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FOR ACTION:

Volume LVIX

Report No. S – 59

SUBJECT:

Resolution

Authorization is requested of the Board of Education to approve the following resolution:

Resolution for William "Bill" R. Whitney
Utica City School District Employee

The Board of Education of the Utica City School District records with sorrow the passing of William "Bill" R. Whitney. Mr. Whitney was employed by the Utica City School District as a Master Carpenter of "the Shop" for approximately 17 years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Whitney and that this resolution be saved upon the records of the district.

Date: September 24, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 60

SUBJECT:

Resolution

Authorization is requested of the Board of Education to approve the following resolution:

Resolution for Carmel R. Vedete
Utica City School District Employee

The Board of Education of the Utica City School District records with sorrow the passing of Carmel Vedete. Mrs. Vedete was employed by the Utica City School District as an assistant in the Medical Department with Dr. Hobica for over 50 years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mrs. Vedete and that this resolution be saved upon the records of the district.

Date: September 24, 2024

Kathy Hughes, District Clerk
Utica City School District

Report No. S – 61

Budget Timeline for 2025-2026 School Year

Authorization is requested of the Board of Education to approve the Budget Timeline for the 2025-2026 school year.

Report No. S - 62

Approval of Audit for School Year 2023-2024

Authorization is requested of the Board of Education to approve the Audit for school year 2023-2024.

Report No. S – 63

Approval of Corrective Action Plan (CAP) for School Year 2023-2024

Authorization is requested of the Board of Education to approve the Corrective Action Plan (CAP) for the External Audit prepared by the Bonadio Group for school year 2023-2024.

Report No. S – 64

Memorandum of Understanding between the Utica City School District and the State University of New York at Fredonia College of Education

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between the Utica City School District and the State University of New York at Fredonia College of Education for a period of five (5) years through June 30, 2029, unless modified earlier or terminated.

Report No. S – 65

**NYSPHSAA Section III Combining Contract between
Notre Dame Jr./Sr. High School and the Utica City
School District (Proctor High School) for Varsity Boys
Ice Hockey**

Authorization is requested of the Board of Education to approve the NYSPHSAA Section III Combining Contract between Notre Dame Jr./Sr. High School and the Utica City School District (Proctor High School) for the 2024-2025 school year in the sport of Varsity Boys Ice Hockey.

Report No. S – 66

NYSPHSAA Section III Combining Contract between Clinton Central School District and the Utica City School District (Proctor High School) for Varsity Girls Ice Hockey

Authorization is requested of the Board of Education to approve the NYSPHSAA Section III Combining Contract between the Clinton Central School District and the Utica City School District (Proctor High School) for the 2024-2025 school year in the sport of Varsity Girls Ice Hockey.

FOR ACTION:

Volume LVIX

Report No. S – 67

SUBJECT:

**NYSPHSAA Section III Combining Contract between
New Hartford Central School District and the Utica City
School District for Boys Wrestling – All Levels**

Authorization is requested of the Board of Education to approve the NYSPHSAA Section III Combining Contract between the New Hartford Central School District and the Utica City School District for the 2024-2025 school year in the sport of Boys Wrestling – all levels.

SUBJECT:**My Brother's Keeper Challenge Grant Funds**

Authorization is requested to approve the My Brother's Keeper Challenge Grant Funds in the amount of \$159,637.00.

BUDGET:

<u>Personnel:</u>	\$ 89,375
• Program Coordinator – Conkling Elementary School – 75 hrs. x \$40/hr.	3,000
• Program Coordinator – Hughes Elementary School – 75 hrs. x \$40/hr.	3,000
• Program Coordinator – Kernan Elementary School – 75 hrs. x \$40/hr.	3,000
• Saturday Academy Instructional Hours – 450 hrs. x \$40/hr.	18,000
• Extended Learning Time Teacher Hours – 900 hrs. x \$40/hr.	36,000
• Professional Development Hours – 575 hrs. x \$40/hr.	23,000
• Security/Support Staff for Saturday Academies – 3 employees x 3 hrs. x 5 days x 3 participating schools = 135 hrs. x \$25/hr.	3,375
<u>Purchased Services:</u>	\$ 16,860
• Academic Field Trip Admissions – 660 x \$9.00 to Savicki Pumpkin Patch Clinton, NY	5,940
• Academic Field Trip Admissions – 660 x \$11.00 to Marquee Theater – thematic related movie	7,260
• Academic Field Trip Admissions – 660 x \$5.00 student, 60 x \$6.00 chaperones	3,660
<u>Supplies:</u>	\$ 37,825
• Saturday Academy – Hearty Snack – MWBE (Staples associated company) – Bagel Grove 750 x \$7.20 unit = \$5,400	5,400
• Saturday Academy – various thematic book titles – MWBE (Completebook.com) – 150 x \$60.00 per student = \$9,000	9,000
• Saturday Academy – classroom supplies and materials: paper, pencils, markers, paint, etc. – MWBE (Staples associated company) – 660 x \$6.06 per student = \$4,000	4,000
• Saturday Academy field trip learning materials: Book Title to be determined – 660 x \$24.89 per student = \$16,425	16,425
• Professional Development Materials: paper, post-it flip chart paper, markers, pencils, folders – MWBE (Staples associated company) – 40 x \$12.50 per unit = \$500.00	500
• Professional Development Support materials: Titles to be determined – 50 x \$50.00 per unit = \$2,500.00	2,500
<u>Fringe Benefits:</u>	\$ 15,577
• Fringe – including FICA @ \$6,581; Retirement @ \$8,394; and Workers' Compensation @ \$602	15,577
<u>Indirect Costs:</u> Approved Restricted Indirect Cost Rate @ 1.80%	
TOTAL:	\$ 159,637

This budget is predicated on New York State Education Department's program approval and may be modified based on funding.

