

FOR ACTION		Page #
S - 42	Resolution Awarding Contract for Capital Construction Project	2
S - 43	Resolution Approving Architectural/Engineering Services 2025 Capital Improvement Project Post-Referendum Phase (PULLED, but motion passed)	4
S - 44	Resolution Approving Architectural/Engineering Services (PULLED, but motion passed)	6
S - 45	Resolution Approving Construction Management Services 2025 Capital Improvement Project Post-Referendum Phase (PULLED, but motion passed)	8
S - 46	Resolution of RIC ONE Risk Operations Center (the "ROC")	10
S - 47	Resolution Approving the Varsity Baseball Team to Participate in the Spring KSA Tournament – Orlando, Florida	11
S - 48	Resolution Approving the Varsity Softball Team to Participate in the Spring KSA Tournament – Orlando, Florida	11
S - 49	Approval of Combining Contract for Girls' Wrestling	12
S - 50	Approval of Community Foundation Funding Request for Girls' Wrestling (WITHDRAWN)	12
S - 51	Approval of Combining Contract for Boys' Wrestling	12
S - 52	Authorization for Agreement between the Utica City School District and Mohawk Valley Community College for Facilities Use	12
S - 53	Authorization for Agreement between the Utica City School District and New Hartford Central School District for Facilities Use	12
S - 54	Authorization for Agreement between the Utica City School District and The Business Training Institute, Inc.	12
S - 55	Resolution for Transfer of Function to BOCES	37
S - 56	Agreement between the Utica City School District and Oneida County (through the Oneida County Sheriff's Office) - Special Patrol Officers (SPOs)	38
S - 57	Memorandum of Agreement between the Utica City School District and the SEIU Local 200 United	38
FOR ACTION		
B - 10	Disposal of Obsolete Instructional Resources	13
B - 11	Amended Resolution for Tax Warrant 2025-2026	14
FOR ACTION		
P-27	Appointments	17
	Resolutions, Resolutions – Motion from the Floor	21, 36-41
	Individual Employment Agreement	27
	Involuntary Transfer	27
	Tenure	27
	Unpaid Leaves of Absence	27
	Change in Job Title	27
	Terminations	29
	Rescindment of Termination	29
	Change in Status	30
P-28	Resignations	31
	Resignation – Food Service/Monitor	41
	Rescindment of Appointment	34
	Retirement	34

FOR ACTION:**VOLUME LX****Report No. S - 42****SUBJECT: Resolution Awarding Contract for Capital Construction Project****RESOLUTION****AWARDING CONTRACT FOR CAPITAL CONSTRUCTION PROJECT**

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to enter into a contract with Landscape Structures, Inc. ("LSI") under the terms and conditions of its Sourcewell Contract # 010521-LSI and its related proposal dated June 5, 2025 ("Proposal") for the equipment and installation services described in the Proposal in connection with its 2024 Capital Improvement Project ("Project"); and

WHEREAS, LSI has confirmed that its Proposal and the Sourcewell contract #010521-LSI are in strict compliance with the requirements of the NYS General Municipal Law §103(16); and

WHEREAS, the Board of Education has determined that the Proposal qualifies as a contract exempt from competitive bidding requirements under the authority of NYS General Municipal Law §103(16) and complies with the School District's procurement policies and procedures; and

WHEREAS, the Superintendent of Schools has recommended acceptance of the Proposal as being in the best interest of the School District; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and LSI have jointly prepared a contract and related documents for services for the Project (the "LSI Contract") which has been submitted to the Board of Education for consideration; and

WHEREAS, the Superintendent of Schools recommends approval of the LSI Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby authorizes the President of the Board, or the Superintendent of Schools to enter into the LSI Contract on behalf of the School District in substantially the form presented to the Board of Education and take all actions necessary or convenient to proceed under the LSI Contract in connection with the Project and take all actions necessary or convenient to proceed in connection with the Project and to comply with all applicable law, regulations, and executive orders relating to the LSI Contract, and to do all other acts as may be necessary or proper to effectuate the purposes of the foregoing Resolution.
2. Upon Board of Education approval, this Resolution shall take effect immediately.

CERTIFICATION

A regularly scheduled meeting of the Board of Education of the Utica City School District held on August 26, 2025, was called to order by its President and upon roll being called, the following members were:

PRESENT:

ABSENT:

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a unanimous vote of the members of the Board of Education present at the meeting.

[if the vote was not unanimous, list each member and their vote]

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a vote of the Board of Education members present at the meeting as follows:

Member Name:

Aye/Nay/Absent:

Dated: _____, 2025

District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 43**

SUBJECT: Resolution Approving Architectural/Engineering Services 2025 Capital Improvement Project Post-Referendum Phase (PULLED but motion passed)

Resolution
Approving Architectural/Engineering Services 2025
Capital Improvement Project Post-Referendum Phase

WHEREAS, the voters of the Utica City School District by referendum held on May 20, 2025, approved the 2025 Capital Improvement Project with a total authorized cost of approximately \$120,000,000.00 (the "Project"); and

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to retain an architect/engineer to: collaborate with the project construction manager; provide architectural and engineering services; provide design, construction planning, and construction oversight; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis, and contract negotiation for work to be done under an exception to the competitive bidding requirements; provide status reports; and provide related professional services ("Architectural/Engineering Services") in connection with the Project; and

WHEREAS, the School District previously issued a Request for Proposals ("RFP") for Architectural/Engineering Services for the Project; and

WHEREAS, the School District received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews with selected candidates as part of the selection process; and

WHEREAS, as the result of the RFP process the School District's Superintendent recommends approval of Labella Associates, P.C. ("Labella") as the Architect for the Project as being in the best interest of the School District;

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and LaBella have jointly prepared a contract and related documents for Architectural/Engineering Services for the Project (the "Post-Referendum Contract") which has been submitted to the Board of Education for consideration; and

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of Labella to provide Architectural/Engineering Services and proceed with the Project in accordance with the terms and conditions of the Post-Referendum Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education and take all actions necessary or convenient to proceed under the Post-Referendum Contract in connection with the Project.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

CERTIFICATION

A regular meeting of the Board of Education of the Utica City School District held on August 26, 2025, was called to order by its President and upon roll being called, the following members were:

PRESENT

ABSENT:

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a unanimous vote of the Board of Education.

