SUPERINTENDENT'S REPORT **SPECIAL MEETING** **SEPTEMBER 8, 2026**

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FOR ACTION: **Volume LXI** **Report No. S – 103**

SUBJECT: **Resolution – Accepting Resignation**

RESOLUTION ACCEPTING RESIGNATION

IT IS RESOLVED, that the Board hereby accepts the resignation of Dr. Christopher Spence, effective September 4, 2026.

Dated: September 8, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. S – 104**

SUBJECT: **Agreement Between the Business Training Institute, Inc. and the Utica City School District**

Authorization is requested of the Board of Education to approve the Agreement between The Business Training Institute, Inc. and the Utica City School District effective September 8, 2026, through June 30, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 105**

SUBJECT: **Memorandum of Understanding Between Cornell Cooperative Extension of Oneida County (CCE) and the Utica City School District**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between Cornell Cooperative Extension of Oneida County (CCE) and the Utica City School District effective September 8, 2026, through October 31, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 106**

SUBJECT: **Performance Agreement Between Emotion Into Art and the Utica City School District**

Authorization is requested of the Board of Education to approve the Performance Agreement between Emotion Into Art and the Utica City School District effective September 8, 2026, through October 16, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 107**

SUBJECT: **Educational Institution Agreement Between Maxim of New York, LLC and the Utica City School District –**

Authorization is requested of the Board of Education to approve the Educational Institution Agreement between Maxim of New York, Inc. and the Utica City School District effective September 8, 2026, through June 30, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 108**

SUBJECT: **Memorandum of Agreement Between SUNY Empire and the Utica City School District**

Authorization is requested of the Board of Education to approve Memorandum of Agreement Between SUNY Empire and the Utica City School District effective September 8, 2026, through June 30, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 109**

SUBJECT: **Acceptance of Donation from The United Way of Mohawk Valley and GPO Federal Credit Union**

Authorization is requested of the Board of Education to approve and accept the donation from United Way of the Mohawk Valley and GPO Federal Credit Union for the purpose of their annual back-to-school supply drive for students.

FOR ACTION: **Volume LXI** **Report No. S – 110**

SUBJECT: **Approval of District Comprehensive Improvement Plan (DCIP) and School Comprehensive Education Plan (SCEP)**

Authorization is requested of the Board of Education to approve the District Comprehensive Improvement Plan (DCIP) and School Comprehensive Education Plan (SCEP) for the 2026–2027 school year.

FOR ACTION: **Volume LXI** **Report No. B – 26**

SUBJECT: **Budget Transfers – Final End of Year 2025–2026**

Authorization is requested of the Board of Education to approve the 2025–2026 Final End of Year Expenditures and Budget Transfers.

FOR ACTION: **Volume LXI** **Report No. B – 27**

SUBJECT: **Disposal of Obsolete Technology Equipment**

Authorization is requested of the Board of Education to dispose of obsolete technology equipment located Albany Elementary, Jefferson Elementary and Proctor High School.

FOR ACTION: **Volume LXI** **Report No. B – 28**

SUBJECT: **Disposal of Obsolete Instructional Resources**

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at General Herkimer Elementary School.

FOR ACTION: **Volume LXI** **Report No. B – 29**

SUBJECT: **Disposal of Obsolete Miscellaneous Items**

Authorization is requested of the Board of Education to dispose of obsolete miscellaneous items located from various locations within the district.

FOR ACTION: **Volume LXI** **Report No. B – 30**

SUBJECT: **Resolution for Daktronics Standardization Requirements**

RESOLUTION FOR STANDARDIZATION

WHEREAS, General Municipal Law § 103(5) permits a government entity to adopt a resolution for standardization of purchases for particular equipment, materials, supplies or services; and

WHEREAS, the Utica City School District ("the District") administration has recommended standardizing on Daktronics for the purchase of digital display signage and scoreboard equipment because the District already has such equipment installed throughout District buildings, and standardization would reduce training, operation, maintenance, and service costs, and because the District has multiple devices at the same facility that communicate and share messaging; and

