

PAGE

FOR ACTION

S – 162	Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity	2 – 3
S – 163	Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas	4 – 5
S – 164	Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period April 1, 2023 through June 30, 2024	6
S – 165	Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024	6
S – 166	Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024	6
S – 167	Agreement between the Utica City School District and Joseph Reilly Technical Planning for the Smart Schools Bond Act	6
S – 168	Student Teaching Memorandum of Understanding between the Utica City School District and Mercy University School of Education	7
S – 169	Resolution between the Utica City School District and Erie I BOCES for New York Education Law 2-d Opt-In	7
S – 170	Approval and Acceptance of Donation from A & P Master Images	7

FOR ACTION

B – 28	Budget Transfer – Athletic Events – 2023-2024 Fiscal Year	8
B – 29	Budget Transfer – School Board Memberships – 2023-2024 Fiscal Year	9
B – 30	Budget Transfer – Internal Claims Auditor – 2023-2024 Fiscal Year	10
B – 31	Disposal of Obsolete Computer Equipment	10
B – 32	Disposal of Obsolete Instructional Resources	10

FOR ACTION

P – 21	Termination	11
	Changes of Assignment	11
	Rescindment of Termination	11
	Resolution Appointing Long-Term Substitute	12
	Resolution for Probationary Appointments	12
	Resolution for Per Diem Substitutes	13
	Appointments	14 – 16
	Amended Employment Agreement – Accountant	16

FOR INFORMATION

P – 22	Abandonment of Position	17
	Resignations	17
	Extension of Unpaid Leave Absence	17
	Rescindment of Resignation	17
	Rescindment of Appointment	18

MOTIONS FROM THE FLOOR

S – 171	Resolution for Carrie Ann Plunkett – Former Employee at General Herkimer Elementary School	19
S – 172	Resolution – ESSER/CRRSA/AP Funds – Proctor High School CTE Project	19 – 20
S – 173	Resolution – ESSER/CRRSA/AP Funds – Donovan Middle School HVAC (Revised)	21
S – 174	Resolution – ESSER/CRRSA/AP Funds – District-Wide Sidewalk and Pavement Repair Project	22
B – 33	Budget Transfer – ESSER 3	23
P – 21	Resolution to Appoint Part-Time Targeted Assistance Teachers	23

FOR ACTION:

Volume LVIII

Report No. S – 162

SUBJECT:

**Resolution Authorizing Participation in Cooperative
Energy Purchasing Service (NYSMEC) For Electricity**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE
ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Utica City School District (*Insert name of school district, town, village, etc.*) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the
Utica City School District (*Insert name of school district, town, village, etc.*) to participate in

the NYSMEC, and authorizes and directs Joseph Hobika, Jr., Utica City School District Board President (*insert name or title of Participant representative*) to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: _____

Vote: Yes _____ No _____ Abstaining/Absent _____

Clerk of governing body
of Municipal Participant

Date

SEAL

FOR ACTION:

Volume LVIII

Report No. S – 163

SUBJECT:

**Resolution Authorizing Participation in Cooperative
Energy Purchasing Service (NYSMEC) For Natural Gas**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE
ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the Utica City School District (*Insert name of school district, town, village, etc.*) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Utica City School District (*Insert name of school district, town, village, etc.*) to participate in the NYSMEC, and authorizes and directs Joseph Hobika, Jr., Utica City School District Board President (*insert name or title of Participant representative*) to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: _____

Vote: Yes _____ No _____ Abstaining/Absent _____

Clerk of governing body
of Municipal Participant

Date

SEAL

FOR ACTION:**Volume LVIII****Report No. S – 164****SUBJECT:****Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)**

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period April 1, 2023 through June 30, 2024 to develop a five-year plan for Career and Technical Education (CTE).

FOR ACTION:**Volume LVIII****Report No. S – 165****SUBJECT:****Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)**

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024 to provide training and coaching for teachers to design lesson plans that integrate career awareness and digital literacy standards.

FOR ACTION:**Volume LVIII****Report No. S – 166****SUBJECT:****Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)**

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024 to develop middle school Career and Technical Education (CTE) Education Curriculum that provides students career pathway awareness through project-based learning.

FOR ACTION:**Volume LVIII****Report No. S – 167****SUBJECT:****Agreement between the Utica City School District and Joseph Reilly Technical Planning for the Smart Schools Bond Act**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Joseph Reilly Technical Planning for the Smart Schools Bond Act in the amount not to exceed \$2,400.00, effective November 14, 2023 through June 30, 2024.

