

SUPERINTENDENT'S REPORT**REGULAR MEETING****NOVEMBER 16, 2021**

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SUBJECT:**Resolution of the Board of Education of the City School District of the City of Utica – Federally Funded Indoor Air Quality and Renovation Projects Resolution**

WHEREAS, On March 27, 2020, Congress passed, and the President signed into law, the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act created an Education Stabilization Fund (ESF) to prevent, prepare for and respond to the coronavirus; and

WHEREAS, On December 27, 2020, the President signed into law the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act). The CRRSA Act authorizes funding for a second Education Stabilization Fund to prevent, prepare for and respond to the coronavirus; and

WHEREAS, On March 11, 2021, the President signed into law the American Rescue Plan Act of 2021 (ARP). New York State has been allocated nearly \$9 billion in ARP Elementary and Secondary School Emergency Relief (ESSER) funds; and

WHEREAS, the State of New York has received these funding allocation amounts that are intended to supplement the needs of New York school districts;

WHEREAS, in order to ensure the safety, health and welfare of the students and employees in school buildings, to improve air quality, interior improvements, exterior improvements and site conditions; and

WHEREAS, the Board of Education (the "Board") of the City School District of the City of Utica, Oneida County, New York (the "School District") is authorizing renovations and improvements at all Utica City Schools, including general construction mechanical, electrical, plumbing and site work that qualifies for funding under the above referenced sources; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-b of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York ("DEC"), being 6 NYCRR Part 617, as amended (the "Regulations"), the Board desires to determine whether the Project may have a significant effect on the environment; and

WHEREAS, pursuant to the Regulations, the Board has examined the project to make a determination as to the potential environmental significance; and

WHEREAS, the Project does not appear to constitute a "Type I Action";

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

BE IT RESOLVED, that the Board of Education of the Utica City School District authorizes the expenditure funds from the sources listed for renovations and improvements at all Utica City Schools, including general construction mechanical, electrical, plumbing and site work that qualifies for funding; and

BE IT RESOLVED, that the Board of Education of the Utica City School District authorizes the submission of these projects to the New York State Education Department for project review and building permit approval; and

BE IT FURTHER RESOLVED, that the Board hereby determines and directs that the Facilities Project team will also immediately commence with the design and submission to the Commissioner of Education as federally funded projects at all buildings; and

BE IT FURTHER RESOLVED, that the Board declares the School District Lead Agency for purposes of the environmental review of the Project under the SEQRA Act and Regulations. Based on an examination and based further upon the Board's knowledge of the area surrounding the Project and such further investigation of the Project and its environmental effects as the Board has deemed appropriate, the Board makes the following findings with respect to the Project:

1. The Project constitutes an "unlisted action";
2. No potentially significant effect on the environment, and none are known to the Board;
3. The Project will not have any significant adverse environmental impacts and the Board will not require the preparation of an environmental impact statement with respect to the Project;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately.

FOR ACTION:

Volume LVI

Report No. S – 46

SUBJECT:

Action Authorizing the Utica City School District to Pay for the Fingerprinting of Prospective Employees

Authorization is requested of the Board of Education to approve payment by the Utica City School District for the fingerprinting of prospective employees effective November 17, 2021.

FOR ACTION:

Volume LVI

Report No. S – 47

SUBJECT:

Action Authorizing the Agreement between the Utica City School District and Townsquare Media

BE IT RESOLVED by the Board of Education of the Utica City School District that it does hereby approve and authorize an agreement between the Utica City School District and Townsquare Media to provide marketing and advertisement services for the purposes of staff recruitment and hiring. The agreement will be effective from December 1, 2021 to December 1, 2022.

FOR ACTION:

Volume LVI

Report No. S – 48

SUBJECT:

Memorandum of Understanding between the Utica City School District and Mohawk Valley Community Action Agency, Inc.

Authorization is requested of the Board of Education to approve the Memorandum of Understanding dated October 1, 2021 between the Utica City School District and Mohawk Community Action, Inc.

FOR ACTION:

Volume LVI

Report No. S – 49

SUBJECT:

Settlement Agreement between the Utica City School District and Deanna DiBrango

Authorization is requested of the Board of Education to approve the Settlement Agreement between the Utica City School District and Deanna DiBrango dated November 1, 2021.

FOR ACTION**Volume LVI****Report No. S – 50****SUBJECT:****Individuals with Disabilities Education Act - American Rescue Plan (IDEA-ARP) Part B Section 611 and Section 619**

Authorization is requested to approve the New York State Individuals with Disabilities Education Act - American Rescue Plan (IDEA-ARP) Part B Section 611 and Section 619 in the amount of \$740,396.00

BUDGET: Individuals with Disabilities Education Act - American Rescue Plan (IDEA-ARP) Part B Section 611 (Funding Period: July 1, 2021 - September 30, 2023)

