

FOR ACTION

- S - 278 Approval of the MOA with the UTA for Targeted Assistance
 - S - 279 Approval of the 25-26 Board of Education Dates
 - S - 280 Approval of the Extended Field Trip to Green Lakes
 - S - 281 Approval of part- time temporary Claims Auditor
 - S - 282 Approval of the contract for Services for Education Management, LLC. Consultant
 - S – 283 Approval of the minutes from the Committee on Special Education for the Board range of 3/25/25- 5/27/25
 - S - 284 Approval of the minutes from the Committee on Preschool Special Education for the Board date range of 3/25/25- 5/27/25
 - S - 285 Approval of the Recommendations by the 504 Committee **3/25/25- 5/27/25**
 - S – 286 Approval of Cooperative Bidding
 - S – 287 Creation of Position Creation of Director of Family and Community Engagement
 - S – 288 Creation of Position Creation of (3) Office Specialist
 - S - 289 Creation of Position Labor Relations Specialist
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- B – 60 Approval of Bids Leased vehicles
 - B – 61 Approval of Bids Kitchen Equipment Repair
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 - B – 63 Approval of Bids HVAC Services
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FOR ACTION:**Volume LVIX****Report No. S - 278****SUBJECT:****MOU UTA Targeted Assistance**

Authorization is requested for the approval of the MOA between the Utica City School District and the UTA for Targeted Assistance Program for the 2025-2026 school year.

FOR ACTION:**Volume LVIX****Report No. S- 279****SUBJECT:****Board of Education Meeting Dates 25-26 School Year**

Authorization is requested for Approval of the BOE meeting dates for 2025-26 School Year

7/1 /25 Reorganization

7/22 /25

8/12/25

8/26/25

9/23/25

10/21/25

11/18/25

12/16/25

1/27/26

2/10/26

3/24/26

4/28/26 BOE Meeting - pending BOCES Annual meeting date selection

5/5/26 Budget Hearing

5/19/26 Budget - Vote

5/20/26 BOE Meeting

6/23/26

FOR ACTION:**Volume LVIX****Report No. S - 280****SUBJECT:****Extended Field Trip Green Lakes**

Authorization is requested for the approval of the Extended Field Trip to Green Lakes for 24 students in the Arts Program at Proctor on June 13th. Students will take photographs, draw and paint. Students will be able to swim and kayak. There will be four chaperones: Andrew Buffington, Maria Fielteau, Eva Furrinito, and Christina Hopkins.

FOR ACTION:**Volume LVIX****Report No. S - 281****SUBJECT:****Resolution Temporary part-time Claims Auditor**

BE IT RESOLVED, that the Board of Education hereby appoints Kenneth Long to serve in a temporary capacity as School District Auditor, to assume such duties, as needed, on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Agreement establishing the terms of Mr. Long's appointment for the period commencing June 4, 2025, until such time as another individual is able to complete the regular duties, or June 30, 2026, whichever date is earlier.

FOR ACTION:**Volume LVIX****Report No. S - 282****SUBJECT:****Services for Education Management, LLC,
Consultant Agreement**

Approval of contract with Services for Education Management, LLC, Consultant Agreement for the 2025-2026 school year

FOR ACTION:**Volume LVIX****Report No. S - 283****SUBJECT:****CSE for the Board Period of 3/25/25- 5/27/25**

RESOLVED, that the Board of Education makes arrangements for the implementation of the recommendations of the Committee on Special Education regular meetings for the Board period of 3/25/25- 5/27/25

FOR ACTION:**Volume LVIX****Report No. S - 284****SUBJECT:****CPSE for the Board Period of 3/25/25- 5/27/25**

RESOLVED, that the Board of Education makes arrangements for the implementation of the recommendations of the Committee on Preschool Special Education regular meetings for the Board period of 3/25/25- 5/27/25

FOR ACTION:

Volume LVIX

Report No. S - 285

SUBJECT:

504 Committee for the Board Period of 3/25/25- 5/27/25

RESOLVED, that the Board of Education makes arrangements for the implementation of the recommendations of the Committee on 504 regular meetings for the Board period of 3/25/25- 5/27/25

FOR ACTION:

Volume LVIX

Report No. S - 286

SUBJECT:

Cooperative Bidding Madison – Oneida Board of Cooperative Bidding

WHEREAS, it is the plan of a number of public-school districts and MADISON-ONEIDA BOCES during the 2025-2026 school year to bid jointly for the purchase of various types of school supplies and school lunch commodities (the "Commodities"); and

WHEREAS, the Utica City School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized *by* General Municipal Law, Section 119-0; and

