

FOR ACTION

S – 1	Agreement	2
S – 2	Corrective Action Plan	2
S – 3	Contract between the Utica City School District and the Oneida-Madison-Herkimer BOCES for Rental of Facilities for the Distance Learning Classrooms	2
S – 4	Resolution for Soil Removal, Replacement and Restoration Contract Award Recission – Paragon	2
S – 5	Resolution for State Environmental Quality Review (SEQRA) for Remediation	3
S – 6	Ordinary Contingent Expense Resolution	4
S – 7	SEQRA Resolution for Roof at Donovan	5
S – 8	Resolution ESSER/CRRSA/ARP Funds – Donovan Middle School Roof Project	6
S – 9	Resolution Abolishing Chief Fiscal Officer Position	7
S – 10	Resolution Creating School Business Executive Position	7
S – 11	Resolution to Appoint Provisional School Business Executive – Heather Mowat	8
S – 12	Amendment of Joseph Shields, School Attorney as the Official Records Appeal Officer and appointment of Dr. Kathleen Davis, Acting Superintendent of Schools as the Official Records Appeal Officer	8
S – 13	Amendment of Lynn Simpson, Secretary to the Chief Financial Officer as the person authorized to sign checks to change to the appointment of Steven Falchi, Chief Academic Office as the person authorized to sign checks	9
S – 14	McKinney-Vento Homeless Children & Youth Grant Funds	9
S – 15	School Comprehensive Education Plans (SCEPs)	10
S – 16	Amended 2023-2024 Utica City School District School Calendar	11 – 12

FOR ACTION

B – 1	Building and Grounds – Bid for Kernan Elementary School Fence Repairs	13
B – 2	Disposal of Obsolete Exercise Equipment	13
B – 2	Disposal of Obsolete Instructional Equipment	13
B – 3	Disposal of Obsolete Equipment	13

FOR ACTION

P – 1	Retirement	14
	Resignations	14
	Change of Status	15
	Index Corrections	15
	Resolutions for Probationary Appointments	16 – 17
	Appointments	18 – 19

FOR INFORMATION

P – 2	Resignations	20 – 22
	Corrected Index	22

FOR ACTION:

Volume LVIII

Report No. S – 1

SUBJECT:

Agreement

Authorization is requested of the Board of Education to approve the Agreement.

FOR ACTION:

Volume LVIII

Report No. S – 2

SUBJECT:

Corrective Action Plan

Authorization is requested of the Board of Education to approve the Corrective Action Plan for the 2021-2022 Internal Risk Assessment approved by the Board of Education on June 30, 2023.

FOR ACTION:

Volume LVIII

Report No. S – 3

SUBJECT:

Contract between the Utica City School District and the Oneida-Madison-Herkimer BOCES for Rental of Facilities for the Distance Learning Classrooms

Authorization is requested of the Board of Education to approve the between the Utica City School District and the Oneida-Madison-Herkimer BOCES Contract for Rental of Facilities for the distance learning classrooms for the 2023-2024 school year.

FOR ACTION:

Volume LVIII

Report No. S – 4

SUBJECT:

Resolution for Soil Removal, Replacement, and Restoration Contract Award Recission – Paragon

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

SOIL REMOVAL, REPLACEMENT, AND RESTORATION CONTRACT AWARD RECISSION

At the meeting of the Board of Education of the Utica City School District, held on July 25, 2023.

WHEREAS, on June 27, 2023, the Board of Education of the Utica City School District passed a resolution awarding a contract for soil removal, replacement, and restoration ("Soil Removal, Replacement, and Restoration Contract"); and

WHEREAS, the Board of Education has determined to rescind the award of the Soil Removal, Replacement, and Restoration Contract.

BE IT RESOLVED by the Board of Education of the Utica City School District as follows:

1. The Board hereby rescinds the June 27, 2023 resolution which awarded the Soil Removal, Replacement, and Restoration Contract Award to Paragon.
2. This Resolution shall take effect immediately.

