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**FOR ACTION:**

**Volume LVIII**

**Report No. S – 117**

**SUBJECT:**

**Approval of Reserve Plan**

Authorization is requested of the Board of Education to approval the 2023-2024 Utica City School District Reserve Plan.

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 118**

**SUBJECT:**

**Budget Timeline**

Authorization is requested of the Board of Education to approve the Budget Timeline for the 2024-2025 school year.

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 119**

**SUBJECT:**

**Resolution between the Utica City School District and the City of Utica to Approve School Security Officer (SSO) Agreement**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION APPROVING SCHOOL SECURITY OFFICER (SSO) AGREEMENT**

At a Regular Meeting of the Board of Education (the "Board") of the Utica City School District (the "School District"), held on September 26, 2023.

**WHEREAS**, Article 5-G of the New York State General Municipal Law provides the authority for the School District and City of Utica (the "City") to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

**WHEREAS**, the Board of Education of the School District has determined that an effective and efficient method to protect the safety of School District students, staff and property is an intermunicipal agreement with the City to obtain School Security Officer ("SSO") services effective October 26, 2023 through June 30, 2024; and

**WHEREAS**, stakeholders of the District, including parent representatives, community representatives, student representatives, teacher representatives, administrator representatives, and law enforcement representatives, met during the 2023-24 school year to review and determine the parameters of the contractual relationship between the School District and the City; and

**WHEREAS**, the Board of Education has had the opportunity to review the proposed agreement;

**NOW, THEREFORE**, the Board of Education of the School District resolves as follows:

1. The Board of Education hereby approves the intermunicipal agreement between the School District and City of Utica for School Security Officer services effective October 26, 2023 through June 30, 2024 subject to the City of Utica's approval of the agreement.
2. The Board authorizes the Superintendent to execute the intermunicipal agreement in the form approved by legal counsel.
- 3.
4. This Resolution shall take effect immediately.

Date: September\_\_\_\_\_, 2023

\_\_\_\_\_  
District Clerk  
Utica City School District

**FOR ACTION:****Volume LVIII****Report No. S – 120****SUBJECT:****Agreement between the Utica City School District and the Oneida County Probation Department to provide Probation Officers for purposes of Initial Response Team (IRT) Services**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and the Oneida County Probation Department to provide Probation Officers for purposes of Initial Response Team (IRT) Services effective September 26, 2023 through June 30, 2024.

**FOR ACTION:****Volume LVIII****Report No. S – 121****SUBJECT:****Application for Funds: Stronger Connections Grant (SCG) 2023–2025 School Years**

Authorization is requested to approve the 2023-2025 school years budget under the Stronger Connections Grant (SCG) Program in the amount of \$3,600,000.

The grant will assist in the district maintaining previously ARP ESSER funded programs that address the ability to create safe and supportive schools/student physical and mental health through all topics under Section 4108 of ESEA. This includes antibullying and harassment, building relationships, trauma-informed instruction, violence prevention, etc.

**BUDGET:**

|                                                                                                                                        |                    |
|----------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b><u>Personnel:</u></b>                                                                                                               | <b>\$1,015,159</b> |
| Social Workers – 7 Social Workers salaries totaling \$880,159 for 2 years                                                              | 880,159            |
| Student ELT – Social Worker hours – 3,375 hours x \$40/hour = \$135,000                                                                | \$135,000          |
|                                                                                                                                        |                    |
| <b><u>Supplies:</u></b>                                                                                                                | <b>\$8,109</b>     |
| Notre Dame Elementary- Program start up materials and replacement parts (years 2 & 3)                                                  | 4,019              |
| Classroom supplies and workbook materials                                                                                              | 4,090              |
|                                                                                                                                        |                    |
| <b><u>Purchased Services: ICAN (Integrated Community Alternatives Network)</u></b>                                                     | <b>\$2,429,875</b> |
| Year 1 Salaries – 39.95 FTE = \$1,188,116                                                                                              |                    |
| Year 2 Salaries – 39.95 FTE = \$1,223,759                                                                                              | 2,411,875          |
| <b><u>Purchased Services: (Notre Dame Elementary)</u></b>                                                                              |                    |
| Notre Dame Elementary – Martial Arts Instructor - \$3,000 x 3 years = \$9,000                                                          |                    |
| Notre Dame Elementary – Yoga Instructor \$3,000 x 3 years = \$9,000                                                                    | 18,000             |
|                                                                                                                                        |                    |
| <b><u>Fringe Benefits</u></b>                                                                                                          | <b>\$146,857</b>   |
| Fringe – including FICA @ \$77,660; Retirement @ \$7,991; Health Insurance @ \$54,100; and Workers' Compensation @ \$7,106 = \$146,857 |                    |
|                                                                                                                                        |                    |
| <b>TOTAL:</b>                                                                                                                          | <b>\$3,600,000</b> |

This budget is predicated on New York State Education Department's program approval and may be modified by the state based on funding.