WHEREAS, the School District is desirous of participating in the joint bidding of the Commodities under existing bid award Agreements which extend into the 2025-2026 school year, if eligible; and

WHEREAS, this Board of Education has received and reviewed an agreement governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities ("the Agreement"); and

WHEREAS, this Board of Education wishes to appoint a district administrator as a member of a BOCES-wide committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to this Board of Education and making recommendations thereof, all in accordance with the board of Education's powers under relevant law and pursuant to the terms of the Agreement;

BE IT RESOLVED, that the Board of Education hereby appoints represent it in all matters related above (the "Committee"); and to

BE IT FURTHER RESOLVED, that in accordance with the Agreement, a copy of which is annexed hereto, the Board of Education agrees (1) to assume its equitable share of the costs of the cooperative bidding; (2) to abide by majority decisions of the participating districts on quality standards; (3) to award bid item purchases according to the recommendations of the Committee, unless all bids are rejected; and (4) to negotiate directly with the successful bidder(s) after the awarding of contract(s).

FOR ACTION:**Volume LVIX****Report No. S –287****SUBJECT:****Creation of Director of Family and Community Engagement**

Authorization is requested of the Board of Education to create one (1) Director of Family and Community Engagement position (12-months), effective June 4, 2025.

FOR ACTION:**Volume LVIX****Report No. S –288****SUBJECT:****Creation of (3) Office Specialist**

Authorization is requested of the Board of Education to create three (3) office specialist positions effective June 4, 2025.

FOR ACTION:**Volume LVIX****Report No. S –289****SUBJECT:****Creation of (1) Labor Relation Specialist**

Authorization is requested of the Board of Education to create one (1) Labor Relations Specialist position (12-months), effective June 4, 2025.

FOR ACTION:**Volume LVIX****Report No. B - 60****SUBJECT:****Leased vehicles**

It is recommended that the RFP for Leased Vehicles be awarded to Durham School Services, with the sole bid of \$5,684.34 per diem for the 25-26 school year.

COMPANY	BID AMOUNT
Durham School Services 2601 Navistar Drive Lisle, IL 60532	\$5,684.34 per diem

FOR ACTION:**Volume LVIX****Report No. B - 61****SUBJECT:****Central Kitchen Equipment Repair**

It is recommended that the bid for Equipment Repair Services be awarded to Innovative Building Technologies & Building Management, Inc., with the sole bid of \$100.00 per hour with a 15% markup for the 25-26 school year..

COMPANY	BID AMOUNT
Innovative Building Technologies & Building Management, Inc. 10783 Cosby Manor Road Utica, NY 13502	\$100.00 per hour 15% markup

FOR ACTION:**Volume LVIX****Report No. B - 62****SUBJECT:****Buildings and Grounds Electrical Service**

It is recommended that the bid for Electrical Services be awarded to Engler Electric, Inc., with the sole bid of \$115.00 per hour (regular time) \$125.00 per hour (second shift), \$160.00 per hour (overtime) with a 20% markup for the 25-26 school year.

COMPANY	BID AMOUNT
Engler Electric, Inc. 1020 Erie Street Utica, NY 13502	\$115.00 per hour (regular time) \$125.00 per hour (second shift) \$160.00 per hour (overtime) 20% markup

FOR ACTION:**Volume LVIX****Report No. B - 63****SUBJECT:****Buildings and Grounds HVAC Service**

It is recommended that the bid for HVAC Services be awarded to H.J. Brandeles Corp., with the lowest bid of \$130.00 per hour with a 20% markup for the 25-26 school year.

COMPANY	BID AMOUNT
H.J. Brandeles Corporation 8101 Halsey Road Whitesboro, NY 13492	\$130.00 per hour 20% markup
BPI Mechanical service PO Box 336 Latham, NY 12110	\$130.00 per hour 22% markup
Van Hook Service Company, Inc. 76 Seneca Avenue Rochester, NY 14621	\$215,027.37

FOR ACTION:**Volume LVIX****Report No. B - 64****SUBJECT:****George W. and Carmella Inserra
Memorial Scholarship**

Authorization is requested for Board of Education approval of the George W. and Carmella Inserra Memorial Scholarship for the purpose of recognizing graduating seniors who understand their education does not stop at high school graduation.

FOR ACTION:**Volume LVIX****Report No. B - 65****SUBJECT:****Approval of Service Agreement with OMNI and TSACG
Compliance Services**

Authorization is requested for Board of Education approval of the Service Agreement with OMNI and TSACG Compliance Services for the period of July 1, 2025 – June 30, 2026.