FOR ACTION:**Volume LVIX****Report No. S – 69****SUBJECT:****Amendment to Carl D. Perkins V Career and Technical Education (VTEA) Grant**

Authorization is requested of the Board of Education to approve the amendment to Carl D. Perkins V Career and Technical Education (VTEA) Grant as follows:

BUDGET AMENDMENT:

<u>DESCRIPTION</u>	<u>EXPLANATION</u>	<u>SUBTOTAL INCREASE</u>	<u>SUBTOTAL DECREASE</u>
CODE 15: Professional Salaries	Eliminated Teacher Professional Development (339 hrs. x \$40/hr.) For example, Spec Ed/ELL Support. Therefore, we would like to transfer this to Code 40 Purchased Services.		\$9,187
CODE 40: Purchased Services	From Code 15 – use funds for SREB Teaching to Lead Training; Special Ed and ELL support; teacher externships to other CTE programs and collaboration with industry/Higer Ed partners.	\$8,262	
CODE 45 Supplies & Materials	Reclassify expenses originally recorded as Code 40 when they should be Code 45, Supplies. To illustrate, Personal Finance Lab (100 students x \$1,425) and Accounting, General Journal – 1-year access.	\$4,925	
CODE 46: Travel Expenses	Estimated number and amount of field trips reduced. Therefore, would like to transfer the unused amount.		\$8,086
CODE 80: Employee Benefits	Reduce related costs due to decrease in Codes 15 and 16.		
CODE 90: Indirect Cost	Reduce related costs due to decreases.		
CODE 20: Equipment	Establish Code 20 for the purchase of additional equipment for the high school.	\$4,086	
Total Increase or Decrease		(+) \$17,273	(-) \$17,273
Net Increase or Decrease			\$0
Previous Budget Total			\$184,802
Proposal Amended Total			\$184,802

This budget is contingent on the approval from NYSED Grant Finance and may be change based on their recommendations.

SUBJECT:

**American Rescue Plan Elementary and Secondary
School Emergency Relief (ARP ESSER) Part 2
Fund Amendment**

Authorization is requested of the Board of Education to approve the New York State American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Part 2 Fund amendment with the following changes below with a total budget remaining at \$58,254,402.

**BUDGET: American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER
Part 2 - Funding Period: March 13, 2020 - September 30, 2024)**

Code		Amend 3 Budget February 2024	Difference	Amend 4 Budget September 2024
15		\$5,040,052	\$617,113	\$5,657,165
16		\$19,725	\$74,375	\$94,100
40		\$13,772,582	(\$866,052)	\$12,906,530
45		\$19,351,299	\$2,191,566	\$21,542,865
46		\$108,947	(\$76,684)	\$32,263
49		\$10,776,876	(\$2,203,176)	\$8,573,700
80		\$2,378,626	(\$933,084)	\$1,445,542
20		\$6,806,295	\$1,195,942	\$8,002,237
		\$58,254,402		\$58,254,402

Description of Item	Amend 3 Expenditure	Cost Calculation	Difference	Amend 4 Expenditure
CODE 15: Teacher Salaries				
Teacher Salaries	\$5,040,052	Salaries for Reading/AIS Teachers, ENL Teachers, Classroom Teachers, and Guidance Counselors (reduction to actual for Elementary Targeted Assistance)	\$617,113	\$5,657,165
		Total	\$617,113	

CODE 16: Support Staff Services:				
Accountant	\$19,725	Prorate \$85,000 annual salary for Accountant, Mark Bono.	\$74,375	\$94,100
		Total	\$74,375	
CODE 40: Purchase Services				
District-wide: On-site Patrol Officers	\$800,000	2 years x 13 schools x \$34,615	\$100,000	\$900,000
Teacher Relation Learning loss Professional Development Facilitation Consultant	\$10,362	Trauma informed instruction consultant David Melnicki fee \$15,392; Stanley Theater \$11,695 AND NFI Vermont, Inc. \$6,363	\$23,088	\$33,450
Blue Ribbon Task Force Meeting for CTE	\$3,686	Delta	-\$296	\$3,390
Professional Memberships	\$7,500	True project cost (ACTEA, Utica Chamber of Commerce)	-\$7,500	\$0
AES-AES Service Contract for Allegheny CTE	\$45,000	Removal of contract	-\$45,000	\$0
CTE consultation, curriculum development, community study, advisory committee	\$397,200	Southern Regional Education Board (2023-2025) – reduction in costs	-\$137,714	\$259,486
Tech4Kidz [includes \$1,950 for 2023 Summer Training]	\$0	Tech4Kidz	\$21,150	\$21,150
SUNY POLY Summer Camp	\$0	SUNY POLY	\$13,000	\$13,000
MACNY Membership [The Manufacturers Association of Central New York]	\$0	MACNY Membership	\$4,175	\$4,175
New Storage Facility	\$375,000	True project cost	-\$32,428	\$342,572
General Construction	\$3,526,151	Beebe Construction	-\$57,888	\$3,468,263
Middle School: Auditorium and Gymnasium roof replacement	\$1,900,000	True project cost after bid	-\$694,139	\$1,205,861
Storage Rental for CTE Addition	\$0	Broad Street Warehouse	\$40,000	\$40,000
Middle School: Sport Facility interior/exterior structural renovations	\$267,500	True project cost after bid	-\$92,500	\$175,000
		Total	-\$866,052	

CODE 45: Supplies and Materials				
FACS Programs	\$222,741	700 students x \$205.41	-\$78,953	\$143,788
Middle School Technology	\$299,150	700 students x \$313.18	-\$79,924	\$219,226
K-6 STEM Kits	\$135,500	260 kits x \$575.69 per kit	\$101,500	\$237,000
CTE EV Auto Tech	\$485,646	100 students x \$2,417.30	- \$243,919	\$241,727
CTE Construction Tech	\$157,883	100 students x \$1253.78	- \$32,505	\$125,378
CTE Advanced Manufacturing	\$412,297	100 students x \$3,627.97	- \$49,500	\$362,797
CTE Health Professions	\$300,000	100 students x \$5,318.78	\$231,878	\$531,878
CTE Health Pocket Nurse [headwalls]	\$0	5 headwalls x \$3,946.15 + \$19,730.75; 2 mobile headwalls x \$4,769.23 = \$9,538.46; accessories for the headwalls [\$3,195.79] & shipping/handling \$1,550.00	\$34,015	\$34,015
CTE Electricity	\$322,606	100 students x \$3,100.87	- \$12,519	\$310,087
CTE Electricity: Fiber Optics	\$237,924	100 students x \$1,506.14	- \$87,310	\$150,614
CTE Cybersecurity	\$100,000	remove expenditure	- \$100,000	\$0
CTE Future Educator Pathway	\$100,000	100 students x \$175.92	-\$82,408	\$17,592
CTE Entrepreneurial Zone Academy	\$247,865	100 Students x \$1,371.78	-\$110,687	\$137,178
JFK Greenhouse	\$16,732	100 students x \$167.17	-\$16,732	\$0
CTE Classroom/Lab Furniture	\$528,700	100 students x \$9,207.48	\$217,386	\$746,086
CTE Electricity Stools	\$0	Stools for classroom and electricity lab seating [50 x \$112.5/ each]	\$5,625	\$5,625
CTE Construction	\$0	Supplies for the CTE Construction Class	\$92,381	\$92,381
Additional Learning Materials for Learning Loss	\$150,000	9,760 students x \$28.18	\$141,781	\$291,781