Dated: July 25, 2023

District Clerk
Utica City School District

July 25, 2023

SUBJECT:

**Resolution for State Environmental Quality Review
for Soil Remediation**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW**

WHEREAS, the Utica City School District Administration and Architect, LaBella & Stieglitz Snyder Architecture, have determined that contaminated soil at the Kernan Elementary School is in need of immediate remediation; and

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the impacts to the environment of the excavation, transportation, and offsite disposal of petroleum contaminated soil at the Kernan Elementary School in accordance with the scope of work prepared by its Architect dated July 18, 2023; and

WHEREAS, the Board has reviewed the scope of the Proposed Action and has further received and considered the advice of its Architect with respect to the potential for environmental impacts resulting from the Proposed Action; and

WHEREAS, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c) (1), (2) and (3) and concluded that the project involves activities involving no substantial changes in existing structures or facilities, and replacement, rehabilitation or reconstruction of structures or facilities in kind and routine activities of an educational institution, now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action individually and collectively does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines that the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This Resolution shall be effective immediately.

Dated: July 25, 2023

School District Clerk
Utica City School District

SUBJECT:

Ordinary Contingent Expense Resolution

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION #2

**ORDINARY CONTINGENT EXPENSE
RESOLUTION**

WHEREAS, the Utica City School District's Administration and Architect, LaBella & Stieglitz Snyder Architecture, have determined that as a result of contamination of the soil at Utica City School District's Kernan Elementary School, excavation, transportation, and offsite disposal of all petroleum contaminated soil at the Kernan Elementary School is required; and

WHEREAS, the Board of Education has received and considered the opinion of its Architect dated July 18, 2023, declaring the remediation of the contaminated soil at Utica City School District's Kernan Elementary School a public emergency necessary to preserve the life, health, safety and welfare of students and staff (the "Emergency Project"); and

WHEREAS, the School District's administration concurs that the remediation of contaminated soil at the Kernan Elementary School constitutes an emergency project and that it is not possible to operate school effectively without remediating the contaminated soil; and

WHEREAS, the Emergency Project is essential for the protection of the health and safety of students and staff and for the protection of the School District's property because the contaminated soil could result in injuries or damage; and

WHEREAS, the School District's Administration and its construction team have been in contact with the New York State Education Department's Office of Facility Planning, which has conveyed that if the Board determines the Emergency Project constitutes a local emergency, the School District shall receive New York State Building aid over a 15- year period; and

WHEREAS, the Board of Education has declared that the project is a Type II SEQRA Action that will have no negative impact on the environment;

NOW THEREFORE BE IT RESOLVED as follows:

1. The Board of Education hereby finds pursuant to the Education Law, that the remediation of contaminated soil at the Kernan Elementary School is necessary for the protection of the health and safety of students and staff and for protection of the District's property, and hereby declares the Emergency Project to be an ordinary contingent expense.
2. The maximum estimated cost of the Emergency Project, as determined by LaBella & Stieglitz Snyder Architecture, is an amount not to exceed \$300,000. The funding source for the Emergency Project will be unappropriated fund balance.
3. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or enter agreements to complete the Emergency Project; to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Dated: July 25, 2023

School District Clerk
Utica City School District

July 25, 2023

SUBJECT:

SEQRA Resolution for Roof at Donovan

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION #1

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
DONOVAN MIDDLE SCHOOL ROOF PROJECT**

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work in connection with a roof project at the Donovan Middle School funded by the Elementary and Secondary School Emergency Relief ("ESSER") Fund authorized as part of the American Rescue Plan Act of 2021 ("ARP"), including, but not limited to the following:

Remove approximately 24,000 square feet of existing metal roof systems down to existing structural metal deck. Install approximately 24,100 square feet of new metal roof system including new insulation and all associated tie-in to existing wall and roof system to remain.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: July 25, 2023