WHEREAS, by opinion dated August 28, 2026, the District's architect LaBella Associates recommended standardizing on Daktronics for the purchase of the following digital display signage and scoreboard equipment:

- Double-sided electronic digital display message center systems
- Single-sided electronic digital display message center systems
- Internal Gymnasium and exterior field digital display scoreboards
- Interior digital display basketball shot clocks and backstop shot clock systems; and

WHEREAS, Board of Education has reviewed the recommendations of the District's administration and architect, and determined that standardizing on Daktronics for the purchase of digital display signage and scoreboard equipment will promote efficiency and economy and is in the public interest;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. It is hereby determined that digital display signage and scoreboard equipment shall be purchased through Daktronics as outlined in the August 28, 2026 letter from the District's architect LaBella Associates, for reasons of economy and efficiency, including, but not limited to, the District already has such equipment installed throughout District buildings, and standardization would reduce training, operation, maintenance, and services costs, and due to the integration of existing equipment at District buildings.

2. This resolution shall take effect immediately and the District's Administration is hereby directed to make sure that the specifications for competitive bid(s) for digital display signage and scoreboard equipment are consistent with this resolution.

SUBJECT: **Resolution for Daktronics Standardization Requirements – Cont'd**

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____ NAYS: _____

The Resolution was thereupon declared adopted.

Dated: September 8, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. B – 31**

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to General Service Administration**

RESOLUTION
AWARDING CONTRACT FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, pursuant to NYS General Municipal Law §104(2), the Board of Education of the Utica City School District (the "Board of Education") is permitted to purchase products from the federal General Service Administration (the "GSA") selected supply schedules, so long as the Board of Education determines that the purchase will result in cost savings after consideration of all relevant factors; and

WHEREAS, the Board has reviewed the proposal from Trane U.S. Inc., ("Trane") described in the attached abstract incorporated herein, for the purchase/installation of the equipment listed therein ("Proposal") in connection with Phase 1 of the 2025 Capital Improvement Project, (the "Project"); and

WHEREAS, Trane has confirmed that its Proposals is in strict compliance with the requirements of the GSA Contract; and

WHEREAS, upon review of information compiled by the School District's Administration and Architect, and all relevant factors, including but not limited to price, efficiency, maintenance costs, and operating costs, the Board has determined that the purchase of the Trane equipment through the GSA under the terms and conditions of the Proposal will result in cost savings for the District;

NOW, THEREFORE be it resolved as follows:

1. The Board hereby determines that the purchase of the equipment through the GSA as set out in the Proposal will result in cost savings for the District and authorizes such purchase.

2. The Board of Education hereby accepts the Proposal, authorizes the President of the Board or the Acting Superintendent of Schools to enter into a contract or issue one or more purchase orders in compliance with this Resolution with such provisions other than a material increase in the scope of the work or the approved amount, as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof, and to comply with all applicable laws, regulations, and NYS and federal executive orders relating to the contract, and take all actions necessary or convenient to effectuate the purposes of the foregoing Resolution.

3. This Resolution shall take effect immediately.

Dated: September 8, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to General Service Administration – Cont'd**

CONTRACT	SCOPE	VENDOR	CONTACT	CONKLING 0-008-011	KERNAN 0-013-016	WATSON 0-015-013	CENTRAL K 7-030-005
T15	DDC Controls GSA #47QSWA20D002A	Trane	Lauren Blais LAUREN.HAYES@tranetechnologies.com	$623,503.00	$664,064.00	$571,967.00	$322,690.00
EQ15	Mechanical Equipment Supply Only GSA #47QSWA20D002A	Trane	Lauren Blais LAUREN.HAYES@tranetechnologies.com	$1,635,590.00	$1,457,806.00	$1,384,270.00	$678,763.00

2025 Capital Improvement Project
Phase 1

Conkling Elementary School	SED#41-23-00-01-0-008-011
Kernan Elementary School	SED#41-23-00-01-0-013-016
Watson Elementary School	SED#41-23-00-01-0-015-013
Central Kitchen	SED#41-23-00-01-7-030-005

