

	Page #
FOR ACTION	
S – 36 Resolution for Christine L. Ford	2
S – 37 Approval of Request for Acceptance of a Non-Resident Student	3
S – 38 Code of Conduct for School Year 2024-2025	3
S – 39 Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association (Colin Clark)	3
S – 40 Clinical Fieldwork Agreement between the Utica City School District and Daemen University	3
S – 41 Contract between the Utica City School District and the Southern Regional Education Board (SERB) – (\$26,400.00)	3
S – 42 Contract between the Utica City School District and the Southern Regional Education Board (SERB) – (\$12,000.00)	3
S – 43 Contract for an Independent Educational Assessment between the Utica City School District and Educational Solutions CNY	4
S – 44 Contract for Independent Medical Evaluation between the Utica City School District and Dr. Marina Rubin Connolly	4
S – 45 Clinical Affiliation Agreement between the Utica City School District and Utica University	4
S – 46 Change Order Approvals	4
S – 47 Approval and Adoption of Utica City School District Policies	5
S – 48 Amendment to Carl D. Perkins V Career and Technical Education (VTEA) Grant	6
 B – 6 2024 to 2025 Resolution for Tax Rate	 7
B – 7 2024 to 2025 Tax Warrant	8 – 9
B – 8 Claims Auditor Warrants	9
B – 9 Disposal of Obsolete Computer Equipment	9
 FOR ACTION	
P – 3 Correction to Amendment to Employment Agreement between the Utica City School District and Tania Kalavazoff, Interim Principal	10
Termination	10
Resignations	10 – 11
Unpaid Leaves of Absence	11
Resolutions for Probationary Appointment	12 – 16
Resolutions for Per Diem Substitutes	16
Resolution for Provisional Appointment	17
Appointments	18 – 35
Corrected Index	35
Conferences	36
 FOR INFORMATION	
P – 4 Retirement	37
Resignations	37
Change in Effective Dates of Unpaid Leave of Absence	37

SUBJECT:

Resolution

Authorization is requested on the Board of Education to approve the following resolution:

Resolution for Christine L. Ford
Retired Utica City School District Elementary School Teacher

The Board of Education of the Utica City School District records with sorrow the passing of retired Elementary School Teacher Christine L. Ford. Mrs. Ford was a devoted educator for approximately 39 years. She retired from Hugh R. Jones School and touched the hearts and minds of countless students. Mrs. Ford spread love, kindness and optimism and made the world a brighter and more beautiful place to live. She leaves behind a legacy of love and compassion.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mrs. Ford and that this resolution be saved upon the records of the district.

Date: August 13, 2024

Kathy Hughes, District Clerk
Utica City School District

Report No. S – 37

Request for Acceptance of a Non-Resident Student

Authorization is requested of the Board of Education to approve Dr. Christopher Spence, Superintendent of Schools' request for acceptance of a non-resident student per Board Policy #7003.

Report No. S – 38

Utica City School District Code of Conduct for School Year 2024-2025

Authorization is requested of the Board of Education to approve the Code of Conduct for School Year 2024-2025.

Report No. S – 39

Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association (Colin Clark)

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association, effective August 13, 2024.

Report No. S – 40

Clinical Fieldwork Agreement between the Utica City School District and Daemen University

Authorization is requested of the Board of Education to approve the Clinical Fieldwork Agreement between the Utica City School District and the Daemen University, effective August 13, 2024.

Report No. S – 41

Contract between the Utica City School District and the Southern Regional Education Board/School Improvement (SREB)

Authorization is requested of the Board of Education to approve the Contract between the Utica City School District and the Southern Regional Education Board/School Improvement (SREB) in the amount of \$26,400.00 for K-12 PBL and Digital Literacy Professional Learning and Coaching for the 2024-2025 School Year.

Report No. S – 42

Contract between the Utica City School District and the Southern Regional Education Board/School Improvement (SREB)

Authorization is requested of the Board of Education to approve the Contract between the Utica City School District and the Southern Regional Education Board/School Improvement (SREB) in the amount of \$12,000.00 for Family and Consumer Science and Technology Training and Curriculum for the 2024-2025 School Year.

FOR ACTION:**Volume LVIX****Report No. S – 43****SUBJECT:****Contract for an Independent Educational
Assessment between the Utica City School
District and Educational Solutions CNY**

Authorization is requested of the Board of Education to approve the Contract for an Independent Education Assessment between the Utica City School District and Educational Solutions CNY for the period September 1, 2024 through January 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 44****SUBJECT:****Contract for an Independent Medical Evaluation
between the Utica City School District and Dr.
Marina Rubin Connolly**

Authorization is requested of the Board of Education to approve the Contract for an Independent Medical Evaluation between the Utica City School District and Dr. Marina Rubin Connolly in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00).

FOR ACTION:**Volume LVIX****Report No. S – 45****SUBJECT:****Clinical Affiliation Agreement between the Utica
City School District and Utica University**

Authorization is requested of the Board of Education to approve the Contract for an Independent Education Assessment between the Utica City School District and Educational Solutions CNY for the period September 1, 2024 through January 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 46****SUBJECT:****Change Order Approvals**

Authorization is requested of the Board of Education to approve the following Change Orders:

- > Kernan Emergency Soils Remediation Project (SED Project No. 41-23-00-01-0-013-013)
Contract – Paragon Environmental
 - Change Order #Emer-01: Retaining Wall - \$85,392.48
 - This change is to construct a retaining wall and concrete walk adjacent that will provide emergency egress from the adjacent first floor classrooms. The change is required based on the grades after removal of the contaminated soils and monitoring equipment.
- > Proctor CTE Addition (SED Project No. 41-23-00-01-0-002-012)
Contract – Pike Construction Services, Inc.
 - Change Order #GC-001: Shear Loads - \$38,867.43
 - This change is being deducted from the base contract allowance and will not increase the contractor's overall contract. This change is for additional concrete, masonry and structural steel associated with a code requirement to isolate the fire wall between the new CTE addition and existing building.

