

SUPERINTENDENT'S REPORT**REGULAR MEETING****OCTOBER 19, 2021**

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FOR ACTION:

Volume LVI

Report No. S – 38

SUBJECT:

**External Clinical Agreement between the
Utica City School District and Utica College**

Authorization is requested of the Board of Education to approve the External Clinical Agreement dated October 19, 2021 between the Utica City School District and Utica College.

FOR ACTION:

Volume LVI

Report No. S – 39

SUBJECT:

**Student Internship Agreement between the
Utica City School District and Utica College**

Authorization is requested of the Board of Education to approve the Student Internship Agreement dated October 19, 2021 between the Utica City School District and Utica College.

FOR ACTION:**Volume LVI****Report No. S – 40****SUBJECT:****Change Order Approval Resolution**

Change Order Approval Resolution – The Board of Education of the Utica City School District hereby approves the change orders associated with each of the following projects pursuant to the recommendation and prior approval of the Superintendent in accordance with the District's Change Order Approval and Authorization Process and Policy as listed in the attached resolution for:

Proctor High School – Stadium Support Bldg. (SED Project No. 049-001)
Columbus Elementary School – ERV Project 2021 (SED Project No. 007-011)

Utica City School District – Facilities Capital Project Construction Change Order Approval and Authorization Summary for the October 19, 2021 Board of Education Meeting

RESOLVED, that the Board of Education hereby approves the following change orders associated with each of the following projects pursuant to the recommendation and/or prior approval of the Superintendent in accordance with the District's Change Order Approval and Authorization Process and Policy.

<u>Change Order No.</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Previous Contract Amount</u>	<u>Revised Contract Amount</u>
<u>A. Proctor High School – Stadium Support Building (SED Project No. 049-001)</u>				
1. Beebe Construction Services, Inc. – General Construction (C-1)				
8	Provide labor and materials at existing wall to adjust rough plumbing heights for new shower equipment. It was discovered that the new equipment had a unique mounting height to allow for ADA equipment. This was unavoidable as the wall framing was in process prior to arrival of the shower equipment. The new showers and equipment are included in the approved project for construction. Proceed as directed by the Architect due to a discovered condition.	\$492.00	\$1,945,787.17	\$1,946,279.17
TOTAL: Proctor High School – Stadium Support Bldg. (049-001)		<u>\$492.00</u>		
<u>B. Columbus Elementary School – ERV Project 2021 (SED Project No. 41-23-00-01-0-007-011)</u>				
1. Oneida Electrical Contractors, Inc. - Electrical Contract				
1	Provide labor and materials for electrical due to program changes at the library. This allows for the space to be divided and assist with student placement as a part of project which is focused on air quality and space improvements. Rework existing lighting, provide and install emergency lighting, receptacles and switches. Provide and install, program and test fire alarm strobe devices in each room. Proceed as directed by the Architect per district's request.	\$1,852.00	\$69,388.00	\$71,240.00
TOTAL: Columbus ES – ERV Project (SED Project No. 007-011)		<u>\$1,852.00</u>		
Total Change Orders Approved for All Contractors included in this Resolution:		<u>\$ 2,344.00</u>		

FOR ACTION:**Volume LVI****Report No. B – 12****SUBJECT:****Utica City School District Pavement Repair and Replacement**

It is recommended that the bid for Utica City School District Pavement Repair and Replacement be awarded to Central Paving Inc., with the most responsive, responsible bid of \$23,231.40.

Central Paving, Inc. 4247 Acme Road Frankfort, NY 13340	\$23,231.40
Alliance Paving Materials 846 Lawrence Street Rome, NY 13440	\$33,778.00

FOR ACTION:**Volume LVI****Report No. B – 13****Disposal of Obsolete Computer Equipment**

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Kernan, Jefferson and King Elementary Schools.

FOR ACTION:**Volume LVI****Report No. B – 14****SUBJECT:****Disposal of Obsolete Equipment**

Authorization is requested of the Board of Education to dispose of obsolete equipment which is presently being stored at the School Shop.

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Retirement****Confidential**

It is recommended that the following retirement be accepted:

Tracey A. Ralston

Confidential Secretary
Superintendent's Office
Effective: October 31, 2021
Years of Service: 36

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Retirement****Food Service/Monitor**

It is recommended that the following retirement be accepted:

Deborah Harris-Rosario

Monitor-Breakfast Program – 6.25 hours per week and Monitor
Team Leader-Lunch Program – 11.25 hours per week
Jones Elementary School
Effective: November 17, 2021
Years of Service: 19

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Change of Assignment****Clerical**

It is recommended that the following change of assignment be approved:

Angela C. Pastor

From: Typist (10-months) *Provisional
District-Wide
To: Typist (12-months) *Provisional
District-Wide
Salary: \$32,416 (prorated)
Effective: November 1, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Change of Assignment**

It is recommended that the following change of assignment be approved:

Stephen Williams

From: Cleaner
Kennedy Middle School
To: Microcomputer Training Specialist (12-months)
*Provisional, District-Wide
Salary: \$45,000
Effective: November 8, 2021

*Provisional appointment subject to successful completion of Civil Service examination for Microcomputer Training Specialist

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Change of Assignment****Food Service/Monitor**

It is recommended that the following change of assignment be approved:

Anibelkys Bonnilla-Guzman

From: Senior Food Service Worker Grade 1-Lunch Program
Donovan Middle School – 18.75 hours per week
To: Senior Food Service Worker Grade 1
District-Wide – not to exceed 29 hours per week
Effective: October 20, 2020
Salary: \$15.80 per hour

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Change of Assignment****Teacher Assistant**

It is recommended that the following change of assignment be approved:

Suzanne Battista

From: Teacher Assistant – Special Education
District-Wide – 29 hours per week
To: Teacher Assistant
District-Wide – 29 hours per week
Effective: Retroactively on October 12, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Termination****Clerical**

It is recommended that the following termination be approved:

Nisaya Vongsouvanh

Clerk (12-months) *Provisional
Special Education Department
Effective: October 20, 2021
Reason: Abandonment of position

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Termination****Teacher Assistant**

It is recommended that the following termination be approved:

Tania Mejias

Teacher Assistant – Special Education
Jefferson Elementary School
Effective: October 20, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Resignations****Teacher**

It is recommended that the following resignations be accepted:

Anna Buehler

Special Education Teacher
Conkling Elementary School
Effective: November 13, 2021
Reason: Accepted position outside the Utica
City School District
Notification Received: October 13, 2021

Jennifer Cadieux

Music Teacher
.8 Watson Williams/.2 Jefferson Elementary Schools
Effective: October 30, 2021
Reason: Accepted position outside the Utica
City School District
Notification Received: September 30, 2021

Kathleen Maycock

Speech-Language Pathologist
Kernan Elementary School
Effective: October 22, 2021
Reason: Accepted position outside the Utica
City School District
Notification Received: September 28, 2021

Gina Rocci

School Guidance Counselor
Kennedy Middle School
Effective: November 5, 2021
Reason: Personal
Notification Received: October 7, 2021

Maureen Salmon-Salvemini

Special Education Teacher
Donovan Middle School
Effective: November 8, 2021
Reason: Personal
Notification Received: October 8, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Resignation****Custodial/Maintenance**

It is recommended that the following resignation be accepted:

Michael S. Williams

Cleaner – Administration Building
Effective: November 5, 2021
Notification Received: October 13, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Resignation****Teacher Assistant**

It is recommended that the following resignation be accepted:

Amanda Dellerba

Teacher Assistant – Special Education
Donovan Middle School
Effective: October 18, 2021
Reason: Accepted position outside the Utica
City School District
Notification Received: October 4, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Resignation****Food Service/Monitor**

It is recommended that the following resignation be accepted:

James Tucciarone

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: October 13, 2021
Reason: Personal
Notification Received: October 13, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Rescindment of Appointment****Teacher Assistant**

It is recommended that the following rescindment of appointment be approved:

Dielle Whiteley

Teacher Assistant – Special Education
District-Wide – not to exceed 29 hours per week
Effective: October 5, 2021
Notification Received: October 5, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Rescindment of Appointments****Security-Monitor**

