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FOR ACTION: **Volume LXI** **Report No. S – 114**

SUBJECT: **Resolution for Louis J. DiBernardo**

Authorization is requested of the Board of Education to approve the following resolution:

Resolution for Louis J. DiBernardo
Former Head Custodian in the Utica City School District

The Board of Education of the Utica City School District records with sorrow the passing of former custodian Louis J. DiBernardo**.**

Mr. DiBernardo was employed in the district for approximately twenty-six (26) years as a custodian, retiring as Head Custodian at Donovan Middle School. Throughout his years of service, Mr. DiBernardo was a valued member of the school community who formed many lasting friendships and memories.

RESOLVED, that the Board of Education expressed its sincere sympathy to the family of Mr. DiBernardo and that this resolution be saved upon the records of the district.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. S – 115**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Dr. Kathleen Davis**

WHEREAS, the Board of Education has been provided evidence that Dr. Kathleen Davis has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers and principals, therefore;

BE IT RESOLVED, that upon recommendation of the Assistant Superintendent of Curriculum, Instruction and Assessment, Dr. Kathleen Davis, be re-certified as Lead Evaluator of teachers and principals.

FOR ACTION: **Volume LXI** **Report No. S – 116**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – John Banek**

WHEREAS, the Board of Education has been provided evidence that John Banek has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, John Banek, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 117**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Peter Blake**

WHEREAS, the Board of Education has been provided evidence that Peter Blake has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers and principals, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Peter Blake, be re-certified as Lead Evaluator of teachers and principals.

FOR ACTION: **Volume LXI** **Report No. S – 118**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – James Daino**

WHEREAS, the Board of Education has been provided evidence that James Daino has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, James Daino, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 119**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Jenna Facciolo**

WHEREAS, the Board of Education has been provided evidence that Jenna Facciolo has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Jenna Facciolo, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 120**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Ryan Fagan**

WHEREAS, the Board of Education has been provided evidence that Ryan Fagan has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Ryan Fagan, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 121**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Megan Fiorentino**

WHEREAS, the Board of Education has been provided evidence that Megan Fiorentino has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Megan Fiorentino, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 122**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Hanka Grabovica**

WHEREAS, the Board of Education has been provided evidence that Hanka Grabovica has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Hanka Grabovica, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 123**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Allen Hyde**

WHEREAS, the Board of Education has been provided evidence that Allen Hyde has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers and principals, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Allen Hyde, be re-certified as Lead Evaluator of teachers and principals.

FOR ACTION: **Volume LXI** **Report No. S – 124**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Amanda Larson**

WHEREAS, the Board of Education has been provided evidence that Amanda Larson has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Amanda Larson, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 125**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Kristy Martin**

WHEREAS, the Board of Education has been provided evidence that Kristy Martin has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Kristy Martin, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 126**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Lisa Putnam**

WHEREAS, the Board of Education has been provided evidence that Lisa Putnam has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Lisa Putnam, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 127**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Della Smith**

WHEREAS, the Board of Education has been provided evidence that Della Smith has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Della Smith, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 128**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Nikiya Wheelock**

WHEREAS, the Board of Education has been provided evidence that Nikiya Wheelock has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Nikiya Wheelock, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 129**

SUBJECT: **Resolution for Re-Certification of Lead Evaluator – Jeffrey White**

WHEREAS, the Board of Education has been provided evidence that Jeffrey White has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for Re-certification as Lead Evaluator of teachers, therefore;

BE IT RESOLVED, that upon recommendation of the Interim Superintendent of Schools, Jeffrey White, be re-certified as Lead Evaluator of teachers.

FOR ACTION: **Volume LXI** **Report No. S – 130**

SUBJECT: **Application for Extended Field Trip – Thomas R. Proctor High School NJROTC**

Authorization is requested of the Board of Education for twelve (12) students from the Thomas R. Proctor NJROTC to attend the 2026 NJROTC Area 1 Orienteering Championship at Brewster High School, Brewster, NY. Cadets will participate in orienteering, an outdoor sport that requires participants to navigate unfamiliar terrain using a detailed topographic map and a magnetic compass.

The trip will be held on November 13, 2026, through November 14, 2026.

Supervision of these students will be provided by Chief Wayne Lane and chaperones Julie Merendino, Jerry Jankowski and Jerry Paredes.

This trip has been reviewed and approved by Ann Marie Palladino, Principal, Thomas R. Proctor High School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment; and Dr. Kathleen Davis, Interim Superintendent of Schools in accordance with Board Policy 8400.

FOR ACTION: **Volume LXI** **Report No. S – 131**

SUBJECT: **Application for Extended Field Trip – Thomas R. Proctor High School NJROTC**

Authorization is requested of the Board of Education for six (6) students from the Thomas R. Proctor NJROTC to attend the 2026 NJROTC Area 1 Drone Championship at New London High School, New London, NY. Cadets will participate in a STEM-focused competition using competitive drone technology. The trip will be held on March 19, 2027, through March 20, 2027.

Supervision of these students will be provided by Chief Wayne Lane and chaperones Julie Merendino, Jerry Jankowski and Jerry Paredes.

This trip has been reviewed and approved by Ann Marie Palladino, Principal, Thomas R. Proctor High School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment; and Dr. Kathleen Davis, Interim Superintendent of Schools in accordance with Board Policy 8400.