FOR ACTION:	Volume LVIX	Report No. P – 27
SUBJECT:	Unpaid Leave of Absence	Teacher

It is recommended that the following unpaid leaves of absence be approved:

Cassidy Cascella	Grade 6 Teacher Hughes Elementary School From: June 12, 2025 To: June 27, 2025 Reason: Medical Notification received: May 9, 2025
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FOR INFORMATION:	Volume LVIX	Report No. P – 27
SUBJECT:	Unpaid Leave of Absence	Speech

It is recommended that the following unpaid leaves of absence be approved:

Lisa Kuhn	Speech Language Pathologist King Elementary School From: May 12, 2025 To: June 27, 2025 Reason: Medical Notification received: May 9, 2025
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FOR INFORMATION:	Volume LVIX	Report No. P – 27
SUBJECT:	Unpaid Leaves of Absence	Registered Nurse

It is recommended that the following unpaid leaves of absence be approved:

Patricia DePerno	Registered Nurse Kennedy Middle School From: May 15, 2025 To: June 16, 2025 Reason: Medical Notification received: May 16, 2025
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Kassandra Mullen

Registered Nurse
Proctor High School
From: May 19, 2025
To: June 13, 2025
Reason: Medical
Notification received: May 8, 2025

FOR INFORMATION:

Volume LVIX

Report No. P – 27

SUBJECT:

Extension of Unpaid Leave of Absence

Teaching Assistant

It is recommended that the following extension of unpaid leave of absence be accepted:

Christine Mathis

Teaching Assistant – Special Education
Kennedy Middle School
From: May 14, 2025
To: May 26, 2025
Reason: Medical
Notification received: May 16, 2025

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Paid Administrative Leave

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee.

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Mentor/Mentee for 2024-2025

It is recommended that the following Mentor/Mentee for school year 2024-2025 be approved:

Mentee/New Teacher	Position	School	Mentor
Matthew Berger	ELA	Donovan	Gina Buono

Salary: Prorated at \$700.00 per school year.

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Aysha Nikhath – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Aysha Nikhath, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective June 4, 2025, with a four-year probationary term commencing June 4, 2025 and expiring June 3, 2029 unless extended in accordance with the law. Aysha Nikhath's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Resolution for Substitute Teaching Assistant

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective immediately:

Michael Reed
Dielle Whiteley

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Resolution for Per Diem Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Teacher** at **\$100.00 per day**, effective immediately:

Forest Stewart

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Resolution for Substitute Nurse

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Registered Nurse (RN)** at **\$115.00 per day**, effective September 1, 2025:

Serina Dorsagno

FOR ACTION:

Volume LVIX

Report No. P – 27

SUBJECT:

Appointments

Coaching – FALL 2025

It is recommended that the following coaching appointments be approved:

David Caruso
Boys Varsity Cross-Country
Proctor High School
Effective: Fall 2025
Index: \$6,445

Stephen Strife
Boys Varsity Football
Proctor High School
Effective: Fall 2025
Index: \$10,129

Nick Galiulo	Boys Varsity Soccer Proctor High School Effective: Fall 2025 Index: \$7,367
Heather Monroe	Girls Varsity Cross-Country Proctor High School Effective: Fall 2025 Index: \$6,445
Amanda Zdanowicz	Girls Varsity Gymnastics Proctor High School Effective: Fall 2025 Index: \$3,892
John Simmons	Girls Varsity Soccer Proctor High School Effective: Fall 2025 Index: \$7,367
Byron Abraham	Boys Asst. Varsity Football Proctor High School Effective: Fall 2025 Index: \$7,367
Anthony Mucurio	Boys Asst. Varsity Football Proctor High School Effective: Fall 2025 Index: \$3,866
Glenn Manning	Girls Asst. Varsity Soccer Proctor High School Effective: Fall 2025 Index: \$6,445
LaSharr Hamell	Boys Jr. Varsity Football Proctor High School Effective: Fall 2025 Index: \$7,367
Paul Filletti	Boys Asst. Jr. Varsity Football Proctor High School Effective: Fall 2025 Index: \$6,445
Cortlan Manning	Boys Jr. Varsity Soccer Proctor High School Effective: Fall 2025 Index: \$6,445