It is recommended that the following rescindment of appointments be approved:

Alec Anderson

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: September 29, 2021
Notification Received: September 29, 2021

Brandon Moon

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: October 14, 2021
Notification Received: October 14, 2021

October 19, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Unpaid Leaves of Absence Teacher**

It is recommended that the following unpaid leaves of absence be approved:

Stephanie Corchado

Grade 1 Teacher – Kernan Elementary School
From: November 8, 2021 (p.m.)
To: December 10, 2021
Reason: Medical
Notification Received: October 7, 2021

Megan Roback

Reading Teacher – Jefferson Elementary School
From: October 27, 2021 (p.m.)
To: December 7, 2021
Reason: Medical
Notification Received: October 12, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Unpaid Leave of Absence Teacher Assistant**

It is recommended that the following unpaid leave of absence be approved:

Martina Garcia

Teacher Assistant – Special Education
Kernan Elementary School
From: September 30, 2021
To: October 29, 2021
Reason: Personal

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Mentors/Mentees Teacher**

It is recommended that the following Mentors/Mentees be approved for the 2021-2022 school year:

Mentee/New Teacher	Position	School	Mentor
Bailey A. Ruffing	Elementary	Watson Williams	Lisa Hyatt
Samantha Lee	Social Worker	Administration Building	Deborah Rowlands
Jessica Nicklaw	Special Education	Albany	Jennifer Voce
Merritt H. Howard	Social Studies	J. F. Kennedy	Vanessa Houck
Jacqueline D. Rueckert	Special Education	Hughes	Kimberly Race
Amajla Tricic	English	Proctor	Keith Brown
Erica L. Ciccone	Elementary	Kernan	Andrea Wilson
Paige E. Crego	Music	Jefferson	MaryAnn Wilkinson

Salary: \$400.00 for the 2021-2022 school year per UTA agreement

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Coaching – WINTER
2021-2022**

It is recommended that the following coaching appointments be approved:

Mark Joseph	Boys Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$7,991
Walter Savage	Boys Asst. Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$5,812
Marc Leo	Boys Varsity Bowling Proctor High School Effective: Winter 2021-2022 Index: \$4,359
Jeffrey Friedel	Boys Varsity Swimming Proctor High School Effective: Winter 2021-2022 Index: \$7,991
Bryan Koscinski	Boys Asst. Varsity Swimming Proctor High School Effective: Winter 2021-2022 Index: \$4,134
Crystal Bass	Girls Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$7,991
Michael Delia	Girls Asst. Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$5,812
Amy Conte	Girls Varsity Bowling Proctor High School Effective: Winter 2021-2022 Index: \$2,341
Glenn Manning	Girls Varsity Volleyball Proctor High School Effective: Winter 2021-2022 Index: \$5,812

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Coaching – WINTER
2021-2022**

It is recommended that the following coaching appointments be approved:

Marica Bellico	Girls Asst. Varsity Volleyball Proctor High School Effective: Winter 2021-2022 Index: \$2,732
Kristi Peterson	Mixed Varsity Cheerleading Proctor High School Effective: Winter 2021-2022 Index: \$5,085
Jerome Tine	Varsity Indoor Track Proctor High School Effective: Winter 2021-2022 Index: \$4,359
Heather Monroe	Asst. Varsity Indoor Track Proctor High School Effective: Winter 2021-2022 Index: \$3,101
Michael Scotellaro	Boys Jr. Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$3,122
Richard Savage	Girls Jr. Varsity Basketball Proctor High School Effective: Winter 2021-2022 Index: \$5,812
Cortlan Manning	Girls Jr. Varsity Volleyball Proctor High School Effective: Winter 2021-2022 Index: \$3,071
LaSharr Hamell	Boys/Girls Freshman Basketball Proctor High School Effective: Winter 2021-2022 Index: \$2,732
Jenna Swift	Boys Modified Swimming Donovan/Kennedy Middle Schools Combined Effective: Winter 2021-2022 Index: \$2,341

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Coaching – WINTER
2021-2022**

It is recommended that the following coaching appointments be approved:

Rocco Giruzzi	Boys Modified Basketball Donovan Middle School Effective: Winter 2021-2022 Index: \$4,359
Nathan DeBan	Girls Modified Basketball Donovan Middle School Effective: Winter 2021-2022 Index: \$2,341
John Simmons	Girls Modified Volleyball Donovan Middle School Effective: Winter 2021-2022 Index: \$4,359
Joe Guidera	Boys Modified Basketball Kennedy Middle School Effective: Winter 2021-2022 Index: \$4,359
Francis Williams	Girls Modified Basketball Kennedy Middle School Effective: Winter 2021-2022 Index: \$2,341
Joshua Schreppel	Girls Modified Volleyball Kennedy Middle School Effective: Winter 2021-2022 Index: \$2,193

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following appointments be approved:

Jordyn Dunlap
Mitchell Duncan
Bridgette McDaniel
Danielle Moore
Jennifer Musch

Secondary Instruction: Minimum two (2) hours per day
Elementary Instruction: Minimum one (1) hour per day
Certified Instructors: \$28.00 per hour
Non-Certified Instructors: \$15.00 per hour

October 19, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointment****Registered Nurse**

It is recommended that the following appointment be approved:

Colleen R. Jones
3925 Kenwood Road
Oneida, NY 13421

Registered Nurse (10-months) – Probationary
District-Wide
Effective: Retroactively on October 8, 2021
Salary: \$32,075 (prorated)
Education: A.S., St. Elizabeth College of Nursing
Experience: Registered Nurse, Madison County Jail,
Wampsville, NY
3/20 to 8/20

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Nyaishia S. Bennett
464 Deborah Drive
Utica, NY 13502

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$16.73 per hour
Education: Graduate of Rome Free Academy, 2014
Experience: Security Guard, L.B. Security,
Utica, NY
6/20 to present

Sandra L. Chrystie
1528 Clementian Street
Utica, NY 13501

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: Retroactively on October 18, 2021
Salary: \$16.73 per hour
Education: G.E.D., Proctor High School, 1998
Experience: LPN, Rescue Mission of Utica,
8/14 to present

Steven J. Darby Jr.
613 Kirkland Street, Apt. 2
Utica, NY 13502

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$16.73 per hour
Education: Graduate of Proctor High School, 2013
Experience: Direct Care Worker, House of the Good Shepherd,
Utica, NY
1/21 to present

*Pending New York State Fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Brendon T. Maline
406 Jeanette Drive
Utica, NY 13502

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: Retroactively on October 8, 2021
Salary: \$16.73 per hour
Education: Graduate of Proctor High School, 2019
Experience: Dietary Aide, Presbyterian Home,
New Hartford, NY
7/18 to present

Travis L. Palmer
8050 Humphrey Road
Oriskany, NY 13424

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$16.73 per hour
Education: Graduate of Proctor High School, 2010
Experience: Material Handler, Tractor Supply D.C.,
Frankfort, NY
10/19 to 12/19

Renee E. Pezzulo
1610 St. Jane Avenue
Utica, NY 13501

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: Retroactively on October 8, 2021
Salary: \$16.73 per hour
Education: G.E.D., Proctor High School, 2004
Experience: Secure Care Treatment Aide, Central New York
Psychiatric Center, Marcy, NY
5/18 to present

Jaden T. Sheridan
132 Marlboro Road
Utica, NY 13501

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$16.73 per hour
Education: Graduate of Proctor High School
Experience: Sales Associate, T.J. Maxx,
New Hartford, NY
6/21 to present

Kyra K. Sheridan
9 Amy Avenue, Apt. 2
Utica, NY 13502

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: October 20, 2021
Salary: \$16.73 per hour
Education: G.E.D.
Experience: Waitress, Swifty's Restaurant and Pub,
Utica, NY
1/18 to present

*Pending New York State Fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Transportation**

It is recommended that the following appointments be approved:

Catherine Caldwell
1112 Conkling Avenue
Utica, NY 13501

Bus Driver
29 hours per week
Salary: \$16.71 per hour
Effective: Retroactively on October 18, 2021

Christine McMurray
5256 Clifford Lane
Utica, NY 13502

Bus Monitor
29 hours per week
Salary: \$13.66 per hour
Effective: Retroactively on October 18, 2021