FOR ACTION: **Volume LXI** **Report No. S – 132**

SUBJECT: **Approval of the Budget Timeline for 2027 – 2028 School Year**

Authorization is requested of the Board of Education to approve the Budget Timeline for the 2027 – 2028 school year.

FOR ACTION: **Volume LXI** **Report No. S – 133**

SUBJECT: **Resolution to Restate the District's 403(b) Retirement Plan**

Board Resolution to Restate the District's 403(b) Retirement Plan

Upon the recommendation of the Acting Superintendent and the advice of the District's Third-Party Administrator, that it has received IRS approval for the 403(b) Plan provided by OMNI for the District's use, qualifying it as an IRS Pre-approved plan,

WHEREAS, the Employer, Utica City School District, ("the Employer") has maintained the Utica City School District 403(b) Plan ("the "Plan") since January 1, 2009 for the benefit of eligible employees; and

WHEREAS, the Employer is restating the above-referenced Plan to comply with 2022 Cumulative List of Changes in Section 403(b) Requirements for 403(b) Pre-approved Plans and to continue to receive the tax benefits of an IRS Pre-approved plan,

NOW THEREFORE IT IS:

MOVED BY: _____
SECONDED BY: _____

RESOLVED, that based upon the above statements and recommendations, the Employer hereby adopts the Plan as a complete restatement of the prior Plan, to be effective on January 1, 2026; and it is further

RESOLVED, that Acting Superintendent of Schools and the President of the Board of Education are each separately authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The Employer will maintain a copy of the restated Plan, as approved by the Board of Education, along with a copy of the prior plan, in its files.

CERTIFICATION OF DISTRICT CLERK

I, Kathy Hughes, District Clerk of the Utica City School District, hereby certify that the attached resolution was adopted by the required majority vote of the Board of Education at its meeting held on September 29, 2026.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. S – 134**

SUBJECT: **Committee on Special Education Meetings**

Authorization is requested of the Board of Education to approve and accept the Committee on Special Education (CSE), Committee on Preschool Special Education (CPSE) and Section 504 meetings in the Utica City School District and/or other approved programs. A total of 98 meetings were held.

FOR ACTION: **Volume LXI** **Report No. S – 135**

SUBJECT: **Approval of Dignity Act Coordinator – General Herkimer Elementary School**

Authorization is requested of the Board of Education to approve Dr. James Daino as the Dignity Act Coordinator for General Herkimer Elementary School.

FOR ACTION: **Volume LXI** **Report No. S – 136**

SUBJECT: **Approval of Dignity Act Coordinator – Kernan Elementary School**

Authorization is requested of the Board of Education to approve Kirstin Casab as the Dignity Act Coordinator for Kernan Elementary School.

FOR ACTION: **Volume LXI** **Report No. S – 137**

SUBJECT: **Memorandum of Agreement between Daemen University and the Utica City School District**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between Daemen University and the Utica City School District, effective September 29, 2026, through June 30, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 138**

SUBJECT: **Agreement between Mohawk Valley Community College and the Utica City School District – Dual Credit for Career and Technical Education (CTE) Pathways**

Authorization is requested of the Board of Education to approve the Agreement Mohawk Valley Community College and the Utica City School District for the Dual Credit Career and Technical Education (CTE) Pathways, effective retroactively from July 1, 2026, through June 30, 2027.

FOR ACTION: **Volume LXI** **Report No. S – 139**

SUBJECT: **Facilities Use Agreement between Mohawk Valley Community College and the Utica City School District – Gaining Early Awareness and Readiness for Undergraduate Program (Gear Up) – Pulled, Not Offered**

Authorization is requested of the Board of Education to approve the Facilities Use Agreement between Mohawk Valley Community College and the Utica City School District for Gaining Early Awareness and Readiness for Undergraduate Program (Gear Up), effective retroactively from July 1, 2026, through June 30, 2028.

FOR ACTION: **Volume LXI** **Report No. S – 140**

SUBJECT: **Agreement between Utica University and the Utica City School District**

Authorization is requested of the Board of Education to approve the Agreement between Utica University and the Utica City School, effective January 1, 2027 through December 31, 2028.

FOR ACTION: **Volume LXI** **Report No. S – 141**

SUBJECT: **Employment Agreement between Mark Bono and the Utica City School District**

Authorization is requested of the Board of Education to approve the individual Employment Agreement dated September 29, 2026, between the Utica City School District and Mark Bono, Accountant.

FOR ACTION: **Volume LXI** **Report No. S – 142**

SUBJECT: **Approval of the Financial Statements and Independent Auditor's Report for School Year 2025–2026**

Authorization is requested of the Board of Education to approve the Financial Statements and Independent Auditor's Report prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. S – 143**

SUBJECT: **Approval of the Extra Classroom Activity Funds Financial Statements Together with Independent Auditor's Report for School Year 2025–2026**

Authorization is requested of the Board of Education to approve the Extra Classroom Activity Funds Financial Statements Together with Independent Auditor's Report prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. S – 144**

SUBJECT: **Approval of the Required Reports Under Uniform Guidance Audit for School Year 2025–2026**

Authorization is requested of the Board of Education to approve the Required Reports Under Uniform Guidance Audit subject to receipt of federal compliance supplement prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. S – 145**

