration date is tentative and conditional only.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Corrected Tenure
Denis DeRider, AIS Math Teacher**

Authorization is requested of the Board of Education to approve the corrected tenure date of Denis DeRider, AIS Math Teacher as follows:

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the corrected tenure date for Denis DeRider, who possesses Childhood Education (Grades 1-6), Professional Certificate; Students with Disabilities (Grades-6), Professional Certificate, issued by the New York State Education Department, to a three-year probationary period, from **November 12, 2024 through November 11, 2027**, in the tenure area of Elementary Teacher. The expiration date is tentative and conditional only.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Mentor/Mentee for 2024-2025**

It is recommended that the following Mentor/Mentee for school year 2024-2025 be approved:

Mentee/New Teacher	Position	School	Mentor
Heidi Klucken	Library	Jefferson	Alicia Adamczyk

Salary: Prorated at \$700.00 per school year.

FOR ACTION:**Volume LVIX****Report No. P – 25****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sara Klimek	The 23 rd Annual Human Resources and Employment Law Solutions Conference Vernon, NY Approved by: S. Falchi & K. Vile Allotted: \$450.00 from Budget Code: A2070-400-00-0000 No Substitute Required	May 1-2, 2025

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Cassandra Carpenter	Area 2 - Advisor's Conference Clayton, NY Approved by: S. Falchi & K. Vile Allotted: \$635.00 from Budget Code: A2110-475-02-0000 Allotted: \$75.00 from Budget Code: A2110-130-00-0600 Substitute Required	May 2-3, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignation****Substitute Teacher**

It is recommended that the following resignation be accepted:

Mary Brege

Substitute Teacher
Effective: March 28, 2025
Reason: Personal
Notification Received: March 20, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignation****Registered Nurse**

It is recommended that the following resignation be accepted:

Stephanie Dixon

Registered Nurse (10-months)
Columbus Elementary School
Effective: April 11, 2025
Reason: Personal
Notification Received: April 11, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignation****Teaching Assistant**

It is recommended that the following resignation be accepted:

Desiree Rivera

Teaching Assistant – Special Education
Conkling Elementary School
Effective: March 21, 2025
Reason: Personal
Notification Received: March 17, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignation****Security**

It is recommended that the following resignation be accepted:

James Famolaro

School Monitor (Security)
District-Wide
Effective: March 10, 2025
Reason: Personal
Notification Received: March 12, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignations****Maintenance/Custodial**

It is recommended that the following resignations be accepted:

Nicholas Barbero

Cleaner – Kennedy Middle School
Effective: March 19, 2025
Reason: Personal
Notification Received: March 19, 2025

Cameron Ionta

Cleaner – General Herkimer
Effective: April 22, 2025
Reason: Personal
Notification Received: April 8, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Resignations****Food Service/Monitor**

It is recommended that the following resignations be accepted:

Lisandra Mateo Rodriguez

Food Service-Breakfast and Lunch Program
District-Wide
Effective: March 21, 2025
Reason: Personal/Moving out of State
Notification Received: March 14, 2025

Janary Steel

Monitor Breakfast and Lunch Program
District-Wide
Effective: March 31, 2025
Reason: Personal
Notification Received: March 18, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Rescindment of Appointment****Teacher**

It is recommended that the following rescindment of appointment be accepted:

Mary Brege

Special Education Teacher
Effective: March 20, 2025
Reason: Personal
Notification Received: March 20, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Unpaid Leave of Absence****Speech Language Pathologist**

It is recommended that the following unpaid leave of absence be approved:

Lisa Kuhn

Speech Language Pathologist
King Elementary School
From: April 9, 2025
To: May 9, 2025
Reason: Medical
Notification Received: April 4, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Unpaid Leaves of Absence****Teacher**

It is recommended that the following unpaid leaves of absence be approved:

Michael E. Clark

Grade 4 Teacher – Hughes Elementary School
From: April 7, 2025
To: April 11, 2025
Reason: Family
Notification Received: April 1, 2025

Kayla Grant

Special Education Teacher – Jones Elementary School
From: April 16, 2025
To: June 3, 2025
Reason: Personal
Notification Received: March 4, 2025

Emily Macaluso

Social Studies Teacher – Kennedy Middle School
From: March 11, 2025
To: June 27, 2025
Reason: Medical
Notification Received: March 7, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Unpaid Leave of Absence****Teaching Assistant**

It is recommended that the following unpaid leave of absence be accepted:

Melitta Crowder

Teaching Assistant
Watson Williams Elementary School
From: April 3, 2025
To: May 1, 2025
Reason: Medical
Notification Received: April 10, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Extension of Unpaid Leave of Absence****Food Service/Monitor**

It is recommended that the following extension of unpaid leave be accepted:

Carla Alcantara

Monitor Breakfast and Lunch Program

District-Wide

From: March 28, 2025

To: June 30, 2025

Reason: Medical

Notification Received: March 27, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Change of Status****Registered Nurse**

It is recommended that the following change of status be accepted:

Serina Dorsagno

Registered Nurse, 10-months

Donovan Middle School/Kernan Elementary School

From: Probationary (26 weeks)

To: Permanent

Effective: April 15, 2025

The above individual completed their probationary period.

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Change of Status****Custodial/Maintenance**

It is recommended that the following change of status be approved:

Adam Farina

Assistant Custodian

From: Probationary (26 weeks)

To: Permanent

Effective: February 27, 2025

The above individual completed their probationary period.

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Change of Status****Custodial/Maintenance**

It is recommended that the following change of status be approved:

Joseph Beasock

Cleaner

From: Probationary (26 weeks)

To: Permanent

Effective: March 31, 2025

The above individual completed their probationary period.

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Change of Status****Custodial/Maintenance**

It is recommended that the following change of status be approved:

Marc Altamuro

Cleaner

From: Probationary (26 weeks)

To: Permanent

Effective: March 31, 2025

The above individual completed their probationary period.

FOR INFORMATION:**Volume LVIX****Report No. P – 26****SUBJECT:****Change of Status****Tradesman**

It is recommended that the following change of status be approved:

Sabahudin Husic

General Mechanic

From: Probationary (26 weeks)

To: Permanent

Effective: March 31, 2025

The above individual completed their probationary period.