FOR ACTION: **Volume LXI** **Report No. B – 31**

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to General Service Administration – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 8th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven(7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 8th day of September 2026.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

(SEAL)

FOR ACTION: **Volume LXI** **Report No. B – 32**

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Day Automation/STARK Tech, Johnson Controls**

RESOLUTION
AWARDING CONTRACTS FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Day Automation/STARK Tech, Johnson Controls, and STARK Tech (the "Contractors") under the terms and conditions of their NYS OGS Contracts and their related proposals ("Proposals") for the procurement/installation and/or licensing of the equipment and technology described in the Proposals in connection with Phase 1 of the 2025 Capital Improvement Project, (the "Project"); and

WHEREAS, the Project architect/engineer and construction manager have reviewed the Proposals and have confirmed that all equipment/installation included in the Proposals are within the scope of the NYS Contract and the price for all equipment is at or below the amount authorized in the NYS Contract; and

WHEREAS, The Contractors have confirmed that their Proposals are in strict compliance with the requirements of their NYS Contracts; and

WHEREAS, the Board of Education has determined that the Contractors' Proposals qualify as contracts exempt from competitive bidding requirements under the authority of NYS General Municipal Law §104(1) and comply with the School District's procurement policies and procedures; and

WHEREAS, attached is an abstract of the Proposals which is hereby incorporated herein;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education accepts the Proposals and the terms and conditions of the NYS Contracts for the procurement/installation and/or licensing of the equipment and technology described in the Proposals in connection with the Project.

2. The Board of Education hereby authorizes the President of the Board or the Acting Superintendent of Schools to enter into one or more contracts or issue one or more Purchase Orders and related documents to the Contractors on behalf of the Board of Education to procure/install and/or license the equipment described in the Proposals under the terms and condition of the NYS Contracts in connection with the Project in compliance with this Resolution and take all actions necessary or convenient to proceed in connection with the Project and to comply with all applicable law, regulations, and NYS and federal executive orders relating to a contract, Purchase Order, or the Project.

3. This Resolution shall take effect immediately.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Day Automation/STARK Tech, Johnson Controls – Cont'd**

CONTRACT	SCOPE	VENDOR	CONTACT	CONKLING 0-008-011	KERNAN 0-013-016	WATSON 0-015-013	CENTRAL K 7-030-005
D15	Security, Access Controls, & Video Surveillance OGS PT68783	Day/STARK Tech	Heather Golden Heather.Golden@dayautomation.com goldenh@starktech.com Quote #DAY-027329 r.20260818	$58,699.08 Spare Parts P&P Bond	$72,574.52 $0 $6,833.95	$51,024.31	$159,399.73
F15	Fire Alarm System Replacement/Upgrades OGS PT68816	JCI	Cale Engle Cale.c.engle@jci.com Proj#: 20040-US26108115	$542,937.66	$968,290.73	$494,506.66	$146,842.81
BDA15	Bi-Directional Amplifier Group 77201 OGS PT69752-SB U&S Services, LLC	STARK Tech	Darryl McLaughlin mclaughlind@starktech.com Proposal# 26-UTICACSD-BDA-PH1	$164,370.00	$235,113.00	$192,270.00	$110,400.00

2025 Capital Improvement Project
Phase 1

Conkling Elementary School SED#41-23-00-01-0-008-011
Kernan Elementary School SED#41-23-00-01-0-013-016
Watson Elementary School SED#41-23-00-01-0-015-013
Central Kitchen SED#41-23-00-01-7-030-005

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Day Automation/STARK Tech, Johnson Controls – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 8th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven(7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 8th day of September 2026.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

(SEAL)

FOR ACTION: **Volume LXI** **Report No. B – 33**

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Stark Tech**

RESOLUTION
AWARDING CONTRACT FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Stark Tech ("Stark") under the terms and conditions of its NYS OGS Contract #PT69752-SB ("NYS Contract") and its related proposal dated August 6, 2026, ($629,580.00) ("Proposal") for the procurement/installation and/or licensing of the equipment and technology described in the Proposal in connection with Phase 2 of the 2024 Capital Improvement Project, (the "Project"); and