SUBJECT: **Approval of the Corrective Action Plan (CAP) for the Financial Statements and Independent Auditor's Report for School Year 2025–2026**

Authorization is requested of the Board of Education to approve the Corrective Action Plan (CAP) for the Financial Statements and Independent Auditor's Report prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. S – 146**

SUBJECT: **Approval of the Corrective Action Plan (CAP) for the Extra Classroom Activity Funds Financial Statements Together with Independent Auditor's Report for School Year 2025–2026**

Authorization is requested of the Board of Education to approve the Corrective Action Plan (CAP) for the Corrective Action Plan (CAP) for the Extra Classroom Activity Funds Financial Statements Together with Independent Auditor's Report prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. S – 147**

SUBJECT: **Approval of the Corrective Action Plan (CAP) for the Required Reports Under Uniform Guidance Audit for School Year 2025–20262025–2026**

Authorization is requested of the Board of Education to approve the Corrective Action Plan (CAP) for the Required Reports Under Uniform Guidance Audit prepared by Bonadio Group for School Year 2025–2026.

FOR ACTION: **Volume LXI** **Report No. B – 38**

SUBJECT: **Amended Disposal of Obsolete Technology Equipment**

Authorization is requested of the Board of Education to dispose of obsolete technology equipment located at Jefferson Elementary and Proctor High School. (This item was previously approved by the Board of Education on September 8, 2026. The prior resolution inadvertently included Albany Elementary School).

FOR ACTION: **Volume LXI** **Report No. B – 39**

SUBJECT: **Disposal of Obsolete Technology Equipment**

Authorization is requested of the Board of Education to dispose of obsolete technology equipment located at General Herkimer School.

FOR ACTION: **Volume LXI** **Report No. B – 40**

SUBJECT: **Disposal of Obsolete Instructional Resources**

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Jefferson Elementary School and John F Kennedy Middle School.

FOR ACTION: **Volume LXI** **Report No. B – 41**

SUBJECT: **Disposal of Obsolete Miscellaneous Items**

Authorization is requested of the Board of Education to dispose of obsolete miscellaneous items located at and Donovan Middle School.

FOR ACTION: **Volume LXI** **Report No. B – 42**

SUBJECT: **Resolution of RIC ONE Risk Operations Center (the "ROC")**

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Utica City School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2026-2027 fiscal year, to authorize the ROC and its attorneys to negotiate Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted;

BE IT RESOLVED, the Utica City School District Board of Education authorizes the use of DPAs negotiated by the RIC ROC and its attorneys, consistent with its needs and the needs of its students; and

BE IT FURTHER RESOLVED, that the Utica City School District reserves to itself the right to make determinations regarding the use of such DPAs and the software and/or technology resources to which they relate and to consult with its own legal counsel to review any specific issues or concerns before executing any DPA.

CERTIFICATION

It is hereby certified that the above motion was approved by the Utica City School District Board of Education at its meeting, duly noticed, held on September 29, 2026.

Dated: September 29, 2026

_____

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION: **Volume LXI** **Report No. B – 43**

SUBJECT: **Budget Transfer – Transportation, Contract Transportation (First Student)**

Authorization is requested of the Board of Education to approve the following Budget Transfer for the 2025–2026 Fiscal Year.

	Account	Description	Amount
From:	A9060.800-00-0000	Health Insurance	$ 866,468
To:	A5510.408-00-0000	Transportation – Contract Transportation	$ 866,468

Reason: To adjust for additional expense related to transportation of children.

A9060.800-00-0000	Original Budget	$ 32,120,000
	Revised Budget with Transfer	$ 30,381,737
	Transfers In	$ -
	Transfers Out	$ 871,795
	Expended & Encumbered	$ 29,069,766
	Balance before Transfer	$ 2,178,439
	Percent Used (Original Budget)	90.50%
	Percent Used (Revised Budget)	95.68%
A5510.408-00-0000	Original Budget	$ 15,578,682
	Revised Budget with Transfer	$ 14,880,781
	Transfers In	$ -
	Transfers Out	$ 1,564,370
	Expended & Encumbered	$ 14,880,780
	Balance before Transfer	$ (866,468)
	Percent Used (Original Budget)	95.52%
	Percent Used (Revised Budget)	100.00%

FOR ACTION: **Volume LXI** **Report No. B – 44**

SUBJECT: **Resolution Approving Capital Construction Contract Change Order**

RESOLUTION
APPROVING CAPITAL CONSTRUCTION CONTRACT CHANGE ORDER

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has previously undertaken Phase 1 of the 2024 ($65m) Capital Improvement Project (the "Project"); and

WHEREAS, during the course of the Project, due to unanticipated conditions, certain changes to the work have been determined by the Project Architect and Construction Manager to be required; and

WHEREAS, the Project Architect and Construction Manager, and the contractors have executed the following proposed change orders:

- Change Order #CE-083 in the amount of $86,511.25 amending the contract with Upstate Companies, dated August 12, 2025, in connection with Phase 1 of the Project,

("Change Order") as detailed in the attached report ("Change Order Report") which is incorporated in this Resolution by reference; and

WHEREAS, the Change Order Report has been shared with the Board of Education, and it has been determined that it is in the best interest of the School District to approve the proposed Change Order for Phase 1;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education approves the contract change set out in the Change Order.