Tech Computer Purchase	\$0	28 x \$2,912.99 Dell 5680 MOB	\$81,564	\$81,564
Meteor Ed Furniture-Donovan	\$0	Backpack hooks [2 x \$317.24 = \$634.48] for students to hang their backpacks for safe storage. Stainless steel work tables for students [2 x \$1,155 = \$2,310]	\$6,520	\$6,520
Proctor Science/Tech Supplies	\$0	Tech supplies for the Science lab at Proctor	\$4,930	\$4,930
Media Productions	\$0	B & H Photo Supply: Supplies for CTE media productions class	\$127,193	\$127,193
CTE Auto Supplies	\$0	Supplies for the CTE EV Auto instruction classroom & lab	\$9,925	\$9,925
CTE Supplies: Advanced Manufacturing	\$0	Robotics equipment for CTE Advanced Manufacturing Lab.	\$9,639	\$9,639
Additional CTE Materials	\$0	Allowance to outfit classrooms such as pens, paper, markers, etc.	\$108,068	\$108,068
Elementary School: Library resource materials, textbooks, and artifact upgrades	\$3,000	True cost of project	\$15,380	\$18,380
Middle School: Library resource materials, textbooks, and artifact upgrades	\$195,000	True cost of project	\$162,000	\$357,000
Middle School: Library resource materials, textbooks, and artifact upgrades	\$80,000	True cost of project	\$75,455	\$155,455
High School: Library resource materials, textbooks, and artifact upgrades	\$20,000	True cost of project	\$3,428	\$23,428
Additional Learning Materials for Learning Loss	\$150,000	True cost of project	\$81,000	\$231,000
Special Education Learning Material	\$145,000	10 buildings 890/building	-\$136,074	\$8,926
Curriculum	\$591,385	District-wide	\$945, 956	\$1,537,341
Elementary Targeted Assistance materials (supplemental instructional time provided by additional teachers hired by the grant)	\$40,000	District-wide	-\$2,218	\$37,782

District-wide: 140 bottle refill stations of approved drinking fountains	\$2,664	District-wide	\$26,274	\$28,938
Elementary School: classrooms lighting fixture, bulb replacement	\$321,000	Project removed from scope of work	-\$321,000	\$0
Elementary School: Desks	\$3,289,300	Elementary schools District-wide	\$583,665	\$3,872,965
Musical Instruments	\$2,000,000	Lead time will not allow purchase of remaining	-\$386,110	\$1,613,890
High School: PA-intercom, emergency and audio systems	\$1,300,000	119 rooms x \$10,277.79	\$54,329	\$1,354,329
District-wide: Classroom Smart TV units	\$3,272,100	13 buildings x 780 x \$4,195	-\$792,918	\$2,479,182
District-wide: HP/DELL laptop, per classroom Teacher Unit	\$1,170,000	13 buildings x 780 x \$1,500	\$1,689,850	\$2,859,850
District-wide: HP/DELL docking station per classroom Teacher laptop Unit	\$195,000	13 buildings x 30 x \$231.65	-\$104,656	\$90,344
District-wide: ELMO document, projection camera per classroom	\$2,308,020	13 buildings x 120 x \$872.19	-\$826,411	\$1,481,609
Physical Education Supplies (track & field/baseball/volleyball and track)	\$0	High school & middle schools	\$145,668	\$145,668
Additional Materials/Supplies for 7 CTE [Auto/Construction/Electrical/Health/Educator and Entrepreneurial Zone] classrooms and all District-wide classrooms	\$0	District-wide	\$700,000	\$700,000
		Total	\$2,191,566	
CODE 46: Travel/Transportation				
CTE Field Trips/internships/worksites visits	\$60,000	Reduction due to time remaining in the school year	-\$53,000	\$7,000
State Leadership Conference in Rochester, NY	\$20,000	12 students x \$643.50 = \$7,722	-\$12,278	\$7,722
Conference for CTE Leadership	\$18,000	Leadership training conferences for ACTE Region 1; CTE Leadership	-\$12,972	\$5,028
Summer field trips	\$947	Summer field trips – all 13 buildings	\$1,566	\$2,513
		Total	-\$76,684	

CODE 49: BOCES Services				
Social Emotional Support (iCAN)	\$6,000,000	900 students x \$595.29 per year	-\$1,031,260	\$4,968,740
Social Emotional Support (Hillside Community Agency)	\$2,380,000	450 students x \$2,553.18 per year	-\$1,231,069	\$1,148,931
Social Emotional Support (Community Schools)	\$0	\$1,980/month x 10 months [cross contract through BOCES]	\$19,800	\$19,800
Social Emotional Support (OnPoint for College)	\$210,000	\$19,178/month x 13 months [cross contract through BOCES]	\$39,353	
		Total	-\$2,203,176	
CODE 80: Employee Benefits	\$2,378,626	Actual costs came in less than budgeted [estimated].	-\$933,984	\$1,445,542
		Total	-\$933,984	
CODE 20: Equipment				
Air Quality AC vent. equipment, replacement parts	\$2,558,577	District-wide AC upgrades	-\$171,232	\$2,387,345
Middle School: Sport Event bleachers (by sections)	\$318,281	JFK/Donovan middle schools	-\$60,000	\$258,281
Refrigerant Cooler (Proctor)	\$250,000	Removed from scope of work	-\$250,000	\$0
CTE Middle School Tech	\$163,924	True project cost	\$108,500	\$272,424
CTE Furniture Middle School	\$0	True project cost	\$33,473	\$33,473
CTE EV Autotech	\$0	True project cost	\$1,278,024	\$1,278,024
CTE Construction	\$0	True project cost	\$348,840	\$348,840
CTE Advanced Manufacturing	\$1,317,710	True project cost	-\$65,080	\$1,252,630
CTE Health Professions	\$837,151	True project cost	\$14,704	\$851,855
CTE Electricity/HVAC	\$932,261	True project cost	\$88,134	\$1,020,395

CTE Cybersecurity	\$228,391	True project cost	-\$228,391	\$0
CTE Entrepreneurial Zone Academy	\$200,000	True project cost	-\$78,089	\$121,911
CTE Greenhouses	\$0	JFK/Donovan middle schools	\$16,730	\$16,730
CTE Media Production	\$0	True project cost	\$27,457	\$27,457
EV Auto Training Consult Lab Equipment	\$0	True Project cost	\$114,137	\$114,137
EV Auto Training Robot Sensor Kits	\$0	True Project cost	\$18,735	\$18,735
		Total	\$1,195,942	

This budget is predicated on New York State Education Department's program approval and may be modified based on NYSED Grants Finance review.