WHEREAS, the Project architect/engineer and construction manager have reviewed the Proposal and the NYS Contract and have confirmed that all equipment/installation included in the Proposal is within the scope of the NYS Contract and the price for all equipment is at or below the amount authorized in the NYS Contract; and

WHEREAS, Stark has confirmed that its Proposal is in strict compliance with the requirements of the NYS Contract; and

WHEREAS, the Board of Education has determined that Stark's Proposal qualifies as a contract exempt from competitive bidding requirements under the authority of NYS General Municipal Law §104(1) and complies with the School District's procurement policies and procedures; and

WHEREAS, attached is an abstract of the Proposal which is hereby incorporated herein;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education accepts the Proposal and the terms and conditions of the NYS Contract for the procurement/installation and/or licensing of the equipment and technology described in the Proposal in connection with the Project.

2. The Board of Education hereby authorizes the President of the Board or the Acting Superintendent of Schools to enter into one or more contracts or issue one or more Purchase Orders and related documents to Stark on behalf of the Board of Education to procure/install and/or license the equipment described in the Proposal under the terms and condition of the NYS Contract in connection with the Project in compliance with this Resolution and take all actions necessary or convenient to proceed in connection with the Project and to comply with all applicable law, regulations, and executive orders relating to a contract, Purchase Order, or the Project, and to do all other acts as may be necessary or proper to effectuate the purposes of the foregoing Resolution.

3. This Resolution shall take effect immediately.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Stark Tech – Cont'd**

CONTRACT	SCOPE	VENDOR	CONTACT	PROCTOR HS 0-002-014
BDA-PHS 2024CIP	Bi-Directional Amplifier Group 77201 OGS PT69752-SB U&S Services, LLC	STARK Tech	Darryl McLaughlin mclaughlind@starktech.com Proposal# 26-UTICACSD-BDA-PH1	$629,580.00
TOTAL				**$629,580.00**

2024 Capital Improvement Project
Phase 2
Proctor High School SED#41-23-00-01-0-002-014

SUBJECT: **Resolution Awarding Contract for Capital Construction Project to Stark Tech – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 8th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven (7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 8th day of September 2026.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. B – 34**

SUBJECT: **Resolution Accepting Proposal for Toth's Sports**

RESOLUTION
ACCEPTING PROPOSAL

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Toth's Sports, under the terms and conditions of its Sourcewell Cooperative Purchasing Contract #030223-DAK as an exception to competitive bidding authorized under NYS General Municipal Law §103(16) and in compliance with Board of Education policies under its proposals dated July 30, 2026 (the "Proposals") for the purchase and installation of the equipment described therein at the total cost set forth in the Proposals in connection with Phase 1 of the District's 2025 Capital Improvement Project (the "Project"); and

WHEREAS, the Proposals are attached hereto and hereby incorporated by reference;

NOW THEREFORE, be it resolved as follows:

4. The Board of Education hereby accepts the Proposals, authorizes the President of the Board or the Acting Superintendent of Schools to enter into one or more contracts or issue one or more purchase orders to Toth's Sports, in compliance with this Resolution with such provisions other than a material increase in the scope of the work or the approved amount, as may be approved by the Acting Superintendent of Schools, which approval shall be conclusively shown by the execution thereof, and to comply with all applicable laws, regulations, and NYS and federal executive orders relating to the procurement, and take all actions necessary or convenient to effectuate the purposes of the foregoing Resolution.