School District Clerk
Utica City School District

SUBJECT:**Resolution ESSER/CRRSA/ARP Funds –
Donovan Middle School Roof Project**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION #2**RESOLUTION
ESSER/CRRSA/ARP FUNDS
DONOVAN MIDDLE SCHOOL ROOF PROJECT**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that removal of approximately 24,000 square feet of existing metal roof systems down to existing structural metal deck and installation of approximately 24,100 square feet of new metal roof system including new insulation and all associated tie-in to existing wall and roof system to remain, at the Donovan Middle School (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Seven Hundred Sixty-Five Thousand Dollars (\$1,765,000) of ESSER/CRSSA/ARP grant funding to fund the Project.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: July 25, 2023

School District Clerk
Utica City School District

July 25, 2023

FOR ACTION:

Volume LVIII

Report No. S – 9

SUBJECT:

Resolution Abolishing Chief Fiscal Officer Position

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION ABOLISHING CHIEF FISCAL OFFICER POSITION

BE IT RESOLVED, upon the recommendation of the Acting Superintendent, that for the purposes of economy and efficiency, the Board of Education hereby approves the abolishment of the position of Chief Fiscal Officer, effective July 25, 2023.

FOR ACTION:

Volume LVIII

Report No. S – 10

SUBJECT:

Resolution Creating School Business Executive Position

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION CREATING SCHOOL BUSINESS EXECUTIVE POSITION

BE IT RESOLVED, that upon the recommendation of the Acting Superintendent, the Board of Education hereby approves the establishment and creation of the position of School Business Executive, a competitive civil service position, effective July 25, 2023.

FOR ACTION:

Volume LVIII

Report No. S – 11

SUBJECT:

**Resolution to Appoint Provisional School
Business Executive – Heather Mowat**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

APPOINTMENT OF PROVISIONAL SCHOOL BUSINESS EXECUTIVE

WHEREAS, the Utica City School District ("District") Board of Education hereby approves the creation of the position of school business executive, and the Utica City Municipal Civil Service Commission has advised that at this time there is no appropriate eligible list available for filling the vacancy for the position; and

WHEREAS, in the absence of an appropriate eligible list, authority exists under New York State Civil Service Law Section 65 to make a provisional appointment to a title for a term prescribed by law; and

WHEREAS, the Board is desirous of appointing a qualified person to serve as a provisional school business executive; and

WHEREAS, the Board of Education, after due consideration, has determined that Heather Mowat ("Ms. Mowat") possesses the qualifications and experience to serve as the provisional school business executive of the District; and

WHEREAS, the Board of Education has reviewed the terms and conditions of employment for Ms. Mowat.

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Acting Superintendent of Schools, the Board hereby appoints Heather Mowat as a provisional school business executive for the District, effective July 26, 2027 and continuing for the nine-month period specified by law unless further extended or terminated.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to take appropriate steps to request the establishment of a civil service list for the position by the City of Utica Municipal Civil Service Commission; and the Board encourages Ms. Mowat to register for and take any such examination.

BE IT FURTHER RESOLVED, that the Board of Education approves the terms and conditions of employment for Ms. Mowat, effective [DATE], for the provisional position of school business executive, and providing her with compensation based on an annual salary of \$164,800 for the 2023-24.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to oversee the preparation of a written terms and conditions agreement reflecting Ms. Mowat's terms and conditions of employment as a confidential employee within the position of school business executive.

FOR ACTION:

Volume LVIII

Report No. S – 12

SUBJECT:

**Amendment of Joseph Shields, School Attorney as the Official
Records Appeal Officer and appointment of Dr. Kathleen
Davis, Acting Superintendent of Schools as the Official
Records Appeal Officer**

Authorization is requested of the Board of Education to approve the amendment of Joseph Shields, School Attorney as the Official Records Appeal Officer and the appointment of Dr. Kathleen Davis, Acting Superintendent of Schools as the Official Records Appeal Officer effective July 25, 2023.