<u>Personnel:</u>	\$523,530.00
Teacher Salaries:	
Special Education Teacher - Albany - FTE .5 = \$19,684.00	19,684.00
Special Education Teacher - Columbus - FTE .5 = \$27,000.00	27,000.00
Special Education Teacher - Conkling - FTE .5 = \$21,369.00	21,369.00
Special Education Teacher - Herkimer - FTE .5 = \$21,871.00	21,871.00
Special Education Teacher - Hughes - FTE .5 = \$18,191.00	18,191.00
Special Education Teacher - Jefferson - FTE .5 = \$24,597.00	24,597.00
Special Education Teacher - Jones - FTE .5 = \$20,202.00	20,202.00
Special Education Teacher - Kernan - FTE .5 = \$26,677.00	26,677.00
Special Education Teacher - King - FTE .5 = \$25,174.00	25,174.00
Special Education Teacher - Watson - FTE .5 = \$22,657.00	22,657.00
Special Education Teacher - Donovan - FTE .5 = \$24,301.00	24,301.00
Special Education Teacher - Donovan - FTE .5 = \$43,047.00	43,047.00
Special Education Teacher - JFK - FTE .5 = \$43,520.00	43,520.00
Special Education Teacher - JFK - FTE .5 = \$45,965.00	45,965.00
Special Education Teacher - Proctor - FTE .4 = \$31,080.00	31,080.00
Special Education Teacher - Proctor - FTE .4 = \$32,046.00	32,046.00
Special Education Teacher - Proctor - FTE .4 = \$45,945.00	45,945.00
Occupational/Physical Therapist - Non Public (NDE) - FTE .1 = \$9,050.00	9,050.00
Occupational/Physical Therapist - Non Public (ND) - FTE .07 = \$3,312.00	3,312.00
School Psychologist - Non Public (ND) - FTE .06 = \$2,885.00	2,885.00
Social Worker - Non Public (ND) - FTE .06 = \$3,050.00	3,050.00
Speech Therapist - Non Public (NDE) - FTE .2 = \$11,907.00	11,907.00
<u>Purchased Services:</u>	\$ 0
N/A	0
<u>Supplies:</u>	\$ 0
N/A	0
<u>Travel:</u>	\$ 0
N/A	0
<u>Fringe Benefits:</u>	\$142,667.00
Fringe – including FICA @ \$40,051.00; Retirement @ \$49,973.00; Health @ \$48,830.00; and Workers' Compensation @ \$3,813.00 = \$142,667.00	
Total:	\$666,197.00

BUDGET: Individuals with Disabilities Education Act - American Rescue Plan (IDEA-ARP) Part B Section 619 (Funding Period: July 1, 2021 - September 30, 2023)

Personnel:	\$29,765.00
Teacher Salaries:	
Speech Therapist - Albany - FTE .1 = <u>\$5,501.00</u>	5,501.00
Speech Therapist - Proctor - FTE .2 = <u>\$19,239.00</u>	19,239.00
CPSE Administrative Chairperson - Proctor - FTE .1 = <u>\$5,025.00</u>	5,025.00
Purchased Services:	\$ 0
N/A	0
Supplies:	\$33,173.00
Wikki Stix Basic Shapes Cards Kit, 2 Pk. - 5 x \$34.00 = <u>\$170.00</u>	170.00
Wikki Stix Alphabet Cards Set, 2 Pk. - 5 x \$34.00 = <u>\$170.00</u>	170.00
Wikki Stix Numbers & Counting Cards Set, 2 Pk. - 5 x \$33.00 = <u>\$165.00</u>	165.00
Wikki Stix Nature Colors Pack, 48 per Pack, 6 Pk. - 5 x \$60.00 = <u>\$300.00</u>	300.00
Wikki Stix Primary Colors Pack, 48 per Pack, 6 Pk. - 5 x \$60.00 = <u>\$300.00</u>	300.00
Wikki Stix Neon Colors Pack, 48 per Pack, 6 Pk. - 5 x \$60.00 = <u>\$300.00</u>	300.00
Sensory Mats, 4 Pcs. - 10 x \$25.00 = <u>\$250.00</u>	250.00
Vocabulary Dice, 12 Pcs. - 10 x \$6.00 = <u>\$60.00</u>	60.00
Birthday Stickers, 100 Pcs. - 20 x \$4.00 = <u>\$80.00</u>	80.00
Motivation Smile Face Sticker Rolls - 20 x \$4.00 = <u>\$80.00</u>	80.00
Neon Smile Face Stress Balls, 12 Pcs. - 20 x \$19.00 = <u>\$380.00</u>	380.00
Monster Character Stress Balls, 12 Pcs. - 20 x \$19.00 = <u>\$380.00</u>	380.00
Star Student Stress Toys, 12 Pcs. - 20 x \$19.00 = <u>\$380.00</u>	380.00
Watercolor Stress Balls, 12 Pcs. - 20 x \$19.00 = <u>\$380.00</u>	380.00
Large Blue Shopper Totes, 12 Pcs. - 2 x \$18.00 = <u>\$36.00</u>	36.00
Creativity Street Dough Tools, 5 Pcs. - 10 x \$9.00 = <u>\$90.00</u>	90.00
Dough Tube Press Tools, 4 Pcs. - 10 x \$6.00 = <u>\$60.00</u>	60.00
Dough Rollers, 6 Pcs. - 10 x \$10.00 = <u>\$100.00</u>	100.00
Dough Cutting Tools, 16 Pcs. - 10 x \$6.00 = <u>\$60.00</u>	60.00
8 Color Crayola Dough Tubs Class pack, 48 Pcs. - 10 x \$63.00 = <u>\$630.00</u>	630.00
Shipping & Handling - 1 x \$89.00 = <u>\$89.00</u>	89.00
Elmo 1379 Model TT-12W STEM CAM Document Camera - 2 x \$776.00 = <u>\$1,552.00</u>	1,552.00
Epson Home Cinema 880 Projector 1080p, 3300 Lumens - 2 x \$815.00 = <u>\$1,630.00</u>	1,630.00
Shipping & Handling - 1 x \$406.40 = <u>\$406.40</u>	406.40
Apple iPad Wi-Fi 10.2" Space Grey, 10 Pk. - 3 x \$5,230.00 = <u>\$15,690.00</u>	15,690.00
Otterbox Defender Case - 30 x \$49.99 = <u>\$1,499.70</u>	1,499.70
Apple Application: Proloquo2Go - 30 x \$249.99 = <u>\$7,499.70</u>	7,499.70
Processing & Handling - 1 x \$435.20 = <u>\$435.20</u>	435.20
Travel:	\$ 0
N/A	0
Fringe Benefits:	\$11,261.00
Fringe – including FICA @ <u>\$2,277.00</u> ; Retirement @ <u>\$2,916.00</u> ; Health @ <u>\$5,859.00</u> ; and Workers' Compensation @ <u>\$209.00</u> = <u>\$11,261.00</u>	
Total:	\$74,199.00

