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SUBJECT:**Resolution for Susan (Suzi) Rubino**

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Susan (Suzi) Rubino
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of former employee, Susan (Suzi) Rubino. Mrs. Rubino's career in education was nothing short of extraordinary. She began at MVCC's Kiddie campus, where she nurtured the youngest learners with love and enthusiasm. Her journey led her to United Cerebral Palsy and ultimately to her "dream job" teaching K-2 Special Education at Watson Williams Elementary School for approximately 14 years. Mrs. Rubino's dedication to her students and colleagues was unparalleled, and her classroom was a place where every child was valued and encouraged to thrive.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mrs. Rubino and that this resolution be saved upon the records of the district.

Date: December 17, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 100

SUBJECT:

Resolution Approving Agreement between the Utica City School District and Oneida County for Special Patrol Officer Services

Authorization is requested of the Board of Education to approve the following resolution:

Resolution Approving Agreement between the Utica City School District and
Oneida County for Special Patrol Officer Services

At a Regular Meeting of the Board of Education of the Utica City School District, held on December 17, 2024.

WHEREAS, the District is authorized to provide for the safety and protection of District students, staff and property under the terms of Education Law §1709(1), (13), and (33); and

WHEREAS, Article 5-G of the New York State's General Municipal Law provides the authority for the District and the Oneida County (the "County") to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the Board of Education of the District wishes to enter into an intermunicipal agreement with the County to obtain services of fourteen (14) officers to serve as Special Patrol Officers ("SPOs") through August 31, 2025; and

WHEREAS, the Board of Education has had the opportunity to review the proposed agreement for said services;

NOW, THEREFORE, the Board of Education of the Utica City School District resolves as follows:

1. The Board of Education hereby approves the intermunicipal agreement between the District and County for Special Patrol Officer services through August 31, 2025.
2. The Board authorizes the Superintendent of Schools to execute the intermunicipal agreement in the form approved by legal counsel.
3. This Resolution is effective immediately.

Date: December 17, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 101****SUBJECT:****Concurrent Enrollment Contract between the Utica City School District and Mohawk Valley Community College**

Authorization is requested of the Board of Education to approve the Concurrent Enrollment Contract between the Utica City School District and Mohawk Valley Community College for the period July 1, 2024 through June 30, 2029.

FOR ACTION:**Volume LVIX****Report No. S – 102****SUBJECT:****Partnership Agreement for the Radar Grant between the Utica City School District and the Workforce Development Board of Herkimer, Madison and Oneida Counties, Inc.**

Authorization is requested of the Board of Education to approve the Partnership Agreement for the Radar Grant between the Utica City School District and the Workforce Development Board of Herkimer, Madison and Oneida Counties, Inc. for the period October 28, 2024 through June 30, 2026.

FOR ACTION:**Volume LVIX****Report No. S – 103****SUBJECT:****Student Teacher Memorandum of Understanding between the Utica City School District and Mercy University**

Authorization is requested of the Board of Education to approve the Student Teacher Memorandum of Understanding between the Utica City School District and Mercy University for the remainder of the 2024-2025 school year.

FOR ACTION:**Volume LVIX****Report No. S – 104****SUBJECT:****Amendment to Employment Agreement between the Utica City School District and Richard Ambruso**

Authorization is requested of the Board of Education to approve the Amendment to Employment Agreement between the Utica City School District and Richard Ambruso, Interim Director of Physical Education & Athletics effective December 18, 2024.

FOR ACTION:**Volume LVIX****Report No. S – 105****SUBJECT:****Amendment to Employment Agreement between the Utica City School District and Karen Miller**

Authorization is requested of the Board of Education to approve the Amendment to Employment Agreement between the Utica City School District and Karen Miller, Interim Principal at Columbus Elementary School effective December 18, 2024.