**FOR ACTION:**

Volume LVIII

Report No. S – 122

**SUBJECT:**

**Application for Grant:**  
**Universal Pre-Kindergarten Grant Program**

**Deadline:****September 31,2023**

Authorization is requested of the Board of Education to approve the application for funding in the amount of \$3,239,097 through the New York State Education Department to continue funding for the Universal Pre-Kindergarten Grant Program.

**BUDGET:**

|                                                                                                                                                                                                                                             |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>PERSONNEL:</b>                                                                                                                                                                                                                           | <b>\$170,188</b>   |
| • Project Director                                                                                                                                                                                                                          | 125,145            |
| • Curriculum Development – 1 teacher x \$40/hr. x 20 hrs.                                                                                                                                                                                   | 800                |
| • Transition Team –1 teacher x \$40/hr. x 25 hrs.                                                                                                                                                                                           | 1,000              |
| • Secretary                                                                                                                                                                                                                                 | 43,243             |
| <b>PURCHASED SERVICES:</b>                                                                                                                                                                                                                  | <b>\$2,719,319</b> |
| • UPK Postcards and Mailing                                                                                                                                                                                                                 | 36,000             |
| • Contractual Agreement with the following seven (5) agencies: <ul style="list-style-type: none"> <li>○ Head Start</li> <li>○ Neighborhood Center / Conkling</li> <li>○ North Utica</li> <li>○ Notre Dame</li> <li>○ Thea Bowman</li> </ul> | 2,614,800          |
| • Agency Development – 25 hrs. 19 x \$40/hr.                                                                                                                                                                                                | 19,000             |
| • Agency Ready Registration hours – 100 hrs. x \$40/hr.                                                                                                                                                                                     | 4,000              |
| • Agency Mentors for New Teachers – 5 teachers x 8 hrs. x \$40/hr.                                                                                                                                                                          | 1,600              |
| • Meetings with Teachers and Mentors from Agencies – 12 hrs. x \$40/hr.                                                                                                                                                                     | 480                |
| • Memberships ASCD (\$89) & NAEYC (\$150)                                                                                                                                                                                                   | 239                |
| • Academic Coaching Consultant 580 hrs. x \$50/hr.                                                                                                                                                                                          | 29,000             |
| • Wilson Resources Workshop                                                                                                                                                                                                                 | 10,000             |
| • Staff Development Space Rental – Delta by Marriott – 3 days x \$1,400                                                                                                                                                                     | 4,200              |
| <b>SUPPLIES AND MATERIALS:</b>                                                                                                                                                                                                              | <b>\$287,237</b>   |
| • Teaching Strategies Gold online subscription                                                                                                                                                                                              | 7,600              |
| • Brigance Management (manual/ test) 525 x \$3                                                                                                                                                                                              | 1,575              |
| • Brigance Screens 600 x \$1.35                                                                                                                                                                                                             | 810                |
| • Foundation/Wilson Resources                                                                                                                                                                                                               | 7,600              |
| • Get Ready-for-K tote bags 1,000 x \$2.33                                                                                                                                                                                                  | 2,230              |
| • UPK Gripper water Bottles 700 x \$7.143                                                                                                                                                                                                   | 5,000              |
| • Creative Curriculum                                                                                                                                                                                                                       | 1,616              |
| • Lakeshore Backpack Transition to School 700 x \$15.53                                                                                                                                                                                     | 10,871             |
| • Lakeshore Reduce, Reuse & Recycle Kit 20 x \$335.96                                                                                                                                                                                       | 6,720              |
| • Lakeshore Getting Ready for Kindergarten 20 x \$4,323.10                                                                                                                                                                                  | 86,463             |
| • Lakeshore Building Kits 13 x \$5,691.80                                                                                                                                                                                                   | 73,994             |
| • Lakeshore Clothes Kit 20 x \$2,985.15                                                                                                                                                                                                     | 59,703             |
| • Barnes & Noble Books                                                                                                                                                                                                                      | <b>4,542</b>       |
| • HP Pro All-in-One Printer 2 x \$920.00                                                                                                                                                                                                    | 1,840              |
| • Toner for Printer 6 x \$370                                                                                                                                                                                                               | 2,220              |