FOR ACTION:**Volume LVIII****Report No. S – 168****SUBJECT:****Student Teaching Memorandum of Understanding
between the Utica City School District and Mercy
University School of Education**

Authorization is requested of the Board of Education to approve the Student Teaching Memorandum of Understanding between the Utica City School District and Mercy University School of Education, effective November 14, 2023.

FOR ACTION:**Volume LVIII****Report No. S – 169****SUBJECT:****Resolution between the Utica City School District and
Erie 1 BOCES for New York Education Law 2-d Opt-In**

Authorization is requested of the Board of Education to approve the resolution between the Utica City School District and Erie 1 BOCES for New York Education Law 2-d Opt-in.

FOR ACTION:**Volume LVIII****Report No. S – 170****SUBJECT:****Approval and Acceptance of Donation
from A & P Master Images**

Authorization is requested of the Board of Education to approve and accept a donation in the amount of \$200.00 from A & P Master Images.

FOR ACTION:**Volume LVIII****Report No. B – 28****SUBJECT:****Budget Transfer – Athletic Events**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Athletic Events for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A2855.450-00-0000	Athletics – Supplies	\$	12,060
To:	A2855.401-00-0000	Athletics – Secondary Athletic Events	\$	12,060

Explanation: To adjust for unanticipated bowling rental expenses and food for events

A2855.450-00-0000	Original Budget	\$	100,000
	Revised Budget with Transfer	\$	87,940
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	38,126
	Balance before Transfer	\$	61,874
	Percent Used (Original Budget)		38.13%
	Percent Used (Revised Budget)		43.35%
A2855.401-00-0000	Original Budget	\$	5,163
	Revised Budget with Transfer	\$	17,223

Transfers In	\$	-
Transfers Out	\$	-
Expended & Encumbered	\$	17,223
Balance before Transfer	\$	(12,060)
Percent Used (Original Budget)		333.59%
Percent Used (Revised Budget)		100.00%

FOR ACTION:

Volume LVIII

Report No. B – 29

SUBJECT:

Budget Transfer – School Board Memberships

Authorization is requested of the Board of Education to approve the following Budget Transfer – School Board Memberships for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A2110.490-00-0000	Teaching – Community Schools Safe Schools	\$	54,060
To:	A1010.400-00-0000	Board of Education – School Board Memberships	\$	54,060

Explanation: To re-class dues for Conference of Big 5 School Districts to Membership Account

A2110.490-00-0000	Original Budget	\$	3,000,000
	Revised Budget with Transfer	\$	2,945,940
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	3,000,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A1010.400-00-0000	Original Budget	\$	19,000
	Revised Budget with Transfer	\$	73,060
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	54,960
	Balance before Transfer	\$	(35,960)
	Percent Used (Original Budget)		289.26%
	Percent Used (Revised Budget)		75.23%

FOR ACTION:

Volume LVIII

Report No. B – 30

SUBJECT:

Budget Transfer – Internal Claims Auditor

Authorization is requested of the Board of Education to approve the following Budget Transfer – Internal Claims Auditor for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A9770.700-00-0000	RAN – Interest	\$	46,000
To:	A1320.161-00-0000	Auditing – Internal Claims Auditor	\$	46,000

Explanation: To adjust for addition of new full-tie external claims auditor

A9770.700-00-0000	Original Budget	\$	200,000
	Revised Budget with Transfer	\$	139,000
	Transfers In	\$	-
	Transfers Out	\$	15,000
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	185,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A1320.161-00-0000	Original Budget	\$	-
	Revised Budget with Transfer	\$	46,000
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	45,192
	Balance before Transfer	\$	(45,192)
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		98.24%

FOR ACTION:

Volume LVIII

Report No. B – 31

SUBJECT:

Disposal of Obsolete Computer Equipment

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Proctor High School and Donovan and Kennedy Middle Schools.

FOR ACTION:

Volume LVIII

Report No. B – 32

SUBJECT:

Disposal of Obsolete Instructional Equipment

Authorization is requested of the Board of Education to dispose of obsolete instructional equipment located at Donovan Middle School.