FOR ACTION:

Volume LVIX

Report No. S – 106

SUBJECT:

**Employment Agreement between the Utica
City School District and Danielle Giovinazzo**

Authorization is requested by the Board of Education to approve the Employment Agreement between the Utica City School District and Danielle Giovinazzo, Office Specialist, Superintendent's Office effective retroactively on October 26, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 107

SUBJECT:

**Amendment to Resolution Authorizing Superintendent
to Execute Change Orders/Allowance Authorizations
During Capital Construction Project**

Authorization is requested of the Board of Education to approve the following amended Resolution:

**AMENDMENT TO RESOLUTION AUTHORIZING SUPERINTENDENT TO EXECUTE
CHANGE ORDERS/ALLOWANCE AUTHORIZATIONS DURING
CAPITAL CONSTRUCTION PROJECT**

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") previously authorized its Career & Technical Education Center Capital Project (the "Project"); and

WHEREAS, the Project is in its construction phase; and

WHEREAS, the Board of Education desires to authorize the Superintendent of Schools to execute contract change orders and contract allowance authorizations in compliance with General Municipal Law §103(1), to allow the work of the Project to proceed in between Board of Education regular meetings, with the understanding that all such approved change orders and allowance authorizations will be presented to the Board of Education for ratification as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to approve the proposed authority;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education authorizes the Superintendent of Schools to execute change orders and allowance authorizations for the Project prior to Board of Education final approval, with a maximum limit to the authority of Twenty-Five Thousand Dollars (\$25,000) per change order or per allowance authorization.
2. A report of the Change Orders and Allowance Authorizations executed by the Superintendent of Schools shall be presented to the Board of Education for ratification as soon as practicable.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

CERTIFICATION

A Regular Meeting of the Board of Education of the Utica City School District held on December 17, 2024, was called to order by its President and upon roll being called, the following members were:

PRESENT:

ABSENT:

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a unanimous vote of the members of the Board of Education present at the meeting.

[if the vote was not unanimous, list each member and their vote]

The attached Resolution, which was offered by _____ and seconded by _____ at the said meeting, was approved by a vote of the Board of Education members present at the meeting as follows:

Member Name:

Aye/Nay/Absent:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Dated: December 17, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 108****SUBJECT:****Change Order Approvals**

Authorization is requested of the Board of Education to approve the following change orders:

Proctor CTE Addition (SED Project No. 41-23-00-01-0-002-012)

- Contract – Pike Construction Services, Inc.
 - CCO GC-011 (CE-004) Additional Corridor Doors - \$30,896.08
 - During construction, it was determined that four sets of existing doors did not contain proper fire rating certification tags and were in generally poor condition. The doors were not originally scheduled for replacement as part of the project. To conform to code required fire ratings CB-004 was issued outlining work to remove and replace existing doors and associated hardware. The change order replaces three pairs of doors and a single door with new doors and hardware, the existing frames will remain and be painted to match the adjacent spaces.
 - CE-029 Fire stopping at existing partitions - \$74,718.22
 - After the removal of the ceilings within the renovated portion of Proctor, it was discovered that the existing walls did not extend to the underside of the deck or had existing penetrations (pipe, conduit, ductwork) passing through them that were not properly fire rated. This change is to properly fire rate existing walls to achieve a fire separation as required by code. We are recommending that this work be completed on a time and material basis. Since the work is recommended to proceed T&M, a CCO will be issued once all work has been completed and costs finalized.
- Contract – E-J Electric LLC
 - CCO EC-004 (CE-031) Buck Boost Add Panels \$33,328.00
 - During coordination of the equipment purchased for the CTE program and installing the new electrical panel and devices, it was discovered that the existing voltage available and the voltage required for the new equipment were not compatible. This change installs new panels and transformers to provide the power (230v) required at multiple pieces of new equipment.

FOR ACTION:**Volume LVIX****Report No. S – 109****SUBJECT:****Acceptance of Change Order Log from C&S
Companies approved by Superintendent**

Authorization is requested of the Board of Education to approve the Change Order Log from C&S Companies approved by Superintendent Dr. Christopher Spence.

FOR ACTION:**Volume LVIX****Report No. S – 110****SUBJECT:****American Rescue Plan Elementary and Secondary School
Emergency Relief (ARP ESSER) Part 2 Fund Amendment**

Authorization is requested of the Board of Education to approve the New York State American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Part 2 Fund amendment with the following changes below with a total budget remaining at \$58,254,402.