(Cont'd)

|                                                                                         |                    |
|-----------------------------------------------------------------------------------------|--------------------|
| • Color Toner 12 x \$231.91                                                             | 2,783              |
| • Black Toner 10 x \$167                                                                | 1,670              |
| • Binders, copy paper, color paper, post-its, pens, pencils, file folders 408 x \$24.51 | 10,000             |
| <b><u>TRAVEL:</u></b>                                                                   | <b>N/A</b>         |
| • N/A                                                                                   |                    |
| <b><u>FRINGE:</u></b>                                                                   | <b>\$52,008</b>    |
| • Including FICA, Retirement, Health Insurance, and Workers' Compensation               | 52,008             |
| <b><u>INDIRECT COST:</u></b>                                                            | <b>\$10,345</b>    |
| • Indirect Cost – 1.4%                                                                  | 10,345             |
| <b>TOTAL</b>                                                                            | <b>\$3,239,097</b> |

This budget is predicated on the enrollment of 548 students (half-day) and 94 students (full-day) and may be modified by the state after the enrollment window close date.

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 123**

**SUBJECT:**

**Approval of Amended American Rescue Plan (ARP) ESSER – Part 3 Fund Budget**

Authorization is requested of the Board of Education to approve the amended American Rescue Plan (ARP) ESSER – Part 3 Fund Budget for the period 3/13/20 to 9/30/24.

**FOR ACTION**

**Volume LVIII**

**Report No. S – 124**

**SUBJECT:**

**Approval of Girls Ice Hockey Team Proposal and Memorandum of Agreement between the Utica City School District and the Clinton Central School District for the 2023-2024 School Year**

Authorization is requested of the Board of Education to approve the Girls Ice Hockey Team proposal and Memorandum of Agreement between the Utica City School District and the Clinton Central School District for the 2023-2024 school year.

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 125**

**SUBJECT:**

**Acceptance of Book Donation from Mastrovito Hyundai**

Authorization is requested of the Board of Education to approve and accept a book donation from Mastrovito Hyundai.

**FOR ACTION:**

**Volume LVIII**

**Report No. B – 12**

**SUBJECT:**

**Disposal of Instructional Resources**

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Albany, Columbus, General Herkimer, Hughes, Jefferson, King, and Watson Williams Elementary Schools.

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Resignation****Registered Nurse**

It is recommended that the following resignation be accepted:

Samirah Alsaidi

Registered Nurse (10-months)  
Utica Academy of Science Charter School  
Effective: October 19, 2023  
Reason: Personal  
Notification Received: September 19, 2023

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Change of Assignment**

It is recommended that the following change of assignment be approved:

Leighann Artessa

From: Substitute Food Monitor  
District-Wide  
To: Substitute Teacher Assistant  
District-Wide  
Salary: \$14.20 per hour  
Effective: September 27, 2023

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment  
Stephen Zumchak – Music Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION FOR PROBATIONARY APPOINTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, that Stephen Zumchak, who possesses Music, Professional Certification issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music, to a four-year probationary term commencing October 2, 2023 and expiring September 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Stephen Zumchak must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Stephen Zumchak's salary shall be \$69,596 or as set forth in Step L-12, MA-72 of the collective bargaining agreement.