5. This Resolution shall take effect immediately.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. B – 34**

SUBJECT: **Resolution Accepting Proposal for Toth's Sports – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 8th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven (7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 8th day of September 2026.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

(SEAL)

FOR ACTION: **Volume LXI** **Report No. B – 35**

SUBJECT: **Resolution for Awarding Contracts for Capital Construction Project**

RESOLUTION
AWARDING CONTRACTS FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") solicited bids from prime contractors for construction services in conjunction with Phase 1 of the 2025 Capital Improvement Project (the "Project"); and

WHEREAS, bids were received and publicly opened on August 20, 2026; and

WHEREAS, the Project Architect and Construction Manager reviewed the bids and bidders' qualifications for the Project, discussed the scope and schedule of the Project with the lowest responsible bidders and by letter dated September 1, 2026, recommend acceptance of base bids and bid alternates and award of contracts for the work of the Project as set forth herein; and

WHEREAS, the Board of Education determines that it is in the best interest of the School District to accept the recommendation of the Project Architect and Construction Manager and award contracts as set forth herein;

NOW THEREFORE, the Board of Education hereby resolves to award the following contracts for the Project:

1. Prime Contract: General Construction Contract to J. Priore Construction

Base Bid:	$12,350,000
Alternate GC15-01:	$ 57,200
Alternate GC15-02:	$ 56,000
Alternate GC15-03:	$ 23,600
Alternate GC15-04:	$ 111,000
Alternate GC15-05:	$ 16,500
Contract Amount:	$12,614,300

2. Prime Contract (M15): Mechanical Construction Contract to H.J. Brandeles Corporation

Base Bid:	$1,420,000
Contract Amount:	$1,420,000

3. Prime Contract (P15): Plumbing Construction Contract to H.J. Brandeles Corporation

Base Bid:	$3,757,000
Contract Amount:	$3,757,000

4. Prime Contract (EC15): Electrical Construction Contract to Mid-State Electric

Base Bid:	$3,075,000
Alternate EC15-01:	$ 29,500
Alternate EC15-02:	$ 18,000
Alternate EC15-03:	$ 15,500
Contract Amount:	$3,138,000

5. Prime Contract (K15): Kitchen Equipment Contract to Main-Ford General Supply

Base Bid:	$1,926,350
Contract Amount:	$1,926,350

6. The Board hereby authorizes its President or the Acting Superintendent of Schools to execute contracts and related documents on behalf of the School District in compliance with this Resolution and take all actions necessary or convenient to enter into the contracts authorized herein and to comply with the voter approved Proposition for the Project; applicable laws, regulations, and executive orders relating to the contracts or the Project, and take all actions necessary or convenient to effectuate the purposes of the foregoing Resolution.

7. This Resolution shall take effect immediately.

Dated: September 8, 2026

_____

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. B – 35**

SUBJECT: **Resolution for Awarding Contracts for Capital Construction Project – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 8th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven (7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 8th day of September 2026.

Dated: September 8, 2026

_____
Kathy Hughes, Board Clerk
Utica City School District

(SEAL)

FOR INFORMATION: **Volume LXI** **Report No. B – 36**

SUBJECT: **Bid Tabs**

Bid tabs contracts for Phase 1 of the May 2025 $120 Million Capital Improvement Project awarded to the lowest responsible bidders:

General Construction Bid

J. Piore Construction Co. Inc. 316 Ontario Street Utica, NY 13501	$12,614,300
Upstate 3473 NY-5 Frankfort, NY 13340	$12,797,500
Murnane Building Contractors, Inc. 15 Wood Road Whitesboro, NY 13492	$13,950,000
Pike Construction Services 258 Genesee Street Utica, NY 13502	$14,563,000

Mechanical Construction Bid

HJ Brandeles Corporation 8101 Halsey Road Whitesboro, NY 13492	$3,757,000
John W. Danforth Company 5 Liebich Lane Clifton Park, NY 12065	$6,983,000

Plumbing Construction Bid

HJ Brandeles Corporation 8101 Halsey Road Whitesboro, NY 13492	$1,420,000
Burns Bros. Contractors 400 Leavenworth Avenue Syracuse, NY 13204	$1,699,500
John W. Danforth Company 5 Liebich Lane Clifton Park, NY 12065	$2,039,000
Lovett Mechanical Contractors 742 Spencer Street Syracuse, NY 13204	$2,309,630

SUBJECT: **Bid Tabs – Cont'd**

Bid tabs contracts for Phase 1 of the May 2025 $120 Million Capital Improvement Project awarded to the lowest responsible bidders:

Electric Construction Bid

Mid-State Electrical Contracting, LLC 6911 Ritchie Road Marcy, NY 13403	$3,138,000
Knapp Electric 40 Lakeshore Road Fulton, NY 13069	$3,340,000
J&A Electrical Construction 6876 Trenton Road Barneveld, NY 13304	$3,367,600
EJ Electric Installation Co. 6601 Joy Road East Syracuse, NY 13057	$3,457,000
Patricia Electric, Inc. 407 Brown Avenue Syracuse, NY 13208	$4,319,000

Kitchen Equipment Construction Bid

Main-Ford General Supply PO Box 60740 Rochester, NY 14606	$1,926,350
Singer Flihan 418-426 Broad Street Utica, NY 13501	$1,969,000

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Appointment – Athletic Manager 2026-2027**

It is recommended that the following appointment be approved:

Jason Anguish	Athletic Manager Proctor High School Effective: 2026-2027 School Year Index: $18,416

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Appointment, Reading Teacher – Alyssa Mahay**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Alyssa Mahay, who possesses Literacy (Birth-Grade 6), Professional certificate; Literacy (Grades 5-12), Professional certificate; English Language Arts 7-12, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Reading Teacher in the tenure area of Reading, to a four-year probationary term commencing October 13, 2026 and expiring October 12, 2030 unless extended in accordance with the law. Alyssa Mahay's salary shall be $85,707.00 (prorated) as set forth in Step MA+36, O1-15 of the UTA collective bargaining agreement**.**

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Appointments – School Monitor (Security)**

It is recommended that the following appointments be approved:

Soleil Johnson	School Monitor (Security), Probationary District-Wide Effective: September 9, 2026 Salary: $19.19 per hour Education: High School Experience: Team Member, Tropical Smoothie New Hartford, NY 6/26 to present
Katelyn Rycraft	School Monitor (Security), Probationary District-Wide Effective: September 9, 2026 Salary: $19.19 per hour Education: High School Experience: Cashier, Hemstroughts Bakeries Utica, NY 7/26 to present

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Conferences**

It is recommended that the following conferences be approved:

NAME	CONFERENCE	DATE
Elizabeth Breese	ACTEA Leadership Conference Verona, NY Approved by: R. Germer & A.M. Palladino Allotted: $400.00 from Budget Code: A2110.476-00-0600 No Substitute Required	October 7-9, 2026
Andrew De Jesus	New York Principals' Institute Albany, NY Approved by: S. Falchi & R. Germer Allotted: $840.00 from Budget Code: A2070.400-00-0000 No Substitute Required	November 23-24, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Voluntary Transfers – Teachers**

It is recommended that the following voluntary transfers retroactively be approved:

Heidi Malloy	From: ENL Teacher 1.0 JFK Middle School To: ENL Teacher 1.0 Conkling Elementary School Effective: August 31, 2026
Stephanie Scott	From: AIS Facilitator 1.0 Kernan Elementary School To: AIS Facilitator 1.0 Donovan Middle School Effective: September 2, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Involuntary Transfers – Teachers**

It is recommended that the following involuntary transfers be retroactively approved:

Ellen Schulze	From: ESOL Teacher 1.0 Hughes Elementary School To: ESOL Teacher .5 Hughes/.5 Kernan Elementary Schools Effective: August 31, 2026
Allyson Greif	From: ESOL Teacher 1.0 Jefferson Elementary School To: ESOL Teacher .5 Jefferson/.5 Albany Elementary Schools Effective: August 31, 2026
Rebecca Jones	From: Math Teacher 1.0 Donovan Middle School To: Math Teacher .5 JFK/.5 Donovan Middle Schools Effective: August 31, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Corrected Involuntary Transfer – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following corrected transfer, effective for the 2026-2027 School Year.