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Termination

Transportation

It is recommended that the following termination be approved:

Gloria Garcia

Bus Monitor
District-Wide
Effective: November 7, 2023

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT: **Change of Assignment** **Transportation**

It is recommended that the following change of assignment be approved:

Jorge Guerrero
From: Substitute Bus Driver
To: Substitute Bus Monitor
Salary: \$15.00 per hour
Effective: Retroactively on November 7, 2023

FOR ACTION: **Volume LVIII** **Report No. P – 21**

SUBJECT: **Change of Assignment** **Food Service/Monitor**

It is recommended that the following change of assignment be approved:

Senira Gredelj
From: Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
To: Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32

FOR ACTION: **Volume LVIII** **Report No. P – 21**

SUBJECT: **Rescindment of Termination**

It is recommended that the following rescindment of termination be approved:

Gina Cromer
Teacher Assistant – Special Education
Jefferson Elementary School
Effective: November 15, 2023

FOR ACTION: **Volume LVIII** **Report No. P –21**

SUBJECT: **Resolution Appointing Long-Term Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Corey Colmey is appointed to the position of a long-term substitute teacher, effective November 15, 2023 at a rate of \$100 per day.

FOR ACTION: **Volume LVIII** **Report No. P – 21**

SUBJECT: **Resolution for Probationary Appointment
Special Education Teacher – Melissa Williams**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Melissa Williams, who possesses Students With Disabilities (Grades 7-12), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a four-year probationary term commencing January 2, 2024 and expiring January 2, 2028 unless extended in accordance with the law. The expiration date is tentative and

conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Melissa Williams must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Melissa Williams's salary shall be \$49,699 prorated as set forth in Step MA+48, F-6 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

**Resolution for Probationary Appointment
Teacher Assistant – Yasmiri Estevez**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Yasmiri Estevez, who possesses Level I Renewal Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant commencing November 15, 2023. Yasmiri Estevez's salary shall be \$18.36 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Teaching Assistants at \$14.20 per hour, effective immediately:

- Samantha Or
- Brittney Randall

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointment

Extra-Curricular Music

It is recommended that the following appointment be approved:

Gregory Brockway

Elementary Chorus
King/Jones/Hughes/Jefferson Elementary Schools
Effective: 2023-2024 School Year
Index: \$1,311

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointments

Teacher

It is recommended that the appointments of part-time targeted assistance teachers be approved, effective November 15, 2023 (ESSER 3 funding).

FOR ACTION:**Volume LVIII****Report No. P – 21****SUBJECT:****Appointment****Food Service/Monitor**

It is recommended that the following appointment be approved:

Juana Alcantara
1004 Rutger Street
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 2020, Dominican Republic
Experience: 2016-2018, Kingsbridge Center; 2022-2023, Durham
Bus; and Utica City School District, Sub Monitor-Breakfast and
Lunch Program
5/15/23 to present

FOR ACTION:**Volume LVIII****Report No. P – 21****SUBJECT:****Appointments****Food Service Monitor**

It is recommended that the following appointments be approved:

Crystal Brouillard
927 Lenox Avenue, Apt. 1
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 2003, Center Moricher High
School, Moricher, NY
Experience: 2016-2018, Mohawk Valley Health/Folts Home, CPA; 2019-
2020, ARC; Utica City School District, Sub Monitor
Breakfast and Lunch Program
9/7/23 to present

Elyvette Cirino-Ortiz
639 Rutger Street
Utica, NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 2007, Puerto Rico
Experience: 2014-2019, Buffalo School-Food Service; 2019-2021 Lorigo
Meat Place; 2021 to present, Self-Employed, Day Care;
Utica City School District, Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Deniza Moran
1790 Armory Dr. J1
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary \$16.32 per hour
Education: Graduated 2006, Washington Irving, New York City
Experience: 2019-2023, kitchen work; Utica City School District,
Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Julia Ortiz Osorio
1555 Steuben St
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1999, San Juan, Puerto Rico
Experience: 2019 to current, FRM Facility Service, housekeeper;
Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointments

Food Service Monitor

It is recommended that the following appointments be approved:

Paula Palmer
628 Rutger St.
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1975, Proctor High School
Experience: Getnick Livingston LLP, receptionist, 2021-2023;
Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

Terry Reich
536 Tamarack St.
Utica NY 13502

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1975 Utica Free Academy
Experience: 1989-2022 United Healthcare-Medical Claims;
Utica City School District, Sub Food Service Worker-Breakfast
and Lunch Program, Utica City School District
9/7/23 to present

Awilda Rodriguez
1043 Mathews Ave. 1st floor
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 1998, Bronx, NY
Experience: 2005-2019, PS 114 Cook; 2020 to present,
Committee Homecare HHA/Housekeeping; Utica City
School District, Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Charlene Whaley
927 Sherman Place
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 1994, Kennedy School
Experience: 2020-2023, Independent Contractor; Hemstrought's;
Walmart; Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