Robert Heinrich	Boys Asst. Modified Football Donovan/JFK Middle Schools Combined Effective: Fall 2025 Index: \$4,604
Alexis Holmer	Modified Cross Country Donovan Middle School Effective: Fall 2025 Index: \$2,780
Bonnie Fazio	Girls Modified Soccer Donovan Middle School Effective: Fall 2025 Index: \$2,780
Joe Guidera	Boys Modified Soccer Kennedy Middle School Effective: Fall 2025 Index: \$4,604
Courtney Siciliano	Modified Cross Country Kennedy Middle School Effective: Fall 2025 Index: \$4,604
Jenna Bellair	Girls Modified Soccer Kennedy Middle School Effective: Fall 2025 Index: \$3,200

FOR ACTION:**Volume LVIX****Report No. P 27****SUBJECT:**
Principal**Appointment of Ann Marie Palladino Proctor High School**

WHEREAS, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Ann Marie Palladino to serve as Principal of Proctor High School, effective July 1, 2025, and to be paid in accordance with the UAA contract at \$179,841 as set forth in the salary schedule in the applicable collective bargaining agreement. It is understood that this is a transfer in assignments and Ms. Palladino will remain tenured.

FOR ACTION:**Volume LVIX****Report No. P - 27****SUBJECT:****Employment Agreement**

It is recommended that the following employment agreement for Charles L. Mower be approved for the 2025-2026 school year

FOR ACTION:**Volume LVIX****Report No. P - 27****SUBJECT:****Consulting Agreement**

It is recommended that the following consultant agreement with James Salamy be approved for the 2025-2026 school year

FOR INFORMATION:**Volume LVIX
Conference****Report No. P – 28****SUBJECT:**

It is recommended that the following conference be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Deborah Pedersen	2025 VE NYS & NE Teachers' Conference Long Island, NY Approved by: S. Falchi & A.M. Palladino Allotted: \$678.23 from Budget Code: A2110-475-02-0000 Substitute Required	May 28, 2025

FOR ACTION:**Volume LVIX
Resignation****Report No. P – 28
Registered Nurse****SUBJECT:**

It is recommended that the following resignation be accepted:

Serina Butler (Dorsagno)

Registered Nurse (10-months)
Kernan Elementary School
Effective: August 31, 2025
Reason: Personal
Notification Received: May 2, 2025**FOR ACTION:****Volume LVIX
Resignations****Report No. P – 28
Security****SUBJECT:**

It is recommended that the following resignations be accepted:

Jesse Pittman

School Monitor (Security)
District-Wide
Effective: May 29, 2025
Reason: Personal
Notification Received: May 15, 2025

Danyelle Boyd

School Monitor (Security)
Effective: May 28, 2025
Reason: Personal
Notification Received: May 28, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation****Food Service/Monitor**

It is recommended that the following resignation be accepted:

Jennifer Lindfield

Food Service-Breakfast and Lunch Program
District-Wide
Effective: May 12, 2025
Reason: Personal
Notification Received: May 12, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation****Security**

It is recommended that the following resignation be accepted:

Latoya Henry

School Monitor (Security)
District-Wide
Effective: April 8, 2025
Reason: Personal
Notification Received: May 8, 2025

FOR ACTION:**Volume LVIX****Report No. P - 28****SUBJECT:****Retirements****Teacher**

It is recommended that the following retirements be accepted:

Alinda Goodman

Elementary Teacher
General Herkimer Elementary School
Effective: June 30, 2025
Notification Received: May 13, 2025
Years of Service: 26

Katherine Murphy

Elementary Teacher
Columbus Elementary School
Effective: July 1, 2025
Notification Received: May 8, 2025
Years of Service: 35

Deborah Palaka

Science Teacher
Proctor High School
Effective: June 30, 2025
Notification Received: May 15, 2025
Years of Service: 21

FOR ACTION:

Volume LVIX

Report No. P - 28

SUBJECT:

Retirement

Teaching Assistant

It is recommended that the following retirement be accepted:

Melinda Liggins

Teaching Assistant
Jones Elementary School
Effective: June 27, 2025
Notification Received: May 15, 2025
Years of Service: 7

FOR ACTION:

Volume LVIX

Report No. P – 28

SUBJECT:

Retirement

Custodial

It is recommended that the following retirement be accepted:

Maurice Moore

Cleaner – Proctor High School
Effective: July 1, 2025
Notification Received: May 12, 2025
Years of Service: 30

FOR ACTION:

Volume LVIX

Report No. P - 28

SUBJECT:

Retirements

Transportation

It is recommended that the following retirements be accepted:

Elaine Madia

Bus Monitor
Effective: June 27, 2025
Notification Received: May 19, 2025
Years of Service: 21

Alexandria Piccola

Bus Driver
Effective: June 27, 2025
Notification Received: May 9, 2025
Years of Service: 25