

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – NOVEMBER 21, 2023 – 4:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Robert Cardillo, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Joseph Shields, Esq., Charles Symonds, Esq., Steve Falchi, Mike Ferraro, Sara Klimek, Andre Paradis, Trina Falchi, Pam Smoulcey, Kathy Hughes

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Public Comment to the Board of Education
None

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President Hobika, Jr. called the Regular Meeting to order at 4:20 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present.

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Superintendent's Report

Dr. Davis, Acting Superintendent presented the Superintendent's Report dated November 21, 2023 to the Board of Education for approval, with an additional page, page P.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

Mr. Dawes Page 4

SUPERINTENDENT'S REPORT

SPECIAL MEETING

NOVEMBER 21, 2023

FOR ACTION

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FOR INFORMATION

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FOR ACTION:

Volume LVIII

Report No. S – 175

SUBJECT:

**Memorandum of Agreement between the
Utica City School District and the Utica Teachers'
Association – Part-Time Targeted Assistance
Teachers**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Teachers' Association to hire part-time Targeted Assistance Teachers for the 2023-2024 school year at an hourly rate of \$50.00, effective November 14, 2023.

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Resignation

Administrative

It is recommended that the following resignation be accepted:

Shawna Fleck

Director of Testing and Planning

Effective: December 15, 2023

Reason: Personal

Notification Received: November 14, 2023

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Resignation

Administrative

It is recommended that the following resignation be accepted:

Corinna Pelkey

CSE Chairperson

Effective: December 13, 2023

Reason: Personal

Notification Received: November 14, 2023

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Unpaid Leave of Absence

Teacher Assistant

It is recommended that the following unpaid of leave of absence be approved:

Lance DeCarlo

Teacher Assistant – Special Education

Hughes Elementary School

From: December 5, 2023

To: December 12, 2023

Reason: Personal

Notification Received: November 17, 2023

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:	Changes of Status	Trades
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It is recommended that the following changes of status be approved:

Thomas Kane	General Mechanic From: Probationary (26 weeks) To: Permanent Effective: October 25, 2023
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David Lopiccolo	Mason From: Probationary (26 weeks) To: Permanent Effective: October 30, 2023
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The above have completed their probationary period.

<u>FOR ACTION:</u>	Volume LVIII	Report No. P – 23
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SUBJECT:	Resolution for Probationary Appointment Cindy Willey – Teacher Assistant
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Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Cindy Willey, who possesses Level I Renewal Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant retroactively on October 17, 2023. Cindy Willey’s salary shall be \$18.36 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

<u>FOR ACTION:</u>	Volume LVIII	Report No. P – 23
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SUBJECT:	Appointments	Coaching – Spring 2024
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It is recommended that the following coaching appointments be approved:

John Simmons	Boys Varsity/Jr. Varsity Golf Proctor High School Effective: Spring 2024 Index: \$4,446
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Joe Guidera	Girls Varsity/Jr. Varsity Golf Proctor High School Effective: Spring 2024 Index: \$3,163
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Kelli Bikowsky	Girls Varsity Softball Proctor High School Effective: Spring 2024 Index: \$6,669
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Joanne Nassif	Girls Assistant Varsity Softball Proctor High School Effective: Spring 2024 Index: \$5,187
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Kristi Peterson	Girls Varsity Track
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Proctor High School
Effective: Spring 2024
Index: \$6,669

Walter Savage

Girls Assistant Varsity Track
Proctor High School
Effective: Spring 2024
Index: \$5,187

Trey Szatko

Boys Jr. Varsity Baseball
Proctor High School
Effective: Spring 2024
Index: \$2,786

Angelina Mancuso

Girls Jr. Varsity Softball
Proctor High School
Effective: Spring 2024
Index: \$2,786

Edwin Singleton

Boys Modified Baseball
Donovan Middle School
Effective: Spring 2024
Index: \$1,990

William Robertello

Boys Modified Lacrosse
Donovan Middle School
Effective: Spring 2024
Index: \$2,237

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Appointments

Coaching – Spring 2024

It is recommended that the following coaching appointments be approved:

Giuseppe Battista

Boys Modified Track
Donovan Middle School
Effective: Spring 2024
Index: \$1,990

Courtney Siciliano

Girls Modified Track
Donovan Middle School
Effective: Spring 2024
Index: \$3,705

Daniel Bougourd

Boys Modified Baseball
Kennedy Middle School
Effective: Spring 2024
Index: \$3,705

Nathan Deban

Boys Modified Lacrosse
Kennedy Middle School
Effective: Spring 2024
Index: \$1,990

Daniel Clark

Boys Modified Track
Kennedy Middle School

Effective: Spring 2024
Index: \$2,636

Joshua Schreppel

Girls Modified Softball
Kennedy Middle School
Effective: Spring 2024
Index: \$1,990

Jenna Bellair

Girls Modified Track
Kennedy Middle School
Effective: Spring 2024
Index: \$2,636

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Appointments

**Extra-Curricular – TA
Winter Sports – Indoor
Track**

It is recommended that the following Extra-Curricular – TA Winter Sport appointments be approved:

LaToya Hamell

Special Education Teacher Assistant for
Indoor Track
Effective: Retroactively on November 13, 2023
Salary: \$20.40 per hour

Kevin Morales

Special Education Teacher Assistant for
Indoor Track
Effective: Retroactively on November 13, 2023
Salary: \$18.36 per hour

FOR ACTION:

Volume LVIII

Report No. P – 23

SUBJECT:

Appointment

Transportation

It is recommended that the following appointment be approved:

Gloriana Munoz
1561 West Street
Utica, NY 13501

Substitute Bus Driver
35 hours per week
Salary: \$20.50 per hour
Effective: November 27, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 24

SUBJECT:

Resignation

It is recommended that the following resignation be accepted:

Kellie Edwards

School Monitor (Security)
District-Wide
Effective: November 9, 2023
Reason: Personal
Notification Received: November 13, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 24****SUBJECT:****Unpaid Leave of Absence****Teacher Assistant**

It is recommended that the following unpaid of leave of absence be approved:

Christine Mathis

Teacher Assistant – Special Education

Kennedy Middle School

From: November 6, 2023

To: November 17, 2023

Reason: Medical

Notification Received: November 7, 2023

Mr. Paul made a motion to approve the Consent Agenda and seconded by Mrs. Padula.

There being no further discussion, **motion approved 7-0.**

THIS CONCLUDES THE CONSENT AGENDA.

Mrs. Padula made a motion and it was seconded by Mr. Cardillo.

FOR ACTION:**Volume LVIII****Report No. P – 23****SUBJECT:****Appointments****Coaching – Spring 2024**

It is recommended that the following coaching appointments be approved:

David Guido

Boys Varsity Baseball

Proctor High School

Effective: Spring 2024

Index: \$6,669

Stephen Strife

Boys Assistant Varsity Baseball

Proctor High School

Effective: Spring 2024

Index: \$5,187

James Caswell

Boys Varsity Lacrosse

Proctor High School

Effective: Spring 2024

Index: \$6,669

Robert Heinrich

Boys Assistant Varsity Lacrosse

Proctor High School

Effective: Spring 2024

Index: \$3,132

Michael Zaloom

Boys Varsity Tennis

Proctor High School

Effective: Spring 2024

Index: \$3,163

Jerome Tine

Boys Varsity Track

Proctor High School

Effective: Spring 2024

Index: \$6,669