Grant Total (IDEA 611 & 619): \$740,396.00

This budget is predicated on New York State Education Department's program approval and may be modified based on funding or competitive bid award.

FOR ACTION:**Volume LVI****Report No. S – 51****SUBJECT:****Change Order Approval Resolution**

Change Order Approval Resolution – The Board of Education of the Utica City School District hereby approves the change orders associated with each of the following projects pursuant to the recommendation and prior approval of the Superintendent in accordance with the District's Change Order Approval and Authorization Process and Policy as listed in the attached resolution for:

Proctor High School – Athletic Improvements Project (SED Project No. 002-009)

Utica City School District – Facilities Capital Project Construction Change Order Approval and Authorization Summary for the November 16, 2021 Board of Education Meeting

RESOLVED, that the Board of Education hereby approves the following change orders associated with each of the following projects pursuant to the recommendation and/or prior approval of the Superintendent in accordance with the District's Change Order Approval and Authorization Process and Policy.

<u>Change Order No.</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Previous Contract Amount</u>	<u>Revised Contract Amount</u>
<u>A. Proctor High School – Athletic Improvements Project (SED Project No. 002-009)</u>				
1. McGinnis Nelson Construction – General Construction				
6	Provide labor and materials to provide temporary scoreboard power as required; and to extend new permanent underground electrical conduit and wire including excavation and trenching to location of new National Grid electrical pole. The new scoreboard is part of the approved scope of the project. Additional coordination between the existing and new electrical connections and National Grid has occurred and was required during construction as existing condition were confirmed and discovered. Proceed as directed by the Architect as required due to final coordination with existing condition and the utility provider during construction.	8,781.00	387,080.00	395,861.00
TOTAL: Proctor High School – Athletic Improv. (002-009)		<u>\$8,781.00</u>		
Total Change Orders Approved for All Contractors included in this Resolution:		<u>\$8,781.00</u>		

FOR ACTION:

Volume LVI

Report No. B – 15

SUBJECT:

Audit Report

Authorization is requested of the Board of Education to accept the Audit Report as presented to the Board of Education on November 16, 2021.

FOR ACTION:

Volume LVI

Report No. B – 16

SUBJECT:

Corrective Action Plan

Authorization is requested of the Board of Education to accept the Corrective Action Plan in response to our External Audit Recommendations which was presented at the Board Meeting on November 16, 2021.

FOR ACTION:

Volume LVI

Report No. B – 17

SUBJECT:

Resolution: TAN

**TAX ANTICIPATION NOTE RESOLUTION
DATED NOVEMBER 16, 2021**

A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$1,200,000 IN TAX ANTICIPATION NOTES OF THE CITY SCHOOL DISTRICT OF THE CITY OF UTICA, ONEIDA COUNTY, NEW YORK IN ANTICIPATION OF THE COLLECTION OF REAL ESTATE TAXES LEVIED DURING THE FISCAL YEAR 2020-2021.

BE IT RESOLVED by a Board of Education of the City School District of the City of Utica, Oneida County, New York (the "School District") as follows:

Section 1. There are hereby authorized to be issued Tax Anticipation Notes (the "Notes") of the School District in anticipation of the collection of real estate taxes or assessments levied for the School District's 2020-2021 fiscal year (the "Taxes").

Section 2. The amount of such Taxes which is uncollected on the date of this resolution exceeds \$1,200,000.

Section 3. The maximum amount of Notes authorized to be issued is up to \$1,200,000. The Notes shall not be issued in an amount in excess of the amount of Taxes levied for the 2020-2021 fiscal year which is uncollected at the time of such borrowing less:

- (a) the amount of the outstanding tax anticipation notes previously issued in anticipation of the collection of such Taxes, and
- (b) the amount, if any, included in the School District's 2020-2021 annual budget or in the levy of Taxes for such fiscal year to offset, in whole or in part, an anticipated deficiency in the collection before the end of such fiscal year of the Taxes levied for such fiscal year.

Section 4. The Notes shall be of such amount, terms, form and content, and shall be sold in such manner as may be prescribed by the President of the Board of Education, the chief fiscal officer of the School District, consistent with the provisions of this resolution and the Local Finance Law.

Section 5. The period of maturity of the Notes shall not exceed one year. The Notes may be renewed from time to time, but each renewal shall be for a period not exceeding one year and in no event shall the Notes, or the renewals thereof, extend more than five years after the date of original issue of the Notes. The Notes shall not be renewed only in accordance with the limitations set forth in the Local Finance Law.