[if the vote was not unanimous, list each member and their vote]

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a vote of the Board of Education as follows:

Member Name:

Aye/Nay/Absent:

Dated: _____, 2025

District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 44**

SUBJECT: Resolution Approving Architectural/Engineering Services (PULLED but motion passed)

RESOLUTION
APPROVING ARCHITECTURAL/ENGINEERING SERVICES

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it's in the best interest of the School District to retain an architect/engineer to: collaborate with the project construction manager; provide architectural and engineering services; provide design, construction planning, and construction oversight; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis, and contract negotiation for work to be done under an exception to the competitive bidding requirements; provide status reports; and provide related professional services ("Architectural/Engineering Services") in connection with its Proctor High School CTE Project Phase 2 (the "Project"); and

WHEREAS, LaBella Associates, DPC ("LaBella") has provided pre-referendum services and services for Phase 1 in connection with the Project; and

WHEREAS, the Board of Education has determined that it's in the best interest of the School District to continue its professional relationship with LaBella for the purpose of providing Architectural/Engineering Services for the Phase 2 stage of the Project; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and LaBella have jointly prepared a contract and related documents for Architectural/Engineering Services for the Phase 2 stage of the Project (the "Phase 2 Contract") which has been submitted to the Board of Education for consideration; and

WHEREAS, the School District's Superintendent recommends approval of the Phase 2 Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of LaBella to provide Architectural/Engineering Services and proceed with the Project in accordance with the terms and conditions of the Phase 2 Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Phase 2 Contract on behalf of the School District in substantially the form presented to the Board of Education and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

CERTIFICATION

A regularly scheduled meeting of the Board of Education of the Utica City School District held on August 26, 2025, was called to order by its President and upon roll being called, the following members were:

PRESENT:

ABSENT:

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a unanimous vote of the Board of Education.

[if the vote was not unanimous, list each member and their vote]

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a vote of the Board of Education as follows:

Member Name:

Aye/Nay/Absent:

Dated: _____, 2025

District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 45**

SUBJECT: Resolution Approving Construction Management Services 2025 Capital Improvement Project Post-Referendum Phase (PULLED but motion passed)

RESOLUTION
APPROVING CONSTRUCTION MANAGEMENT SERVICES
2025 CAPITAL IMPROVEMENT PROJECT
POST-REFERENDUM PHASE

WHEREAS, the voters of the Utica City School District by referendum held on May 20, 2025, approved the 2025 Capital Improvement Project with a total authorized cost of approximately \$120,000,000.00 (the "Project"); and

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to retain a construction manager to: collaborate with the project architect, including the development of a Coordination Matrix delineating and coordinating the responsibilities of the Architect and the Construction Manager for the work of the Project; provide construction planning; prepare and update as needed a project schedule; assist with bid solicitation and analysis or if the School District chooses to procure any services or equipment through a method other than competitive bidding, assist in completing such purchases; coordinate the activities of multiple contractors to meet the milestone dates set forth in the project schedule and comply with the Contract Documents; provide cost estimating and accounting services; provide project status reports; and provide related administration and professional services ("Construction Management Services") in connection with the Project; and

WHEREAS, C&S Engineers, Inc. ("C&S") has provided pre-referendum services in connection with the Project; and

WHEREAS, the Board of Education has determined that it's in the best interest of the School District to continue its professional relationship with C&S for the purpose of providing Construction Management Services for the post-referendum stage of the Project; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and C&S have jointly prepared a contract and related documents for Construction Management Services for the post-referendum stage of the Project (the "Post-Referendum Contract") which has been submitted to the Board of Education for consideration; and

WHEREAS, the Superintendent of Schools recommends approval of the Post-Referendum Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of C&S to provide Construction Management Services for the Project and proceed in accordance with the terms and conditions of the Post-Referendum Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, or the Superintendent of Schools to enter into the Post-Referendum Contract on behalf of the School District in substantially the form presented to the Board of Education and take all actions necessary or convenient to proceed under the Post-Referendum Contract in connection with the Project.

3. Upon Board of Education approval, this Resolution shall take effect immediately.

CERTIFICATION

A regular meeting of the Board of Education of the Utica City School District held on August 26, 2025, was called to order by its President and upon roll being called, the following members were:

PRESENT:

ABSENT:

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a unanimous vote of the Board of Education.

[if the vote was not unanimous, list each member and their vote]

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a vote of the Board of Education as follows:

Member Name:

Aye/Nay/Absent:

Dated: _____, 2025

District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 46****SUBJECT: Resolution of RIC ONE Risk Operations Center (the "ROC")****RESOLUTION****RIC ONE RISK OPERATIONS CENTER****DATA PRIVACY AGREEMENT:**

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Utica City School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2-d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, the Board of Education of the Utica City School District authorized the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Utica City School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

CERTIFICATION

It is hereby certified that the above motion was approved by the Utica City School District Board of Education at its meeting, duly noticed, held on August 26, 2025.