Charmaine Rosado
1518 Sunset Avenue
Utica, NY 13502

Bus Driver
29 hours per week
Salary: \$16.71 per hour
Effective: Retroactively on October 18, 2021

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Teacher Assistant**

It is recommended that the following appointments be approved:

Savanna Magyar
3843 Oneida Street, Lot 34
New Hartford, NY 13413

Teacher Assistant – Special Education *
District-Wide – 29 hours per week
Effective: October 25, 2021
Salary: \$15.84 per hour
Education: B.A., SUNY Empire State College, 8/21
Experience: Day Care Teacher, Junior Junction,
Utica, NY
7/15 to 12/20

Mirandia R. McGuigan
519 Gates Road
Frankfort, NY 13340

Teacher Assistant – Special Education *
District-Wide – 29 hours per week
Effective: October 25, 2021
Salary: \$15.84 per hour
Education: G.E.D., BOCES, 2018
Experience: Host, Piggy Pat's Restaurant,
New Hartford, NY
6/17 to present

*Pending New York State Fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointment****Teacher Assistant**

It is recommended that the following appointment be approved:

Catharine Sher
1537 Taylor Avenue, 2nd Floor
Utica, NY 13501

Teacher Assistant – Special Education
District-Wide – 29 hours per week
Effective: October 22, 2021
Salary: \$15.84 per hour
Education: Wheaton North High School, Wheaton, IL
Experience: Karen Interpreter, Department of Health and Human Services, Omaha, NE, 5/19 to 10/21; Teacher Assistant, Utica City School District, Utica, NY 1/18 to 10/18

Anaya J. Sumanasuriya
702 Church Street, Apt. 3
Herkimer, NY 13350

Teacher Assistant – Special Education *
District-Wide – 29 hours per week
Effective: October 20, 2021
Salary: \$15.84 per hour
Education: Graduate of Central Valley High School
Experience: Direct Support, The Arc, Herkimer, NY 11/20 to present

* Pending New York State Fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 7****SUBJECT:****Appointments****Food Service/Monitor**

It is recommended that the following appointments be accepted:

Tanya Griffith
421 Williamsburg Road
Utica, NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$14.23 per hour
Education: Graduated Proctor High School, 1993
Experience: Jet Cleaners, 2002-2021; Sub Monitor-Lunch Program, Utica City School District 10/21 to present

Elizabeth Kelsey
1042 Hope Street
Utica, NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: October 25, 2021
Salary: \$14.23 per hour
Education: Graduated Utica Free Academy, 1984
Experience: Store Manager, Family Dollar, 2018 to present; Assistant Manager, Walmart, 2015 to 2018; Sub Monitor-Breakfast and Lunch Program, Utica City School District 5/21 to present

FOR INFORMATION:

Volume LVI

Report No. CSE – 7

SUBJECT:**RECOMMENDATIONS OF THE COMMITTEE ON
SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination

TR = Triennial (Re-evaluation) Review

AR = Annual Review

RR = Requested Review

AP = Administrative Placement

PR = Program Review

AMN = Amendment No Meeting

PR = Program Review

Y = Yes No = No

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
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Committee on Special Education Meeting Date: August 12, 2021

WD12/22/15RM	CSE Trans	SLI	RS, 10 mo.	Y	Sp. 2x30 min./wk.
WM2/26/16OM	CSE Trans	AUT	15:1, 10 mo.	Y	Sp. 2x30 min./wk.; OT 2x30 min./wk.; PT 2x30 min./wk.; Small Bus
AH8/28/16JM	CSE Trans	SLI	RS, 10 mo.	Y	Sp. 2x30 min./wk.

Committee on Special Education Meeting Date: August 19, 2021

HA3/23/092SM	AP	A	12:1:1, 10 mo.	Y	New Entry
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Committee on Special Education Meeting Date: September 2, 2021

BB9/24/09QM	AMN	OHI	15:1, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: September 3, 2021

AA10/6/08MM	AP	SLI	12:1:1, 10 mo.	Y	New Entry
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Committee on Special Education Meeting Date: September 3, 2021

WP3/5/03MF	AP	LD	RS, 10 mo.	N	Ongoing
WC9/25/01BM	IR	None	Sect. 504	N	Ongoing
WK4/26/01AF	IR	None	Sect. 504	N	Ongoing
WR12/10/02BM	IR	None	Sect. 504	N	Ongoing
BN9/02/02BM	IR	None	Sect. 504	N	Ongoing
HE2/11/03LM	IR	None	Sect. 504	N	Ongoing
BS9/27/01CM	IR	None	Sect. 504	N	Ongoing
WE01/31/02SM	IR	None	Sect. 504	N	Ongoing

Committee on Special Education Meeting Date: September 8, 2021

BJ2/13/08TF	AP	LD	5:1, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: September 8, 2021

WL11/10/05MM	AP	OHI	12:1:1, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: September 8, 2021

BS10/6/13GF	AP	SLI	RS 10 mo.	Y	Ongoing
BX7/18/12EM	PR	AUT	12:1:1 12 mo.	Y	Ongoing
WM10/31/12OM	PR	AUT	8:1:2 10 mo.	Y	Ongoing
BQ5/29/13MF	AP	LD	12:1:1 10 mo.	N	Ongoing

Committee on Special Education Meeting Date: September 9, 2021

BK3/16/04OF	AP	LD	15:1 10 mo.	N	Ongoing
BR12/11/06SM	AP	LD	ICT, 10 mo.	Y	Ongoing

Committee on Special Education Meeting Date: September 10, 2021

HE8/21/14UM	AMN	OHI	8:1:2 12 mo.	Y	Ongoing
WC4/20/13FM	AMN	AUT	RS, 10 mo.	Y	Ongoing
WT9/21/11FM	AMN	AUT	RS, 10 mo.	N	Ongoing

Committee on Special Education Meeting Date: September 13, 2021

HC01/25/12CM	IR	OHI	RS, 10 mo.	N	Ongoing
BZ02/07/06VF	AP	LD	ICT, 10 mo.	N	Ongoing
BE12/13/03SF	AP	ED	12:1:1, 10 mo.	Y	Ongoing

Committee on Special Education Meeting Date: September 13, 2021

IE3/19/08DM	AP	LD	None	Y	New Entry
HK9/9/08CM	AP	SLI	5:1, 10 mo.	Y	New Entry
WD10/7/09MM	AR	ED	8:1:1, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: September 16, 2021

BJ2/14/04BM	AP	ID	12:1:1, 10 mo.	N	Ongoing
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Committee on Special Education Meeting Date: September 16, 2021

BI6/11/05OM	MD	LD	ATS, 10 mo.	N	Chg. Program
WV11/8/06SF	MD	LD	ATS, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: September 16, 2021

HA10/17/06SM	AP	OHI	15:1, 10 mo.	Y	New Entry
HJ7/22/08SM	AP	LD	15:1, 10 mo.	N	New Entry

Committee on Special Education Meeting Date: September 17, 2021

BA4/5/08LF	AP	ED	ICT, 10 mo.	Y	New Entry
HC1/19/08CM	AP	OHI	ICT, 10 mo.	N	New Entry

Committee on Special Education Meeting Date: September 17, 2021

MI3/2/06MF	MD	LD	ATS, 10 mo.	N	Chg. Program
MI2/22/05HM	MD	OHI	ATS, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: September 17, 2021

BL12/3/03CF	AP	LD	5:1, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: September 21, 2021

WM07/15/07MM	AP	OHI	RS, 10 mo.	N	Ongoing
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Committee on Special Education Meeting Date: September 21, 2021

WA11/6/04GF	MD	LD	ATS, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: September 22, 2021

BL02/09/05LM	TR	LD	12:1:1, 10 mo.	N	Ongoing
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Committee on Special Education Meeting Date: September 22, 2021

HJ1/6/09HM	AP	LD	5:1, 10 mo.	N	New Entry
WJ10/10/08HM	AMN	LD	12:1:1, 10 mo.	Y	Chg. Program

Committee on Special Education Meeting Date: September 23, 2021

BR7/16/05MM	AP	SLI	ICT, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: September 23, 2021