FOR ACTION:**Volume LVIX****Report No. S – 47****SUBJECT:****Approval and Adoption of Utica City School
District Policies**

Authorization is requested of the Board of Education to approve and adopt the following Utica City School District Policies:

- > Public Expression at Meetings (#2306)
- > Student Registration and Pre-Registration to Vote (#0017)
- > Concussion Management Forms (Initial Concussion Evaluation by Trainer or Coach) (#7101.1) and Concussion Management Forms Physician Evaluation (#7101.2)

FOR ACTION:**Volume LVIII****Report No. S – 48****SUBJECT:****Amendment to Carl D. Perkins V Career and Technical Education (VTEA) Grant**

Authorization is requested of the Board of Education to approve the amendment to Carl D. Perkins V Career and Technical Education (VTEA) Grant as follows:

BUDGET AMENDMENT:

<u>DESCRIPTION</u>	<u>EXPLANATION</u>	<u>SUBTOTAL INCREASE</u>	<u>SUBTOTAL DECREASE</u>
CODE 15: Professional Salaries	Support staff hours reduced from 720 to 300 hours. Therefore, would like to transfer the unused 300 hours valued at \$16,800 to cover additional funding needed in Code 45		\$18,800
CODE 16: Support Staff Salaries	Clerical staff position individual resigned prior to the start of the school year and district did not replace individual. Therefore, would like to transfer the unused amount to Code 45.		\$3,330
CODE 40: Purchased Services	Transfer portion to Code 20 to purchase technology equipment		\$10,600
CODE 45 Supplies & Materials	Increase Code 45 for technology related expenses for approved CTE Pathways that align with industry demand.	\$39,474	
CODE 46: Travel Expenses	Estimated number and amount of field trips reduced. Therefore, would like to transfer the unused amount.		\$40,044
Code 80: Employee Benefits	Reduce related costs due to decrease in Codes 15 and 16		\$2,766
CODE 90: Indirect Cost	Reduce related costs due to decreases		\$934
CODE 20: Equipment	Establish Code 20 for the purchase of tech labs for the high school	\$37,000	
Total Increase or Decrease		(+) \$76,474	(-) \$76,474
Net Increase or Decrease			\$0
Previous Budget Total			\$277,698
Proposal Amended Total			\$277,698

FOR ACTION:**Volume LVIX****Report No. B – 6****SUBJECT:****2024 to 2025 Resolution for Tax Rate**

Authorization is requested on the Board of Education to approve the following resolution:

RESOLUTION

WHEREAS, the Board of Education of the Utica City School District has been authorized by the voters at the Annual School Meeting to raise taxes for the current budget of the 2024-25 school year a sum not to exceed \$30,005,865;

THEREFORE, BE IT RESOLVED, that the Board fix the equalized tax rates and confirm the extension of the taxes as they appear on the following described tax roll:

Name of City	Total Assessed Valuations	Tax Rate per \$1,000	Tax Levy
Utica City School District	1,143,383,511	26.243045	\$30,005,865

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2024 and end December 3, 2024 giving the tax warrant an effective period of ninety-four days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

First installment shall be paid on or before October 1, 2024. Taxes paid after October 31, 2024 shall bear interest at the monthly rate of 4% for the month of November and one additional percent for each subsequent month until paid.

Second installment shall be paid interest free on or before December 3, 2024. After December 3, 2024, the Utica City Comptroller will charge an additional 5% collection fee on the principal and interest of all delinquent taxes.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____**NAYS:** _____

The Resolution was thereupon declared adopted.

Dated: August 13, 2024

Kathy Hughes, School District Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. B – 7

SUBJECT:

2024 to 2025 Tax Warrant

Authorization is requested on the Board of Education to approve the following:

TAX WARRANT

Motion made by _____; Seconded by _____

BE IT RESOLVED AS FOLLOWS to the collector of Utica City School District, City of Utica, New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2024 in accordance with the provisions of Section 1326 of the Real Property Tax Law.

To give notice that tax collection will end on December 3, 2024.

To collect two installments of taxes in the total amount of \$30,005,865 for the School District tax levy and \$886,809 for the Library tax levy, with an anticipated amount of \$3,954,270 in STAR reimbursement in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1326 and 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education.

To forward by mail to each owner of real property listed on the tax rolls at the tax billing address listed a statement showing the amount of taxes due on the property in accordance with the provisions of Section 922 of the Real Property Tax Law.

To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax roll with the first installment being due on or before October 1, 2024 and payment after October 31, 2024 bearing interest at the monthly rate of four percent for the month of November and one additional percent for each subsequent month until paid and the second installment being interest free if paid on or before December 3, 2024. After December 3, 2024, the Utica City Comptroller will charge an additional five percent collection fee on the principal and interest of all delinquent taxes.

To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing the total assessed valuation, the total tax levy, the total amounts remaining uncollected as required by Section 1332 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

AUGUST 13, 2024

Board Member Vote:

Motion Carried.

Dated: August 13, 2024

Kathy Hughes, School District Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. B – 8

SUBJECT:

Disposal of Obsolete Computer Equipment

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Albany Elementary.