2026-2027 School Year – Involuntary Special Education Teacher Transfer Request

Name	25-26 Location	Assignment	26-27 Location	Assignment	Transfer Type
Heather Tucker	Kernan	15:1 gr.5-6	Utica Academy of Science & Kernan	Resource	Involuntary

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individual is appointed to serve as **Substitute Licensed Practical Nurse (LPN)** at **$20.00 per hour**:

Sherri Willsey, effective September 9, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are appointed to serve as per diem **Long-Term Substitute Teacher** paid in accordance with the Board of Education Policy 6106.:

Elizabeth Buono-Graziano, effective retroactively on September 1, 2026
Margaret Benson, effective retroactively on August 31, 2026
Shelby Manuels, effective retroactively on August 31, 2026
Kaitlyn Moon, effective retroactively on August 31, 2026
Tashia Santiago, effective October 13, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Teaching Assistant** at **$16.00 per hour**:

Alysa Smith, effective September 9, 2026 (pending NYSED fingerprint clearance)

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Substitute Appointment – Substitute School Monitor (Food Service)**

It is recommended that the following substitute appointment be approved:

Victoria Mallozzi

Substitute School Monitor (Food Service)
District-Wide
Effective: Retroactively on August 26, 2026
Salary: $16.00 per hour
Education: High School
Experience: Dental Coordinator, Ritepitch
Utica, NY 7/19 - present

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Substitute Appointment – Substitute School Monitor (Security)**

It is recommended that the following substitute appointment be approved:

Refik Begic	Substitute School Monitor (Security) District-Wide Effective: Retroactively on September 2, 2026 Salary: $16.00 per hour Education: College Experience: School Monitor (Security), UCSD Utica, NY 2/26 – 6/26
Genero Clemente	Substitute School Monitor (Security) District-Wide Effective: September 9, 2026 Salary: $16.00 per hour Education: High School Experience: Dishwasher, Aqua Vino New Hartford, NY 1/26 to present

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Extension of Unpaid Leave of Absence – Teacher – PULLED, VOTED:**

AYES: Jason Cooper, Tennille Knoop, Braedon Nanna, Danielle Padula, James Paul
NAYES: Howard Potter
ABSTAINED: Joseph Hobika, Jr.

MOTION CARRIED

It is recommended that the following extension of an unpaid leave of absence be accepted:

Geena Hobika-Angelicola	Science Teacher Effective: June 30, 2026 To: July 1, 2027 Reason: Personal Notification Received: August 26, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Resignation – Bus Driver**

It is recommended that the following resignation be accepted:

Martin A. Rodriguez	Bus Driver Bus Garage Effective: September 1, 2026 Reason: Personal Notification Received: August 25, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

Melissa Balanean	Teaching Assistant Effective: August 28, 2026 Reason: Accepted a position outside the Utica City School District Notification Received: August 28, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Resignation – Technology Teacher**

It is recommended that the following resignation be accepted:

Dennis Roy	Technology Teacher Donovan Middle School Effective: August 28, 2026 Reason: Accepted a position outside the Utica City School District Notification Received: August 27, 2026

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 111**

SUBJECT: **Resolution for Voluntary Transfer**

RESOLUTION

WHEREAS, Mr. Timpano has requested a voluntary transfer from his position as elementary principal to Assistant Principal on September 4, 2026

WHERAS, the district is in agreement to the voluntary transfer request;

NOW, THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby appoints Dominick Timpano, who possesses an Initial School Building Leader Certificate issued by the New York State Education Department which expires on August 31,2028, to a three-year and nine month probationary period, from September 8,2026 through May 30, 2030, in the administrative position of Assistant Principal at Conkling Elementary in the tenure area Assistant Principal. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Dominick Timpano must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time. Mr. Timpano's salary for the 2026-27 school year shall remain at his current salary one hundred and twenty- nine thousand one hundred and fifty- seven dollars and seventy- one cents (129,157.71) as set forth in the collective bargaining agreement between the Utica City School District and the Utica Administrators' Association, prorated to September 8,2026 to reflect the actual dates of service in the position.

Dated: September 8, 2026

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Kathy Hughes, District Clerk
Utica City School District

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 112**

SUBJECT: **Interim Principal**

Authorization is requested of the Board of Education to approve Kristin Casab, as Interim Principal at Kernan Elementary at a per diem rate of $700.00 per day (prorated for partial days worked). Mrs. Casab's appointment will be effective September 8, 2026. The employment agreement subject to approval by legal counsel and the Superintendent of Schools.