FOR ACTION:**Volume LVIII****Report No. P – 21****SUBJECT:****Appointment****Security**

It is recommended that the following appointment be approved:

Joseph Marchese
119 Campbell Avenue
Yorkville, NY 13495

School Monitor (Security)
District-Wide
Effective: November 15, 2023
Salary: \$18.08 per hour
Education: Graduate of New York Mills Jr/Sr High School
Experience: Security Officer, Masonic Care Community
Utica, NY
1/22 to present

FOR ACTION:**Volume LVIII****Report No. P – 21****SUBJECT:****Amended Employment Agreement –
Mark Bono - Accountant**

Authorization is requested of the Board of Education to amend the Employment Agreement of Mark Bono, for the provisional position of Accountant.

FOR INFORMATION:**Volume LVIII****Report No. P – 22****SUBJECT:****Abandonment of Position****Transportation**

It is recommended that the following abandonment of position be accepted:

Eliezel Nunez Jimenez

School Monitor (Bus)
District-Wide
Effective: October 30, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 22****SUBJECT:****Resignations****Food Service/Monitor**

It is recommended that the following resignations be accepted:

Aida Husic

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: November 1, 2023
Reason: Personal
Notification Received: October 11, 2023

Ashlee Zayas Colon

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: October 17, 2023
Reason: Relocating
Notification Received: October 16, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Extension of Unpaid Leave of Absence Teacher

It is recommended that the following extension of unpaid of leave of absence be approved:

Kristen Phillips

Special Education Teacher – General Herkimer School

From: October 31, 2023

To: December 31, 2023

Reason: Medical

Notification Received: November 1, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Rescindment of Resignation

Transportation

It is recommended that the following rescindment of resignation be accepted:

Linda Rios

Bus Monitor

Effective: November 7, 2023

Notification Received: November 7, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Rescindment of Appointment

Transportation

It is recommended that the following rescindment of appointment be approved:

Tina Hernandez

Substitute Bus Monitor

35 hours per week

Effective: November 7, 2023

MOTIONS FROM THE FLOOR

Mr. Cardillo made a motion; seconded by Mr. Cooper

FOR ACTION:

Volume LVIII

Report No. S – 171

SUBJECT:

**Resolution for Carrie Ann Plunkett
Former Employee at General Herkimer
Elementary School**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION FOR CARRIE ANN PLUNKETT
FORMER EMPLOYEE AT GENERAL HERKIMER
ELEMENTARY SCHOOL**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Carrie Ann Plunkett. Carrie Ann was a remarkable employee for twenty-two (22) years at the General Herkimer Elementary School where she touched the lives of numerous students. Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. Plunkett and that this resolution be saved upon the records of the district.

There being no further discussion; **motion passes 7-0.**

Mr. Cardillo made a motion; seconded by Mr. Paul.

FOR ACTION:

Volume LVIII

Report No. S – 172

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
Proctor High School CTE Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
PROCTOR HIGH SCHOOL CTE PROJECT**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that Proctor CTE Addition (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes an unlisted action under the applicable criteria of the State Environmental Quality Review Act, will not have a significant adverse impact on the environment, and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Four Million Dollars (\$4,000,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: November 14, 2023

District Clerk
Utica City School District

Dr. Davis: The original budget was \$8 million. We're decreasing it to \$4 million because you can't spend \$8 million from the point of being shovel ready to close out, which is the end of September. So, we do believe we can spend \$4 million and most of that will be incidental and will be some construction costs. So, this is a safer plan. Then what we've done is move the \$4 million aside for brainstorming right now with the principals and the administrative team to pivot and apply those funds to the classroom needs. So, this is just, were using \$4 million of the ESSER funds instead of 8. That's not reducing our, the project will be the same. Just wanted to be clear out there in case it was misconstrued.

There being no further discussion; **motion carried 7-0.**

Mr. Cardillo made a motion; seconded by Mr. Paul.

FOR ACTION:

Volume LVIII

Report No. S – 173

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
Donovan Middle School HVAC (Revised)**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
DONOVAN MIDDLE SCHOOL HVAC
(REVISED)**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that Donovan HVAC upgrades (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Five Hundred Dollars (\$1,500,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or part.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: November 14, 2023

District Clerk
Utica City School District

There being no further discussion; **motion carried 7-0.**

Mr. Dawes made a motion; seconded by Mrs. Padula.