FOR ACTION:

Volume LVIX

Report No. B – 9

SUBJECT:

Claims Auditor Warrants

Authorization is requested of the Board of Education to approve the following Claims Auditor Warrants:

<u>Fund</u>	<u>Amount</u>
All (Warrant Number A131)	\$551,735.13
All (Warrant Number H2)	\$653,531.50
All (Warrant Number F42)	\$2,147,059.92
All (Warrant Number C34)	\$73,686.29

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Correction to Amendment to Employment Agreement
between the Utica City School District and Tania Kalavazoff,
Interim Principal**

Authorization is requested of the Board of Education to approve the amendment to the Employment Agreement between the Utica City School District and Tania Kalavazoff, Interim Principal at **Jones** Elementary School extending the employment date to December 1, 2024, and a pay rate of \$600.00 per day.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Termination****Clerical**

It is recommended that the following termination be approved:

Aquila Butler

Typist (12-months) *Provisional
Special Education Department
Effective: August 14, 2024**FOR ACTION:****Volume LVIX****Report No. P – 3****SUBJECT:****Resignations****Teacher**

It is recommended that the following resignations be accepted:

Leonard Kennedy

Earth Science Teacher
Proctor High School
Effective: July 24, 2024
Reason: Accepted position outside the
Utica City School District
Notification Received: July 24, 2024

Jeneva Taylor

Special Education Teacher
Jefferson Elementary School
Effective: August 30, 2024
Reason: Personal
Notification Received: July 31, 2024**FOR ACTION:****Volume LVIX****Report No. P – 3****SUBJECT:****Resignation****Teacher**

It is recommended that the following resignation be accepted:

Isiah Clark

Coordinator/Teacher Recruitment & Selection,
Diversity, Equity and Inclusion (DEI)
Human Resources Department
Effective: August 27, 2024
Reason: Accepted Teaching position with
Utica City School District
Notification Received: August 6, 2024

AUGUST 13, 2024

10

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 3
SUBJECT:	Resignation	Clerical

It is recommended that the following resignation be accepted:

Gina Chambrone	Account Clerk (12-months) Business Office Effective: August 16, 2024 Reason: Accepted position outside the Utica City School District Notification Received: August 2, 2024
----------------	--

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 3
SUBJECT:	Unpaid Leave of Absence	Teacher

It is recommended that the following one-year unpaid leave of absence be approved:

Stacey Bennett	Mathematics Teacher Kennedy Middle School From: August 26, 2024 To: August 25, 2025 Reason: Personal Notification Received: July 25, 2024
----------------	--

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 3
SUBJECT:	Unpaid Leave of Absence	Physical Therapist

It is recommended that the following unpaid leave of absence be approved:

Ruth E. Putney	Physical Therapist .7 Hughes/.3 Jefferson Elementary Schools From: September 9, 2024 To: September 26, 2024 Reason: Family Notification Received: May 22, 2024
----------------	---

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Ashley Kennedy – Art Teacher**

Authorization is requested of the Board of Education to approve the following resolution: check w/Melinda

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Ashley Kennedy, who possesses Visual Arts, Internship Certificate; Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Art Teacher in the tenure area of Art effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Ashley Kennedy's salary shall be \$52,563 as set forth in Step BA+18, H-8 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Bella Zito – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Bella Zito, who possesses Early Childhood Education (Birth-Grade 2), Initial Certificate; Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Bella Zito's salary shall be \$45,142 as set forth in Step BA+12, E-5 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Richard Walter – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Richard Walter, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Richard Walter's salary shall be \$48,281 as set forth in Step MA+42, E-5 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Kristine Moskal – ENL Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kristine Moskal, who possesses English To Speakers Of Other Languages, Supplementary Certificate; Early Childhood Education (Birth-Grade 2), Professional Certificate; Childhood Education (Grades 1-6), Professional Certificate; Literacy (Birth-Grade 2), Professional Certificate issued by the Commissioner of Education, is appointed to the position of ENL Teacher in the tenure area of ENL effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Kristine Moskal's salary shall be \$69,892 as set forth in Step MA+30, M-13 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Tricia Hughes – ENL Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Tricia Hughes, who possesses English To Speakers Of Other Languages, Professional Certificate; Childhood Education (Grades 1-6), Professional Certificate; School District Leader, Professional Certificate, School Building Leader, Initial Certificate issued by the Commissioner of Education, is appointed to the position of ENL Teacher in the tenure area of ENL effective August 28, 2024, with a three-year probationary term commencing September 3, 2024 and expiring September 4, 2027 unless extended in accordance with the law. Tricia Hughes's salary shall be \$93,865 as set forth in Step MA+78, O2-17 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Sara Mistler – Music Teacher (Vocal)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sara Mistler, who possesses Music, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Sara Mistler's salary shall be \$53,825 as set forth in Step BA+6, I-9 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Joseph Argen – Social Studies Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Joseph Argen, who possesses Social Studies 7-12, Internship Certificate issued by the Commissioner of Education, is appointed to the position of Social Studies Teacher in the tenure area of Social Studies effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Joseph Argen's salary shall be \$51,810 as set forth in Step MA+30, G-7 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Ann Carey – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Ann Carey, who possesses Students with Disabilities-Grades 7-12 - Generalist, Professional Certificate; English 7-12, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Ann Carey's salary shall be \$74,932 as set forth in Step MA+66, M-13 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Sara Marshall – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sara Marshall, who possesses Students with Disabilities (Grades 1-6), Initial Certificate; Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Sara Marshall's salary shall be \$59,636 as set forth in Step MA+30, J-10 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Danielle Levenson – Speech Language Pathologist**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Danielle Levenson, who possesses Speech and Language Disabilities, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Speech Language Pathologist in the tenure area of Speech Language Pathologist effective August 28, 2024, with a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Danielle Levenson's salary shall be \$62,486 as set forth in Step MA+54, J-10 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Isiah Clark – Business Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Isiah Clark, who possesses Business (Cte) 7-12 Transitional A Certificate issued by the Commissioner of Education, is appointed to the position of Business Teacher in the tenure area of Business, to a four-year probationary term commencing September 3, 2024 and expiring September 4, 2028 unless extended in accordance with the law. Isiah Clark's salary shall be \$62,495, as set forth in Step MA-30, K-11 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Alan Novaes – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Alan Novaes, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant effective September 3, 2024. Alan Novaes's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Andra Tilbe – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Andra Tilbe, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant effective September 3, 2024. Andra Tilbe's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Probationary Appointment
Stephanie Oeinck – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Stephanie Oeinck, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant effective September 3, 2024. Stephanie Oeinck's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers (certified) at \$130.00 per day, effective immediately:

- > James Giruzzi
- > Rocco Giruzzi

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

- > Heidi Klucken
- > Derek Nekritz
- > Nicholas Vecchiarelli

FOR ACTION:

Volume LVIX

Report No. P – 3

SUBJECT:

Resolution for Provisional Appointment

Office Specialist

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Ronnell Stockton, who possesses provisional pre-approval issued by the City of Utica Department of Civil Service, is appointed to the position of Office Specialist at Central Office. Ronnell Stockton's salary shall be \$52,895.85 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective September 9, 2024, pending NYS fingerprinting clearance.

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Albany Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Caitlin Adams	Nicole Dziedzic	Kimberly Philo
Carissa Asaro	Dina Fernalld	Liliana Piplica
Brittany Bohling	Shay Gardenier	Nikiya Pomponi
David Carter	Julie Hall	Diannndra Pristeria
James Caswell	Jodi Heenan	Michelle Roberts
Jamie Cavallo-Volz	Heather Jaynes	Melissa Savicki
Heather Chiffy	Maureen Judycki-Karwacki	Katrina Scalzo
Shannon Ciccone	Kristen Joy	Elizabeth Schachtler
Andrew Clifford	Francesca Laufer	Lisa Schilling
Audra Colucci	Adriana Liberatore	Calli Shrey
Mark Colucci	Kimberly Lucero	Melissa Shupp
Michele Cook	Theresa Lynch	Nadia Stashenko
Laura Crabb	Danielle Manolescu	Jen Voce
Melissa Daniels	Joanna McLendon	Karilyn Wiediger
Mary DelMedico	Caitlin Mennig	Jessica Wilk
Christopher DeMauro	Audrianna Molina	Nicole Wilson
Jessica Dodge	Josie Oliver	Makenzie Young
Carla Dumoulin	Benjamin Phelps	Stephen Zumchak

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Columbus Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Carolyn Alesia	Heather Guidera	Michele Parrotta
Ashley Arcuri	Connie Hosler	Stephanie Payne
Andrea Bansner	Michele Jackson	Molly Pullo
Kathleen Berg	Kassandra Jardines	Digna Remache
Marissa Brown	Matthew Jones	Ann Rieben
Dave Caruso	Kelly Keller	Audrea Rinaldo
James Caswell	Lauren Kozak	Jennifer Scaparo
Andrew Clifford	Melissa Lamach	Alexa Schillaci
Kelly Colicci	Krystal Larish	Melissa Shafer
Danyse Collins	Lynda Lloyd	Marie Angela Spataro
Christopher DeMauro	Antoinette Manino	Lisa Spinks
Chelsey Diaz-Amaya	Melinda McCabe	Christine Suppa
Pamela Elder	Danielle McEwen	Doris Testa
Sharon Ellison	Shawn McQueeney	Janet Tobiasz
Louis Faga	Shauna Mills	Lisa Totaro Kuhn
Mamie Faga	Katherine Murphy	Makenzie Vitale
Kim Ferrucci	Jennifer Musch	Amy Warmuth
Joshua Fucci	Lianne Nimey	Mary Wiater
Amy Galiulo	Clinton Norwood	Marnie Williams
Stephanie Graham	Michael Pagliaro	Connie Zelsnack

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Conkling Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

No Ra Ma Be	Paul Hart	Brandon O'Connor
Rebecca Blaise	Jason Hart	Kimberly Page
Geno Brown	Roxanne Irizarry	Courtney Picente
Aaron Cidzik	Anna Jackson	Nikiya Pomponi
Dan Clark	Allison Jones	Diannadra Pristera
Sarah Coleman	Selma Joseph	Francesca Robertello
Corey Colmey	Lindsay Kaczor	Deborah Rowlands
Amy Conte	Deanna Kennedy	Imane Sahbani
Bonnie Dawes	Anne Kent-Kwasniewski	Hilary Schafer
Marangely Delgado	Savannah Leo	David Schiavi
Christopher DeMauro	Cory Manning	Alexa Schillaci
Kaylee Dodge	Dawn Mastroianni	Adam Schultz
Jaclyn Durrigan	Laura McCabe	Lori Sieffert
Roseann Eanniello	Bridgette McDaniel	Hannah Smith
Amanda Faccioli	Katelyn Mootz	Melissa Sperry
John Freleigh	Natasha Muniz	Patti Terry
Madison Garcia	Diane Murray	Ashley Usmail
Daniella Girmonde	Vanessa Neri	Rachael Zielinski