Dated: _____, 2025

District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 47**

SUBJECT: Resolution Approving the Varsity Baseball Team to Participate in the Spring KSA Tournament – Orlando, Florida

RESOLUTION

WHEREAS, the varsity baseball team wishes to participate in the Spring KSA tournament in Orlando, Florida during the 2026 spring break; and

WHEREAS, the varsity baseball team's participation would be conditioned on New York State Public High School Athletic Association ("NYSPHSAA") authorization;

NOW, THEREFORE, IT IS RESOLVED by the Board of Education of the Utica City School District, as follows:

1. The Board of Education approves the varsity baseball team's participation in a tournament in Orlando, Florida, from Saturday, April 4, 2026, to Saturday, April 10, 2026, conditioned on the New York State Public High School Athletic Association ("NYSPHSAA") authorization of the team's participation, and parent/guardian execution of a "Transportation Permission / Assumption Of Risk" form.
2. This resolution shall take effect immediately.

FOR ACTION:**VOLUME LX****Report No. S - 48**

SUBJECT: Resolution Approving the Varsity Softball Team to Participate in the Spring KSA Tournament – Orlando, Florida

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION:

WHEREAS, the varsity softball team wishes to participate in the Spring KSA tournament in Orlando, Florida during the 2026 spring break; and

WHEREAS, the varsity softball team's participation would be conditioned on the New York State Public High School Athletic Association ("NYSPHSAA") authorization;

NOW, THEREFORE, IT IS RESOLVED by the Board of Education of the Utica City School District, as follows:

1. The Board of Education approves the varsity softball team's participation in a tournament in Orlando, Florida, from Saturday, April 4, 2026, to Saturday, April 10, 2026, conditioned on the New York State Public High School Athletic Association ("NYSPHSAA") authorization of the team's participation, and parent/guardian execution of a "Transportation Permission/Assumption of Risk" form.
2. This resolution shall take effect immediately.

FOR ACTION:**VOLUME LX****Report No. S - 49****SUBJECT: Approval of Combining Contract for Girls' Wrestling**

Authorization is requested of the Board of Education to approve the New York State Public High School Athletic Association and Section III Girls' Wrestling Combining Contract.

FOR ACTION:**VOLUME LX****Report No. S – 50****SUBJECT: Approval of Community Foundation Funding Request for Girls' Wrestling
(WITHDRAWN)**

Authorization is requested of the Board of Education to approve the funding request in the amount of \$31,000 from the UCSD Fund for Academics, the Arts, and Athletics held by the Community Foundation.

FOR ACTION:**VOLUME LX****Report No. S - 51****SUBJECT: Approval of Combining Contract for Boys' Wrestling**

Authorization is requested of the Board of Education to approve the New York State Public High School Athletic Association and Section III Boys' Wrestling Combining Contract.

FOR ACTION:**VOLUME LX****Report No. S - 52****SUBJECT: Authorization for Agreement between the Utica City School District and Mohawk Valley Community College for Facilities Use**

Authorization is requested of the Board of Education for the Agreement between the Utica City School District and Mohawk Valley Community College for facilities use for the 2025-2026 school year.

FOR ACTION:**VOLUME LX****Report No. S - 53****SUBJECT: Authorization for Agreement between the Utica City School District and New Hartford Central School District for Facilities Use**

Authorization is requested of the Board of Education for the Agreement between the Utica City School District and New Hartford Central School District for facilities use for the 2025-2026 school year.

FOR ACTION:**VOLUME LX****Report No. S - 54****SUBJECT: Authorization for Agreement between the Utica City School District and The Business Training Institute, Inc**

Authorization is requested of the Board of Education for the Agreement between the Utica City School District and The Business Training Institute, Inc. for the 2025-2026 school year.

FOR ACTION:

VOLUME LX

Report No. B-10

SUBJECT: Disposal of Obsolete Instructional Resources

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Proctor High School.

FOR ACTION:**VOLUME LX****Report No. B-11****SUBJECT: Amended Resolution for Tax Warrant 2025-2026****RESOLUTION (as Amended)**

WHEREAS, the Board of Education of the Utica City School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2025-26 school year a sum not to exceed \$30,005,165;

THEREFORE, BE IT RESOLVED, that the Board fix the equalized tax rates and confirm the extension of the taxes as they appear on the following described tax roll:

Name of City	Total Assessed Valuations by City	Equalized Tax Rate by City	Total Tax Levy by City
Utica City	1,153,627,824	37%	\$30,005,165

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2025 and end December 2, 2025 giving the tax warrant an effective period of ninety-three days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st installment shall be paid on or before October 7, 2025. Taxes paid after October 31, 2025 shall bear interest at the monthly rate of four percent for the month of November and one additional percent for each subsequent month until paid.

2nd installment shall be paid interest free on or before December 2, 2025. After December 2, 2025, the Utica City Comptroller will charge an additional five percent collection fee on the principal and interest of all delinquent taxes.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____

NAYS: _____

The Resolution was thereupon declared adopted.

Dated: _____

**School District Clerk
Utica City School District**

TAX WARRANT (as Amended)

Motion made by _____; Seconded by _____

BE IT RESOLVED AS FOLLOWS to the collector of Utica City School District, City of Utica, New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2025 in accordance with the provisions of Section 1326 of the Real Property Tax Law.

To give notice that tax collection will end on December 2, 2025.