FOR ACTION:**Volume LVIX****Report No. S – 71****SUBJECT:****American Rescue Plan Elementary and Secondary School
Emergency Relief (ARP ESSER) Part 2 Fund Amendment**

Authorization is requested to approve the New York State American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Part 2 Fund amendment with the following changes below with a total budget remaining at \$58,254,402.

**BUDGET: American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER
Part 2 - Funding Period: March 13, 2020 - September 30, 2024)**

Code	Amend 4 Budget September 2024	Difference	Amend 5 Budget September 2024
15	\$5,657,165		\$5,657,165
16	\$94,100		\$94,100
40	\$12,906,530	(\$40,877)	\$12,865,653
45	\$21,542,865	(\$1,683,958)	\$19,858,907
46	\$32,263	\$18,000	\$50,263
49	\$8,573,700	(\$2,393,165)	\$6,180,535
80	\$1,445,542		\$1,445,542
20	\$8,002,237		\$8,002,237
90	\$0	\$4,100,000	\$4,100,000
	\$58,254,402		\$58,254,402

Description of Item	Amend 4 Expenditure	Cost Calculation	Difference	Amend 5 Expenditure
CODE 40: Purchase Services				
District-wide Security Upgrade Installation. Costs include materials, installation, and labor.	\$2,215,000	Update on True project cost	\$124,506	\$2,339,506
Middle School: Auditorium and Gymnasium Roof replacement	\$1,205,861	Update on True project cost after bid	-\$165,383	\$1,140,478
		Total	-\$40,877	
CODE 45: Supplies and Materials				
Additional Materials/Supplies for 7 CTE [Auto/Construction/Electrical/Health/Educator and Entrepreneurial Zone] classrooms and All District-wide classrooms.	\$700,000	District-wide	-\$637,958	\$62,042
Additional Learning Materials For Learning Loss	\$231,000	Updated True Project Cost	-\$66,000	\$165,000

District-wide: HP/DELL laptop, per classroom Teacher Unit	\$2,859,850	Reduction in the 13 buildings x 145 x 1517.17 additional laptop computers	-\$49,000	\$2,810,850
Curriculum	\$1,537,341	Reduction in Districtwide	-31,000	\$1,506,341
Elementary School: Desks	\$3,872,965	Reduction in District-wide	-\$900,000	\$2,972,965
		Total	-\$1,683,958	
CODE 49: BOCES Services				
Safe Schools Mohawk Valley	\$2,100,000	Reduction in number of students	-\$316,426	\$1,783,574
Social Emotional Support (iCAN)	\$4,968,740	Reduction in number of students	-\$1,622,424	\$3,346,316
Social Emotional Support (Hillside Community Agency)	\$1,148,931	Reduction in number of students	-\$433,120	\$715,811
Social Emotional Support (OnPoint for College)	\$249,353	Reduction in number of students	-\$19,215	\$230,138
Social Emotional Support (Community Schools)	\$19,800	Reduction in number of students	-\$1,980	\$17,820
		Total	-\$2,393,165	
CODE 90: Indirect Cost				
Indirect Cost [not to exceed 10% of total grant]	\$0	Maximum allowable ID = (\$54,254,402 x 9.7% = \$5,262,677)	\$4,100,000	\$4,100,000
		Total	\$4,100,000	

This budget is predicated on New York State Education Department's program approval and may be modified based on NYSED Grants Finance review.

<u>FOR ACTION:</u>	Volume LVIX	Report No. S – 72
SUBJECT:	Full Modification Summary between the American Institutes of Research (AIR) and the Utica City School District	

Authorization is requested of the Board of Education to approve the Full Modification Summary between the American Institutes of Research (AIR) and the Utica City School District.

<u>FOR ACTION:</u>	Volume LVIX	Report No. S – 73
SUBJECT:	District Comprehensive Improvement Plan (DCIP) for School Year 2024-2025	

Authorization is requested of the Board of Education to approve the District Comprehensive Improvement Plan (DCIP) for School Year 2024-2025.

<u>FOR ACTION:</u>	Volume LVIX	Report No. S – 74
SUBJECT:	School Comprehensive Education Plan (SCEP) for Kernan Elementary School for School Year 2024-2025	

Authorization is requested of the Board of Education to approve the School Comprehensive Education Plan (SCEP) for Kernan Elementary School for School Year 2024-2025.

<u>FOR ACTION:</u>	Volume LVIX	Report No. S – 75
SUBJECT:	Rehabilitation Service Agreement between the Utica City School District and the Central Association for the Blind and Visually Impaired (CABVI)	

Authorization is requested of the Board of Education to approve the Rehabilitation Service Agreement between the Utica City School District and the Central Association for the Blind and Visually Impaired (CABVI) for School Year 2024-2025.

<u>FOR ACTION:</u>	Volume LVIX	Report No. S – 76
SUBJECT:	Memorandum of Understanding between the Utica City School District and Utica University	

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between the Utica City School District and Utica University to establish a collaborative partnership to fulfill the requirements of the NYS Department of Labor Teacher Residency Program effective July 2024 through June 30, 2026.

FOR ACTION:**Volume LVIX****Report No. S – 77****SUBJECT:****Agreement between the Utica City School District and Safe Schools Mohawk Valley**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School and Safe Schools Mohawk Valley in the amount not to exceed Sixty-Five Thousand Dollars (\$65,000.00) for the period July 1, 2024 to June 3, 2025. Safe Schools Mohawk Valley will provide mentoring services, distribute school and personal hygiene supplies, and make referrals to outside providers.