BR4/10/06SM	MD	OHI	ATS, 10 mo.	N	Chg. program
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Committee on Special Education Meeting Date: September 23, 2021

HE4/29/07GM	PR	AUT	8:1:1, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: September 24, 2021

WC10/24/13JF	MD	OHI	HTUT, 10 mo.	N	Chg. program
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Committee on Special Education Meeting Date: September 24, 2021

BQ5/29/13MF	AP	SLI	12:1:1, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: September 24, 2021

BJ8/15/03DM	AP	LD	5:1, 10 mo.	Y	New Entry
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Committee on Special Education Meeting Date: September 27, 2021

HE2/21/06TM	IR	ED	ICT, 10 mo.	N	Ongoing
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Committee on Special Education Meeting Date: September 28, 2021

BD8/7/07MM	MD	OHI	ICT, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: September 29, 2021

BJ7/17/15GM	PR	AUT	RS, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: September 29, 2021

HC5/17/16HM	MD	Sect. 504	None	N	Ongoing
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Committee on Special Education Meeting Date: September 29, 2021

AP5/8/07PM	AMN	LD	15:1, 10 mo.	Y	Chg. Program
BR8/22/09AM	AMN	LD	15:1, 10 mo.	N	Chg. Program
BE6/14/08QF	AMN	LD	15:1, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: September 30, 2021

BM11/21/05RM	MD	OHI	HTUT, 10 mo.	N	Chg. Program
BA3/26/07MM	MD	Sect. 504	None	N	Ongoing

Committee on Special Education Meeting Date: September 30, 2021

BZ3/4/07SF	AMN	OHI	5:1, 10 mo.	Y	Chg. Couns. group to ind.
HM7/28/07SF	AMN	LD	15:1, 10 mo.	Y	Chg. Couns. group to ind.
HF7/31/07HM	AMN	LD	15:1, 10 mo.	Y	Chg. Couns. group to ind.

Committee on Special Education Meeting Date: October 1, 2021

BJ3/8/06RM	MD	OHI	HTUT, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: October 4, 2021

BJ1/22/06FF	MD	OHI	ATS, 10 mo.	N	Chg. Program
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FOR INFORMATION:**Volume LVI****Report No. CPSE – 8****SUBJECT:****RECOMMENDATIONS OF THE COMMITTEE ON
PRESCHOOL SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Preschool Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination

TR = Triennial (Re-evaluation) Review

AR = Annual Review

AP = Administrative Placement

RR = Requested Review/Program Review

AMN = Amendment No Meeting

MD = Manifestation Determination

Y = Yes N = No

Transfer – PSWD w/current IEP entering from another District

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
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Committee on Preschool Special Education Meeting Date: August 23, 2021

BA6/30/17IF	AMN	PSWD	9:1+3, 10 mo.	Y	Chg. SEIS 2x60 to 9:1+3 full day
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Committee on Preschool Special Education Meeting Date: August 27, 2021

BA12/20/16PF	AMN	PSWD	9:1+3, 10 mo.	Y	Add 9:1+3 full day
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Committee on Preschool Special Education Meeting Date: September 2, 2021

WHM8/3/18BM	AMN	PSWD	6:1+3, 10 mo.	Y	Chg. SEIS 2x60 to 6:1+3 full day
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Committee on Preschool Special Education Meeting Date: October 4, 2021

BR4/20/18KM	PR	PSWD	SEIS, 10 mo.	Y	Chg. 9:1+3 full day to SEIS 2x60 min./wk. per parent request
HWJ12/23/18BM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; placed on wait list for first opening in either 6:1+3 or 9:1+3
BA12/20/16PF	PR	PSWD	9:1+3, 10 mo.	Y	Inc. Sp. from 1x30 to 3x30 min./wk.; order updated evals.
WM9/26/17JCM	AR	PSWD	SEIS, 10 mo.	Y	Ongoing
HWN1/18/18CC	IR				Ineligible
HWL10/12/17OF	PR	PSWD	RS, 10 mo.	Y	Inc. Sp. from 2x30 min./mo. to 1x30 min./wk.; order artic eval.
BM6/9/18AF	PR	PSWD	SEIS, 10 mo.	Y	Add OT 2x30 min./wk.; Add PT 2x30 min./wk.; placed on wait list for 6:1+3 opening

Committee on Preschool Special Education Meeting Date: October 6, 2021

BA10/14/17SM	AMN	PSWD	9:1+3, 10 mo.	Y	Add Small Bus
BS12/8/17DF	AMN	PSWD	9:1+3, 10 mo.	Y	Add Small Bus

MOTIONS FROM THE FLOOR:

FOR ACTION:

Volume LVI

Report No. S – 41

SUBJECT:

**Resolution Adopted Pursuant to the New York
State Environmental Quality Review Act Regarding
Proposed Capital Project**

**RESOLUTION ADOPTED PURSUANT TO THE NEW YORK STATE
ENVIRONMENTAL QUALITY REVIEW ACT REGARDING
PROPOSED CAPITAL PROJECT**

WHEREAS, the Board of Education (the "Board") of the City School District of the City of Utica, Oneida County, New York (the "School District") is considering authorizing the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs, as further described in the Environmental Assessment Form (the "EAF") attached hereto (collectively, the "Project"); and

WHEREAS, the Project will involve renovations totaling approximately 12,000 square feet within the existing Proctor High School building and a 3-story, 28,300 square foot expansion; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-b of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York ("DEC"), being 6 NYCRR Part 617, as amended (the "Regulations"), the Board desires to determine whether the Project may have a significant effect on the environment and therefore require the preparation of an environmental impact statement; and

WHEREAS, pursuant to the Regulations, the School District has notified the Involved Agencies of the School District's desire to act as Lead Agency for purposes of the environmental review of the Project and no agencies objected to the School District's request to act as Lead Agency; and

WHEREAS, the EAF was presented to and reviewed by the Board at this meeting and a copy is on file in the office of the School District Clerk; and

WHEREAS, pursuant to the Regulations, the Board has examined the EAF in order to make a determination as to the potential environmental significance of the Project; and

WHEREAS, the Project does not appear to constitute a "Type I Action" (as defined in the Regulations);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. The Board hereby declares the School District Lead Agency for purposes of the environmental review of the Project under the SEQRA Act and Regulations.

2. Based on an examination of the EAF and based further upon the Board's knowledge of the area surrounding the Project and such further investigation of the Project and its environmental effects as the Board has deemed appropriate, the Board makes the following findings with respect to the Project:

- (a) The Project is described in the EAF;
- (b) The Project constitutes an "unlisted action" (as defined in the Regulations);

(c) No potentially significant effect on the environment is noted in the EAF, and none are known to the Board;

(d) The Project will not have any significant adverse environmental impacts and the Board will not require the preparation of an environmental impact statement with respect to the Project.

3. The School District Director of Support Services is hereby directed to execute Part 3 of the attached EAF (Determination of Significance), to confirm the determination that the Project will not result in any significant environmental impacts. A copy of the completed EAF shall be maintained in the Office of the School District Clerk in a file that will be readily accessible to the public.

4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

		Aye	Nay	Absent
Louis D. LaPolla, <i>President</i>	Voting	—	—	—
Robert Cardillo, <i>Vice President</i>	Voting	—	—	—
Donald Dawes	Voting	—	—	—
Christopher J. Salatino	Voting	—	—	—
Anthony LaPolla	Voting	—	—	—
Joseph Hobika, Jr.	Voting	—	—	—
Danielle N. Padula	Voting	—	—	—

The resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned District Clerk of the City School District of the City of Utica, Oneida County, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Board of Education, held on the ____ day of _____, 2021, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education consists of seven (7) members; that _____ (__) members of the Board of Education were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of _____, 2021.

Kathy Hughes, Clerk
City School District of the City of Utica

(SEAL)

SUBJECT:**Resolution of Necessity**

RESOLUTION OF NECESSITY

October 19, 2021

RESOLUTION OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF UTICA PURSUANT TO EDUCATION LAW SECTION 2512(3), SPECIFYING THE NECESSITY FOR CONSTRUCTION OF A BUILDING ADDITION TO PROCTOR HIGH SCHOOL AND RELATED RENOVATIONS AND IMPROVEMENTS FOR NEW CAREER AND TECHNICAL EDUCATION PROGRAMS.