To collect two installments of taxes in the total amount of \$30,005,165 for the School District tax levy and \$915,581 for the Library tax levy, with an anticipated amount of \$3,143,431 in STAR reimbursement in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1326 and 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education.

To forward by mail to each owner of real property listed on the tax rolls at the tax billing address listed a statement showing the amount of taxes due on the property in accordance with the provisions of Section 922 of the Real Property Tax Law.

To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax roll with the first installment being due on or before October 7, 2025 and payment after October 31, 2025 bearing interest at the monthly rate of four percent for the month of November and one additional percent for each subsequent month until paid and the second installment being interest free if paid on or before December 2, 2025. After December 2, 2025, the Utica City Comptroller will charge an additional five percent collection fee on the principal and interest of all delinquent taxes.

To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing the total assessed valuation, the total tax levy, the total amounts remaining uncollected as required by Section 1332 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date

stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Board Member Vote

Motion Carried.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointments– Food Service/Monitor**

It is recommended that the following appointments be accepted:

Diane Calicchia	Food Service Worker 2 Supervisor Breakfast and Lunch Program District-Wide Effective: September 2, 2025 Salary: \$18.89 Education: GED Experience: Utica City School District, Monitor September 2023 to present
Charlene Whaley	Food Service Worker Breakfast and Lunch Program District-Wide Effective: September 2, 2025 Salary \$16.98 Education: GED Experience: Utica City School District, Monitor Breakfast and Lunch Program September 2023 to present
Kristine Moore	Food Service Worker 2 Supervisor Breakfast and Lunch Program District-Wide Effective: September 2, 2025 Salary: \$18.89 Education: GED Experience: Utica City School District, Food Service Worker Breakfast and Lunch Program April 2024 to present

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointments– Substitute Food Service/Monitor**

It is recommended that the following sub monitor appointments be approved:

Samira Cemer	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: Graduated 1984 Donji Vakuf, Bosnia Experience: Monitor Breakfast and Lunch program, UCSD September 2016-May 2025
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Juana Alcantara	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: Graduated Dominican Republic 2020 Experience: Durham School Bus-monitor 2021-2022 Mama Restaurant Bronx 2014-2019 and Utica City School District Monitor Breakfast and Lunch Program October 2022-December 2024
Deborah Reich	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: Graduated Utica Free Academy Experience: Self-Employed Day-Care Provider 1997 to current
Elena Artessa	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: A.S., MVCC Experience: Getnick Livingston Atty April 2022-February 2025
Bo Hein	Sub Food Service Worker Breakfast and Lunch Program exceed District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: Graduated Owings Mills High School Experience: Hissho-Windors Mills, Chef Maryland 2020-2025

FOR ACTION:

VOLUME LX

Report No. P-27

SUBJECT: Appointments– Substitute Food Service/Monitor

It is recommended that the following sub monitor appointments be approved:

Alexandra De la Rosa	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Salary: \$15.50 per hour Education: Graduated Proctor High School Experience: Just graduated. No previous work experience.
Wafaa Milhem	Sub FS/Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025

Education: High School
 Experience: Nahass-Secretary 1999-2002
 Stay at home mom to 5 children, 2002 to present

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointments– Security**

It is recommended that the following appointments be approved:

Daniel Gomolka	School Monitor (Security), Probationary District-Wide Effective: August 27, 2025 Salary: \$18.82 per hour Education: Graduate of Proctor High School Experience: Uber Driver Utica, NY 6/23 to present
Felix Olivera	School Monitor (Security), Probationary District-Wide Effective: August 27, 2025 Salary: \$18.82 per hour Education: Graduate of Yonkers Middle High School Experience: Robi Electric Elmsford, NY 6/25 to present

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointment – Teacher**

It is recommended that the following appointments be approved for the 2025-2026 school year:

ELA Academic Intervention Service (AIS) Specialists / Data Facilitator (High School)

Proctor High School (.4 Special Education) Nicole Hayes

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointment – Summer 2025 Sports Camp & Clinic Instructor**

It is recommended that the following appointments be approved for Summer 2025 Sports Camp & Clinic Instructor:

Instructor	Sport
Cortlan Manning (Sub)	Volleyball

Dates: Retroactively for August 1-6, 2025
 Salary: \$40.00 per hour – (not to exceed 20 hours total)

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointments - Audio Visual Coordinators**

It is recommended that the following appointments be approved:

Liliana Piplica	Elementary Audio Visual Coordinator Albany Elementary School Effective: 2025-2026 School Year Index: \$2,560
Keith Russo	Elementary Audio Visual Coordinator Columbus Elementary School Effective: 2025-2026 School Year Index: \$3,683
Christopher DeMauro	Elementary Audio Visual Coordinator Conkling Elementary School Effective: 2025-2026 School Year Index: \$1,933
Joe Guidera	Elementary Audio Visual Coordinator General Herkimer Elementary School Effective: 2025-2026 School Year Index: \$3,683
Lisa Harris	Elementary Audio Visual Coordinator Jefferson Elementary School Effective: 2025-2026 School Year Index: \$3,683
Suzanne Gazzilli	Elementary Audio Visual Coordinator Jones Elementary School Effective: 2025-2026 School Year Index: \$2,224
Kara Carcone	Elementary Audio Visual Coordinator Kernan Elementary School Effective: 2025-2026 School Year Index: \$3,683
Meredith Bruno	Elementary Audio Visual Coordinator M.L. King Elementary School Effective: 2025-2026 School Year Index: \$1,933
Grady Faulkner	Elementary Audio Visual Coordinator Watson Williams Elementary School Effective: 2025-2026 School Year Index: \$1,933