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
General Herkimer Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Alan Botelho	Sara Griffiths	Christina Roefaro
Katherine Brooks	Joe Guidera	Gary Rogowski
Bill Bukovsky	Catherine Harter	Christina Rowlands
Karen Castaneda	Jason Holmes	Amy Scaccia
Jennifer Chambrone	Catherine Hudack	Kristen Scalise
Kristin Colucci	Anna Johnston	Sarah Schultz
Carson Cunningham	Carrie Jones	Tricia Service
Mary Jo DeAngelo	Andrea Judycki	Casey Smith
Heather Delia	Pam Karas	Kelsey Sprock
Christopher DeMauro	Kristy Kohlbrenner	Bryan Stamboly
Kelly Dudek	Lauren Kozak	Kelly Trexler
Amy Eddy	Angela LaPage	Penny VanDusen
Debra Ellis	Samantha Lee	Anthony Vinci
Jen Faustino	Elizabeth Loughlin	Kristin Vivacqua
Kim Fernald	Terry Laurer	Lauren Vollmer
Maria Fiorini	Christine McGlynn	Cindy Wadsworth
John Freleigh	Kristin Mergenthaler	Chyann Wagoner
Michele Frye	Marie Nigro	Bradley White
Alinda Goodman	Chris Pallas	Melissa Williams
Linda Graves	Colleen Riley	Amanda Young
Elizabeth Graziano		

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Hughes Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Angela Aurigema	Erica Jalonack	Beth Putney
Jessica Barth	Sarah Jones	Kimberly Race
Cheryl Bateman	Fallon Kem	Sarah Reals
Shelby Bohling	Shannon Kopcza	Caitlin Recchio
Gregory Brockway	Melanie Lynch	Jacqueline Rueckert
Kara Burns	Franco Manoiro	Meredith Salisbury
Jessica Charles	Christina Marcantonio	Ellen Schulze
Michael Clark	Kerry Maya	Charisse Smith
Lily Corathers	Kathleen Maycock	Ani Sojda
Suzanne Cruger	Melinda McCabe	Gennaro Spina
Kayla DeAngelo	Celestine McNeal	Jillian Testa
Cassidy Dobrzenski	Sydney Miller	Jerome Tine
Alison Eccleston	Corey Mullin	Taylor Torchia
Christine Edic	Anthony Mucurio	Sara Totaro
John Freleigh	Victoria Muth	Besima Vukovic
Dawn Gagliano	Amber Olmstead	Mandie Warmuth
Alison Gates	Maria Post	

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Jefferson Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Julie Adamo	Rebecca Engler	Renee Mootz
Dina Belmont	Moriah Giles	Sarah Reals
Karla Bennett	Jaime Green	Racheal Rivera
Maria Bonfardeci	Allyson Grief	Meghan Roback
Gregory Brockway	Lisa Griffin	Scott Rogowski
Michelle Brown	Aleena Hatch	Kristin Sayles
Tanya Brown	Maureen Judycki-Karwacki	Kimberly Shackett
Francisca Chandler	Thomas Joslyn	Courtney Siciliano
Carolyn Copeland	Marylou Kallies	Deanna Simons
Lily Corathers	Sharna Karelus	Sane Sinanaj
Dan Clark	Lauren Kozak	Joya Spina
Andrew Clifford	Heather Laskowski	Jeneva Taylor
Nancy Collins	Yun'he Lawruk	Kristen Timpano
Cherie Czepiel	Angela Marsden	Taylor Torchia
Craig Deon	Kristy Martin	Brianna Vellone
Jessica Dodge	Lisa McLean-Turner	Rachel Waskiewicz
Debra Ellis	Shawn McQueeney	

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Jones Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Julie Acquaviva	Sherry Drake	Melody McCoy
Marina Aceto	Bonnie Fazio	Sara Mineo
Lisa Almy	Mike Ferris	Amanda Mondrick-Robertello
Giuseppe Battista	Kristen Gagnon	Lauren Mowers
Aaron Baldwin	Suzanne Gazzilli	Alexandria Murphy
Emily Bawolak	Kayla Grant	Mary Rose Noonan
Gregory Brockway	Sara Greene	Jenn Noti-Gerstner
Mariah Butler	Denise Gribanoff	Paris Pearson
Frank Calhoun	Danielle Grogan	Jennifer Phillips
Andrew Clifford	Amanda Irizarry	Lisa Pinto
Andrew Cohen	Meghan Klausner	Melissa Raux
Andrew Clifford	Madeline Krecidlo	Melissa Sawanec
MaryAnn Condon	Audrey Kruger	Katherine Scott
Amy Winter-Costello	ManLing Kwan	Holly Toomey
Carrie Crandall	Ann Marie Latshaw	Joseph Yozzo
Michele Diliberto	Melissa Marris	Lisa Zaniewski

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Kernan Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Alison Alberico	Sara Head	Digna Remache
Tina Allen	Debra Hughes	Michelle Roberts
Madeline Anweiller	Samantha Judycki	Bailey Ruffing
Karen Balandis	Man Ling Kwan	Erica Sbarra
Giuseppe Battista	Jessica Keller	Stephanie Scott
Erika Borek	Jacques LaReaux	Courtney Shepherd
Sarah Coleman	Nicole Larabee	Kathleen Shevlin
Michele Campola	Nicole Law	Lynn Shibley
Emily Congdon	Laura LeMura	Adrienne Snizek
Kara Carcone	Caitlin Mahoney	Steven Spink
Stephanie Corchado	Danielle Mancuso	Lyudmila Stadnik
Barbara Costello	Nina Marollo	Heather Tucker
Joseph DeCondo	Jared McFarlin	Lindsey Tutino
Christopher DeMauro	Merisa Muhic	Jessica Woolheater
Chad Demma	Jenna Palmer	Andrea Wilson
Alyssa Dubiel	Christopher Pecheone	Kathleen Yacco
John Freleigh	Jordan Penc	Tiffany Ziober
Jordyn Galimo	Sherry Peterson	Joanna Zogby
Marissa Hajec	Jennifer Phillips	
Madina Haji	Victoria Precheur	
Katrina Hall	Courtney Rahn	