**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

- Marina Aceto
- Isabella Starsiak

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Teaching Assistant at \$14.20 per hour, effective immediately:

- Yasmiri Estevez
- Edwin Guzman
- DeyGely Rentas

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Appointment****Homebound Instruction**

It is recommended that the following Homebound Instruction appointment be approved:

|                  |  |
|------------------|--|
| Colleen Egresits |  |
|                  |  |

Secondary Instruction – Minimum three (3) hours per day  
Elementary Instruction – Minimum two (2) hours per day

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Appointment****Audio-Visual Coordinator**

It is recommended that the following appointment be approved:

Suzanne Gazzilli

Elementary Audio-Visual Coordinator  
Jones Elementary School  
Effective: 2023-2024 School Year  
Index: \$1,748

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Duhamel Morales-Mercado  
739 Elizabeth Street, Apt. 1  
Utica, NY 13501

School Monitor (Security)  
District-Wide  
Effective: Retroactively on September 7, 2023  
Salary: \$18.08 per hour  
Education: Graduate of Manuel Ramos Hernandez High School  
Experience: School Monitor – Security, Utica City School District  
Utica, NY  
11/21 to 3/23

Jasmine Parker  
2 Kennedy Plaza, Apt. 606  
Utica, NY 13502

School Monitor (Security)  
District-Wide  
Effective: September 27, 2023  
Salary: \$19.07 per hour  
Experience: School Monitor – Security, Utica City School District  
Utica, NY  
2017 to 2023

**SUBJECT:****Mentors/Mentees for 2023-2024**

It is recommended that the following Mentors/Mentees for school year 2023-2024 be approved:

| <b>Mentee/New Teacher</b> | <b>Position</b>        | <b>School</b>                  | <b>Mentor</b>                |
|---------------------------|------------------------|--------------------------------|------------------------------|
| Allison H. Alberico       | Occupational Therapist | .9 Kernan/.1 Donovan           | Connie Hosler                |
| Jacob Anweiler            | Social Studies         | Donovan                        | Shaun Hadity                 |
| Frank Aurigema            | Earth Science          | Proctor                        | Andrew Boyd                  |
| Noe Ra Me Be              | Elementary             | Conkling, Grade 1              | Anne Kent-Kwasniewski        |
| Trisha Bobowski           | Earth Science          | Proctor                        | Cameron Jennings             |
| Allie Bonacci             | Guidance Counselor     | Proctor                        | Bradley Gouger               |
| Katrina Briody            | ENL                    | .5 Jones/.5 Kernan             | Audrey Kruger                |
| Marissa Brown             | Reading                | Columbus                       | Michael Pagliaro             |
| Edward Campbell           | English                | Proctor                        | Dennis Hahn                  |
| Jennifer L. Chambrone     | Speech Pathologist     | .6 Herkimer/.4 Charter         | Catherine                    |
| Francisca Chandler        | Special Education      | Jefferson                      | Kimberly Shackett            |
| Caroline Clowes           | Special Education      | Donovan                        | Tanya Hyde                   |
| Sarah Coleman             | Speech Pathologist     | Conkling                       | Katelyn Mootz                |
| Joseph A. DeCondo         | Physical Therapist     | .8 Kernan/.2 WW                | Marissa Hajec                |
| Marangely Delgado         | Elementary             | Conkling, Grade 2              | Rebecca Blaise               |
| Debra Ellis               | School Counselor       | .5 Herkimer/.5 Jefferson       | Melissa Halpin               |
| Shannon Ferguson          | Elementary             | Watson Williams, Grade 3       | Ashley Fellone               |
| Breanna M. Forte          | English                | Donovan                        | Jessica Kokoszki             |
| Allyson Greif             | ENL                    | Jefferson                      | Mary Anne Wilkinson          |
| Bonnie S. Harrington      | Mathematics            | Donovan                        | Amy Simon                    |
| Sara A. Harter            | Special Education      | Kennedy                        | Jamie DePerno                |
| Aubree D. Jabour          | Social Studies         | Donovan                        | Gina Constantine             |
| Kasandra Jardines         | Elementary             | Columbus, Grade 1 Bilingual    | Hannah Smith                 |
| Heather Jaynes            | Elementary             | Albany, Grade 4                | Andriana Liberatore          |
| Matthew S. Jones          | Special Education      | Conkling                       | Laura McCabe                 |
| Sarah M. Jones            | Speech Pathologist     | Hughes                         | Calli Shrey                  |
| Maureen Judycki-Karwacki  | Speech Pathologist     | .6 Jefferson/.4 Albany         | Kristy Martin                |
| Ethan Kane                | Social Studies         | Donovan                        | Victoria Stutzenstein-Mankad |
| Jessica A. Keller         | Special Education      | Kernan                         | Michelle Campola             |
| Shannon R. Kopcza         | Physical Therapist     | .7 Hughes/.2 King/.1 Charter   | Beth Putney                  |
| Lauren Kozak              | Physical Therapist     | .8 Jefferson/.1 Columbus/.1 GH | Jessica Dodge                |