FOR ACTION:**Volume LVIII****Report No. S – 13****SUBJECT:**

Amendment of Lynn Simpson, Secretary to the Chief Financial Officer as the person authorized to sign checks to change to the appointment of Steven Falchi, Chief Academic Officer as the person authorized to sign checks

Authorization is requested of the Board of Education to approve the amendment of Lynn Simpson, Secretary to the Chief Financial Officer as the person authorized to sign checks to change to the appointment of Steven Falchi, Chief Academic Officer as the person authorized to sign checks.

FOR ACTION:**Volume LVIII****Report No. S – 14****SUBJECT:****McKinney-Vento Homeless Children & Youth Grant Funds****DEADLINE:****July 14, 2023**

Authorization is requested of the Board of Education to approve the McKinney-Vento Homeless Children & Youth Grant Funds in the amount of \$125,000.

BUDGET: McKinney-Vento Homeless Children & Youth Grant Funds

<u>Personnel:</u>	\$ 14,922
• Administrative Liaison = <u>\$14,922</u>	14,922
<u>Purchased Services:</u>	\$ 65,000
• Safe Schools Mohawk Valley - Coordination/Training/Mentoring for Homeless Children = <u>\$65,000</u>	65,000
<u>Supplies:</u>	\$ 42,055
• Food Gift Card or Vouchers - 250 x \$50.00 = <u>\$12,500</u>	12,500
• Summer Care Packages (Food/Hygiene) - 100 x \$25.00 = <u>\$2,500</u>	2,500
• Walmart Clothing Gift Cards & Hygiene Kits - 100 x \$100.00 = <u>\$10,000</u>	10,000
• School Supplies (Notebooks, Backpacks, Pens, Pencils, etc.) - 175 x \$7.41 = \$7.41 each	1297
• MBE: ProfTech - Additional School Supplies (Snacks, Hygiene Products, etc.) - 400 x \$35.25 = <u>\$14,100</u>	14,100
<u>Fringe Benefits:</u>	\$ 3,427
• Fringe – including FICA @ <u>\$1,034</u> ; Retirement @ <u>\$1,325</u> ; Health @ <u>\$973</u> ; and Workers' Compensation @ <u>\$95</u>	3,427
<u>Travel:</u>	\$ 1,000
• Administrative Liaison & Safe Schools Representative to In-State Meetings for McKinney-Vento Training (Hotel, Mileage, Meals, Tolls) - <u>\$1,000</u>	1,000
TOTAL:	\$ 125,000

This budget is predicated on New York State Education Department's program approval and may be modified based on funding.

FOR ACTION:

Volume LVIII

Report No. S – 15

SUBJECT:

**School Comprehensive Education Plans
(SCEPs)**

Authorization is requested of the Board of Education to approve and adopt the following individual School Comprehensive Education Plans (SCEPs) for the 2023-2024 school year:

- Albany Elementary School
- Christopher Columbus Elementary School
- Roscoe Conkling Elementary School
- General Herkimer Elementary School
- John F. Hughes Elementary School
- Thomas Jefferson Elementary School
- Hugh R. Jones Elementary School
- Kernan Elementary School
- Martin Luther King, Jr. Elementary School
- Watson Williams Elementary School
- James H. Donovan Middle School
- John F. Kennedy Middle School
- Thomas R. Proctor High School

FOR ACTION:

Volume LVIII

Report No. S – 16

SUBJECT**Amended 2023-2023 Utica City School
District School Calendar**

Authorization is requested of the Board of Education to approve the amended 2023-2024 Utica City School District School Calendar:

AMENDED**2023-2024
UTICA CITY SCHOOL DISTRICT****AMENDED**

JULY 2023						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14*	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30	31					
OCTOBER 2023						
S	M	T	W	TH	F	S
1	2	3	4	5	6*	7
8	9	10	11	12	13	14
15	16	17	18	19	20*	21
22	23	24	25	26	27	28
29	30	31				
JANUARY 2024						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12*	13
14	15	16	17	18	19	20
21	22	23	24	25	26*	27
28	29	30	31			
APRIL 2024						
S	M	T	W	TH	F	S
	1	2	3	4	5*	6
7	8	9	10	11	12	13
14	15	16	17	18	19*	20
21	22	23	24	25	26	27
28	29	30				