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Appointments - Audio Visual Coordinators**

It is recommended that the following appointments be approved:

Sarah Pedulla	Audio Visual Coordinator Donovan Middle School Effective: 2025-2026 School Year Index: \$3,383
Jennifer Roberts	Audio Visual Coordinator Kennedy Middle School Effective: 2025-2026 School Year Index: \$6,445
Richard Nicholas-Hahn	Audio Visual Coordinator Proctor High School Effective: 2025-2026 School Year Index: \$3,892

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Kylie Vienneau – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kylie Vienneau, who possesses Students with Disabilities (Grades 1-6), Initial Certificate; Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Kylie Vienneau's salary shall be \$45,209 as set forth in Step BA, E-5 of the collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Bailey Bach – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Bailey Bach, who possesses Students with Disabilities (All Grades), Initial Certificate; Students with Disabilities (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless

extended in accordance with the law. Bailey Bach's salary shall be \$51,862 as set forth in Step MA+42, F-6 of the collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Stacey Mazurowski – Licensed Practical Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Stacey Mazurowski, who possesses Licensed Practical Nurse licensure issued by the Commissioner of Education, is appointed to the position of Licensed Practical Nurse (LPN) probationary term commencing September 10, 2025 pending NYS fingerprinting clearance. Stacey Mazurowski's salary shall be \$37,891.37 (prorated) as set forth in collective bargaining agreement between the Utica School Registered Nurses' and Licensed Practical Nurses' Unit of Teamsters Local 294 and the Utica City School District.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Christina Casella – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Christina Casella, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective August 28, 2025, with a four-year probationary term commencing August 28, 2025 and expiring August 27, 2029 unless extended in accordance with the law. Christina Casella's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Jessica Kokoszki – CTE Teacher (Future Educators)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jessica Kokoszki, who possesses English Language Arts 7-12, Professional Certificate issued by the Commissioner of Education, is appointed to the position of CTE Teacher (Future Educators) in the tenure area of Education and Training, to a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Jessica Kokoszki's salary shall be \$87,905 as set forth in Step MA+78, N-14 of the collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Melissa Childers – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Melissa Childers, who possesses Level III Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective August 28, 2025, with a four-year probationary term commencing August 28, 2025 and expiring August 27, 2029 unless extended in accordance with the law. Melissa Childers's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Luz Velasco Mojica – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Luz Velasco-Mojica, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective August 27, 2025, with a four-year probationary term commencing August 27, 2025 and expiring August 26, 2029 unless extended in accordance with the law. Luz Velasco-Mojica's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Provisional Appointment - Office Specialist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sandra Shaw who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Office Specialist I. Sandra Shaw's salary shall be \$55,539.75 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective September 15, 2025.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Probationary Appointment Elizabeth Barber-Breese – Career and Technical Education (CTE) Administrator of Curriculum and Academic Support**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Elizabeth Barber-Breese, who possesses School Building Leader, Initial Certificate; School District Leader, Emergency COVID-19; English Language Arts 7-12, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Career and Technical Education (CTE) Administrator of Curriculum and Academic Support in the tenure area of Career and Technical Education (CTE) Administrator of Curriculum and Academic Support, to a four-year probationary term commencing September 29, 2025 and expiring September 28, 2029 unless extended in accordance with the law. The expiration date is tentative and conditional only. Elizabeth Barber-Breese's salary shall be \$144,522 as set forth in the UAA collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Temporary part-time Claims Auditor**

BE IT RESOLVED, that the Board of Education hereby appoints Thomas Dorr to serve in a temporary capacity as School District Auditor, to assume such duties, as needed, on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Agreement establishing the terms of Mr. Dorr's appointment for the period commencing September 4, 2025, until such time as another individual is able to complete the regular duties, or June 30, 2026, whichever date is earlier.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Per Diem Certified Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Certified Substitute Teacher** at **\$130.00 per day**, effective September 2, 2025:

Alinda Goodman

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective immediately:

Danielle Weaver

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective immediately:

Brandi Brown

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem **Substitute Teacher** at **\$100.00 per day**, effective September 2, 2025:

Santhyyea Pich
Peter Stenson
Anthony Testa

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Terminations - Security**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION TO TERMINATE EMPLOYEES

IT IS RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby votes to terminate the employment of Monitors (Security) due to abandonment of position effective August 26, 2025 for the following:

Daniel Bougourd
Roquan Caban

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Terminations - Bus Driver**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION TO TERMINATE EMPLOYEES

IT IS RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby votes to terminate the employment of Bus Drivers due to abandonment of position effective August 26, 2025 for the following:

Dariem Gomez Alcantara
Ibrahim Hassan
Maureen LaPolla
Leo Rodriguez

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Termination - Bus Monitor**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION TO TERMINATE EMPLOYEE

IT IS RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby votes to terminate the employment of Bus Monitor due to abandonment of position effective August 26, 2025 for the following:

Michelle Diaz-Lopez

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Terminations – Substitute Bus Monitor**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION TO TERMINATE EMPLOYEES

IT IS RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby votes to terminate the employment of Substitute Bus Monitors due to abandonment of position effective August 26, 2025 for the following:

Nanci Diaz-Ceron
Angel Gomez Alcantara
Erika Hall
Denise Love

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Resolution for Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Registered Nurse (RN)** at **\$115.00 per day**, effective August 27, 2025:

Cristol Peppenelli

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Individual Employment Agreement**

Authorization is requested for the Board of Education to approve the individual Employment Agreement for the following 10-month employee for 2025-2026 school year:

Parent/Community Liaisons (10-months) *

Lisa Hutchinson \$36,746.00

***Provisional per Utica City Civil Service**

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Involuntary Transfer – Teacher**

It is recommended that the following involuntary transfer be approved:

Sabrina Leape From: Physical Education Teacher
Kennedy Middle School
To: Physical Education Teacher
Donovan Middle School
Effective: August 27, 2025

Melissa Williams From: Special Education Teacher
Proctor High School
To: Special Education Teacher
JFK/RAL Schools
Effective: August 27, 2025

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Professional Staff Eligible for Tenure as of Date Noted**

NAME	DATE ELIGIBLE	TENURE AREA
Lee, Samantha	09/13/2025	School Social Worker
Lehner, Emily	09/26/2025	Family & Consumer Science
Piazza, Jessica	09/28/2025	Family & Consumer Science

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Unpaid Leave of Absence – Clerical**

It is recommended that the following unpaid leave of absence be approved:

Breana Faro

Typist
Special Education Department
From: July 21, 2025
To: July 31, 2025
Reason: Personal
Notification received: August 6, 2025

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Unpaid Leave of Absence – Teacher**

It is recommended that the following unpaid leave of absence be approved:

Kara LaFache

School Social Worker
Kennedy Middle School
From: August 28, 2025
To: February 1, 2026
Reason: Medical
Notification Received: August 12, 2025

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Extension of Unpaid Leave of Absence – Clerical**

It is recommended that the following extension of unpaid leave of absence be approved:

Danielle LaClair

Typist
Kennedy Middle School
From: August 8, 2025
To: August 15, 2025
Reason: Medical
Notification received: August 12, 2025

FOR ACTION:**Volume LX****Report No. P-27****SUBJECT: Extension of Unpaid Leave of Absence – Teacher**

It is recommended that the following extension of unpaid leave of absence be approved:

Daniella Girmonde

3rd/4th Grade Special Education Teacher
Conkling Elementary School
From: 9/15/25
To: 12/12/25 (return to work 12/15/25)
Reason: Bonding Time
Notification Received: 5/15/2025

Courtney Rahn

1st Grade Teacher
Kernan Elementary School

From: 9/2/25
To: 11/21/25 (return to work 11/24/25)
Reason: Personal Family Matters
Notification Received: 8/11/25

FOR ACTION:**Volume LX****Report No. P-27****SUBJECT: Extension of Unpaid Leave of Absence – Occupational Therapist**

It is recommended that the following extension of unpaid leave of absence be approved:

Michelle C. Roberts Occupational Therapist
Kernan Elementary School
From: 8/28/25
To: 9/26/25 (return to work 9/29/25)
Reason: Bonding Time
Notification received: 2/25/25

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Change in Job Title – Trades**

It is recommended that the following change in job title be approved:

William Flagg From: HVAC and Energy Control Specialist, Provisional
To: HVAC and Energy Control, Provisional (NY HELPS)
Effective: August 27, 2025

*Provisional appointment per Utica City Civil Service

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Rescindment of Termination – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following rescindment of termination:

WHEREAS, the Board of Education, at its meeting on June 24, 2025 voted to approve the Superintendent's recommendation that employee Edwin Rosa be terminated, due to a failure to receive the applicable certification for his position from the New York State Education Department; and

WHEREAS, circumstances involving Mr. Rosa have changed since the Board of Education's vote on June 24, 2025; and

WHEREAS, specifically, Mr. Rosa received a certification from the New York State Department of Education, retroactive to a date prior to the June 24, 2025 Board of Education meeting; and

WHEREAS, the Board of Education wishes to rescind the prior resolution terminating Mr. Rosa's employment with the District;

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Board of Education does hereby rescind the resolution terminating Edwin Rosa, effective June 24, 2025; and be it further

RESOLVED that, upon the recommendation of the Superintendent of Schools, Edwin Rosa is hereby reinstated to his position of teaching assistant with the applicable salary afforded to him prior to the effective date of his termination.

FOR ACTION:**VOLUME LX****Report No. P-27****SUBJECT: Rescindment of Termination – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following rescindment of termination:

WHEREAS, the Board of Education, at its meeting on June 24, 2025 voted to approve the Superintendent's recommendation that employee Luz Espinal Collado be terminated, due to a failure to receive the applicable certification for his position from the New York State Education Department; and

WHEREAS, circumstances involving Ms. Espinal Collado have changed since the Board of Education's vote on June 24, 2025; and

WHEREAS, specifically, Ms. Espinal Collado received a certification from the New York State Department of Education, retroactive to a date prior to the June 24, 2025 Board of Education meeting; and

WHEREAS, the Board of Education wishes to rescind the prior resolution terminating Ms. Espinal Collado's employment with the District;

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Board of Education does hereby rescind the resolution terminating Luz Espinal Collado, effective June 24, 2025; and be it further

RESOLVED that, upon the recommendation of the Superintendent of Schools, Luz Espinal Collado is hereby reinstated to his position of teaching assistant with the applicable salary afforded to him prior to the effective date of his termination.