Section 6. The faith and credit of the School District shall be and are hereby pledged for the punctual payment of the principal of and interest due on the Notes as the same shall become due and payable.

Section 7. This resolution shall take effect immediately.

FOR ACTION:

Volume LVI

Report No. B – 18

SUBJECT:

Disposal of Obsolete Computer Equipment

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at King Elementary School.

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Retirements**

It is recommended that the following retirements be accepted:

Linda M. Arnold	Teacher Assistant – Special Education Proctor High School Effective: October 18, 2021 Years of Service: 43
Becky Kogut	Registered Nurse Jones Elementary School Effective: January 4, 2022 Years of Service: 32
Valerie J. Witte	Library Media Specialist Albany Elementary School Effective: November 14, 2021 Years of Service: 18
Louis H. Lerch	Security – Hall Monitor General Herkimer Elementary School Effective: January 1, 2022 Years of Service: 17
Denise Lomonico	Food Service Worker, Grade 1-Breakfast – 6.25 hours per week and Monitor-Lunch – 15 hours per week Jefferson Elementary School Effective: November 3, 2021 Years of Service: 17
Timothy O'Connor	Monitor Team Leader-Breakfast Program – 6.25 hours per week and Monitor-Lunch Program – 15 hours per week Jefferson Elementary School Effective: October 25, 2021 Number of Years: 10

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Separation Agreement**

It is recommended that the Board of Education approve the Separation Agreement dated November 12, 2021 between the Utica City School District and Monica Towne.

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Resignation****Principal**

It is recommended that the following resignation be accepted:

Monica Towne

Principal
Jones Elementary School
Effective: November 14, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Temporary Appointment****Principal**

Authorization is requested of the Board of Education to appoint Melissa Sawanec to serve as Acting Principal at Jones Elementary School effective November 17, 2021. The compensation will be One Thousand Five Hundred Dollars (\$1,500.00) per month for the duration of this appointment.

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Chelsea Armlin

AIS Facilitator
District-Wide
Effective: November 17, 2021
Reason: Accepted a position outside the
Utica City School District
Notification Received: October 19, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Resignation****Registered Nurse**

It is recommended that the following resignation be accepted:

Colleen R. Jones

Registered Nurse (10-months) – Probationary
District-Wide
Effective: October 14, 2021
Reason: Medical
Notification Received: October 15, 2021

<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Resignation	Clerical

Principal Clerk (12-months)
Central Kitchen – Food Service Department
Effective: November 2, 2021
Notification Received: October 29, 2021

FOR ACTION: Volume LVI Report No. P – 9

SUBJECT: Abolishment of Position

Authorization is requested of the Board of Education to abolish the Principal Clerk (12-months) position at Central Kitchen – Food Service Department.

FOR ACTION: Volume LVI Report No P – 9

SUBJECT: Creation of Position

Authorization is requested of the Board of Education to create one (1) Clerk (12-months) position at Central Kitchen – Food Service Department.

<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Resignation	Security-Monitor

It is recommended that the following resignation be accepted:

Security Monitor
District-Wide
Effective: November 3, 2021
Reason: Personal
Notification Received: November 3, 2021

<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Resignation	Teacher Assistant

It is recommended that the following resignation be accepted:

Teacher Assistant – Special Education
Kernan Elementary School
Effective: November 1, 2021
Reason: Accepted a position outside the
Utica City School District
Notification Received: November 1, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Resignation****Teacher Assistant**

It is recommended that the following resignation be accepted:

Linda Kiley

Teacher Assistant – Kindergarten
Jefferson Elementary School
Effective: October 21, 2021
Reason: Personal
Notification Received: October 21, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Resignations****Food Service/Monitor**

It is recommended that the following resignations be accepted:

Christine Edgar

Monitor-Breakfast and Lunch Program
Kennedy Middle School
District-Wide – not to exceed 29 hours per week
Effective: November 8, 2021
Reason: Medical
Notification Received: November 8, 2021

Lillian Montanez

Monitor Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: November 5, 2021
Reason: Personal
Notification Received: November 1, 2021

FOR ACTION:**Volume LV****Report No. P – 9****SUBJECT:****Abandonment of Positions****Teacher Assistant**

It is recommended that the following abandonment of positions be accepted:

Brandee Collins

Teacher Assistant – Special Education
Jones Elementary School
Effective: November 17, 2021

Reianna Nolan

Teacher Assistant – Special Education
Proctor High School
Effective: November 17, 2021

Isidoro Rosario

Teacher Assistant – Special Education
Jefferson Elementary School
Effective: November 17, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Rescindment of Appointment****Security-Monitor**

It is recommended that the following rescindment of appointment be approved:

Steven Darby

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: October 21, 2021
Notification Received: October 21, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Unpaid Leaves of Absence Teacher**

It is recommended that the following unpaid leaves of absence be approved:

Amy Simons

Mathematics Teacher
Donovan Middle School
From: November 19, 2021
To: December 21, 2021
Reason: Medical
Notification Received: November 8, 2021

Mary Ellen Snyder

Grade 6 Teacher
Conkling Elementary School
From: December 8, 2021 (PM)
To: February 2, 2022
Reason: Medical
Notification Received: October 18, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Unpaid Leaves of Absence Teacher Assistant**

It is recommended that the following unpaid leaves of absence be approved:

Ricardo Ervin

Teacher Assistant – Computer
Kernan Elementary School
From: November 1, 2021
To: December 1, 2021
Reason: Personal
Notification Received: November 1, 2021