WHEREAS, the Board of Education (the “Board”) of the City School District of the City of Utica (the “District”) desires to continue to provide appropriate educational facilities for the students of the District and, toward that end, believes it to be necessary and appropriate to undertake the construction of a building addition to Proctor High School and related renovations and improvements to house new career and technical education programs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Pursuant to Education Law §2512(3), the Board hereby determines the necessity for the construction of a building addition to Proctor High School and related renovations and improvements to house new career and technical education programs (the “Project”), at an estimated maximum aggregate cost of \$17,995,000. The necessity for the Project is described in further detail in Exhibit A attached hereto.

Section 2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

		Aye	Nay	Absent
Louis D. LaPolla, <i>President</i>	Voting	—	—	—
Robert Cardillo, <i>Vice President</i>	Voting	—	—	—
Donald Dawes	Voting	—	—	—
Christopher J. Salatino	Voting	—	—	—
Anthony LaPolla	Voting	—	—	—
Joseph Hobika, Jr.	Voting	—	—	—
Danielle N. Padula	Voting	—	—	—

The resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
COUNTY OF ONEIDA)

I, KATHY HUGHES, Clerk of the City School District of the City of Utica, Oneida County, New York (the “School District”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District, held on the 19th day of October, 2021, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that _____ (____) members of the Board of Education were present at such meeting; and, that _____ (____) of such members voted in favor of the attached resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of October, 2021.

Kathy Hughes, Clerk,
City School District of the City of Utica,
Oneida County, New York

(SEAL)

RESOLUTION OF NECESSITY

EXHIBIT A

The Utica City School District has begun the process of re-establishing its own on-site Career and Technical Education (CTE) programs with the support of Oneida-Herkimer-Madison Board of Cooperative Educational Services in order to better meet the needs of our large population of diverse learners and to increase the opportunities for students to participate in Career and Technical Education (CTE) programming by offering them right at Thomas R. Proctor High School, the only high school in the school district. These courses include: Automotive Technology, Automotive Body and Repair, Construction Trades, (which encompasses Carpentry, Electrical, Plumbing, and Masonry), Culinary Arts, Cosmetology, Drone Technology, Cybersecurity, Early Childhood Education, Criminal Justice, and Nursing.

In order to house these Career and Technical Education (CTE) programs at Proctor High School, the school district will need to construct a wing onto the school and renovate an existing part of the building as the current physical space is utilized to its maximum occupancy. As detailed in the planning documents, the total square footage of the project is estimated at 40,300 which includes 28,300 square feet of new construction and 12,000 square feet of renovations to house the programming with all of the necessary infrastructure and materials. It is critical to note that the current physical footprint of the high school was built for approximately 2,100 students during a capital project which was completed at the turn of the millennium; however, the high school has seen its enrollment increase since that time due to the unpredicted and unprecedented influx of refugee students while most, if not all school districts in the area continue to see a decline in student enrollment. An enrollment projection was recently completed by the Mohawk Regional Information Center which shows that the Utica City School District's student enrollment is sustainable over the next decade. While addition of a new wing to house a Career and Technical Education Center at Proctor High School will be essential in reestablishing these programs at their inception (currently projected for September of 2024), the Utica City School District also projects that it will be able to double the enrollment in the above offered CTE courses once they are offered on-site at Proctor High School for many reasons such as those described herein.

CTE coursework was once the cornerstone of educational programming offered to students attending high school in the Utica City School District through two of the city's three high schools at the time, Proctor High School and Utica Free Academy. CTE programming was moved to BOCES following the consolidation to one high school in the 1980's, to the widespread disappointment of students, families, and the community. This shift limited access to high-demand courses as UCSD students were then required to compete for enrollment spots with students from neighboring districts. Based on informal conversations with students, parents, school counselors, teachers, and building administration, the district anticipates an increase in CTE enrollment of fifty percent or more over time. Reestablishing CTE studies in-district at Proctor High School will better meet the needs of Utica's student population moving forward, allowing more students to enroll in CTE courses and learn work readiness skills. By reestablishing CTE instruction at Utica's only high school, the district will be able to support more students in achieving their educational goals by providing increased access to work-based learning while preparing for a career after graduation.

Proctor is a large and very diverse urban high school with an enrollment of approximately 3,000 students which is projected to increase over the next ten years. Over 200 students currently attend CTE programs out of district. The school serves approximately 500 students classified as Students with Disabilities (SwDs) and approximately 400 students identified as English Language Learners (ELLs), speaking over 40 different native languages. Many of these students who need additional support in their education choose not to enroll in CTE programs off-site as they do not have access to district support personnel who they rely on and feel connected to, even though these students might benefit from CTE studies that focus on substantial, hands-on, work readiness skills with clear real-life applications. Moving CTE coursework to Proctor High School will allow Students with Disabilities and English Language Learners to receive their necessary and mandated support services from in-district providers (i.e. resource teachers, school counselors, social workers, translators, assistants, parent liaisons, academic coaches, etc.) increasing program enrollment as students will feel confident knowing they have access to their support teams throughout the school day. This will also facilitate communication between their CTE instructors and support teams so that students' needs are met in a timely manner.

In addition to ensuring access to support services, reestablishing CTE programs at the high school will help increase the educational opportunities afforded to students, many of whom have expressed concerns to their school counselors about signing up for CTE programs because these studies will take them away from Proctor for part of the day. Currently, CTE students lose valuable instructional time each day as they must leave core classes early to receive lunch and be bussed out-of-district to the off-site facility. Losing contact time with course teachers can impact student success, leaving them at a disadvantage compared to their peers in the same classes. Removing the need to bus students to CTE programming and back will save students up to an hour each day, providing the opportunity to schedule required core courses and electives when needed, like prep courses designed to help students meet graduation requirements for passing tests that our students have historically struggled with, including the English, U.S. History, Algebra, and Living Environment Regents Exams.

Concerns over transporting students to and from an off-site facility also impact students' educational day, including the opportunities their lunch period provides. Proctor High School currently has a poverty rate of 81.76%, meaning that a majority of the students rely on school lunch programs to provide sustenance each day. As scheduling of off-site CTE instruction affects placement of lunch periods in a student's schedule, students often choose not to enroll in CTE programs because it impacts their options for meal selection. Furthermore, students often express concerns that lunch time may be their only time to socialize with friends throughout the day, especially when their CTE programming takes them off campus. Offering CTE courses at Proctor High School will increase program enrollment as it will address these concerns, keeping students on-site with peers during lunches.

Reestablishing CTE programming at Proctor High School will also create more opportunities for students of the Utica City School District as the current off-site facility services a number of districts. Proctor High School students who want to enroll in high demand CTE programs like Cosmetology often find themselves competing for spots with students from other districts and may be placed on wait lists as courses fill up. Offering these programs on-site will provide more flexibility in rosters as the school will be able to increase available seats over time to match growth in student enrollment. With more control over CTE programming, the UCSD will be better able to continue the work of preparing students for changes in the 21st century workplace by seeking accreditation in emerging fields of study like Drone Technology. As programs like this are not offered at other facilities in the area, the district will be able to help students develop 21st century, work-based skills in a developing industry.

By housing CTE courses at Proctor High School, students will also benefit from greater flexibility in scheduling both their core and CTE courses. Currently, students enrolled in CTE programs are blocked into morning or afternoon schedules, depending on grade level, and are often unable to fit necessary classes like Physical Education into their limited half-day schedules and as such can no longer select elective courses as they must use their remaining spaces for required core classes. Reestablishing CTE coursework at Proctor High School will provide all students in the district equal access to these courses, as they will be meshed into the building's course schedule. With a unified scheduling system developed at the same location, potential course scheduling conflicts could be resolved providing an adaptive scheduling model that better fits the needs of each student.