**SUBJECT:****Mentors/Mentees for 2023-2024  
(Con'd)**

It is recommended that the following Mentors/Mentees for school year 2023-2024 be approved:

| <b>Mentee/New Teacher</b>    | <b>Position</b>        | <b>School</b>            | <b>Mentor</b>      |
|------------------------------|------------------------|--------------------------|--------------------|
| Lisa A. Kuhn                 | Speech Pathologist     | .5 Columbus/.5 WW        | Rachel Nash        |
| Daniel Macaluso              | Mathematics            | Kennedy                  | Stacey Bennett     |
| Caitlin Mahoney              | Speech Pathologist     | Kernan                   | Erica Borek        |
| Danielle M. Manolescu        | Occupational Therapist | .5 Albany/.5 WW          | Elaina Pacini      |
| John Martello                | Social Studies         | Donovan                  | Adam Colone        |
| Shawn P. McQueeney           | Occupational Therapist | .8 Jefferson/.2 Columbus | Rene Mootz         |
| Sarah E. Mineo               | Elementary             | Jones, Grade 5           | Lisa Zaniweski     |
| Merisa Muhic                 | Elementary             | Kernan, Grade 4          | Kathleen Yacco     |
| Alexandra Murphy             | Elementary             | Jones, Grade 1           | Michele Diliberto  |
| Jenna Palmer                 | Elementary             | Kernan, Grade 3          | Tiffany Ziober     |
| Steven A. Penge              | School Counselor       | Proctor                  | Marlene Ouderkirk  |
| Benjamin J. Phelps           | Social Worker          | Albany                   | Danielle Mancuso   |
| Jennifer Phillips            | School Counselor       | .5 Jones/.5 Kernan       | Annamaria Kelly    |
| Michelle C. Roberts (Ziemba) | Occupational Therapist | .6 Kernan/.4 Charter     | Nicole Laribee     |
| Imane Sahbani                | Elementary             | Conkling, Grade 2        | Bonnie Dawes       |
| Lori Sieffert                | Occupational Therapist | .9 Conkling/.1 Proctor   | Elizabeth Graziano |
| Rachel M. Smith Zielinski    | Occupational Therapist | .9 Conkling/.1 Kennedy   | Allison Jones      |
| Adrienne Sniezek             | Elementary             | Kernan, Grade 1          | Kara Carcone       |
| Taylor M. Torchia            | School Psychologist    | .5 Hughes/.5 Jefferson   | ManLing Kwan       |
| Sara E. Totaro               | Occupational Therapist | Hughes                   | Allison Gates      |
| Karen Trunfio                | Special Education      | Proctor                  | Kylie Marraffa     |

**FOR ACTION:****Volume LVIII****Report No. P – 13****SUBJECT:****Conferences****CORRECTION**

It is recommended that the following conferences be approved:

| <b><u>NAME</u></b> | <b><u>CONFERENCE</u></b>                                                                                                                                                                                             | <b><u>DATE</u></b> |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Louis Parrotta     | Central New York Council for the Social Studies 2023 Annual Conference<br>Syracuse, NY<br>Approved by: K. Szczesniak & S. Falchi<br>Allotted: \$168.00 from<br>Budget Code: A2110-475-02-0000<br>Substitute Required | October 24, 2023   |

| <b><u>NAME</u></b> | <b><u>CONFERENCE</u></b>                                                                                                                                                            | <b><u>DATE</u></b>                                  |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Shawna Fleck       | Data Analysis Technical Assistance Group<br>Albany, NY<br>Approved by: S. Falchi & A. Paradis<br>Allotted: \$50.00 from<br>Budget Code: A2070-400-00-0000<br>No Substitute Required | <del>September 26, 2023</del><br>September 29, 2023 |

| <b><u>NAME</u></b> | <b><u>CONFERENCE</u></b>                                                                                                                                                                | <b><u>DATE</u></b> |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Carole Rahme       | Leatherstocking Regional School Library Conference<br>Utica, NY<br>Approved by: C. Clark & S. Falchi<br>Allotted: \$75.00 from<br>Budget Code: A2070-400-00-0000<br>Substitute Required | October 26, 2023   |

**FOR INFORMATION:**

**Volume LVIII**

**Report No. P – 14**

**SUBJECT:**

**Rescindment of Employment**

**Teacher Assistant**

It is recommended that the following rescindment of employment be accepted:

Carina Felix

Teacher Assistant – Special Education  
Effective: September 19, 2023  
Reason: Accepted position outside the  
Utica City School District  
Notification Received: August 19, 2023

**MOTIONS FROM THE FLOOR:**

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 126**

**SUBJECT:**

**Resolution Appointing Dr. Kathleen Davis as the  
Utica City School District Chief Emergency Officer**

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Dr. Kathleen Davis to serve as the Chief Emergency Officer of the Utica City School District effective September 26, 2023.