Nakeshia Herron

Teacher Assistant – Special Education
Jefferson Elementary School
From: September 1, 2021
To: January 1, 2022
Reason: Medical

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Unpaid Leaves of Absence****Teacher Assistant**

It is recommended that the following unpaid leaves of absence be approved:

Kimberly Lindsay

Teacher Assistant
Hughes Elementary School
From: September 29, 2021
To: December 1, 2021
Reason: Medical

Heather Mauro

Teacher Assistant – AIS
Donovan Middle School
From: September 13, 2021
To: January 1, 2022
Reason: Medical

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Unpaid Leave of Absence****Transportation**

It is recommended that the following unpaid leave of absence be approved:

Danielle Pizzo

Bus Monitor
Bus Garage
From: September 1, 2021
To: January 1, 2022
Reason: Medical
Notification Received: October 28, 2021

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Unpaid Leave of Absence****Food Service/Monitor**

It is recommended that the following unpaid leave of absence be approved:

Emira Latic

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
From: October 27, 2021
To: December 3, 2021
Reason: Medical
Notification Received: October 27, 2021

<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Unpaid Leave of Absence	Security

It is recommended that the following unpaid leave of absence be approved:

Sandra Chrystie	Security Monitor District-Wide – not to exceed 29 hours per week From: October 25, 2021 To: November 12, 2021 Reason: Medical
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<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Change in Effective Dates of Unpaid Leave of Absence	

It is recommended that the following change in effective dates of unpaid leave of absence be approved:

Stephanie Corchado	Grade 1 Teacher – Kernan Elementary School From: November 8, 2021 (PM) to December 10, 2021 To: November 8, 2021 (PM) to November 23, 2021 Notification Received: October 28, 2021
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<u>FOR ACTION:</u>	Volume LVI	Report No. P – 9
SUBJECT:	Extended Unpaid Leave of Absence	Teacher Assistant

It is recommended that the following extended unpaid leave of absence be approved:

Pasqualina Mahanna	Teacher Assistant – Special Education General Herkimer Elementary School From: November 1, 2021 To: June 30, 2022 Reason: Medical
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FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following appointments be approved:

Cassandra Carpenter
Jacques LaReaux
Caitlin Mennig
Lauren Paladino
Lisa McLean-Turner
Mike Winkler
Jessica Yager

Secondary Instruction: Minimum two (2) hours per day
Elementary Instruction: Minimum one (1) hour per day
Certified Instructors: \$28.00 per hour
Non-Certified Instructors: \$15.00 per hour

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Teacher**

It is recommended that the following appointments be approved:

Julia L. Brodock
407 Seneca Street
Oneida, NY 13421

Library Media Specialist (Probationary)
Effective: January 3, 2022
Salary: F-6, BA+6 = \$42,364 (prorated)
Certification: Initial – Library Media Specialist (pending)
Tenure Award Date: January 3, 2026
Education: B.A., Utica College, 5/21
Experience: Associate, Wegmans,
Cicero, NY, 7/21 to present; Private Nanny, New Hartford, NY
9/19 to 7/21

Danielle A. Hughes
9 Woodside Terrace
Whitesboro, NY 13492

Music Teacher (Probationary)
Effective: January 3, 2022
Salary: E-5, BA = \$39,959 (prorated)
Certification: Initial – Music K-12 (pending)
Tenure Award Date: January 3, 2026
Education: B.A., SUNY Potsdam, 12/21
Experience: Student Teaching, Whitesboro Central School,
Whitesboro, NY
9/21 to present

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Teacher**

It is recommended that the following appointments be approved:

Nicole M. Jones
3836 Prospect Street, 1st Fl.
Oneida, NY 13421

English Teacher (Probationary)
Effective: Retroactively on September 1, 2021
Salary: E-5, BA = \$39,959
Certification: Initial – English 7-12 (pending)
Tenure Award Date: September 1, 2025
Education: B.A., Utica College, 12/10
Experience: Substitute Teacher, Utica City School District,
Utica, NY
9/10 to present

Briana M. Vellone
298 Genesee Street
Utica, NY 13502

Special Education Teacher (Probationary)
Effective: Retroactively on September 1, 2021
Salary: C-3, MS+36 = \$39,367
Certification: Emergency COVID-19 – Students with
Disabilities (Grades 1-6); Emergency COVID-19 – Childhood
Education (Grades 1-6)
Tenure Award Date: September 1, 2025
Education: M.A., Touro College, 1/21; B.A., SUNY
POLY, 12/16
Experience: Substitute Teacher, Utica City School District,
Utica, NY
9/18 to present

Maranda L. Watson
908 Symonds Place
Utica, NY 13502

School Counselor (Probationary)
Effective: January 3, 2022
Salary: H-8, MS+66 = \$52,738 (prorated)
Certification: Provisional – School Counselor;
Provisional – School Attendance Teacher
Tenure Award Date: January 3, 2026
Education: M.S., SUNY Oswego, 5/12; B.A., SUNY
Potsdam, 5/10
Experience: Attendance Teacher, Oneida-Herkimer-Madison
BOCES (JFK), Utica, NY
10/18 to present

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointment****Teacher Assistant**

It is recommended that the following appointment be approved:

Elham Wassel
74 Genesee Street, 1st Floor
New Hartford, NY 13413

Teacher Assistant
District-Wide – 29 hours per week
Effective: November 17, 2021
Salary: \$15.84 per hour
Education: B.A., Aleppo University
Experience: Cook/Dish Washer, The Grapevine Restaurant,
New Hartford, NY
1/21 to 9/21