Students receiving CTE programming at Proctor High School will also appreciate more access to their teachers when they remain on-site throughout the day. This will allow students more opportunities to meet with their teachers during study halls or lunches to receive support in their studies. Increasing the amount of face time students have with their core teachers will help students succeed in their coursework, improving graduation rates and preparing them for life after high school with valuable work readiness skills. Furthermore, reestablishing a CTE program at Proctor High School will also give students access to their CTE instructors after school. In the current off-site model, students must be bussed back to their home school at the end of the session so they don't have access to their CTE teachers after school to clarify lessons or make up work. Proctor already has an established after school program that provides bussing home so students will be able to meet with core or CTE teachers during or after school each day as needed.

Reestablishing CTE studies at Proctor High School will also decrease dropout rates at the high school. While the Commissioner's Regulations provide opportunities for students to begin studies in Career and Technical Education as early as Grade 9, current off-site CTE coursework is not scheduled until students enter their junior year. With more flexibility in scheduling and fewer concerns regarding transportation, students could begin their Career and Technical Education studies earlier and find a balance between core and CTE studies, finding encouragement as they see educational success in their work-based learning, motivating them to stay on track for graduation.

This will also have a positive impact on the New York State School Report Card, as students with CTE credentials impact school accountability in a positive manner as CTE endorsement is a contributing indicator to a high school's accountability formula.

By creating more opportunities for Proctor students to develop work readiness skills through on-site CTE programming, the Utica City School District will help more students to be career ready and transition directly into the workforce when they graduate. Through their time at Proctor, students will develop an employability profile that reflects the skills and demands of the current marketplace, allowing them greater insight into their development as learners. Instructors will have direct connections to employers in the community, allowing them to help their students find work in the local job market, simultaneously preparing more skilled trades people for market demand in the area. Students will leave Proctor with the necessary credentials, the work readiness skills, and the local business connections to find work in their chosen fields.

Housing all students and instructors in one facility at Proctor High School will also provide the school district with strong internal oversight of the programs and teachers. The building principal and support staff will have direct access to the CTE teachers and those teachers will be involved in team meetings regarding shared students, providing a more detailed view of student performance across the curriculum. CTE teachers will share the same professional development opportunities and district vision as the core content teachers, providing students with a more unified classroom experience where common strategies and vocabulary are shared. This will also create opportunities for collaboration between CTE and relevant core teachers, for example allowing students to see how studies in their math classes might find practical application in their carpentry courses. As all of the CTE students' core courses will be taught at the high school, building and district personnel will have direct influence over the quality and rigor of students' instruction in ELA and math, ensuring that all students in the district receive the same high quality education needed to prepare them for graduation requirements like the NYS Regents Examinations.

Reintroducing CTE programming on-site at Proctor High School will also streamline student data reporting. Currently, off-site instructors send daily attendance logs, progress report information, and marking period grades through secure sharing systems to relevant Proctor personnel who then input that data into the school's student management system. Bringing CTE instructors into the high school will provide them access to that same student management system that their core curriculum colleagues use, minimizing the potential for errors inputting data and facilitating better progress monitoring of student performance and graduation track oversight. Instructors would also be available to provide a valuable new perspective in parent/teacher and IST meetings where they will be able to meet and address individual learning styles, particularly for students developing work readiness skills who excel at hands-on, work-based learning. Such a realignment will also eliminate concerns over discrepancies between BOCES and district calendars, particularly in terms of inclement weather delays and testing days, guaranteeing students a more consistent day to day educational experience.

Based on all these factors, providing on-site CTE classes will ultimately assist Proctor High School and the Utica City School District in increasing the graduation rate and four-year completion rate, which will be of great benefit to the students, the school district, and the entire community. Furthermore, removing the need for transportation to and from an off-site facility will increase flexibility in student scheduling and expand enrollment in CTE programs, helping more of the district's students develop work readiness skills and find a pathway to graduation. Offering on-site CTE programming would also help the school district address its current accountability designation as a Targeted Support and Improvement (TSI) District, which mainly stems from academic and attendance issues as well as the graduation rate at off-site programs.

The Utica City School District has secured the support of Oneida-Herkimer-Madison BOCES to reestablish our own on-site Career and Technical Education programming at Proctor High School. Currently, these programs cannot be provided in the district due to program and space requirements including size and amenities. Space requirements to provide in district programs were determined based on existing out of district offerings and enrollment, along with potential increased enrollment in these programs. Upon approval by the Board of Education and the public, the goal is to have Proctor High School's new CTE wing operational and the Career and Technical Education courses in place for September 2024. The Utica City School District appreciates the New York State Education Department's consideration as we feel this initiative is an exciting venture that will be a source of great pride and of great benefit to our students, teachers, parents, and community. Accomplishing the goal of reestablishing these courses on-site in a new, state of the art facility at Proctor will mark another significant milestone achievement of the Utica City School District designed to enhance the opportunities of our students and to bring our educational programming and facilities into the 21st century.

FOR ACTION:

Volume LVI

Report No. S – 43

SUBJECT:

**Bond Resolution Dated October 19, 2021
Authorizing the Issuance of up to \$17,995,000
Serial Bonds to Finance the Construction of a
Building Addition and Related Renovations and
Improvements to Proctor High School**

BOND RESOLUTION DATED OCTOBER 19, 2021 AUTHORIZING THE ISSUANCE OF UP TO \$17,995,000 SERIAL BONDS TO FINANCE THE CONSTRUCTION OF A BUILDING ADDITION AND RELATED RENOVATIONS AND IMPROVEMENTS TO PROCTOR HIGH SCHOOL.

WHEREAS, the Board of Education of the City School District of the City of Utica, Oneida County, New York (the “School District”) has determined it is the best interests of the School District to undertake the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs; and

WHEREAS, the requirements of the New York State Environmental Quality Review Act applicable to the capital project described above have been met; and

WHEREAS, it is now desired to provide for the financing of such capital project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City School District of the City of Utica, Oneida County, New York, as follows:

Section 1. The School District is hereby authorized to undertake the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs, including site work and the acquisition of original furnishings, equipment, machinery and apparatus, at a total maximum estimated cost not to exceed \$17,995,000.

Section 2. The plan for financing of such maximum estimated cost is the issuance of up to \$17,995,000 serial bonds (the “Bonds”) of the School District, which are hereby authorized pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes described in Section 1 above is thirty (30) years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the taxable real property within the School District, without legal or constitutional limit as to rate or amount, such tax to be collected in annual installments in the years and amounts as the Board of Education shall determine in accordance with Section 416 of the Education Law.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. This resolution shall not become effective unless a proposition approving this resolution is adopted at a special or annual School District meeting held in accordance with Article 41 and Article 53 of the New York State Education Law.

Section 12. After a proposition approving this resolution has been adopted and this resolution becomes effective, this resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. The School District as “lead agency,” has previously determined that the project authorized by this resolution constitutes an “Unlisted Action” pursuant to Section 6 NYCRR Part 617 of the Regulations of the Department of Environmental Conservation of the State of New York (the “Regulations”) adopted pursuant to Article 8 of the Environmental Conservation Law, as amended (the “SEQRA Act”), and has issued a negative declaration in accordance with the SEQRA Act. No further action under the SEQRA Act and Regulations is required.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

		Aye	Nay	Absent
Louis D. LaPolla, <i>President</i>	Voting	_____	_____	_____
Robert Cardillo, <i>Vice President</i>	Voting	_____	_____	_____
Donald Dawes	Voting	_____	_____	_____
Christopher J. Salatino	Voting	_____	_____	_____
Anthony LaPolla	Voting	_____	_____	_____
Joseph Hobika, Jr.	Voting	_____	_____	_____
Danielle N. Padula	Voting	_____	_____	_____

The resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, KATHY HUGHES, Clerk of the City School District of the City of Utica, Oneida County, New York (the “School District”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District, held on the 19th day of October, 2021, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that _____ (___) members of the Board of Education were present at such meeting; and, that _____ (___) of such members voted in favor of the attached resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

I FURTHER CERTIFY that the attached resolution is in full force and effect on the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of October, 2021.