FOR ACTION: **Volume LXI** **Report No. S – 113**

SUBJECT: **Memorandum of Agreement Between Service Unit Employees Union, Local 200 United (SEIU) and the Utica City School District (Health Insurance).**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement dated September 8, 2026, between Service Unit Employees Union, Local 200 United (SEIU) and the Utica City School District (Health Insurance).

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. B – 37**

SUBJECT: **Resolution for Emergency Student Transport Services – C & F Transportation Inc.**

RESOLUTION

WHEREAS, a situation has arisen whereby, on an emergency and short-term basis, the Utica City School District ("District") does not have available sufficient personnel to provide transportation services to a student residing in the District and attending the Mary Cariola Elementary School in Rochester, New York, and therefore has a compelling need to obtain transportation services from another source; and

WHEREAS, the District desires to enter into a contract with C & F Transportation Inc. to provide such transportation services on an emergency basis, as authorized by Section 305(14)(b) of the New York State Education Law;

NOW, THEREFORE, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools:

1. The Board hereby determines that, due to an emergency arising out of an unforeseen occurrence or condition affecting pupil transportation services within the District, the District is required to take immediate action which cannot await competitive bidding or an RFP.

2. The Board of Education hereby finds pursuant to the Education Law that the provision of student transportation services as a result of this situation is an ordinary contingent expense.

3. The Board approves a contract between the Utica City School District and C & F Transportation Inc. for certain student transportation services, on an emergency basis, for a term from September 8, 2026 through October 8, 2026, pursuant to the terms and conditions set forth therein, and authorizes the Acting Superintendent of Schools or her designee to execute said contract.

Dated: September 8, 2026

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Kathy Hughes, District Clerk
Utica City School District

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Involuntary Transfers – Teachers**

It is recommended that the following involuntary transfer retroactively be approved:

Ivan Kudelich	From: Technology Teacher 1.0 Proctor High School To: Technology Teacher 1.0 Donovan Middle School Effective: August 31, 2026
Patricia Marashian	From: ESOL Teacher 1.0 JFK Donovan School To: ESOL Teacher .5 JFK/.5 Donovan Middle Schools Effective: August 31, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Appointment, Reading Teacher – Selma Joseph**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Selma Joseph, who possesses Pre-Kindergarten, Kindergarten & Grades 1-6, Permanent Certificate; Literacy (Birth – Grade 6), Professional Certificate issued by the Commissioner of Education, is appointed to the position of Reading Teacher (.5) effective on September 14, 2026 through June 30, 2027. Selma Joseph's salary shall be step O1-15, MA+60 = $89.778.00 x .5 = $44,889.00 as per the Feinerman Agreement.

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individual is appointed to serve as per diem **Long-Term Substitute Teacher** paid in accordance with the Board of Education Policy 6106.:

Trisha Pinnisi, effective retroactively on September 8, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individual is appointed to serve as per diem **Long-Term Substitute Teacher** paid in accordance with the Board of Education Policy 6106.:

Zachary Koscielniak, effective September 9, 2026

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individual is appointed to serve as per diem **Long-Term Substitute Teacher** paid in accordance with the Board of Education Policy 6106.:

Rebecca Piper, effective retroactively on August 31, 2026

Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. P – 9**

SUBJECT: **Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Uncertified Substitute Teacher** at a rate of **$100.00 per day**:

Sarah Roorda, effective September 9, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

It is recommended that the following substitute appointment be approved:

Rebecca Piper
Teaching Assistant
Conkling Elementary School
Effective: August 28, 2026
Reason: Accepted another position within the Utica City School District
Notification Received: September 3, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 10**

SUBJECT: **Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

It is recommended that the following substitute appointment be approved:

Sarah Roorda
Teaching Assistant
Albany Elementary School
Effective: September 5, 2026
Reason: Accepted another position within the Utica City School District
Notification Received: September 4, 2026