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Change of Status**

It is recommended that the following change of status be accepted:

Admira Musanovic

Parent/Community Liaison
From: Provisional (NY Helps)
To: Non-Competitive
Effective: July 24, 2025

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignation – Security**

It is recommended that the following resignation be accepted:

Renee Pezzulo

School Monitor (Security)
District-wide
Effective: November 1, 2024
Reason: Personal
Notification Received: August 6, 2025

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignation – Security**

It is recommended that the following resignation be accepted:

Travis Palmer

School Monitor (Security)
District-Wide
Effective: August 1, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: August 6, 2025

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignation – Registered Nurse**

It is recommended that the following resignation be accepted:

Elena Hamzic

Registered Nurse
Utica Charter School
Effective: July 31, 2025
Reason: Voluntary resignation per Article 6:03(f)

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

Rylee Nolan

Teaching Assistant
General Herkimer Elementary School
Effective: August 12, 2025
Reason: Personal
Notification Received: August 12, 2025

FOR INFORMATION:**VOLUME LX****Report No. P-28**

SUBJECT: Resignation – Teaching Assistant

It is recommended that the following resignation be accepted:

Leighann Artessa	Teaching Assistant Proctor High School Effective: August 27, 2025 Reason: Accepted a position outside the Utica City School District Notification Received: July 30, 2025
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FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

Mary Bohling	Teaching Assistant Kernan Elementary School Effective: June 27, 2025 Reason: Personal Notification Received: August 1, 2025
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FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignations – Food Service/Monitor**

It is recommended that the following resignations be accepted:

Diane Calicchia	Monitor-Breakfast and Lunch Program District-Wide Effective: June 27, 2025 Reason: Accepted Food Service Supervisor position, Breakfast and Lunch Program within Utica City School District Notification Received: July 22, 2025
Charlene Whaley	Monitor-Breakfast and Lunch Program District-Wide Effective: June 27, 2025 Reason: Accepted Food Service position, Breakfast and Lunch Program within Utica City School District Notification Received: July 17, 2025
Estefany Gomez	Monitor-Breakfast and Lunch Program District-Wide Effective: July 28, 2025 Reason: Personal Notification Received: July 28, 2025
Kristine Moore	Food Service Worker Breakfast and Lunch Program not to exceed 35 hours per week District Wide Effective: July 16, 2025

Reason: Accepted Senior Food Service position, Breakfast
and Lunch Program within Utica City School District
Notification Received: July 16, 2025

FOR INFORMATION:

VOLUME LX

Report No. P-28

SUBJECT: Resignation – Sub Food Service/Monitor

It is recommended that the following resignation be accepted:

May Sunday

Sub Monitor-Breakfast and Lunch Program
District-Wide
Effective: August 27, 2025
Reason: Personal
Notification Received: June 24, 2025

FOR INFORMATION:

VOLUME LX

Report No. P-28

SUBJECT: Resignation – Maintenance/Custodial

It is recommended that the following resignation be accepted:

Paul Hance

Assistant Custodian
Albany Elementary School
Effective: August 13, 2025
Reason: Accepted Teacher position with
Utica City School District
Notification Received: July 30, 2025

FOR INFORMATION:

VOLUME LX

Report No. P-28

SUBJECT: Resignation – Teacher

It is recommended that the following resignation be accepted:

Jessica Kokoszki

Team Leader
Donovan Middle School
Effective: August 26, 2025
Reason: Contingent upon approval of CTE Teacher-
Future Educators position
Notification Received: August 12, 2025

FOR INFORMATION:

VOLUME LX

Report No. P-28

SUBJECT: Resignations – Teaching Assistant

It is recommended that the following resignation be accepted:

Brandi Brown	Teaching Assistant General Herkimer Elementary School Effective: August 20, 2025 Reason: Personal Notification Received: August 20, 2025
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FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignations – Substitute Teacher**

It is recommended that the following resignation be accepted:

Taylor Bushey	Substitute Teacher District-Wide Effective: August 27, 2025 Reason: Personal Notification Received: June 24, 2025
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Linda Cranston	Substitute Teacher District-Wide Effective: August 27, 2025 Reason: Personal Notification Received: June 18, 2025
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FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Rescindment of Appointment - Teacher**

It is recommended that the following rescindment of appointment be approved:

Bridgette Miller	Math AIS Teacher Effective: August 11, 2025 Reason: Accepted a position outside the Utica City School District Notification Received: August 11, 2025
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FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Retirement – Teacher**

It is recommended that the following retirement be accepted:

Jacqueline Bushey	Mathematics Teacher Proctor High School Effective: October 31, 2025
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Notification Received: August 4, 2025
Years of Service: 34

**Board of Education Meeting
August 26, 2025
MOTIONS FROM THE FLOOR**

RESOLUTION

At a Utica City School District Board of Education meeting held on the 26th day of August, 2025.

Motion was made by _____ and seconded by _____ as follows:

WHEREAS, the Utica City School District and the Board of Education and the School District (hereinafter, jointly referred to as the "School District") are petitioners in a civil action brought in Oneida County State Supreme Court, and assigned index number EFCA2025-001555 (hereinafter, the "Litigation"); and

WHEREAS, a decision and order dated August 21, 2025 (hereinafter, the "Decision") was issued in the litigation involving the District's petition to vacate an Arbitration Award; and

WHEREAS, the Award was modified, in part, and confirmed, in part; and

WHEREAS, the School District wishes to authorize an appeal from each and every part of the Decision which was adverse to the School District;

NOW, THEREFORE, be it resolved that:

The Board of Education hereby authorizes Ferrara Fiorenza PC to fully prosecute an appeal from each and every aspect of the Decision adverse to the School District to the Appellate Division, Third Department, and authorizes and ratifies any and all actions already taken by Ferrara Fiorenza PC to enable and effectuate such an appeal.