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Robert J. Apel
21 Bartlett Road
Whitesboro, NY 13492

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: Retroactively on November 1, 2021
Salary: \$16.73 per hour
Education: A.S., Mohawk Valley Community College
Experience: Driver, Matthews Memorialization,
Whitesboro, NY, 9/20 to present
Corrections Officer, New York State Department of
Corrections & Community Supervision, Albany NY
5/94 to 8/20

Belmin Avdic
473 Van Ellis Road
Utica, NY 13502

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: November 17, 2021
Salary: \$16.73 per hour
Education: B.S., Binghamton University
Experience: Brand Ambassador, F.X. Matt Brewery,
Utica, NY
1/18 to 12/20

Hannah Hejni
529 Cosby Road
Utica, NY 13502

Security Monitor
District-Wide – not to exceed 29 hours per week
Effective: Retroactively on November 9, 2021
Salary: \$16.73 per hour
Education: Graduate of Proctor High School
Experience: Delivery driver/warehouse worker, FedEx Ground,
Utica, NY
3/21 to present

*Pending fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Duhamel Morales Mercado
739 Elizabeth Street, Apt. 1
Utica, NY 13501

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: November 17, 2021
Salary: \$16.73 per hour
Education: Graduate of Manuel Ramos Hernandez High School
Experience: Indirect Fire Infantryman, Army National Guard,
Utica, NY
2/21 to present

Rafael Moreno
1130 Schuyler Street
Utica, NY 13502

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: November 17, 2021
Salary: \$16.73 per hour
Education: A.S., Mohawk Valley Community College
Experience: Order Filler, Walmart Distribution Center,
Marcy, NY
1/19 to 9/21

Steven Yager
28 Van Vorst Street
Utica, NY 13501

Security Monitor *
District-Wide – not to exceed 29 hours per week
Effective: November 17, 2021
Salary: \$16.73 per hour
Education: Graduate of Fort Plain Jr. Sr. High School
Experience: Security Guard Supervisor, Securitas,
Utica, NY
1/21 to 6/21

*Pending fingerprint clearance

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointment****Clerical**

It is recommended that the following appointment be approved:

Adel Tahto
1257 Mummery Street, Apt. 1
Utica, NY 13501

Microcomputer Training Specialist (12-months) *Provisional
Proctor High School – Principal's Office
Effective: November 17, 2021
Salary: \$44,973
Education: B.S., Cybersecurity, Utica College, 5/21

*Provisional appointment subject to successful completion of Civil Service examination for Microcomputer Training Specialist

FOR ACTION:**Volume LVI****Report No. P – 9****SUBJECT:****Appointments****Custodial/Maintenance**

It is recommended that the following appointments be approved:

Nicholas Jennings
18 Andes Avenue
Utica, NY 13502

Cleaner *
District-Wide, Probationary (26 weeks)
Effective: November 29, 2021
Salary: \$15.21 per hour
Education: Graduate of Proctor High School
Experience: Customer Service Clerk, Tony's Pizzeria,
Utica, NY, 1/19 to present
Garbage Thrower, Controlled Waste Systems Inc.
Utica, NY
4/18 – 1/19

Chelsea L. Mosher
605 Jay Street, Apt. D2
Utica, NY 13501

Cleaner *
District-Wide, Probationary (26 weeks)
Effective: November 22, 2021
Salary: \$15.21 per hour
Education: Graduate of Proctor High School
Experience: Sanitation Worker, Medmen,
Utica, NY
1/19 to 5/20

*Pending fingerprint clearance

FOR INFORMATION:

Volume LVI

Report No. CSE – 9

SUBJECT:**RECOMMENDATIONS OF THE COMMITTEE ON
SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination

TR = Triennial (Re-evaluation) Review

AR = Annual Review

RR = Requested Review

AP = Administrative Placement

PR = Program Review

AMN = Amendment No Meeting

PR = Program Review

Y = Yes No = No

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
Committee on Special Education Meeting Date: September 15, 2021					
WN5/24/12RF	PR	SLI	15:1:1, 10 mo.	Y	Ongoing
Committee on Special Education Meeting Date: September 17, 2021					
BD97/10/21FM	PR	OHI	8:1:1, 10 mo.	Y	Ongoing
Committee on Special Education Meeting Date: September 24, 2021					
BA11/25/07PF	PR	LD	12:1:1, 10 mo.	Y	Chg. Program
MT3/21/04HM	PR				Declassified
MT3/21/04HM	IR	None	Section 504	N	New Entry
Committee on Special Education Meeting Date: September 27, 2021					
MC12/07/12WM	AP	ED	12:1:1, 10 mo.	Y	New Entry
Committee on Special Education Meeting Date: September 29, 2021					
HW7/10/05RM	AP	OHI	5:1, 10 mo.	N	New Entry
Committee on Special Education Meeting Date: September 29, 2021					
WJ1/8/14FF	IR	SLI	None	Y	New Entry
Committee on Special Education Meeting Date: September 29, 2021					
BJ11/28/05BM	MD	OHI	HTUT, 10 mo.	N	Chg. Program
Committee on Special Education Meeting Date: October 1, 2021					
HJ9/8/11GM	AP	OHI	Resource, 10 mo.	Y	Re-entry
Committee on Special Education Meeting Date: October 4, 2021					
WT4/14/08LM	AMN	ID	12:1:1, 10 mo.	Y	Chg. Program
Committee on Special Education Meeting Date: October 4, 2021					
WG6/14/05EF	IR	None	Section 504	N	New Entry
Committee on Special Education Meeting Date: October 4, 2021					
BK11/19/06LF	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
Committee on Special Education Meeting Date: October 5, 2021					
HJ7/22/07AM	MD	LD	HTUT, 10 mo.	N	Chg. Program
BY5/21/05LM	MD	OHI	12:1:1, 10 mo.	Y	Add Couns.
Committee on Special Education Meeting Date: October 6, 2021					
BJ5/10/05OM	MD	OHI	15:1, 10 mo.	Y	Chg. Program
WA7/28/04PF	MD	None	Section 504	N	Ongoing
Committee on Special Education Meeting Date: October 6, 2021					
WD5/12/04AM	AMN	LD	6:1:2, 10 mo.	Y	Ongoing
Committee on Special Education Meeting Date: October 7, 2021					
BN8/31/05BF	MD	None	Section 504	N	Ongoing
BN10/15/05RF	MD	LD	3-5 Program, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 7, 2021