AUGUST 2023						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11*	12
13	14	15	16	17	18	19
20	21	22	23	24	25*	26
27	28	29	30	31		
NOVEMBER 2023						
S	M	T	W	TH	F	S
			1	2	3*	4
5	6	(7)	8	9	10	11
12	13	14	15	16	17*	18
19	20	21	22	23	24	25
26	27	28	29	30		
FEBRUARY 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9*	10
11	12	13	14	15	16	17
18	19	20	21	22	23*	24
25	26	27	28	29		
MAY 2024						
S	M	T	W	TH	F	S
			1	2	3*	4
5	6	7	8	9	10	11
12	13	14	15	16	17*	18
19	20	(21)	22	23	24	25
26	27	28	29	30	31*	

SEPTEMBER 2023						
S	M	T	W	TH	F	S
					1	2
3	4	(5)	(6)	7	8*	9
10	11	12	13	14	15	16
17	18	19	20	21	22*	23
24	25	26	27	28	29	30
DECEMBER 2023						
S	M	T	W	TH	F	S
					1*	2
3	4	5	6	7	8	9
10	11	12	13	14	15*	16
17	18	19	20	21	22	23
24	25	26	27	28	29*	30
31						
MARCH 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8*	9
10	11	12	13	14	15	16
17	18	19	20	21	22*	23
24	25	26	27	28	29	30
31						
JUNE 2024						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14*	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30						

12 MONTH EMPLOYEE		SCHOOL RECESS DAYS		SPECIAL DAYS	
July 4	Independence Day	Sept. 4	Labor Day	Sept. 5	Superintendent's Conference Day
Sept. 4	Labor Day	Oct. 9	Columbus Day	Sept. 6	Superintendent's Conference Day
Oct. 9	Columbus Day	Nov. 10	Veterans' Day	Sept. 7	First Day of School for Students
Nov. 10	Veterans' Day (Observed)	Nov. 22-24	Thanksgiving Recess	Nov. 7	Superintendent's Conference Day
Nov. 22-24	Thanksgiving Recess	Dec. 22-Jan. 1	Winter Recess	Jan. 23-26	Regents Exams
Dec. 22, 25; Jan. 1	Christmas Recess	Jan. 15	M. L. King, Jr. Day	Jan. 29	Second Semester Begins
Jan. 15	M. L. King, Jr. Day	Feb. 19-23	Mid-Winter Recess	May 21	Superintendent's Conference Day/Budget Vote
Feb. 19	Presidents' Day	March 29	Good Friday	June 4, 14, 18, 20-26	Regent Exams
March 29	Good Friday	April 10	Eid al-Fitr	June 17, 26	Regents Rating Day
May 27	Memorial Day	April 22-26	Spring Recess	June 26	Last Day for All Student
June 19	Juneteenth	May 27	Memorial Day	June 27	Last Day for Teachers
		June 19	Juneteenth	June 28	High School Graduation

REPORT CARD PERIOD ENDS	INSERVICE ½ DAYS Elementary K-6	STUDENT ATTENDANCE	
November 9	June 13 Rating Day	September 17	February 16
January 26	June 18 Rating Day	October 21	March 20
April 5		November 17	April 16
June 26		December 15	May 21
		January 21	June 17
		Total Student Days	181

LEGEND: * Pay Days

Regents Exams

(Supt. Conf. Days)

15 Minute Early Release

School Recess

½ Day In-service

Regents' Rating Day

APPROVED BY THE BOARD OF EDUCATION AT THE REGULAR MEETING ON:

SCHOOL CALENDAR DIGEST: 2023-2024

Provision for School Closing Due to Weather Related Conditions or Other Emergency Situations

The following will apply relative to the administration of the school calendar to ensure that school closings do not cause the number of days in session to drop below the number required by law.

Contingent School Closing Day:

If 0 inclement weather days are used, **April 19, May 17, 24, 28, and June 7** will become recess days.

If 1 inclement weather day is used **April 19, May 17, 24, and 28** will become recess days.