FOR ACTION:**Volume LVIX****Report No. S – 78****SUBJECT:****Change Order Approvals**

The Board of Education of the Utica City School District hereby approves the change orders associated with each of the following projects pursuant to the recommendation and approval of the Superintendent in accordance with the District's Change Order Approval and Authorization Process and Policy:

Site Improvement Project at JFK (SED Project No. 41-23-00-01-0-026-012)

- Contract – Costello Blacktop Paving Inc.
 - CCO A-003 (CE-011): Sidewalk Replacement and Curbing Changes at John F. Kennedy Middle School - \$57,410.00
 - Change Event-011: Concrete walk replacement - \$57,410.00
This change is to replace a portion of the existing walks with new concrete walks along Deerfield Drive. This change utilized unit pricing that was received at the time of the bid.

JFK Field Storage Building (SED Project No. 41-23-00-01-7-006-001)

- Contract – HR Beebe Construction Services, Inc.
 - CCO JFK-001 (CE-008): Abatement & Masonry Repointing at Door Replacements at John F. Kennedy Middle School Storage Building - \$19,105.14
 - This change is to remediate discovered vermiculite insulation and asbestos joint caulking at the JFK field storage building to complete base contract work at the exterior doors. The change also modifies masonry repointing work to address deterioration at masonry joints and caulk the vertical control joint that was abated.

Proctor CTE Additional (SED Project No. 41-23-00-01-0-002-012)

- Contract – Central Paving, Inc.
 - CCO SC-001 (CE-008) Eagle Street Access Road Revisions - \$98,164.20
 - This change is associated with the new access road at Proctor. The access road replaces the existing pedestrian path that was located across from the intersection of Eagle St. and Wetmore St. As part of the curb cut permit approval process, additional concrete walks were requested. Concrete walks and curb are being added along Eagle St. to Hilton Ave. and along the new access road into Proctor. This change also adds a vehicle gate to the access road and replaces the wooden stockage fence with a PVC panel fence between the Proctor parking lot and residences on Roberta Lane.

FOR ACTION:**Volume LVIX****Report No. S – 79****SUBJECT:****Application for Extended Field Trip –
Conkling Elementary School**

Authorization is requested of the Board of Education to approve approximately sixty (60) Conkling Elementary School Students to travel to Blue Mountain Adirondack Museum on Wednesday, October 9, 2024. This trip ties into NYS history by highlighting Native Americans in our area, as well as early explorers/occupations.

Supervision of these students will be provided by Geno Brown, Teacher; Rebecca Blaine, Teacher; Ashley Usmail, Teacher; Allison Jones, Teacher; Kate Mootz, Teacher; Roseann Faniello, Teacher; Heather Lints, Nurse; and Fadila Heto, parent.

This trip was reviewed and approved by Heather Galinski, Principal at Conkling Elementary School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 80****SUBJECT:****Application for Extended Field Trip –
Conkling Elementary School**

Authorization is requested of the Board of Education to approve approximately sixty-one (61) Conkling Elementary School Students to travel to Blue Mountain Adirondack Museum on Tuesday, October 8, 2024. This trip ties into NYS history by highlighting Native Americans in our area, as well as early explorers/occupations.

Supervision of these students will be provided by Dawn Mastroianni, Teacher; Paul Hart, Teacher; Brandon O'Connor, Teacher; Kate Mootz, Teacher; Laura McCabe, Teacher; Allison Jones, Teacher; and Deborah Rowlands, Teacher.

This trip was reviewed and approved by Heather Galinski, Principal at Conkling Elementary School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 81****SUBJECT:****Request for the Acceptance of a Non-Resident Student**

Authorization is requested of the Board of Education to approve Ms. Christine Taranto's request for the acceptance of a non-resident student per Board Policy #7003.

FOR ACTION:**Volume LVIX****Report No. S – 82****SUBJECT:****Approval of Utica City School District Policies**

Authorization is requested of the Board of Education to approve the following Utica City School District Policies:

<u>Policy #</u>	<u>Policy Name</u>
# 5202	Meal Charge Policy
# 5307	Authorized Signatories for Data Privacy Agreements

FOR ACTION:**Volume LVIX****Report No. S – 82****SUBJECT:****Approval of Proposed New Scholarship Award**

Authorization is requested of the Board of Education to approve the Robert and Jennie Joseph Scholarship award at Proctor High School to benefit the students of the Utica City School District.

FOR ACTION:**Volume LVIX****Report No. S – 83****SUBJECT:****Contract for Flow-Through Federal Funds between the
Utica City School District and the Kelberman Center, Inc.**

Authorization is requested of the Board of Education to approve the contract for Flow-Through Federal Funds between the Utica City School District and the Kelberman Center, Inc.

Report No. B – 12

Authorization is requested of the Board of Education to approve the budget transfers.

Report No. B – 13

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Proctor High School and Central Kitchen.

Report No. B – 14

Authorization is requested of the Board of Education to dispose of obsolete equipment located at Donovan Middle School.

Report No. B – 15

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Jefferson Elementary School.

Report No. B – 16

Authorization is requested of the Board of Education to dispose of obsolete music equipment located at Donovan Middle School and Jefferson Elementary School.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Mentor/Mentee – Resignation of Mentor**

It is recommended that the following resignation of Mentor appointment be approved:

<u>Mentor</u>	<u>Position</u>	<u>School</u>	<u>Mentee</u>
Nadia Stashenko	ENL	Conkling	Nikki Pomponi

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Involuntary Transfer****Teacher**

It is recommended that the Involuntary Transfer be accepted retroactively:

Vanessa Rejrat

From: District-wide AIS Facilitator (Elementary)
Administration Building
To: Math AIS Facilitator
Conkling Elementary School
Effective: September 17, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Paid Administrative Leave**

It is hereby resolved, that the Board of Education approves paid administrative leave for two (2) employees.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Extension of Unpaid Leave of Absence Teacher**

It is recommended that the following extension of unpaid leave of absence be approved:

Gina Hobika-Angelicola

Science AIS Specialist/Data Facilitator
Donovan and Kennedy Middle Schools
From: September 3, 2024
To: July 1, 2025
Reason: Personal
Notification Received: September 3, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Change in Effective Date
of Unpaid Leave of Absence****Nurse**

It is recommended that the following unpaid of leave of absence be accepted:

Elena Hamzic

Registered Nurse
Utica Academy of Science Charter School
From: October 15, 2024 (P.M.) – November 14, 2024
To: October 21, 2024 (P.M.) – June 30, 2025
Reason: Family
Notification Received: August 23, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Change of Position****Clerical**

It is recommended that the following change of position be approved:

Danielle Marino

From: Non-Instructional Monitor
Albany Elementary School
To: Data Entry Machine Operator, 10-months (Provisional)
Proctor High School
Salary: \$34,003.20 per secretarial contract
Effective: September 27, 2024