2. The Board of Education hereby authorizes the President of the Board or the Interim Superintendent of Schools to sign the Change Orders on behalf of the School District.

3. The Board of Education hereby authorizes the President of the Board and the Interim Superintendent of Schools to sign the New York State Education Department required certification in connection with the Change Order and take all actions necessary or convenient to satisfy the applicable New York State Education Department Change Order certification and filing requirements.

4. This Resolution shall take effect immediately.

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 29th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven (7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 29th day of September 2026.

_____
Kathy Hughes, District Clerk
Board of Education
Utica City School District

(SEAL)

FOR ACTION: **Volume LXI** **Report No. B – 45**

SUBJECT: **Resolution Ratifying Capital Construction Project Allowance Authorizations and Change Orders**

RESOLUTION
RATIFYING CAPITAL CONSTRUCTION PROJECT
ALLOWANCE AUTHORIZATIONS and CHANGE ORDERS

WHEREAS, certain contract changes and allowance authorizations have been determined by the Project Architect/Engineer and Construction Manager, and the Interim Superintendent of Schools to be in the best interest of the School District in connection with its 2024 ($65M) Capital Improvement Project (the "Project") for Phases 1 and 2 of the Project; and

WHEREAS, the Project Architect/Engineer and Construction Manager, and the contractors have signed and submitted documents evidencing Allowance/Change Orders for the changes detailed in the attached Allowance/Change Order Reports (one for Phase 1 and one for Phase 2), which are incorporated in this Resolution by reference; and

WHEREAS, to avoid delay and additional expense in connection with the Project the Board of Education previously authorized the Interim Superintendent of Schools to sign Allowance/Change Orders up to $25,000 with the requirement that all such approved Allowance/Change Orders be presented to the Board of Education for ratification as soon as practicable; and

WHEREAS, the Interim Superintendent of Schools has or will sign the contract Allowance Authorizations and Change Orders listed in the Allowance/Change Order Reports pursuant to the previously granted authority; and

WHEREAS, the Board of Education has reviewed the Allowance/Change Order Reports and determined that it is in the best interest of the School District to ratify the actions of the Interim Superintendent of Schools and approve the proposed contract Allowance Authorizations and Change Orders for Phase 1 and Phase 2;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education hereby ratifies and approves the Allowance Authorizations and Change Orders signed by the Interim Superintendent as set out in the Allowance/Change Order Reports for each Phase 1 and Phase 2 and/or authorizes the President of the Board and/or the Interim Superintendent of Schools to sign the Allowance Authorizations and Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contracts as amended by the Allowance Authorizations and Change Orders in connection with the Project.

2. The Board of Education hereby authorizes the President of the Board and the Interim Superintendent of Schools to sign all New York State Education Department required certifications in connection with this Resolution and take all actions necessary or convenient to satisfy all applicable filing requirements for the Allowance Authorizations and Change Orders.

3. This Resolution shall take effect immediately.

ALLOWANCE/CHANGE ORDER REPORT FOR PHASE 1

	CCO #	Contract	Contractor	Description	Costs
Allowance	G2-023	Herkimer ES – General Trades	Upstate Companies	Design Modification: Additional asphalt, sidewalk and curb replacement along Keyes Road per construction bulletin 19	$4,680.28
Allowance	G2-024	Jones ES – General Trades	Upstate Companies	Design Modification: Addition of secondary concrete walkway from the building to the new playground per construction bulletin 52 to accommodate program request.	$12,833.27
Allowance	G2-025	Jones ES – General Trades	Upstate Companies	Design Modification: Additional aluminum signage added to secure vestibule per construction bulletin 32 revision 2.	$3,958.00
Allowance	MC-005	Proctor – Mechanical	HJ Brandeles	Design Modification: Addition of fire dampers between pool and pool locker room for separate fire zones per construction bulletin 49.	$7,247.00
Allowance	MC-006	Conkling – Mechanical	HJ Brandeles	Omission: Addition of fire damper for duct penetration in Conkling nurse's room wall.	$477.00
Change Order	8000903-001	Proctor Chillers	Trane U.S. Inc.	Design Modification / Field Conditions: Change in chiller pipe routing in lieu of adding structural support to existing building. Change in routing required additional pipe, piping supports and pipe insulation.	$24,141.60
Change Order	LSI-001	Herkimer – Playground	Landscape Structures	Field Conditions: Costs for contractor to provide additional manhole cover to access live storm structure discovered under existing playground.	$3.720.00

ALLOWANCE/CHANGE ORDER REPORT FOR PHASE 2

	CCO #	Contract	Contractor	Description	Costs
Allowance	GC2-018	Columbus – General Trades	Priore Construction	Field Condition: Gypsum ceilings were discovered above drop ceilings where UVFs must be installed. Change for GC to remove sections of gypsum ceilings so UVFs can be hung from roof steel above.	$10,687.12

FOR ACTION: **Volume LXI** **Report No. B – 45**

SUBJECT: **Resolution Ratifying Capital Construction Project Allowance Authorizations and Change Orders – Cont'd**

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 29th day of September 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of seven (7) members; that _____ (__) members of the Board were present at such meeting; and, that _____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this 29th day of September 2026.