Kathy Hughes, Clerk,
City School District of the City of Utica,
Oneida County, New York

(SEAL)

**RESOLUTION OF THE BOARD OF EDUCATION
OF
THE CITY SCHOOL DISTRICT OF THE CITY OF UTICA**

*Ordering a Special District Meeting to be Held on December 7, 2021
and Authorizing Related Matters*

WHEREAS, the Board of Education (the “Board”) of the City School District of the City of Utica (the “District”) adopted a bond resolution (the “Bond Resolution”) on October 19, 2021 authorizing the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs, including site work and the acquisition of original furnishings, equipment, machinery and apparatus, at a total maximum estimated cost not to exceed \$17,995,000, and authorizing the issuance of up to \$17,995,000 serial bonds of the District to pay the cost thereof; and

WHEREAS, the Board now desires to approve a proposition for submission to District voters, at a Special District Meeting, seeking voter approval of the Bond Resolution as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

Section 1. The Board hereby orders and directs that a Special District Meeting shall be scheduled and conducted on Tuesday, December 7, 2021 between the hours of 12:00 o’clock Noon and 9:00 p.m. prevailing time, for the purpose of voting by machine on the following ballot proposition:

Proposition No. 1

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Utica (the “District”) on October 19, 2021, which (1) authorizes the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs, including site work and the acquisition of original furnishings, equipment, machinery and apparatus, at a total maximum estimated cost not to exceed \$17,995,000; (2) authorizes the issuance of up to \$17,995,000 serial bonds of the District to finance the cost of such capital project; (3) provides for the levy of taxes on the taxable real property within the District to be collected in annual installments to pay debt service on obligations issued to finance such capital project; and (4) pledges the District’s faith and credit for payment of bond anticipation notes and such bonds, be approved?

Section 2. The District’s Board of Registration shall meet for the purpose of registering qualified voters of the District pursuant to Section 2606 of the Education Law at the Utica City School District Board Clerk’s Office, 929 York Street, Utica, New York on November 8, 2021 from 3:00 PM to 8:00 PM and on November 22, 2021 from 12:00 PM to 5:00 PM. Any person shall be entitled to have his or her name placed upon such Register, provided that at such meeting of the Board of Registration, he or she is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at the Special District Meeting scheduled for December 7, 2021.

Section 3. The District has heretofore been divided into 51 school election districts (the “Election Districts”), as set forth below. For purposes of the Special District Meeting scheduled for December 7, 2021 only, the District’s registered voters have been assigned five (5) different polling places at which to vote, depending on the Election District within which each voter resides. Following are the polling places for the December 7, 2021 Special District Election:

POLLING LOCATIONS FOR DECEMBER 7, 2021 VOTE

Election District	Ward	District	Polling Place for December 7, 2021 Vote
1	1	1	Donovan Middle School - 1701 Noyes Street
2	1	2	Donovan Middle School - 1701 Noyes Street
3	1	3	Proctor High School – 1203 Hilton Ave
4	1	4	Proctor High School – 1203 Hilton Ave
5	1	5	Proctor High School – 1203 Hilton Ave
6	1	6	Proctor High School – 1203 Hilton Ave
7	1	7	Proctor High School – 1203 Hilton Ave
8	1	8	Donovan Middle School - 1701 Noyes Street
9	2	1	Donovan Middle School - 1701 Noyes Street
10	2	2	Donovan Middle School - 1701 Noyes Street
11	2	3	Donovan Middle School - 1701 Noyes Street
12	2	4	Donovan Middle School - 1701 Noyes Street
13	2	5	Donovan Middle School - 1701 Noyes Street
14	2	6	Donovan Middle School - 1701 Noyes Street
15	2	7	Donovan Middle School - 1701 Noyes Street
16	2	8	Donovan Middle School - 1701 Noyes Street
17	3	1	Hugh R. Jones Elem School – 2630 Remington Road
18	3	2	Hugh R. Jones Elem School – 2630 Remington Road
19	3	3	Hugh R. Jones Elem School – 2630 Remington Road
20	3	4	Hugh R. Jones Elem School – 2630 Remington Road
21	3	5	Hugh R. Jones Elem School – 2630 Remington Road
22	3	6	Hugh R. Jones Elem School – 2630 Remington Road
23	3	7	Hugh R. Jones Elem School – 2630 Remington Road
24	3	8	Watson Williams Elem School – 107 Elmwood Place
25	3	9	Hugh R. Jones Elem School – 2630 Remington Road
26	3	10	Hugh R. Jones Elem School – 2630 Remington Road
27	4	1	Watson Williams Elem School – 107 Elmwood Place
28	4	2	Watson Williams Elem School – 107 Elmwood Place
29	4	3	Proctor High School – 1203 Hilton Ave
30	4	4	Proctor High School – 1203 Hilton Ave
31	4	5	Proctor High School – 1203 Hilton Ave

32	4	6	Proctor High School – 1203 Hilton Ave
33	4	7	Proctor High School – 1203 Hilton Ave
34	4	8	Proctor High School – 1203 Hilton Ave
35	4	9	Proctor High School – 1203 Hilton Ave
36	5	1	Watson Williams Elem School – 107 Elmwood Place
37	5	2	Watson Williams Elem School – 107 Elmwood Place
38	5	3	Watson Williams Elem School – 107 Elmwood Place
39	5	4	Watson Williams Elem School – 107 Elmwood Place
40	5	5	Watson Williams Elem School – 107 Elmwood Place
41	5	6	Watson Williams Elem School – 107 Elmwood Place
42	5	7	Donovan Middle School - 1701 Noyes Street
43	6	1	John F. Kennedy MS School - 500 Deerfield Drive East
44	6	2	John F. Kennedy MS School - 500 Deerfield Drive East
45	6	3	John F. Kennedy MS School - 500 Deerfield Drive East
46	6	4	John F. Kennedy MS School - 500 Deerfield Drive East
47	6	5	John F. Kennedy MS School - 500 Deerfield Drive East
48	6	6	John F. Kennedy MS School - 500 Deerfield Drive East
49	6	7	John F. Kennedy MS School - 500 Deerfield Drive East
50	6	8	Proctor High School – 1203 Hilton Ave
51	6	9	Proctor High School – 1203 Hilton Ave

Section 4. Except as hereinafter provided, the official Legal Notice of the aforesaid Special District Meeting shall be in the following form:

**CITY SCHOOL DISTRICT OF THE CITY OF UTICA
NOTICE OF SPECIAL DISTRICT MEETING
DECEMBER 7, 2021**

Pertaining to Proposed Improvements to the District's High School

NOTICE IS HEREBY GIVEN, that by order of the Board of Education (“Board”) of the City School District of the City of Utica (“District”), Oneida County, New York, a Special District Meeting (i.e., a public referendum) will be held on Tuesday, December 7, 2021 between the hours of 12:00 noon and 9:00 p.m., prevailing time, at the polling places hereinafter listed, for the purpose of enabling the District’s duly registered and qualified voters to vote, by voting machine, on the following ballot proposition:

Proposition No. 1

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Utica (the “District”) on October 19, 2021, which (1) authorizes the construction of a building addition and related renovations and improvements to Proctor High School to house new career and technical education programs, including site work and the acquisition of original furnishings, equipment, machinery and apparatus, at a total maximum estimated cost not to exceed \$17,995,000; (2) authorizes the issuance of up to \$17,995,000 serial bonds of the District to finance the cost of such capital project; (3) provides for the levy of taxes on the taxable real property within the District to be collected in annual installments to pay debt service on obligations issued to finance such capital project; and (4) pledges the

District's faith and credit for payment of bond anticipation notes and such bonds, be approved?

NOTICE IS ALSO GIVEN that the school election districts (the "Election Districts"), were previously determined by the Board of Education by Resolution adopted on February 23, 2021, a copy of which is on file in the Office of the Clerk of the Board of Education of the District, Administration Building, 929 York Street, Utica, New York. Qualifications of voters at such elections are set forth in Section 2603 of the Education Law. If a person's name cannot be found on the list of registered voters or in the Registration poll ledger, then District elections officials shall not permit that person to vote, unless: (1) the person presents a court order requiring that he or she be permitted to vote in the manner otherwise prescribed for voters whose names are on the list of registered voters or in the Registration poll ledger; or (2) the person submits an affidavit attesting to his or her qualifications to vote (Educ. Law 2019-a(1)).