FOR ACTION:

Volume LVIII

Report No. S – 174

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
District-Wide Sidewalk and Pavement Repair Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
DISTRICT-WIDE SIDEWALK AND PAVEMENT REPAIR PROJECT**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that sidewalk and pavement improvements at school buildings including Jones Elementary, Jefferson Elementary, Hughes Elementary, and JFK Middle School (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review; and

WHEREAS, the Board of Education previously authorized the expenditure of up to One Million Eight Hundred Thousand Dollars (\$1,800,000) of ESSER/CRSSA/ARP of grant funding to fund the Project in whole or in part; and

WHEREAS, the Board of Education desires to increase the total amount of the authorized funding to up to Two Million Five Hundred Fifty Thousand Dollars (\$2,550,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Two Million Five Hundred Fifty Thousand Dollars (\$2,550,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part.
3. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

District Clerk
Utica City School District

President Hobika, Jr.: I just have to say that I want to thank you on behalf of the community for doing this and doing it the correct way, so that we actually can not worry about the use of those funds. So, thank you.

Mr. Cardillo made a motion; seconded by Mr. Cooper.

SUBJECT: Budget Transfer – ESSER 3

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	FAE4 2110.450-02	Supplies & Materials – Air Quality	\$ 261,828
	FAE4 2010.403-02	Purchase Services – CTE Construction	\$ 1,238,173
To:	FAE4 2010.201-00	Equipment – Donovan HVAC Upgrades	\$ 1,500,000
Explanation:	To re-classify for Donovan HVAC upgrades previously approved by the Board of Education within the ESSER 3 Federal Grant Funding		

There being no further discussion; **motion carried 7-0.**

Authorization is requested of the Board of Education to approve the following resolution:

Resolution to Appoint Part-Time Targeted Assistance Teachers

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals be appointed to the position of part-time targeted assistance teacher, effective November 15, 2024:

Joanne Ambrose	Kimberly Connors	Maryanne Krasinski
Denise Beck	Jean Cook	Karen Livingston
Debbie Blando	Linda DeLuke	Mary Pentasulia
Karen Bishop	Jill DeLuke-Puleo	Andrea Sandock
Angelina Bonomo	Donna Devlin	Chrissie Schiavi
Beth Brennan	Sandy D'Onofrio	Amy Scott
Linda Buck	Debbie Dowling	Joann Talerico
Terry Cohen	Maggie Doyle	Joanne Wargo
Sherry Coleman	Cristen Gallop	Carmelia White
Judith Coleman-Schmid	Tammy Korczynski	Tammy Wiley

Salary: \$50.00 per hour
Funding Source: ESSER 3

Dr. Davis: I do want to thank Scott, who is in the audience today. He helped me with an MOU so thank you for your leadership. We had teachers that were hired through BOCES for the targeted assistance program. So, most of them are our retirees, most of them are all retirees except maybe one. They're part time positions. They're under the grant and it's a one-year opportunity to provide additional support and reading to all our elementary schools to compliment what the teachers and the AIS teachers are already doing. So, I got to see it in action today at Watson Williams. It's a really great program. Everyone's very pleased with it. Thank you to Judeanne Rockford for her leadership in putting the program together. We are moving those employees to Utica and they will still be paid under the grant so there will be no interruption in services through this transition.

Mr. Cardillo made a motion to approve the Consent Agenda and seconded by Mr. Paul.

There being no further discussion, **motion approved 7-0.**

THIS CONCLUDES THE CONSENT AGENDA.

THIS CONCLUDES THE SUPERINTENDENT'S REPORT IN ITS ENTIRETY.

Reports of the Special Committees

BOCES Report – President Joseph Hobika, Jr.

President Hobika, Jr: We had a meeting last week. There was some vociferous discussion. There is nothing specific to report. I do want to say that those meetings are very interesting to participate in because you have such a disparate representation in terms of School Boards. You know from Brookfield, which has almost nobody to us and everybody in between.

BOCES Executive Board – Jason Cooper

Nothing to report this month.

Audit/Finance/Grant/Insurance Committee – Donald Dawes/ Joseph Hobika, Jr./Tennille Knoop

President Hobika, Jr.: We have had a couple meetings and the result of that was passing the external audit, which we got in on time, correct Dr. Davis?

Dr. Davis: Yes, and thank you to Bonadio and Heather and the whole business office staff for helping to get that in on time. But I did press the send button, so we are good.

President Hobika, Jr.: There was a lot of work. Yes, did you want to say something?