*Provisional appointment subject to successful completion of Civil Service examination for Data Entry Machine Operator.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Change of Position****Custodial/Maintenance**

It is recommended that the following change of position be approved:

Sabahudin Husic

From: Cleaner
Albany Elementary School
To: General Mechanic (Probationary)
Salary: \$28.74 per hour
Effective: September 30, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Change of Status**

It is recommended that the following change of status be approved:

JoAnn Giotto

Purchasing Agent
Business Office
From: Provisional
To: Permanent
Effective: September 3, 2024

Ms. Giotto has successfully passed the Civil Service examination for Purchasing Agent.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Changes of Status****Custodial/Maintenance**

It is recommended that the following changes of status be approved:

Paul Hance

Assistant Custodian
From: Probationary (26 weeks)
To: Permanent
Effective: August 14, 2024

Victor Lebron

Cleaner
From: Probationary (26 weeks)
To: Permanent
Effective: August 20, 2024

The above individuals have completed their probationary period.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Correction: Resolution for Probationary Appointment
Tricia Hughes – ENL Teacher**

Authorization is requested of the Board of Education to approve the following correction to the resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Tricia Hughes, who possesses English To Speakers Of Other Languages, Professional Certificate; Childhood Education (Grades 1-6), Professional Certificate; School District Leader, Professional Certificate, School Building Leader, Initial Certificate issued by the Commissioner of Education, is appointed to the position of ENL Teacher in the tenure area of ENL effective August 28, 2024, with a three-year probationary term commencing September 3, 2024 and expiring September 4, 2027 unless extended in accordance with the law, one year credit being given because the appointee previously received tenure in another school district or BOCES in New York State. Tricia Hughes's salary shall be \$93,865 as set forth in Step MA+78, **02-20** of the collective bargaining agreement.

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 7
SUBJECT:	Resolution for Termination	Security

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION TO TERMINATE EMPLOYEE

IT IS RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby votes to terminate the employment of Monitor, Anthony Wnuk-Frank, effective immediately.

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 7
SUBJECT:	Resolution for Provisional Appointment	Account Clerk

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Lynn Brindisi, who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Account Clerk for the Business Office. Lynn Brindisi's salary shall be \$43,266.40 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective September 25, 2024 pending NYS fingerprinting clearance.

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 7
SUBJECT:	Resolution for Probationary Appointment Denis DeRider – AIS Math Teacher	

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Denis DeRider, who possesses Childhood Education (Grades 1-6), Professional Certificate; Students with Disabilities (Grades 1-6), Professional Certificate, issued by the Commissioner of Education, is appointed to the position of AIS Math Teacher in the tenure area of Elementary effective November 12, 2024, with a four-year probationary term commencing November 12, 2024 and expiring November 13, 2027 unless extended in accordance with the law. Denis DeRider's salary shall be \$87,588 (prorated) as set forth in Step MA+60, O1-15 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Probationary Appointment
Samantha Gabiger – Earth Science Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Samantha Gabiger, who possesses Earth Science 7-12, Initial Certificate; Chemistry 7-12, Initial Certificate, issued by the Commissioner of Education, is appointed to the position of Earth Science Teacher in the tenure area of Science Teacher effective September 25, 2024, with a four-year probationary term commencing September 25, 2024 and expiring September 26, 2028 unless extended in accordance with the law. Samantha Gabiger's salary shall be \$50,597 as set forth in Step MA+42, F-6 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Probationary Appointment
Vallery Garcia – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Vallery Garcia, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant effective September 25, 2024. Vallery Garcia's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Substitute Teaching Assistants**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as substitute Teaching Assistants at \$15.00 per hour, effective immediately:

- > Jerriann Calenzo
- > Kathleen Cotto
- > Bradley D'Mila
- > Alanis Lawrence
- > Lilia Molina

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Substitute Teacher (certified) at \$130.00 per day, effective retroactively on September 9, 2024:

- > Evelyn Brazeau

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers (certified) at \$130.00 per day, effective retroactively on September 3, 2024:

- > Lynda Mazzara
- > Susan R. Young

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

- > Sydney Costantine
- > Olivia Martello
- > Zachary Nordstrom
- > Angelo Podagrosi
- > Morgan Stubley

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Targeted Assistance Substitute Teacher at \$40.00 per hour, for the 2024-2025 school year, effective immediately:

- > Rose Mary Dougherty

FOR ACTION:

Volume LVIX

Report No. P – 7

SUBJECT:

Resolution for Hourly Clerical Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Substitute Clerical at \$20.00 per hour, effective retroactively on October 1, 2024:

> Anna Giruzzi

SUBJECT:**Mentors/Mentees for 2024-2025**

It is recommended that the following Mentors/Mentees for school year 2024-2025 be approved:

Mentee/New Teacher	Position	School	Mentor
Jesse Brown	Psychologist	Jefferson	Michael O. Brigano
Christina Raymer	Special Education	Proctor	Brandy Cubino
Ashley Chanatry	Speech Pathologist	Gen. Herk./Kernan	Catherine Harter
Lacey Constantine	Art	Jones/King	Suzanne Gazzilli
Jacob Rosys	English	Proctor	Dennis Hahn
Aaron Baldwin	Music	King/Jones	Gregory Brockway, Jr.
Aleena Hatch	Reading	Jefferson	Kimberly Shackett
Jillian Reale	Earth Science	Proctor	Andrew Boyd
Amber Zaccaria	Elementary – Kindergarten	Conkling	Bonnie Dawes
Mikayla Fraccola	Elementary – Kindergarten	Columbus	Connie Zelsnack
Christina Marrero	Reading	Kernan	Kara Carcone
Laura Tartaglia	Reading	JFK	Jamie DePerno
Alicia Spaziani	Special Education	Conkling	Daniella Girmonde
Christopher Edick	Special Education	Jefferson	Joya Spina
Jason Cecile	Special Education	Donovan	Tanya Hyde
Jennifer Natalini	Special Education	Columbus	Andrea Bansner
Jeremy LaVallee	Technology	Donovan	Adam Colone
Danielle Levenson	Speech Pathologist	Columbus/Charter	Danyse Collins
Payge Yerkes	Special Education	Watson Williams	Codi Tarris
Joseph Argen	Social Studies	Proctor	Christine Golden
Ann Carey	Special Education	Donovan	Suzan Wronka
Isiah Clark	CTE	Proctor	Judith DeFina
Ashley Kennedy	Art	Watson Williams/Jeff.	Mamie Faga
Sara Mistler	Music	Watson Williams/Jeff.	Krystal Larish
Kristine Moskal	ENL	Kernan	Nina Marollo
Richard Walter	Elementary – Grade 6	Conkling	Savannah Leo
Bella Zito	Elementary – Grade 6	Albany	Jennifer Voce
Sara Meays	Elementary – Grade 3	Jefferson	Joya Spina
Jaime Knout	Social Worker	JFK	Taylor Peters
Brady SanFilippo	Social Studies	Donovan	Ryan Fagan
David Zammiello	Social Studies	Donovan	Patrick Garrett
Haley Smith	AIS Math	Kernan	Jordan Penc
Sara Marshall	Special Education	King	Licia Mallozzi
Bobbie Schultz	Special Education	King	Jennifer Neal
Isabella Starsiak	Occupational Therapist	King	Rene Mootz