_____
Kathy Hughes, District Clerk
Board of Education
Utica City School District

(SEAL)

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Approval of Mentors / Mentees for the 2026 – 2027 School Year**

Authorization is requested of the Board of Education to approve the following Mentors / Mentees for the 2026 – 2027 school year:

Mentee/New Teacher	Position	School	Mentor
Rachel Blanchard	Elementary Math AIS	Conkling	RoseAnn Eanniello
Kirsten Campbell	Library Media Specialist	Albany	Alicia Adamczyk
Casey Clendenin	Special Education	Donovan	Alexis Holmer
Martin Comstock	CTE	Proctor	James Raymer
John Conway	Social Studies	Proctor	Christine Golden
Shannon Dailey	ELA	Donovan	Megan Sunderland
Frank Dardano	Special Education	General Herkimer	Savannah Leo
Kaitlin Dodge	Physical Education	Jones	Suzanne Gazzilli
Colin Douglass	CTE	Proctor	Judith DeFina
Avery Erwin-M^{c}Guire	CTE	Proctor	Cassandra Carpenter
Jennifer Eselin	Science	Donovan	Francesca Moss
Amina Feratovic	Social Studies	Proctor	Christine Golden
Megan Foley	Special Education	Proctor	Kylie Marraffa
Zachary Golmoka	ELA	Kennedy	Melissa Mariotti
Olivia Guarno	CTE	Proctor	Judith DeFina
Elmedina Husic	Special Education	Jefferson	Kimberly Shackett
Alexis Jacobs	Grade 6	Jefferson	Courtney Walter
Shaeleigh Kenealy	Grade 1	King	Tammy Filletti
Kara LaFayette	Grade K	Jones	Holly Toomey
John Longeretta	Physical Education	Albany	Bryan Koscinski
Alyssa Mahay	Reading	Columbus	Lynda Lloyd
Diana Mialik	Reading	Conkling	Bonnie Dawes
Elizabeth Morgan	ELA	Proctor	Kimberly Pflanz
Garrett Nanna	Grade 6	Conkling	Jaclyn Durrigan
Nikolette Nesci	Grade K	Watson Williams	Courtney Bellinger
Joselyn Nieves	Grade 2	Kernan	Kara Carcone
Ya Ta Na Oo	Mathematics	Proctor	Sara Georgia
Julia Parrotta	Grade 1	Columbus	Pamela Elder
Sophia Penge	Grade 3	King	Rateba Gulla
Jordyn Perretta	Earth & Space Sciences	Proctor	Cameron Jennings
Dennis Prior	CTE	Proctor	James Raymer

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Approval of Mentors / Mentees for the 2026 – 2027 School Year – Cont'd**

Authorization is requested of the Board of Education to approve the following Mentors / Mentees for the 2026 – 2027 school year:

Mentee/New Teacher	Position	School	Mentor
Colin Pritchard	Library Media Specialist	Donovan	Carole Rahme
Lesley Russell	Reading	General Herkimer	Kirstin Paladino
Anne Sahm	Special Education	General Herkimer	Dina Fernalld
Westbrook Shortell	CTE	Proctor	Jessica Collis
Matthew Taylor-Netzband	CTE	Proctor	Deborah Pedersen
Marianthi Stakos	Music	Jones/King	Alla Kudelich
Santina Tomaino	Reading	Albany	Adriana Liberatore
Tyler Wood	ELA	Proctor	Dennis Hahn

Salary: Prorated at $700.00 per school year.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Athletics and Interscholastic Athletics**

Authorization is requested of the Board of Education to approved the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individual is appointed to serve as support for Athletics and Interscholastic Athletics effective for 2026-2027 school year at $40.00 per hour.

David Minicozzi

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Appointment, Special Education Teacher – Loralyn Colosi**

Authorization is requested of the Board of Education to approved the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Loralyn Colosi, who possesses Special Education, Permanent Certificate; Biology & General Science 7-12, Permanent Certificate, School District Leader, Professional Certificate; School Building Leader, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher effective on September 30, 2026 through June 30, 2027. Loralyn Colosi's salary shall be $85,707.00 (prorated) as per the Feinerman Agreement.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Appointment – School Monitor (Food Service)**

It is recommended that the following appointment be approved:

Martha Carry

School Monitor (Food Service)
District-Wide
Effective: Retroactively on September 8, 2026
Salary: $18.40 per hour
Education: High School
Experience: Food Service Worker – Breakfast and Lunch Program, Utica City School District, 3/22 to present

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Appointments – Substitute School Monitor (Food Service)**

It is recommended that the following appointments be approved:

Ann Guidera*

Substitute School Monitor (Food Service)
District-Wide
Effective: September 23, 2026
Salary: $16.00 per hour
Education: High School
Experience: Self Employed/Owner, Subway Restaurant, Utica, NY
5/13 – 5/18

SUBJECT: **Appointments – Substitute School Monitor (Food Service) – Cont'd**

It is recommended that the following appointments be approved:

Suada Velic*	Substitute School Monitor (Food Service) District-Wide Effective: September 23, 2026 Salary: $16.00 per hour Education: High School Experience: Sales Associate, Walmart New Hartford, NY – 4/11 – 3/21
Meksida Smajlovic	Substitute School Monitor (Food Service) District-Wide Effective: September 23, 2026 Salary: $16.00 per hour Education: High School Experience: Sub Food Service, UCSD Utica, NY – 12/25 – 3/26
Natalie Garcia	Substitute School Monitor (Food Service) District-Wide Effective: September 23, 2026 Salary: $16.00 per hour Education: High School Experience: Sales Associate, Rainbow Shops Utica, NY – 3/26 to present
Jasmine Edwards*	Substitute School Monitor (Food Service) District-Wide Effective: September 23, 2026 Salary: $16.00 per hour Education: High School Experience: Line Cook, Chipotle New Hartford, NY – 7/25 to present
Victoria Brutsky	Substitute School Monitor (Food Service) District-Wide Effective: September 23, 2026 Salary: $16.00 per hour Education: High School Experience: Medical Assistant, Slocum Dickson New Hartford, NY – 8/23 – 5/26

*Pending NYSED fingerprinting clearance.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Probationary Appointment, Jane Ruffing – Teaching Assistant**

Authorization is requested of the Board of Education to approved the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Jane Ruffing, who possesses Teaching Assistant, Initial TA Certificate issued by the Commissioner of Education, is retroactively appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective September 16, 2026, with a four-year probationary term commencing September 16, 2026 and expiring September 15, 2030 unless extended in accordance with the law. Jane Ruffing's salary shall be $21.65 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Probationary Appointment, Rebekah Leuenberger – Registered Nurse**

Authorization is requested of the Board of Education to approve the following resolution with salary subject to change based on contract negotiations:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Rebekah Leuenberger, who possesses Registered Nurse licensure issued by the Commissioner of Education, is appointed to the position of .6 FTE Registered Nurse (RN) probationary term commencing retroactively on September 21, 2026, pending Civil Service approval. Rebekah Leuenberger's salary shall be $25,510.80 as set forth in collective bargaining agreement between the Utica School Registered Nurses' and Licensed Practical Nurses' Unit of Teamsters Local 294 and the Utica City School District.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Per Diem Targeted Assistance Teacher/Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are appointed to serve as per diem **Targeted Assistance Teacher/Substitute at $40.00 per hour,** for the 2026-2027 school year:

Teachers:

Wendy Kowalczyk
Nancy Richards
Beth Wilson
Diane Cardamone
Jacqueline Russo

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Per Diem Substitute (uncertified)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are appointed to serve as per diem **Uncertified Substitute Teacher** at a rate of **$100.00 per day**:

Lily Christopher*, effective September 30, 2026
Alana Giesin, effective September 30, 2026
Madison McKenney, effective September 30, 2026
Owen Sweet*, effective September 30, 2026
Heidi Yax, effective October 1, 2026

* Pending NYSED fingerprinting clearance

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Teaching Assistant** at **$16.00 per hour**:

Andrea Heredia*, effective September 30, 2026

*Pending NYSED fingerprint clearance

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Conferences**

It is recommended that the following conferences be approved:

NAME	CONFERENCE	DATE
Krystal Larish	Music Educators' Conference Day Oneida, NY Approved by: S. Falchi & K. Miller Allotted: $40.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 9, 2026

NAME	CONFERENCE	DATE
Russell Ritzel	Music Educators' Conference Day Oneida, NY Approved by: S. Falchi & D. Pecheone Allotted: $40.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 9, 2026

SUBJECT: **Conferences – Cont'd**

It is recommended that the following conferences be approved:

NAME	CONFERENCE	DATE
Shauna Douglass	State-Level High School Science Item Writing Workshop Buffalo, NY Approved by: S. Falchi & A.M. Palladino Allotted: $1,135.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 19-21, 2026

NAME	CONFERENCE	DATE
Adam Lovecchio	State-Level High School Science Item Writing Workshop Buffalo, NY Approved by: S. Falchi & A.M. Palladino Allotted: $1,135.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 19-21, 2026

NAME	CONFERENCE	DATE
Jillian Reale	State-Level High School Science Item Writing Workshop Buffalo, NY Approved by: S. Falchi & A.M. Palladino Allotted: $1,135.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 19-21, 2026

It is recommended that the following conferences be approved:

NAME	CONFERENCE	DATE
Michelle Sledziona	State-Level High School Science Item Writing Workshop Buffalo, NY Approved by: S. Falchi & A.M. Palladino Allotted: $1,135.00 from Budget Code: A2070.400-00-0000 Substitute Required	October 19-21, 2026

NAME	CONFERENCE	DATE
Jenna Faro	NYS APHERD Annual Conference Verona, NY Approved by: S. Falchi & A. De Jesus Allotted: $30.00 from Budget Code: A2110.475-04-0000 Allotted: $225.00 from Budget Code: A2070.400-00-0000 Substitute Required	November 19-20, 2026

NAME	CONFERENCE	DATE
Sabrina Leape	NYS APHERD Annual Conference Verona, NY Approved by: S. Falchi & A. De Jesus Allotted: $50.00 from Budget Code: A2110.475-04-0000 Allotted: $225.00 from Budget Code: A2070.400-00-0000 Substitute Required	November 19-20, 2026

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Conferences – Cont'd – Pulled, 4th Item, Motion Passed**

It is recommended that the following conferences be approved:

NAME	CONFERENCE	DATE
Stacy Kleber	NYSCATE Annual Conference Verona, NY Approved by: S. Falchi & A.M. Palladino Allotted: $450.00 from Budget Code: A2070.400-00-0000 Substitute Required	November 22-24, 2026

NAME	CONFERENCE	DATE
Jennie Sikora	NYS Principals Institute Albany, NY Approved by: S. Falchi & R. Germer Allotted: $400.00 from Budget Code: A2070.400-00-0000 Allotted: $582.00 from Budget Code: A2020.476-14-0000 No Substitute Required	November 23-24, 2026

NAME	CONFERENCE	DATE
Dr. Kathleen Davis	NYSSBA's Governance Leadership Program, OHM BOCES New Hartford, NY Allotted: $75.00 from Budget Code: A1010.475-00-0000 No Substitute Required	October 30, 2026

NAME	CONFERENCE	DATE
Jason Cooper **– Pulled, Motion Passed**	NYSSBA's Governance Leadership Program, OHM BOCES New Hartford, NY Allotted: $75.00 from Budget Code: A1010.475-00-0000	October 30, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby acknowledges the paid administrative leave for an employee.