NOTICE IS FURTHER GIVEN that for purposes of the Special District Meeting scheduled for December 7, 2021 only, the District's registered voters have been assigned five (5) different polling places at which to vote, depending on the Election District within which each voter resides. Following are the polling places for the December 7, 2021 Special District Election:

Election District	Ward	District	Polling Place for December 7, 2021 Vote
1	1	1	Donovan Middle School - 1701 Noyes Street
2	1	2	Donovan Middle School - 1701 Noyes Street
3	1	3	Proctor High School – 1203 Hilton Ave
4	1	4	Proctor High School – 1203 Hilton Ave
5	1	5	Proctor High School – 1203 Hilton Ave
6	1	6	Proctor High School – 1203 Hilton Ave
7	1	7	Proctor High School – 1203 Hilton Ave
8	1	8	Donovan Middle School - 1701 Noyes Street
9	2	1	Donovan Middle School - 1701 Noyes Street
10	2	2	Donovan Middle School - 1701 Noyes Street
11	2	3	Donovan Middle School - 1701 Noyes Street
12	2	4	Donovan Middle School - 1701 Noyes Street
13	2	5	Donovan Middle School - 1701 Noyes Street
14	2	6	Donovan Middle School - 1701 Noyes Street
15	2	7	Donovan Middle School - 1701 Noyes Street
16	2	8	Donovan Middle School - 1701 Noyes Street
17	3	1	Hugh R. Jones Elem School – 2630 Remington Road
18	3	2	Hugh R. Jones Elem School – 2630 Remington Road
19	3	3	Hugh R. Jones Elem School – 2630 Remington Road
20	3	4	Hugh R. Jones Elem School – 2630 Remington Road
21	3	5	Hugh R. Jones Elem School – 2630 Remington Road
22	3	6	Hugh R. Jones Elem School – 2630 Remington Road
23	3	7	Hugh R. Jones Elem School – 2630 Remington Road
24	3	8	Watson Williams Elem School – 107 Elmwood Place

25	3	9	Hugh R. Jones Elem School – 2630 Remington Road
26	3	10	Hugh R. Jones Elem School – 2630 Remington Road
27	4	1	Watson Williams Elem School – 107 Elmwood Place
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29	4	3	Proctor High School – 1203 Hilton Ave
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32	4	6	Proctor High School – 1203 Hilton Ave
33	4	7	Proctor High School – 1203 Hilton Ave
34	4	8	Proctor High School – 1203 Hilton Ave
35	4	9	Proctor High School – 1203 Hilton Ave
36	5	1	Watson Williams Elem School – 107 Elmwood Place
37	5	2	Watson Williams Elem School – 107 Elmwood Place
38	5	3	Watson Williams Elem School – 107 Elmwood Place
39	5	4	Watson Williams Elem School – 107 Elmwood Place
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45	6	3	John F. Kennedy MS School - 500 Deerfield Drive East
46	6	4	John F. Kennedy MS School - 500 Deerfield Drive East
47	6	5	John F. Kennedy MS School - 500 Deerfield Drive East
48	6	6	John F. Kennedy MS School - 500 Deerfield Drive East
49	6	7	John F. Kennedy MS School - 500 Deerfield Drive East
50	6	8	Proctor High School – 1203 Hilton Ave
51	6	9	Proctor High School – 1203 Hilton Ave

NOTICE IS ALSO GIVEN that personal registration of voters is required pursuant to Section 2606 of the Education Law. Accordingly, the only persons entitled to vote in the Special District Meeting scheduled for December 7, 2021 are those persons who are “qualified voters” and who are “registered” to vote as set forth herein. To be a “qualified voter” a person must be a citizen of the United States, at least 18 years of age, and a legal resident of the District for a period of 30 days immediately preceding December 7, 2021. If a “qualified voter” previously has registered with the District, or with the Oneida County Board of Elections, and has voted within the last four (4) calendar years, he or she is eligible to vote at the December 7, 2021 Special District Meeting without re-registering. All other qualified voters who wish to vote in the Special District Meeting must either pre-register with the District’s Board of Registration as set forth below, or be registered with the Oneida County Board of Elections to vote in general elections, pursuant to the provisions of Article 5 of the Election Law, on the date of the Special District Meeting.

NOTICE IS ALSO GIVEN that the District’s Board of Registration shall meet for the purpose of registering qualified voters of the District pursuant to Section 2606 of the Education Law at the District Board Clerk’s Office, 929 York Street, Utica, New York, 13502 on Monday, November 8, 2021 from 3:00 PM to 8:00 PM and on Monday, November 22, 2021 from 12:00 PM to 5:00 PM. Any person shall be entitled to have his or her name placed upon such Register, provided that at such meeting of the Board of Registration, he or she is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at the Special District Meeting scheduled for December 7, 2021.

NOTICE IS ALSO GIVEN that the Register of voters will be filed in the Office of the District Clerk at the Administration Building, 929 York Street, Utica, New York, and will be open for inspection by any qualified voter of the District upon completion, and in any event, beginning no later than November 23, 2021, between the hours of 9:00 AM and 4:00 PM on any day when the Office is open for business, up to the day of the Special District Meeting.

NOTICE IS ALSO GIVEN that absentee ballots shall be mailed to permanently disabled voters by first-class mail. All other persons seeking to vote by absentee ballot in the Special District Meeting scheduled for December 7, 2021 must complete an absentee ballot application in order to receive an absentee ballot. Applications for absentee ballots may be obtained from the District Clerk's Office. A completed application must be received by the District Clerk no later than 5:00 p.m. prevailing time, on Tuesday, November 30, 2021 (i.e., seven [7] days prior to the date of the vote) if the ballot is to be mailed to the voter, or no later than 5:00 p.m., prevailing time on Monday, December 6, 2021 (i.e., the day before the vote) if the ballot will be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk during regular office hours (i.e., between 9:00 AM and 4:00 PM) until the day of the Special District Meeting. Completed absentee ballots must be received in the office of the District Clerk, no later than 5:00 p.m., prevailing time, on the date of the Special District Meeting, Tuesday, December 7, 2021, in order to be counted.

DATED: October 22, 2021
Utica, New York

**ORDER OF THE BOARD OF EDUCATION OF
THE CITY SCHOOL DISTRICT OF THE CITY OF
UTICA**

Kathy Hughes, Board Clerk

Section 5. That the District Clerk is hereby authorized and directed to cause Notice to be given in the form hereinabove prescribed, by publishing the same in the Observer Dispatch a newspaper having general circulation within the District, four (4) times during the seven (7) weeks preceding the date of the Special District Meeting: the first publication to be at least forty-five (45) days prior to the date of the Special District Meeting, but not sooner than the forty-nine (49) days prior to the date of the Special District Meeting (i.e., between October 19, 2021 and October 23, 2021); and the last publication to be not later than November 30, 2021, in accordance with Sections 2004 and 2007 of the Education Law; provided, however, that the District Clerk is hereby authorized, without further Board action, to make non-substantive, technical amendments to the "Notice of Special District Meeting" as from time-to-time, in her discretion, in consultation with the District's legal counsel (as appropriate), such amendments are necessary.

Section 6. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

		Aye	Nay	Absent
Louis D. LaPolla, <i>President</i>	Voting	_____	_____	_____
Robert Cardillo, <i>Vice President</i>	Voting	_____	_____	_____
Donald Dawes	Voting	_____	_____	_____
Christopher J. Salatino	Voting	_____	_____	_____
Anthony LaPolla	Voting	_____	_____	_____
Joseph Hobika, Jr.	Voting	_____	_____	_____
Danielle N. Padula	Voting	_____	_____	_____

The resolution was thereupon declared duly adopted.

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, KATHY HUGHES, Clerk of the City School District of the City of Utica, Oneida County, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District, held on the 19th day of October, 2021, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that _____ (__) members of the Board of Education were present at such meeting; and, that _____ (__) of such members voted in favor of the attached resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

I FURTHER CERTIFY that the attached resolution is in full force and effect on the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of October, 2021.

Kathy Hughes, Clerk,
City School District of the City of Utica,
Oneida County, New York

(SEAL)