Salary: Prorated at \$700.00 per school year.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Mentors/Mentees for 2024-2025**

It is recommended that the following Mentors/Mentees for school year 2024-2025 be approved:

<u>Mentor</u>	<u>Position</u>	<u>School</u>	<u>Mentee</u>
Amy Conte	ENL	Conkling	Nikki Pomponi

Salary: Prorated at \$700.00 per school year.

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Professional Staff Eligible for Tenure as of Date Noted**

<u>Name</u>	<u>Date Eligible</u>	<u>Tenure Area</u>	<u>Certification</u>
Mariah L. Butler	10/16/2014	Education of Children with Handicapping Conditions – Education of Speech & Hearing Handicapped Children	Initial

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments
Refugee Mini Academy
Conkling Elementary School****Teacher**

It is recommended that the following appointments be approved for the Refugee School Impact Program (RSIP) Mini Academy as required by the Refugee School Impact Program:

Effective Dates: September 21 and 28, 2024
October 5, 12, 19 and 26, 2024
November 2, 9, 16 and 23, 2024

Funding: Title III, RSIP

Teachers: \$40.00 per hour per UTA Contract

Sharon Eghigian (E.N.L.)
Nina Marollo (E.N.L.)
Shauna Mills (E.N.L.)
Liliana Piplica (E.N.L.)

Substitutes:

Nadia Stashenko
Dawn Gagliano
Arnela Mihajlovic

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments****Teacher****Afterschool Suspension (INSS) Instructional Program**

It is recommended that the following appointments for the Afterschool Suspension (INSS) Instructional Program be approved for the 2024-2025 school year:

Proctor High School:

Katherine Hall
Susan Khan

Salary: \$40.00 per hour per UTA Contract

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following Homebound Instruction appointments be approved:

- > Jamie DePerno
- > Casey Smith
- > Charisse Smith
- > Michael Winkler
- > Josh Wisheart

Secondary Instruction – Minimum three (3) hours per day

Elementary Instruction – Minimum two (2) hours per day

Salary: \$40.00 per hour per UTA Contract

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Bruce Benson, Sr.
1414 Taylor Avenue
Utica, NY 13501

School Monitor (Security)
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$18.45 per hour
Education: Graduate of Proctor High School
Experience: Supervisor (Retired), Pursuit Aerospace
Whitesboro, NY
1979 to 2023

Paul Schulz
19 Highview Drive
Deerfield, NY 13502

School Monitor (Security)
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$18.45 per hour
Education: B.S., Buffalo State University
Experience: Corrections Officer (Retired), NYSDOC – Mohawk
Rome, NY
7/93 to 3/24

Francis Suppa, Jr.
760 Rutger Street
Utica, NY 13501

School Monitor (Security)
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$18.45 per hour
Education: Graduate of Notre Dame Jr./Sr. High School
Experience: Security Monitor, Utica City School District
Utica, NY
11/22 to 6/24

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments****Custodial/Maintenance**

It is recommended that the following appointments be approved:

Marc Altamuro
2625 Remington Road
Utica, NY 13501

Cleaner
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$16.42 per hour
Education: Graduate of BOCES
Experience: Forman, Personal Landscaper
Utica, NY
2013 to present

Joseph Beasock
257 Ramblewood Drive
Utica, NY 13502

Cleaner
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$16.42 per hour
Education: Graduate of Whitesboro High School
Experience: Supervisor, Price Chopper
Utica, NY
1/23 to present

Christopher Damiano
2 Butternut Circle
Whitesboro, NY 13492

Cleaner
District-Wide (Probationary)
Effective: September 30, 2024
Salary: \$16.42 per hour
Education: Graduate of Remsen Central School
Experience: Developmental Assistant, CNYDDSO
Rome, NY
10/23 to 4/24

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Appointments****Food Service/Monitor**

It is recommended that the following appointments be accepted.

Nacirema Langston
7 Devereux Street, Apt. 204
Utica, NY 13501

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: September 30, 2024
Salary: \$16.65 per hour
Education: Graduated 2017, Proctor High School
Experience: Food Service Assistant, Price Chopper, 2018-2022;
Teacher Aid, Upstate Caring Partners, 2023-2024; Sub
Monitor-Breakfast and Lunch Program, Utica City School District
May 6, 2024 to present

Thwa Paw
200 Nock Road
Rome NY 13440

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: September 30, 2024
Salary: \$16.65 per hour
Education: Graduated 2005, Eden Valley Academy, Thailand
Experience: Medical Interpreter, Refugee Center, 2014-2015;
Teacher Assistant, Thea Bowman House, 2023 to present;
Sub Monitor-Breakfast and Lunch Program, Utica City
School District
May 22, 2024 to present