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby acknowledges the paid administrative leave for an employee.

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Paid Administrative Leave**

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FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby acknowledges the paid administrative leave for an employee.

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby acknowledges the paid administrative leave for an employee.

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Rescindment of Appointment – Registered Nurse**

It is recommended that the following rescindment of appointment be accepted:

Wendy Divine
Registered Nurse
Effective: September 8, 2026
Reason: Personal
Notification Received: September 8, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Resignation – Food Service Worker**

It is recommended that the following resignation be accepted:

Martha Carry
Food Service Worker – Breakfast and Lunch Program
District-Wide
Effective: August 7, 2026
Reason: Accepted a Monitor position within the Utica City School District
Notification Received: September 2, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Resignation – Custodial/Maintenance**

It is recommended that the following resignation be accepted:

Hazim Rekic
Cleaner
District-Wide
Effective: September 23, 2026
Reason: Accepted a position outside the Utica City School District
Notification Received: September 11, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Resignation – School Monitor (Security)**

It is recommended that the following resignation be accepted:

Jamez Midget	School Monitor (Security) District-Wide Effective: September 2, 2026 Reason: Personal Notification Received: September 2, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Resignation – Teaching Assistant**

It is recommended that the following resignation be accepted:

Nitiya Robinson	Teaching Assistant Columbus Elementary School Effective: September 25, 2026 Reason: Personal Notification Received: September 14, 2026
Cindy Willey	Teaching Assistant M. L. King, Jr. Elementary School Effective: August 31, 2026 Reason: Personal Notification Received: September 21, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Resignation – Per Diem Targeted Assistance Teacher/Substitute**

It is recommended that the following resignation be approved:

Angelina Bonomo	Targeted Assistance Teacher/Substitute District-Wide Effective: September 7, 2026 Reason: Personal Notification Received: September 8, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Professional Staff Eligible for Tenure as of Date Noted**

It is recommended that the following tenure be accepted:

NAME	DATE ELIGIBLE	TENURE AREA
Katherine Tejada	5/16/2026	Health

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Revised Tenure – Teacher**

Authorization is requested of the Board of Education to accept the revised tenure date as follows:

RESOLVED, that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby approves the revised tenure date for the following teacher. The expiration date is tentative and conditional only.

Employee	Tenure Area	New Tenure Date
Alyssa Mahay	Reading Teacher	October 13, 2026 – October 12, 2029

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Unpaid Leaves of Absences**

It is recommended that the following unpaid leaves of absences be approved:

Danielle LaClair
Typist
JFK Middle School
From: June 23, 2026
To: October 9, 2026
Reason: Medical
Notification Received: September 14, 2026

SUBJECT: **Unpaid Leaves of Absences – Cont'd**

It is recommended that the following unpaid leaves of absences be approved:

Casey Smith	5th Grade Teacher General Herkimer Elementary School From: September 21, 2026 To: October 30, 2026 Reason: Medical Notification Received: August 10, 2026
Jessica Fiore	Guidance Counselor Proctor High School From: August 31, 2026 To: October 16, 2026 Reason: Medical Notification Received: August 20, 2026
Allison Olejarnik	Occupational Therapist Conkling Elementary School From: October 2, 2026 To: October 30, 2026 Reason: Personal Notification Received: August 21, 2026
Georgina Rosa	CTA - Special Education Jones Elementary School From: August 31, 2026 To: October 26, 2026 Reason: Medical Notification Received: August 25, 2026
Gianna Lottermoser	Office Specialist - Confidential Human Resources From: August 31, 2026 To: September 30, 2026 Reason: Extension of intermittent personal leave Notification Received: August 26, 2026

FOR INFORMATION: **Volume LXI** **Report No. P – 13**

SUBJECT: **Unpaid Leaves of Absences – Cont'd – Pulled 2nd Item, Not Offered**

It is recommended that the following unpaid leaves of absences be approved:

Vanessa Stacks
Food Monitor
General Herkimer Elementary School
From: September 28, 2026
To: November 6, 2026
Reason: Medical
Notification Received: September 1, 2026

John Freleigh **– Pulled, Not Offered**
Musical Instrument Teacher K-12
Kernan Elementary School
From: September 25, 2026 PM
To: November 20, 2026
Reason: Medical
Notification Received: August 24, 2026

Esmeralda Huskic
CTA Special Education
Martin Luther King Jr. Elementary School
From: September 18, 2026
To: September 30, 2026
Reason: Medical
Notification Received: September 8, 2026