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Martin Luther King, Jr. Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Roseanne Angelhow	Katherine Hartman	Jennifer Neal
Aaron Baldwin	Mirnesa Kadic	Kristy Nobis
Erika Borek	Jennifer Karam	Taylor Oliver
Katrina Briody	Kathleen Kennedy	Courtney Olmstead
Gregory Brockway	Michelle Komacek	Danielle Rauscher
Meredith Bruno	Shannon Kopcza	Christina Rowlands
Lacey Constantine	Valerie LaBella	Bobbie Schultz
Paige DelGrego	Samantha Levine	Merissa Sigbieny
Tammy Filletti	Licia Mallozzi	Tharath Som
John Freleigh	Kristin Miller	Kelsey Sprock
Tammie Gillmett	Melissa Miller	Vincent Tutino
Kelly Grimes	Rateba Mohran	Rebecca VanDyk
		Lindsay Walsh

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Watson Williams Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Roseanne Angelhow	Ashley Fellone	Rachel Nash
Maria Aurigema	Shannon Ferguson	Kara Nguyen
Christy Battinelli	Anthony Gorea	Elaina Pacini
Courtney Bellinger	Arianna Granza	Brittany Rudnitski
Gregory Brockway	Hailey Griffith	Rebecca Salerno
Christy Cannistra	Ashley Hayes	Lisa Sowich
Abigail Cirasuolo	Lisa Hyatt	Tracy Stevens
Deborah Clark	Trista Knapp	Trey Szatko
Andrew Clifford	Shaunna Krantz	Codi Tarris
Sarah Colon	Lisa Kuhn	Samantha Testa
Kristen Cunningham	Marita Laribee	Andrea Traglia
Laura Davis	Kari Macero	Angela Tran
Joseph DeCondo	Isabella Mancuso	Christine Tuttle
Danielle DeCondo-Hance	Danielle Manolescu	Valerie Weir
Janet DeLoach	Legna Mejias	Brenda Weller
Shandi Digamus	Debora Miller	Dawn Wheeler
DeAnne Dow	Leona Miller	Arianna Wiater
	Anthony Mucurio	Katherine Wiater
		Karilyn Wiediger
		Elizabeth Zumchak

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Donovan Middle School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Jacob Anweiler	Kendra Frazier	Mark Mullen
Crystal Barringer	Nicholas Galiulo	Brianna O'Herien
Jenna Belair	Patrick Garrett	Kimberly Page
Tabitha Broadbent	Deb Gschwind	Francesca Palladino
Michael Brigano	Bonnie Harrington	Jessica Pasqualicchio
Gina Buono	Shawn Hawley	Sarah Pedulla
Caroline Clowes	Tanya Hyde	Taylor Peters
Shannon Conner	Aubree Jabour	Jessica Piazza
Christian Cognito	Nicole Jones	Lisa Ricci
Syreeta Colon	Rebecca Jones	Russell Ritzel
Adam Colone	Ethan Kane	Brittany Roundtree
Erin Conte	Gordan Kelly	Phyllis Saville
Gina Costantine	Jessica Kokoszki	Erin Scalise
Jeremy Crème	Ewa Koscinski	Edwin Singleton
Nathan DeBan	Holly Kristoff	Amy Simons
Carla Destito	Donna LaPorte	John Simmons
William Eccleston	Marc Leo	Victoria Stutzenstein-Mankad
Jennifer Edick	Courtney Lupi	Megan Sutherland
Colleen Egresits	Melissa Maldonado	Steven Szeliga
Ryan Elliott	Angelina Mancuso	Erin Tessmer
Eldon Ferguson	Diana Mancuso	Jennifer Tillotson
Gina Ferris-Wehrle	Patricia Marashian	Sarah Tuckerman-Kilian
Elaina Fisk	John Martello	Jami Valeriano
Brianna Forte	Arnela Mihajlovic	Sue Wronka

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Kennedy Middle School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Anthony Adamo	Melissa Halpin	Dave Minicozzi
Jerry Aiello	Amy Hansen	Damian Monaghan
Jenna Bellair	Sarah Harter	Catherine Nimey
Stacey Bennett	Shawn Hawley	David Norton
Douglas Blanchard	Marissa Hajec	Rachel Ortega
Jennifer Bohrer	Donna Hilbrandt	Jessica Piazza
Rebecca Brosemer	Vanessa Houck	Judy Piccione
Tracey Burris	Merritt Howard	Carol Rahme
Colleen Campbell	Rebecca Howd	Lisa Ricci
Andrea Carney	Corinne Jensen	Jennifer Roberts
Erin Conte	Ronald Klopfanstein	Oalaa Sallam
Catherine D'Agostino	Melissa Kulik	Phyllis Saville
Natasha Daniel	Vanessa Kupelian (Glen)	Barbara Schmalz
Michael Delia	Kara LaFache	Colleen Schreppel
Carrie Dentin	Sabrina Leape	Joshua Schreppel
Jamie DePerno	Emily Lehner	Yevgeny Sidorevich
Philip Destito	Daniel Macaluso	Matthew Soboloski
Jennifer Edick	Emily Macaluso	Jackie Starsiak
Colleen Emond	Lisa Marashian	Jennifer Tillotson
Carole Ethier	Melissa Mariotti	Heather VanEtten
Paul Femano	Jennifer Mastrangelo	Matthew Waldron
Eldon Fergus	Christian Mazzotta	Melissa Williams
Nicole Greene	Kevin McRorie	Rachel Zielinski
Kelly Hajdasz	James Mills	