BI1/16/06TM	AP	LD	5:1, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: October 8, 2021

WD10/7/09MM	MD	ED	HTUT, 10 mo.	N	Chg. Program
BJ5/18/08PF	MD	LD	8:1:1, 10 mo.	Y	Chg. Program

Committee on Special Education Meeting Date: October 12, 2021

HB1/3/06KF	MD	ED	3-5 Program, 10 mo.	N	Chg. Program, Chg. Classification
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Committee on Special Education Meeting Date: October 12, 2021

HA4/9/08MF	AP	None	Section 504	N	New Entry
WD2/8/05VM	AMN	OHI	15:1, 10 mo.	Y	Add testing accom.
HM6/9/05MF	AMN	OHI	15:1, 10 mo.	Y	Remove 15:1 Math

Committee on Special Education Meeting Date: October 13, 2021

MC4/29/05CM	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
HJ7/6/05PF	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
WJ1/5/05FF	MD	OHI	3-5 Program, 10 mo.	N	Chg. Program
WI6/27/04LM	MD	LD	3-5 Program, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 13, 2021

WM3/12/08CM	AP	None	Section 504	N	Ongoing
AJ8/30/11KF	AP	OHI	5:1, 10 mo.	Y	Ongoing

Committee on Special Education Meeting Date: October 14, 2021

WM11/5/03CM	PR	AUT	12:1:1, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: October 14, 2021

BS7/26/05LM	MD	OHI	3-5 Program, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: October 14, 2021

AIA8/22/12KF	AP	ID	12:1:1, 12 mo.	Y	New Entry
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Committee on Special Education Meeting Date: October 15, 2021

WJ9/10/03SM	AMN	MD	12:1:1, 10 mo.	Y	Chg. PT to Indirect Consult.
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Committee on Special Education Meeting Date: October 15, 2021

BD7/10/06HM	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
BC3/30/04PM	MD	LD	HTUT, 10 mo.	N	Chg. Program
WK11/17/04WM	MD	OHI	3-5 Program, 10 mo.	N	Chg. Program
BJ9/6/05SM	MD	ID	HTUT, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 18, 2021

WC1/1/11HF	MD	OHI	8:1:1, 10 mo.	Y	Chg. Program
BR6/8/08LM	MD	OHI	HTUT, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 19, 2021

MS12/12/13AM	MD	OHI	12:1:1, 10 mo.	Y	Ongoing
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Committee on Special Education Meeting Date: October 19, 2021

WB9/19/13BM	IR	LD	5:1, 10 mo.	N	Ongoing
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Committee on Special Education Meeting Date: October 20, 2021

BG4/7/08LF	MD	SLI	3-5 Program, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: October 21, 2021

WA6/24/09HM	IR	None	Section 504	N	Ineligible; Create 504 Plan
WG8/20/08SF	PR	SLI	None	Y	Ongoing
HX5/6/11MM	MD	OHI	HTUT, 10 mo.	N	Chg. Program
BF11/16/07CF	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
WL11/10/05MM	MD	OHI	HTUT, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 21, 2021

BF11/29/05FF	AP	OHI	15:1, 10 mo.	Y	New Entry
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Committee on Special Education Meeting Date: October 22, 2021

BJ5/25/09JM	AP	OHI	15:1, 10 mo.	Y	New Entry
HA4/9/03LM	AP	LD	12:1:1, 10 mo.	N	New Entry

Committee on Special Education Meeting Date: October 22, 2021

BZ8/2/07WF	MD	LD	3-5 Program, 10 min.	N	Chg. Program
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Committee on Special Education Meeting Date: October 25, 2021

WK3/5/06TM	AP	SLI	15:1, 10 mo.	Y	New Entry
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C Committee on Special Education Meeting Date: October 25, 2021

HR12/1/13TM	AP	AUT	12:1:1, 10 mo.	Y	Ongoing
HT12/31/12TM	AP	AUT	5:1, 10 mo.	Y	Ongoing

Committee on Special Education Meeting Date: October 26, 2021

BJ1/13/07PM	MD	LD	HTUT, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: October 26, 2021

MN6/13/06BF	AR	LD	5:1, 10 mo.	Y	Ongoing
BK1/9/06BF	PR	LD	8:1:2, 12 mo.	Y	Ongoing

Committee on Special Education Meeting Date: October 26, 2021

WY10/16/12GM	PR	LD	15:1, 10 mo.	Y	Chg. Program to 15:1
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Committee on Special Education Meeting Date: October 27, 2021