Htoo Nay Ta Moo
CTA Special Education
General Herkimer Elementary School
From: October 19, 2026
To: December 3, 2026
Reason: Personal
Notification Received: September 9, 2026

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 148**

SUBJECT: **Resolution – Ratifying Collective Bargaining Agreement (Utica School Secretaries' Unit, Union)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

RATIFYING COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the Utica City School District ("District") and the Utica School Secretaries' Unit ("Union") reached a tentative agreement concerning a successor collective bargaining agreement covering the period of July 1, 2026 through June 30, 2029;

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby ratifies the terms of said tentative agreement and authorizes the Interim Superintendent of Schools to execute the Agreement on behalf of the District; and

BE IT FURTHER RESOLVED, that this Board hereby approves the appropriation of any additional funds necessary to implement the terms of said agreement.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 149**

SUBJECT: **Resolution – Ratifying Collective Bargaining Agreement (Utica School Registered Nurses' and Licensed Practical Nurses' Unit, Union)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

RATIFYING COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the Utica City School District ("District") and the Utica School Registered Nurses' and Licensed Practical Nurses' Unit ("Union") reached a tentative agreement concerning a successor collective bargaining agreement covering the period of July 1, 2026 through June 30, 2029;

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby ratifies the terms of said tentative agreement and authorizes the Interim Superintendent of Schools to execute the Agreement on behalf of the District; and

BE IT FURTHER RESOLVED, that this Board hereby approves the appropriation of any additional funds necessary to implement the terms of said agreement.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 150**

SUBJECT: **Resolution Approving Transportation Contract**

RESOLUTION

WHEREAS, the Utica City School District ("District") does not have available sufficient personnel to provide transportation services to a student residing in the District and attending the Mary Cariola Elementary School in Rochester, New York, and therefore has a compelling need to obtain transportation services from another source; and

WHEREAS, the District issued a request for bids to procure the necessary student transportation services; and

WHEREAS, the District's Administration opened bids on September 25, 2026; and

WHEREAS, First Student, Inc. was the lowest responsive and responsible bidder for the student transportation bid;

NOW, THEREFORE, **BE IT RESOLVED,** by the Board of Education of the Utica City School District:

1. The Board hereby approves a contract between the Utica City School District and First Student, Inc. for student transportation services pursuant to the transportation bid opened on September 25, 2026 for a term from October 9, 2026 through June 30, 2027, pursuant to the terms and conditions set forth in said contract, and authorizes the Board President and Interim Superintendent of Schools to execute said contract.

2. This resolution shall take effective immediately.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 151**

SUBJECT: **Resolution Approving Settlement Agreement & Release**

RESOLUTION APPROVING SETTLEMENT AGREEMENT & RELEASE

WHEREAS, the Utica City School District is a party to litigation pending in Oneida County State Supreme Court and assigned Index No. EFCA2023-002929 (the "Lawsuit"); and

WHEREAS, the Utica City School District Board of Education (hereinafter, the "Board") and the plaintiff in the Lawsuit wish to resolve the Lawsuit through a settlement agreement; and

WHEREAS, the Board has considered the terms of the proposed settlement agreement and seeks to approve the same; and

WHEREAS, the District's legal counsel has reviewed the proposed settlement agreement and approved the same as to form.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The Board hereby approves of the proposed settlement agreement pertaining to the Lawsuit and authorizes the Superintendent, or her designee, to take all necessary actions and to execute any necessary documents on behalf of the Board upon the recommendation of legal counsel necessary to effectuate/finalize the same.

2. The Board hereby authorizes its legal counsel to make any such recommendations to the Superintendent, or her designee, in furtherance of such agreement, and to withdraw and/or consent to the dismissal of any and all cross-claims alleged by the District.

3. This Resolution shall take effect immediately.

Dated: September 29, 2026

_____
Kathy Hughes, District Clerk
Utica City School District

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. S – 152**

SUBJECT: **Memorandum of Agreement between Service Unit Employees Union, Local 200 United (SEIU) and the Utica City School District (Longevity)**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement dated September 23, 2026 between Service Unit Employees Union, Local 200 United (SEIU) and the Utica City School District.

FOR ACTION: **Volume LXI** **Report No. S – 153**

SUBJECT: **Creation of Position**

Authorization is requested of the Board of Education to create one (1) Elementary AIS Teacher (10-months) position, effective September 30, 2026.

FOR ACTION: **Volume LXI** **Report No. S – 154**

SUBJECT: **Creation of Position**

Authorization is requested of the Board of Education to create one (1) Dean of Students (10-months) position, effective September 30, 2026.

Board of Education Regular Meeting
September 29, 2026
Motions from the Floor

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Appointments – Substitute School Monitor (Food Service)**

It is recommended that the following appointments be approved:

Rosemary Vennero*
Substitute School Monitor (Food Service)
District-Wide
Effective: September 23, 2026
Salary: $16.00 per hour
Education: College
Experience: RCIL/PPL Caretaker
Utica, NY – 7/19 – 10/25

*Pending NYSED fingerprinting clearance.

FOR ACTION: **Volume LXI** **Report No. P – 12**

SUBJECT: **Voluntary Transfer – Teacher**

It is recommended that the following voluntary transfer be approved:

Sherry Peterson
From: Kindergarten Teacher
Kernan Elementary School
To: Elementary AIS Teacher
Kernan Elementary School
Effective: September 30, 2026