Dated: August 26, 2025

**District Clerk
Utica City School District**

FOR ACTION:**Volume LX****Report No. S-55****SUBJECT: Resolution for Transfer of Function to BOCES****RESOLUTION**
TRANSFER OF FUNCTION TO BOCES

WHEREAS, the District is presently performing certain administrative duties via employment of an individual in the Civil Service title of "Communications and Media Coordinator"; and

WHEREAS, the District has evaluated its needs with regards to certain administrative office functions, including those performed by the Communications and Media Coordinator, and has determined that the services currently can be efficiently performed by the Madison-Oneida Board of Cooperative Educational Services (the "BOCES") via a Cooperative Services ("Co-Ser") Agreement; and

WHEREAS, the BOCES has offered to provide the necessary services to the District via a Co-Ser Agreement; and

WHEREAS, the District is aware of certain requirements under the New York State Civil Service Law relative to a transfer of function from one agency to another; and

WHEREAS, the District wishes to effectuate a transfer of function to the BOCES from the District effective September 16, 2025.

NOW, THEREFORE, IT IS RESOLVED:

1. The following functions are to be transferred from the District to the BOCES, effective September 16, 2025: work performed by a Communications and Media Coordinator, such as Jennifer Dougherty.
2. The Superintendent of Schools, or his designee, shall provide a copy of this resolution to the BOCES, together with a list of the names and titles of the employees substantially engaged in the performance of the functions being transferred, and shall post the same in appropriate locations at the District with a copy of Civil Service Law Section 70(2).
3. The Superintendent of Schools, or his designee, shall provide a copy of this resolution to the local Civil Service Commission, and shall liaise with, and provide information to, the Civil Service Commission and the BOCES as is necessary in order to effectuate the transfer of function.

FOR ACTION:**Volume LX****Report No. S-56****SUBJECT: Agreement between the Utica City School District and Oneida County (through the Oneida County Sheriff's Office) – Special Patrol Officers (SPOs)**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Oneida County (through the Oneida County Sheriff's Office) to engage the services of the Special Patrol Officers (SPOs) for the 2025-2026 school year, effective September 1, 2025.

FOR ACTION:**Volume LX****Report No. S-57****SUBJECT: Memorandum of Agreement between the Utica City School District and the SEIU Local 200 United**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and SEIU Local 200 United.

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment Esmeralda Sabanagic – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Esmeralda Sabanagic, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective September 10, 2025, with a four-year probationary term commencing September 10, 2025 and expiring September 9, 2029 unless extended in accordance with the law. Esmeralda Sabanagic's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as Substitute Teaching Assistant at \$15.50 per hour, effective August 27, 2025:

Jane Ruffing

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective September 2, 2025:

Darya Lyubezhanin

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment Mallory Faffley – Elementary (Math AIS) Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Mallory Faffley, who possesses Childhood Education (Grades 1-6), Professional Certificate issued by the Commissioner of Education, is appointed to the position of Elementary (Math AIS) Teacher in the tenure area of Elementary effective August 27, 2025, with a three-year probationary term commencing August 27, 2025 and expiring August 26, 2028

unless extended in accordance with the law. Mallory Faffley's salary shall be \$80,111 as set forth in Step MA+30, N-14 of the collective bargaining agreement.

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Involuntary Transfer – Teacher**

It is recommended that the following involuntary transfer be approved:

Mallory Faffley

From: Math AIS Teacher
Columbus Elementary School
To: AIS/Elementary Teacher
Jefferson Elementary School
Effective: August 27, 2025 – June 30, 2026

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Appointments - Coaching – FALL 2025**

It is recommended that the following coaching appointments be approved:

Trey Szatko

Boys Modified Football
Donovan/Kennedy Middle Schools
Effective: Fall 2025
Index: \$2,900

Dominick Fasolo

Boys Modified Assistant Football
Kennedy Middle School
Effective: Fall 2025
Index: \$2,416

Jacob Anweiler

Boys Modified Soccer
Donovan Middle School
Effective: Fall 2025
Index: \$2,416

FOR ACTION:

Volume LX

Report No. P - 27

SUBJECT: Appointment - Security

It is recommended that the following appointment be approved:

John Castaneda*

School Monitor (Security), Probationary
District-Wide
Effective: August 27, 2025
Salary: \$18.82 per hour
Education: Graduate of Benjamin Cardoso High School
Experience: Investigator (retired), NYC Dept. of Environmental Protection – 2025

*Pending NYSED fingerprinting clearance

FOR ACTION:

Volume LX

Report No. P - 27

SUBJECT: Resolution for Per Diem Certified Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Certified Substitute Teacher at \$130.00 per day, effective August 27, 2025:

Richard Sents

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Appointment – Summer 2025 Athletic/Sport Physicals**

It is recommended that the following appointment be approved for Summer 2025 Athletic/Sport Physicals:

Registered Nurse:

Etta Head

Dates: August 25, 2025 – September 2, 2025

Salary: \$45 per hour, not to exceed 42 hours

FOR ACTION:**Volume LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment Andrea Cordero – School Guidance Counselor**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Andrea Cordero, who possesses School Counselor, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of School Guidance Counselor in the tenure area of Guidance Counselor, to a three-year probationary term commencing September 29, 2025 and expiring September 28, 2029 unless extended in accordance with the law. The expiration date is tentative and conditional only. Andrea Cordero's salary shall be \$88,741 (01-15, MA+54) as set forth in the UTA collective bargaining agreement.

FOR INFORMATION:**VOLUME LX****Report No. P-28****SUBJECT: Resignations – Food Service/Monitor**

It is recommended that the following resignations be accepted:

Dawn Cardillo

Senior Food Prep Worker Breakfast and Lunch
Program
District-Wide
Effective: July 28, 2025
Reason: Personal
Notification Received: July 28, 2025