BJ8/25/08GM	MD	LD	3-5 Program, 10 mo.	N	Chg. Program
BJ12/21/06BM	MD	LD	3-5 Program, 10 mo.	N	Chg. Program

Committee on Special Education Meeting Date: October 28, 2021

BZ6/9/11LM	MD	SLI	HTUT, 10 mo.	N	Chg. Program
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Committee on Special Education Meeting Date: October 28, 2021

BA4/3/06SF	AP	LD	15:1, 10 mo.	N	New Entry
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Committee on Special Education Meeting Date: October 29, 2021

BR6/26/04SM	MD	None	Section 504	N	Ongoing
MN9/24/08KF	MD	None	Section 504	N	Ongoing

FOR INFORMATION:**Volume LVI****Report No. CPSE – 10****SUBJECT:****RECOMMENDATIONS OF THE COMMITTEE ON
PRESCHOOL SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Preschool Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination

TR = Triennial (Re-evaluation) Review

AR = Annual Review

AP = Administrative Placement

RR = Requested Review/Program Review

AMN = Amendment No Meeting

MD = Manifestation Determination

Y = Yes N = No

Transfer – PSWD w/current IEP entering from another District

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
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Committee on Preschool Special Education Meeting Date: August 23, 2021

AA6/30/17IF	AMN	PSWD	9:1+3, 10 mo.	Y	Chg. SEIS 2x60 to 9:1+3; add Small Bus
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Committee on Preschool Special Education Meeting Date: August 27, 2021

WC8/17/17SM	AMN	PSWD	9:1+3, 10 mo.	Y	Chg. SEIS 2x60 to 9:1+3; add Small Bus
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Committee on Preschool Special Education Meeting Date: October 22, 2021

HY9/25/17RSM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; Wait List for 9:1+3
HWJ8/7/17AM	AR	PSWD	9:1+3, 10 mo.	Y	Order PT Eval
WI9/7/17BM	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BM10/17/17RF	AR	PSWD	RS, 10 mo.	Y	Ongoing
BA10/14/17SM	AR	PSWD	9:1+3, 10 mo.	Y	Inc. Sp. from 2x30/wk. to 3x30/wk.
HL7/17/17GM	AR	PSWD	RS, 10 mo.	Y	Inc. OT from 1x30/wk. to 2x30/wk.
WJ10/23/17SM	AR	PSWD	RS, 10 mo.	Y	Ongoing
BD10/25/17SM	AR	PSWD	SEIS, 10 mo.	Y	Ongoing
BI10/25/17SF	AR	PSWD	SEIS, 10 mo.	Y	Ongoing
AA10/24/18NF	IR	PSWD	SEIS, 10 mo.	Y	New Entry; Wait List for 6:1+3 Promise Program

Committee on Preschool Special Education Meeting Date: October 26, 2021

BQ3/23/18MM	PR	PSWD	9:1+3, 10 mo.	Y	Order OT Eval.
HR12/5/16RM	AR	PSWD	6:1+3, 10 mo.	Y	Ongoing
HWK2/2/18SM	PR	PSWD	RS, 10 mo.	Y	Remove 9:1+3 (parent request); Dec. Sp. from 2x30/wk. to 1x30/wk.
HWJ12/10/16RM	AR	PSWD	RS, 10 mo.	Y	Ongoing
MR8/7/17JM	AR	PSWD	RS, 10 mo.	Y	Ongoing
WG6/21/17SM	AR	PSWD	RS, 10 mo.	Y	Disc. SEIS 2x60/wk.; Order OT Eval.
WE11/16/17SM	AR	PSWD	9:1+3, 10 mo.	Y	Inc. Sp. from 1x30/wk. to 2x30/wk.

Committee on Preschool Special Education Meeting Date: October 28, 2021

HWS3/14/18MM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; Wait List for 9:1+3
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November 16, 2021

BK11/28/17FM	AR	PSWD	RS, 10 mo.	Y	Dec. OT from 2x30/wk. to 1x30/wk.
WD10/3/17HM	AR	PSWD	9:1+3, 10 mo.	Y	Inc. Sp. from 1x30/wk. to 3x30/wk.
BC2/12/17BM	AR	PSWD	RS, 10 mo.	Y	Ongoing
HWS6/2/18RM	AR	PSWD	SEIS, 10 mo.	Y	Ongoing
HWJ10/30/17PM	Transfer	PSWD	RS, 10 mo.	Y	Transfer from Sauquoit; Wait List for 9:1+3
WJ11/27/18FM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; Wait List for 9:1+3
BL9/8/18PF	PR	PSWD	SEIS, 10 mo.	Y	Add to Wait List for 9:1+3

Committee on Preschool Special Education Meeting Date: November 1, 2021

HD11/22/18OM	AMN	PSWD	9:1+3, 10 mo.	Y	Chg. SEIS 2x60 to 9:1+3; add Small Bus
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FOR INFORMATION:**Volume LVI****Report No. B – 19****SUBJECT****Refund of Real Property Taxes**

It is recommended that the following refund of real property taxes be approved:

Name:	Anna Kane
Address:	1310 Keene Street
Tax Map Description:	319.79-3-3
Total Refund of Taxes for 2021/22: (Refund Due to Clerical Error)	\$354.49

Total Refund:	\$354.49
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