If 2 inclement weather days are used, **April 19, May 17 and 24** will become recess days.

If 3 inclement weather days are used, **April 19 and May 17** will become recess days.

If 4 inclement weather days are used, **April 19** will become a recess day.

If 5 inclement weather days are used, there will be no recess days **April 19, May 17, 24, 28, and June 7**.

If an emergency situation forces the Utica City School District's schools to close for more than four (4) days, school will be in session beginning April **22, 23, 24, and 25** each day beyond four (4) and in that order.

All staff members are cautioned **NOT** to commit to any irrevocable plans for the Spring (**April 22-26**) Recess or any other recess days in the event that any or all of these days will be required to make up for lost student days due to emergency closings.

If an emergency situation forces schools to close more than ten (10) days, the district, in consultation with various bargaining units, will make adjustments necessary to conform to state law.

Summary: Maximum Number of Days Available for Emergency School Closings.

Minimum Required per School Year by Statute Including Conference Days.....	180
Scheduled Student Days.....	181

Add: Days Teachers are in Attendance for Staff conference days as authorized by the Commissioner of Education.....	
4	

Total Days School is in Session Including Staff Conference Days.....	186
--	-----

Days Available for Emergency School Closings.....	5
---	---

In the event an inclement weather recess day falls on a pay day, payroll checks may be picked up by employees at the Administration Building, 929 York Street, between the hours of 11:00 a.m. – 1:00 p.m.

FOR ACTION:**Volume LVIII****Report No. B – 1****SUBJECT:****Buildings and Grounds – Bid for Kernan Elementary
School Fence Repairs**

It is recommended that the bid for Kernan Elementary School fence repairs be awarded to Brady Fence Company, Inc. with the lowest, most responsible bid of \$29,195.00.

<u>COMPANY</u>	<u>BID AMOUNT</u>
Brady Fence Company, Inc. 637 NY-8 Cold Brook, NY 13324	\$29,195.00
Rommel Fence LLC 17 Railroad Street Poland, NY 13431	\$30,000.00
C&C Contracting, Inc./ Aventus NV, Inc.	\$49,500.00
Cook Fence Construction 7450 West Street Newport, NY 13416	\$64,813.00

FOR ACTION:**Volume LVIII****Report No. B – 2****SUBJECT:****Disposal of Obsolete Exercise Equipment**

Authorization is requested of the Board of Education to dispose of obsolete exercise equipment at Donovan Middle School.

FOR ACTION:**Volume LVIII****Report No. B – 3****SUBJECT:****Disposal of Obsolete Instructional Equipment**

Authorization is requested of the Board of Education to dispose of obsolete instructional equipment located at the Columbus, Jefferson, and M.L. King Elementary Schools.

FOR ACTION:**Volume LVIII****Report No. B – 4****SUBJECT:****Disposal of Obsolete Equipment**

Authorization is requested of the Board of Education to dispose of obsolete equipment located at Columbus, Donovan, General Herkimer, Jefferson, and M.L. King Schools.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Retirement****Teacher**

It is recommended that the following retirement be accepted:

Ann L. Spina

Physical Therapist
Jefferson Elementary School
Effective: August 31, 2023
Years of Service: 27

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Sydney Kogut

Elementary Teacher
General Herkimer Elementary School
Effective: August 12, 2023
Reason: Personal
Notification Received: July 13, 2023

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resignation****Confidential**

It is recommended that the following resignation be accepted:

Monalisa Yut

Karen/Burmese Academic Coach
Proctor High School
Effective: July 31, 2023
Reason: Personal
Notification Received: July 17, 2023

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resignation****Clerical**

It is recommended that the following resignation be accepted:

Adel Tahto

Micro-Computer Training Specialist
12-months *Provisional
Proctor High School
Effective: July 28, 2023
Reason: Personal
Notification Received: July 14, 2023

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Change of Status****Trades**

It is recommended that the following change of status be approved:

William S. Flagg

HVAC Systems Mechanic
From: Probationary (26 weeks)
To: Permanent
Effective: July 26, 2023

Mr. Flagg has completed his probationary period.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Index Correction****Coaching – Winter 2023-2023**

It is recommended that the following corrected coaching index be approved:

Amy Conte

Girls Varsity Bowling
Proctor High School
Effective: Winter 2023-2024
Index: \$2,982

Marica Bellico

Girls Assistant Varsity Volleyball
Proctor High School
Effective: Winter 2023-2024
Index: \$3,479

Heather Monroe

Assistant Varsity Indoor Track
Proctor High School
Effective: Winter 2023-2024
Index: \$4,938

Michael Scotellaro

Boys Jr. Varsity Basketball
Proctor High School
Effective: Winter 2023-2024
Index: \$3,976

Joshua Schreppe

Girls Modified Volleyball
Kennedy Middle School
Effective: Winter 2023-2024
Index: \$2,893

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Andrew DeJesus – Assistant Principal**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Andrew DeJesus, who possesses School District Leader, Professional Certificate; School Building Leader, Initial Certificate; Music, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Assistant Principal at Kennedy Middle School in the tenure area of Assistant Principal, to a four-year probationary term commencing August 18, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Andrew DeJesus must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Andrew DeJesus's salary shall be \$101,134.00.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Marissa L. Brown – Reading Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Marissa Brown, who possesses Literacy (Birth-Grade 6), Initial Certificate, Time Extension issued by the Commissioner of Education, is appointed to the position of Reading Teacher in the tenure area of Reading, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Marissa Brown must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Marissa Brown's salary shall be \$45,798.00 as set forth in Step E-5, MA+30 of the collective bargaining agreement.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Chelsy Diaz – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Chelsy Diaz, who possesses Students with Disabilities (Grades 1-6), Initial Certificate; and Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Chelsy Diaz must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Chelsy Diaz's salary shall be \$49,699.00 as set forth in Step F-6, MA+48 of the collective bargaining agreement.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Caitlin Mahoney – Speech Language Pathologist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Caitlin Mahoney, who possesses Speech And Language Disabilities, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Speech Language Pathologist in the tenure area of Speech Language Pathologist, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Caitlin Mahoney must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Caitlin Mahoney's salary shall be \$84,887.00 as set forth in Step O-15, MA+48 of the collective bargaining agreement.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Sarah Coleman – Speech Language Pathologist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sarah Coleman, who possesses Speech And Language Disabilities, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Speech Language Pathologist in the tenure area of Speech Language Pathologist, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Sarah Coleman must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Sarah Coleman's salary shall be \$55,106.00 as set forth in Step G-7, MA+60 of the collective bargaining agreement.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Resolution for Probationary Appointment
Michael Johnson – Parent Liaison**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Michael Johnson, who possesses experience from Oneida Youth INC/Kids Oneida, is appointed to the position of Parent Liaison at Proctor High School. Michael Johnson's salary shall be \$40,000.00 and he shall be operating under a Confidential Contract which terminates June 30, 2024.

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following Homebound Instruction appointments be approved:

Coleen Ciecko	Michael Pagliaro
Anthony Coccia	Lisa Pinto
Barbara Costello	Cheryl Potasiewicz
Suzanne Cruger	Edwin Singleton
Nathan DeBan	Nadia Stashenko
Concetta Forte	Frederick M. Stellato
Victor Gerace	Carrie Thomas
Kelly Grimes	Sarah Tuckerman Kilian
Erica Jalonak	Josh Wisheart
Heather Mauro	Julianna Zegarelli
Rateba Mohran	

Secondary Instruction – Minimum two (2) hours per day

Elementary Instruction – Minimum one (1) hour per day

Certified Instructors – \$40.00 per hour

Non-Certified Instructors – \$15.00 per hour

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Appointments****Coaching – Fall 2023**

It is recommended that the following coaching appointments be approved:

David Carter

Girls Jr. Varsity Soccer
Proctor High School
Effective: Fall 2023
Index: \$5,761

Kimberly Philo

Girls Modified Swimming
Donovan/JFK Middle Schools Combined
Effective: Fall 2023
Index: \$4,938

