

SUPERINTENDENT'S REPORT

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FOR ACTION:

Volume LXI

Report No. S – 48

SUBJECT:

Resolution of Appointment of Acting District Clerk

**RESOLUTION OF THE BOARD OF EDUCATION
OF UTICA CITY SCHOOL DISTRICT OF THE CITY OF UTICA**

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") recognizes the need to ensure the continuous performance of the duties and responsibilities of the District Clerk during any period or inability to serve.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby appoints Stephanie Lyness to serve as Acting District Clerk of the District during any absence, incapacity, or unavailability of the District Clerk, which shall expire on July 24, 2027.

Dated: July 20, 2026

Acting Clerk
City School District of the
City of Utica, New York

CERTIFICATION

[illegible]

I, the undersigned, Acting Clerk of the City School District of the City of Utica, New York (the "School District"), DO
HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District (the "Board of Education"), held on the 20th day of July, 2026, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education consists of seven (7) members; that _____ (__) members of the Board of Education were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this 20th day of July, 2026.

Acting Clerk
City School District of the
City of Utica, New York

(SEAL)

FOR ACTION:

Volume LXI

Report No. S – 49

SUBJECT:

Resolution to Amend the Regular and Special Meetings of the Board of Education (AMENDED)

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") voted on Board of Education Meeting dates and times for the 2026-2027 school year at their reorganizational meeting held on July 7, 2026.

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined a need for a time change for Board of Education meetings to accommodate the needs of the district and Board of Education members schedules

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby changes the BOE meeting times as follows:

Regular meetings to be held at 7:00 PM for July 21, 2026 and August 11, 2026

~~Special meetings to be held at 8:00 PM (PULLED)~~

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this 20th day of July, 2026.

Acting Clerk
City School District of the
City of Utica, New York

(SEAL)