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Proctor High School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Elisha Abbe	Kerry Calogero	Carole Ethier	Connie Hosler
Drew Albaugh	Ryan Calogero	Maria Fanelli	Christina Hopkins
Sara Allen	Edward Campbell	Anne Marie Farrell	Tamara Hughes
Justin Angrisano	Kathleen Capozzella	Maria Fielteau	Randie Hylton
Jason Anguish	Megan Cappadonia	Jessica Fiore	Jacqueline Jackson
Anastacia Aragon	Cassandra Carpenter	Karie Fischer	Pamela Janowski
Donna Arancio	Rebecca Cole	Kelsey Foose	Cameron Jennings
Frank Aurigema	Sarah Colone	Karen Gavigan	Christopher Jennings
Tanya Baffa	Kristen Collela	Stephanie Gatto	Alexandria Jennings
Regina Baker	Jessica Collis	Nicholas Gentile	Heather Johnson
Amy Barok	Anne Conde	Sara Georgia	Michael Johnson
Michael Beehm	Daniel Conte	Peter Giometti	Lynn Joseph
Sherisse Bell	Christopher Cooley	Gina Giruzzi	Jason Kalies
Charles Bennett	Margaret Costanza	Ricardo Giruzzi	Patricia Kapps
Kelli Bikowsky	Sarah Cotrupe	Christine Golden	Richard Karam
Kaleigh Blando	Brandy Cubino	Mariana Gorrin	John Keady
Meredith Blando	Stacy Dawes	Brad Gouger	Karrie Kehoe
Tricia Bobowski	MaryAnn DeSanctis	Kurt Gradel	Annamaria Kelly
Allie Bonacci	Nicole DelVecchio	Lorraine Griffiths	Leonard Kennedy
Andrew Boyd	Justin DeLong	Shaun Hadity	Susan Khan
Monica Bravo	Jennifer DePaul	Richard Nicholas-Hahn	Nathan Kishman
Carvon Brazier	Melissa Diana	Katherine Hall	Elizabeth Korrie
Jeffery Brown	Shauna Douglass	LaSharr Hamell	Bryan Koscinski
Keith Brown	Catherine Dougherty	Nicole Hayes	Alla Kudelich
Lauren Brown	Corey Dubach	Jason Henninger	Ivan Kudelich
Andrew Buffington	Jessica Dubois	Denise Herring	Jennifer Kunze
Jacqueline Bushey	Mitchell Duncan	Ashley Hinckley	Brian Lanz
Carly Calogero	Eileen Dutcher	Alexis Holmer	Jonathan Levine

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Proctor High School (Cont'd)**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2024-2025 School Year
Funding: General Fund, Title I, II, III, IV, SIG 1003 (Basic), ESSER 3

Teachers: not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

John Lamb	Steve Penge	Matthew Smith	Jessica Ziarko
Judith LaTour	Kristi Peterson	Robert Sniezek	Matthew Zyskowski
Brandon Long	Kimberly Pflanz	Christina Snyder	
Adam Lovecchio	Sead Pjanic	Devlin Steeves	
Lori Malanoski	David Plescia	Lacey Stevens	
Kylie Marraffa	Dominick Priola	Stephen Strife	
Charlene Mazur	Guy Puleo	Marna Solete	
Alexis McKerrow	Stephanie Putrello	Stephen Szymanski	
Tara Mellor	Kathryn Ranieri-Lawless	Kristin Sydoriw	
Patricia Metzger	Ron Raux	Margaret Tahan	
Donna Millet-Hans	James Raymer	Genevieve Tallarino	
Lisa Millner	Kristin Reese	Katherine Tejada	
Heather Monroe	Alisa Reid	Julie Thompson	
Danielle Moore	Deanna Risucci	Jeffrey Thrasher	
Vennette Morrison	Frank Robertello	Tammy Thrasher	
Emily Morse	Jacob Rosys	Megan Timian	
Lauren Mowers	David Ross	Karen Trunfio	
Ledia Mullen	Nicole Rossi	Michelle Upson	
Tara Nagel	Meredith Salisbury	Amajla Tricic	
Rebecca Nix	Mary Ellen Salerno	Sara Trudeau	
Frank Nobis	Meghan Salerno	Heather Waller	
Judith DeFina-Nole	Joellen Sampson	Michelle Walrath	
Mary Rose Noonan	Walter Savage	Maranda Watson	
Daniel Oliver	Melinda Schink	Deborah White	
Marlene Ouderkirk	Barbara Schmalz	Mark Williamson	
Lauren Paladino	Michael Scotellaro	Meghan Wright	
Nancy Paladino	Al Shaw	Alexius Wronka	
Deborah Palaka	Emily Shene	Nicole Wurz	
Jaclyn Pallas	Tammie Sins	Jessica Yager	
Louis Parrotta	Jessica Sklarz	Joelle Yost	
Deborah Pedersen	Erin Slegaitis-Smith	Michael Zaloom	

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****After-school Suspension (INSS)/ Instructional Program**

It is recommended that the following appointments for the After-school Suspension (INSS) Instructional Program be approved for the 2024-2025 school year:

Proctor High School

Julie Adasek
Donna Arrancio
Monica Bravo
Kerry Calogero
Kathleen Capozzella
Cassandra Carpenter
Jessica Collis
Judith DeFina
Corey Dubach
Mitchell Duncan
Eileen Dutcher
Ann Marie Farrell
Stephanie Gatto
Mariana Gorrin
Denise Herring
Stacy Kleber
John Lamb
Kylie Marraffa
Debra Palaka
Mary Ellen Salerno
Jessica Yager
Matthew Zyskowski

Salary: \$40.00 per hour (3 hours x 5 days per week – after regular school hours)

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Teacher****Universal Detention Program**