FOR ACTION:**Volume LVIII****Report No. P – 1****SUBJECT:****Appointments****Custodial/Maintenance**

It is recommended that the following appointments be approved:

Jeremy A. Fargas
7831 West Thomas Street
Rome, NY 13440

Cleaner
District-Wide (Probationary)
Effective: July 31, 2023
Salary: \$16.02 per hour
Education: Graduate of Rome Free Academy
Experience: Night Stocker, Lowe's Home Improvement
Rome, NY
1/20 to 12/21

Andrea P. Moreno
484 Marilyn Drive
Utica, NY 13502

Cleaner
District-Wide (Probationary)
Effective: July 31, 2023
Salary: \$16.02 per hour
Education: Graduate of Colegio San Lazaro, Puerto Rico
Experience: Cashier, Dollar Tree, Utica, NY
6/22 to 10/22

Alphonse J. Napoli
39 Nob Road
Utica, NY 13501

Cleaner
District-Wide (Probationary)
Effective: July 31, 2023
Salary: \$16.02 per hour
Education: Graduate of Proctor High School
Experience: Barber, PB's Barber Shop
Watertown, NY
1/21 to 12/22

Khalil Thomas
225 Herkimer Road, A6
Utica, NY 13502

Cleaner
District-Wide (Probationary)
Effective: July 31, 2023
Salary: \$16.02 per hour
Education: Graduate of Proctor High School
Experience: Screen Room, HMI Pratt & Whitney
Clayville, NY
12/22 to present

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignation****Confidential Consultant**

It is recommended that the following resignation be accepted:

Robert Leslie

CTE Consultant
Career and Technical Education
Effective: July 1, 2023
Reason: Personal
Notification Received: July 5, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Madison Heuser

Music Teacher (Vocal)
.6 Jones/.4 King Elementary Schools
Effective: July 13, 2023
Reason: Accepted position outside the
Utica City School District
Notification Received: July 13, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Joseph Tarricone

Earth Science Teacher
Proctor High School
Effective: July 17, 2023
Reason: Accepted position outside the
Utica City School District
Notification Received: July 17, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignations****Coaching – Fall 2023**

It is recommended that the following resignations be accepted:

Daniella Girmonde
Girls Jr. Varsity Soccer Coach
Proctor High School
Effective: Fall 2023
Notification Received: July 10, 2023

Jeanna Swift
Girls Modified Swimming Coach
Donovan/Kennedy Middle Schools
Effective: Fall 2023
Notification Received: July 10, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignations****Clerical**

It is recommended that the following resignations be accepted:

Lindsey Cortese
Office Specialist (12-months)
Proctor High School
Effective: July 19, 2023
Reason: Personal
Notification Received: July 6, 2023

Colleen Doody
Typist (12-months)
Special Education Department
Effective: July 19, 2023
Reason: Personal
Notification Received: July 5, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignation****Custodial/Maintenance**

It is recommended that the following resignation be accepted:

David Mankad
Cleaner
District-Wide
Effective: July 21, 2023
Reason: Personal
Notification Received: July 11, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Resignations****Security**

It is recommended that the following resignations be accepted:

John Caparo Jr.

Security Monitor
District-Wide
Effective: June 30, 2023
Reason: Personal
Notification Received: May 25, 2023

Frank Puleo

Security Monitor
District-Wide
Effective: June 30, 2023
Reason: Personal
Notification Received: May 23, 2023

Antonio Santiago

Security Monitor
District-Wide
Effective: June 30, 2023
Reason: Personal
Notification Received: June 23, 2023

FOR INFORMATION:**Volume LVIII****Report No. P – 2****SUBJECT:****Corrected Index****Audio Visual Coordinator**

It is recommended that the following index correction be accepted:

Adam Colone

Audio Visual Coordinator
Donovan Middle School
Effective: 2023-2024 School Year
Index: \$5,761