**FOR ACTION:**

**Volume LVIII**

**Report No. S – 127**

**SUBJECT:**

**Resolution Revising Board Policy #4500**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION**

WHEREAS, section 103(16) of the General Municipal Law authorizes any officer, board or agency of a county, political subdivision or any district therein to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through a process known as "piggyback" purchasing; and

WHEREAS, "piggyback" purchasing is defined as purchasing through the use of an existing contract made by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was made through competitive bidding consistent with state law and made available for use by other government entities; and

WHEREAS, use of "piggyback" purchasing does not negate applicable minority and women-owned business enterprise program mandates or the preferred source requirements of section 162 of the state finance law; and

WHEREAS, the Utica City School District wishes to adopt the option to use "piggyback" purchasing to allow the District greater flexibility and cost effectiveness in its purchasing decisions;

BE IT RESOLVED, the Board of Education of the Utica City School District hereby authorizes Board Policy Number 4500 to be revised to allow the for the use of "piggyback" purchasing in compliance with section 103(16) of the General Municipal Law.

Dated: September 26, 2023

\_\_\_\_\_  
District Clerk  
Utica City School District

September 18, 2023

**MOTIONS FROM THE FLOOR: (CONT'D)**

**FOR ACTION:**

**Volume LVIII**

**Report No. P – 13**

**SUBJECT:**

**Resolution Appointing Edward Gray  
Transportation Supervisor**

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, the Board of Education hereby appoints Edward Gray to serve as Transportation Supervisor.

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Employment Agreement establishing the terms of Mr. Gray's appointment for the period commencing October 2, 2023 through June 30, 2026.

**FOR ACTION:**

**Volume LVIII**

**Report No. P – 13**

**SUBJECT:**

**Employment Agreement between the Utica City School  
District and Edward Gray, Transportation Supervisor**

Authorization is requested of the Board of Education to approve the Employment Agreement between the Utica City School District and Edward Gray, Transportation Supervisor effective October 2, 2023 through June 30, 2026.

**FOR ACTION:**

**Volume LVIII**

**Report No. P – 13**

**SUBJECT:**

**Recall for Bus Drivers and Monitors**

Authorization is requested of the Board of Education to recall the following bus drivers and bus monitors to their position effective September 26, 2023:

Bus Drivers

Albania Liriano

Miguel Ruiz

Christopher Mishlaine

Steven Seamer

Ryshean Goodson

Emmanuel Hilario

Viola Montas – Sub Driver

Maureen LaPolla – Sub Driver

Bus Monitors

Rebeca Santana

Michelle Dias—Lopez

Heriberta Ruiz

Arifa Avdic

Alba Dominguez

Marelen Mendoza – Sub Monitor

Elisa Ramirez-Duarte – Sub Monitor

September 18, 2023



**MOTIONS FROM THE FLOOR: (CONT'D)**

**FOR INFORMATION:**

**Volume LVIII**

**Report No. P – 14**

**SUBJECT:**

**Changes of Assignment**

It is recommended that the following changes of assignment be approved:

Emmanuel Hilario Veras

From: Bus Monitor  
To: Bus Driver  
Salary: \$22.44 per hour  
Effective: September 27, 2023

Miguel Ruiz

From: Bus Monitor  
To: Bus Driver  
Salary: \$22.44 per hour  
Effective: September 27, 2023

**FOR INFORMATION:**

**Volume LVIII**

**Report No. P – 14**

**SUBJECT:**

**Rescindment of Employment**

**Teacher**

It is recommended that the following rescindment of employment be accepted:

Gerald Dischiavo

Music Teacher  
Effective: September 5, 2023  
Reason: Accepted position outside the  
Utica City School District  
Notification Received: September 15, 2023