It is recommended that the following appointments for the Universal Detention Program be approved for the 2024-2025 school year:

Proctor High School

John Keady
Richard Nicholas-Hahn

Salary: \$40.00 per hour (3 hours x 5 days per week – after regular school hours)

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointment****Department Chair**

It is recommended that the following Department Chair appointment be approved:

Sara Allen

English Department Chair
Proctor High School
Effective: 2024-2025 School Year
Index: \$10,379.60

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointment****Extra-Curricular Music**

It is recommended that the following appointment be approved:

Colleen Campbell

7th/8th Grade Chorus
Kennedy Middle School
Effective: 2024-2025 School Year
Index: \$4,492

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointment****Audio-Visual Coordinator**

It is recommended that the following appointment for Extra-Curricular appointment be approved:

Sarah Pedulla

Audio-Visual Coordinator
Donovan Middle School
Effective: 2024-2025 School Year
Index: \$3,300

FOR ACTION:**Volume LVIII****Report No. P – 3****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following Homebound Instruction appointments be approved:

Carissa Asaro	Alexis Holmer	Tashia Santiago
Kathleen Cappozzella	Erica Jalonack	Christina Snyder
Francisca Chandler	Joe Leo	Nadia Stashenko
Barbara Costello	Melissa Marris	Matthew Waldron
Nathan DeBan	Heather Mauro	Jessica Yager
Colleen Egresits	Danielle McEwen	
Ann Marie Farrell	Jessica Nasser	

Secondary Instruction – Minimum three (3) hours per day
Elementary Instruction – Minimum two (2) hours per day

Salary: \$40.00 per hour per UTA Contract

August 13, 2024

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointment****Coaching – Fall 2024**

It is recommended that the following coaching appointment be approved:

Connor Cough

Boys Asst. Varsity Football
Proctor High School
Effective: Fall 2024
Index: \$4,340

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Coaching – Winter 2024-2025**

It is recommended that the following coaching appointments be approved:

Christopher Edick

Girls Jr. Varsity Basketball
Proctor High School
Effective: Winter 2024-2025
Index: \$4,995

Brandon O'Connor

Girls Modified Basketball
Kennedy Middle School
Effective: Winter 2024-2025
Index: \$2,289

Francis Williams

Girls Modified Basketball
Donovan Middle School
Effective: Winter 2024-2025
Index: \$3,255

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Armin Divjan
771 Elizabeth Street, Apt. 2
Utica, NY 13501

School Monitor (Security)
District-Wide
Effective: August 28, 2024
Salary: \$18.45 per hour
Education: A.S., Mohawk Valley Community College
Experience: Armed Guard, Loomis
Syracuse, NY
10/23 – 6/24

Kaleigh Hanna
1625 Brinckerhoff Avenue
Utica, NY 13501

School Monitor (Security)
District-Wide
Effective: August 28, 2024
Salary: \$18.45 per hour
Education: A.S., Mohawk Valley Community College
Experience: Driver, Auto Zone
New Hartford, NY, 2/24 – 4/24
Youth Case Manager, Mohawk Valley Safe Schools
Utica, NY
11/23 – 1/24

James Steppello
2200 Portal Road
Utica, NY 13501

School Monitor (Security)
District-Wide
Effective: August 28, 2024
Salary: \$18.45 per hour
Education: Graduate of Proctor High School
Experience: Cleaner (retired), Utica City School District
Utica, NY
5/08 – 5/16

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Corrected Index****Extra-Curricular – Secondary**

It is recommended that the following corrected index for Extra-Curricular appointment be approved:

Karrie Kehoe

12th Grade Class Advisor
Proctor High School
Effective: 2024-2025 School Year
Index: \$6,868

FOR ACTION:**Volume LVIX****Report No. P – 3****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Iain Conley	Introduction to Governmental Accounting (Online) Approved by: S. Falchi & K. Vile Allotted: \$85.00 from Budget Code: A1325-435-00-0000 No Substitute Required	September 5-6, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Rex Germer	2024 Fall Leadership Summit Saratoga Springs, NY Approved by: S. Falchi & K. Davis Allotted: \$1,484.00 from Budget Code: A2070-400-00-0000 No Substitute Required	September 22-24, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Colin Clark	New York State Computers and Technology in Education (NYSCATE) Verona, NY Approved by: S. Falchi & K. Vile Allotted: \$450.00 from Budget Code: A2070-400-000-0000 Allotted: \$350.00 from Budget Code: A2020-476-04-0000 No Substitute Required	November 25, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 4****SUBJECT:****Retirement****Teacher**

It is recommended that the following retirement be accepted:

Elizabeth Buono-Graziano

Occupational Therapist
General Herkimer Elementary School
Effective: July 27, 2024
Years of Service: 29

FOR INFORMATION:**Volume LVIX****Report No. P – 4****SUBJECT:****Resignations****Teacher**

It is recommended that the following resignations be accepted:

Shaye Gardinier

Elementary Teacher
Albany Elementary School
Effective: August 2, 2024
Reason: Relocating
Notification Received: August 2, 2024

Cassidy Maneen

Elementary Teacher
Conkling Elementary School
Effective: July 30, 2024
Reason: Accepted a position outside the
Utica City School District
Notification Received: July 30, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 4****SUBJECT:****Change in Effective Dates Clerical – Confidential
of Unpaid Leave of Absence**

It is recommended that the dates of the following unpaid leave of absence be changed as follows:

Gianna Iacone

Office Specialist – Confidential
Human Resources Department
From: June 17, 2024 – August 16, 2024
To: June 17, 2024 – July 19, 2024
Reason: Medical
Notification Received: July 17, 2024