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Erica Schoff	2024 Technology Fall Conference Oswego, NY Approved by: S. Falchi & K. Vile Allotted: \$115.00 from Budget Code: A2010-476-00-0000 No Substitute Required	October 24-25, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Carole Rahme	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & C. Clark Allotted: \$95.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sharon Ellison	2024 Technology Fall Conference Rochester, NY Approved by: S. Falchi & K. Miller Allotted: \$425.00 from Budget Code: A2070-400-00-0000 Allotted: \$350.54 from Budget Code: A2110-475-21-0000 Substitute Required	November 15-16, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Courtney Siciliano	NYS AAHPERD Annual Conference Verona, NY Approved by: S. Falchi & K. VanDuren Allotted: \$185.00 from Budget Code: A2070-400-00-0000 Substitute Required	November 20-22, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Christine Golden	NYSTC Fall Forum 2024: Innovating Learning Together Welcome to the NYSTC Fall Forum Conference Lake George, NY Approved by: R. Germer & A. Paradis Allotted: \$155.00 from Budget Code: F-135-2110-460-00 Substitute Required	October 21, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Alicia Adamczyk	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & H. Galinski Allotted: \$95.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Crystal Barringer	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & A.M. Palladino Allotted: \$95.00 from Budget Code: A2070-400-00-0000 No Substitute Required	October 24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Louis Faga	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & K. Miller Allotted: \$95.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Kimberly Lucero	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & B. Dodge Allotted: \$95.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Michael Ferraro	2024 Technology Fall Conference Verona, NY Approved by: S. Falchi & K. Vile Allotted: \$546.22 from Budget Code: C 2860-404-00-0000 No Substitute Required	October 25-26, 2024

FOR ACTION:**Volume LVIX****Report No. P – 7****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Lisa Connors	2024 Technology Fall Conference Verona, NY Approved by: S. Falchi & K. Vile Allotted: \$521.22 from Budget Code: C 2860-404-00-0000 No Substitute Required	October 25-26, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Jeffrey Daniels	2024 Technology Fall Conference Verona, NY Approved by: S. Falchi & K. Vile Allotted: \$546.22 from Budget Code: C 2860-404-00-0000 No Substitute Required	October 25-26, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Anthony Famolaro	2024 Technology Fall Conference Verona, NY Approved by: S. Falchi & K. Vile Allotted: \$546.22 from Budget Code: C 2860-404-00-0000 No Substitute Required	October 25-26, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Judeanne Rockford	McKinney-Vento Conference – Grantee Meeting Albany, NY Approved by: S. Falchi & R. Germer Allotted: \$350.00 from Budget Code: F-305-2110-460-00 No Substitute Required	October 15-16, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Judeanne Rockford	NY Kindergarten Transition Summit Troy, NY Approved by: S. Falchi & R. Germer Allotted: \$160.00 from Budget Code: F-425-2010-460-00 No Substitute Required	October 30, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Retirement****Teacher**

It is recommended that the following retirement be accepted:

Clinton Norwood

School Social Worker
Columbus Elementary School
Effective: September 9, 2024
Years of Service: 15

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Bailey Zalepeski

Social Studies Teacher
Donovan Middle School
Effective: July 15, 2024
Reason: Accepted position outside the
Utica City School District
Notification Received: July 15, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignations****Licensed Practical Nurse**

It is recommended that the following resignations be accepted:

Patty Lazzuri

Licensed Practical Nurse (10-months)
Utica Academy of Science Charter School
Effective: August 27, 2024
Reason: Accepted position outside the
Utica City School District
Notification Received: August 27, 2024

Holly McLean

Licensed Practical Nurse (10-months)
Jefferson Elementary School
Effective: August 27, 2024
Reason: Personal
Notification Received: August 27, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignation****Security**

It is recommended that the following resignation be accepted:

Kaleigh Hanna

School Monitor (Security)
District-Wide
Effective: August 27, 2024
Reason: Personal
Notification Received: August 27, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignations****Custodial/Maintenance**

It is recommended that the following resignations be accepted:

Belmin Hrnjicic

Cleaner
District-Wide
Effective: September 8, 2024
Reason: Personal
Notification Received: September 9, 2024

Kyle Rightmier

Cleaner
Kennedy Middle School
Effective: September 6, 2024
Reason: Personal
Notification Received: August 30, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignations****Substitute Teacher**

It is recommended that the following resignations be accepted:

Dayna Handy

Substitute Teacher
Effective: June 30, 2024
Reason: Personal
Notification Received: June 5, 2024

Holly McLean

Licensed Practical Nurse (10-months)
Jefferson Elementary School
Effective: August 27, 2024
Reason: Personal
Notification Received: August 27, 2024

Jazmin Meade

Substitute Teacher
Effective: June 30, 2024
Reason: Relocated
Notification Received: August 23, 2024

Shelby Miller

Substitute Teacher
Effective: June 30, 2024
Reason: Personal
Notification Received: June 8, 2024

Nathaniel Oczkowski

Substitute Teacher
Effective: June 30, 2024
Reason: Personal
Notification Received: June 2, 2024

Christine Osberg

Substitute Teacher
Effective: June 30, 2024
Reason: Personal
Notification Received: June 3, 2024

Carmella Tripepi

Substitute Teacher
Effective: June 30, 2024
Reason: Personal
Notification Received: June 6, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignations****Teacher Assistant**

It is recommended that the following resignations be accepted:

Antoinique Anderson

Teacher Assistant – Special Education
Donovan Middle School
Effective: August 27, 2024
Reason: Relocation
Notification Received: August 27, 2024

Jerriann Calenzo

Teacher Assistant
Effective: August 29, 2024
Reason: Personal
Notification Received: August 29, 2024

Andrew McConnell

Teacher Assistant
Effective: September 3, 2024
Reason: Personal
Notification Received: September 3, 2024

Nora Waterbury

Teacher Assistant – Special Education
Albany Elementary School
Effective: September 9, 2024
Reason: Personal
Notification Received: September 9, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Resignation****Transportation**

It is recommended that the following resignation be accepted:

Gloriana Munoz

Bus Driver
Effective: August 27, 2024
Reason: Personal
Notification Received: August 27, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Changes of Status****Licensed Practical Nurse**

It is recommended that the following changes of status be approved:

Teresa Cahill

Licensed Practical Nurse
From: Probationary (26 weeks)
To: Permanent
Effective: August 14, 2024

Samantha Miller

Licensed Practical Nurse
From: Probationary (26 weeks)
To: Permanent
Effective: August 14, 2024

The above have completed their probationary period.

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Unpaid Leave of Absence****Clerical**

It is recommended that the following unpaid leave of absence be approved:

Frances Cucci

Non-instructional Monitor
General Herkimer Elementary School
From: August 27, 2024
To: October 15, 2024
Reason: Medical
Notification Received: August 28, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 8****SUBJECT:****Unpaid Leave of Absence****Teacher Assistant**

It is recommended that the following unpaid leave of absence be approved:

Jennifer Dybacz

Teacher Assistant – Kindergarten
Kernan Elementary School
From: September 12, 2024
To: September 27, 2024
Reason: Medical
Notification Received: September 6, 2024