BUDGET: American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER Part 2 - Funding Period: March 13, 2020 - September 30, 2024)

Code	Amend 5 Budget September 2024	Difference	Amend 5A Budget September 2024
15	\$5,657,165		\$5,657,165
16	\$94,100		\$94,100
40	\$12,865,653		\$12,865,653
45	\$19,858,907	\$222,751	\$20,081,658
46	\$50,263		\$50,263
49	\$6,180,535		\$6,180,535
80	\$1,445,542		\$1,445,542
20	\$8,002,237		\$8,002,237
90	\$4,100,000	(\$222,751)	\$3,877,249
	\$58,254,402		\$58,254,402

Description of Item	Amend 5 Expenditure	Cost calculation	Difference	Amend 5A Expenditure
CODE 45: Supplies and Materials				
Elementary School: Desks	\$2,972,965	Increase per reduction in Indirect Cost	\$222,751	\$3,195,716
		Total	\$222,751	
CODE 90: Indirect Cost				
Indirect Cost	\$4,100,000	Reduction in allowable Indirect Cost	(\$222,751)	\$3,877,249
		Total	(\$222,751)	

This budget is predicated on New York State Education Department's program approval and may be modified based on NYSED Grants Finance review.

FOR ACTION:**Volume LVIX****Report No. S – 111****SUBJECT:****Approval of Designated Grant Funds from The Community Foundation of Herkimer & Oneida Counties, Inc. to offset the costs for 6th Grade Elementary School Students to attend an end-of-the-year Field Trip**

Authorization is requested of the Board of Education to approve the Designated Grant Funds from The Community Foundation of Herkimer and Oneida Counties, Inc. to offset the costs for 6th grade elementary school students to attend an end-of-the-year field trip.

FOR ACTION:**Volume LVIX****Report No. S – 112****SUBJECT:****Amendment #1 to Agreement for Third-Party Administrator Services between the Utica City School District and NCAComp, Inc.**

Authorization is requested of the Board of Education to approve Amendment #1 to Agreement for Third-Party Administrator Services between the Utica City School District and NCAComp, Inc.

FOR ACTION:**Volume LVIX****Report No. S – 113****SUBJECT:****Agreement between the Utica City School District and Safe Schools Mohawk Valley – ARP-HCY II Grant Funds**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Safe Schools Mohawk Valley – ARP-HCY II Grant Funds for the 2024-2025 school year.

FOR ACTION:**Volume LVIX****Report No. S – 114****SUBJECT:****Agreement between the Utica City School District and John Coleman School D/B/A Elizabeth Seton Children's School**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and the John Coleman School D/B/A Elizabeth Seton Children's School.

FOR ACTION:**Volume LVIX****Report No. S – 115****SUBJECT:****Amendment to Employment Agreement between the Utica City School District and Mark Bono**

Authorization is requested of the Board of Education to approve the Amendment to the Employment Agreement between the Utica City School District and Mark Bono.

FOR ACTION:**Volume LVIX****Report No. S – 116****SUBJECT:****Approval of Utica City School District Policies**

Authorization is requested of the Board of Education to approve the following Utica City School District Policies:

Policy #	Name
6533	Rights of Nursing Employees to Express Breast Milk
7102 (Replaces 7102 and 7103))	Student Medications, Allergies and Anaphylaxis
6006 (New)	Social Media
6007 (New)	Students and Staff Relations (Anti-Fraternization)
1300	Records Management and Access
1300.1	Public Access to Records
4304	Online Banking Policy
4304.1	Online Banking Procedure
7240	Education Records

FOR ACTION:**Volume LVIX****Report No. S – 117****SUBJECT:****Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association (Longevity)**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Administrator's Association (Longevity).

FOR ACTION:**Volume LVIX****Report No. S – 118****SUBJECT:****Memorandum of Agreement between the Utica City School District and the Utica Teachers' Association (Feinerman)**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Teachers' Association (Feinerman).

FOR ACTION:**Volume LVIX****Report No. S – 119****SUBJECT:****Resolution between the Utica City School District and Erie I BOCES for New York Education Law 2-d Opt-In**

Authorization is requested of the Board of Education to approve the resolution between the Utica City School District and Erie I BOCES For New York State Education Law 2-d Opt-In.

FOR ACTION:**Volume LVIX****Report No. S – 120****SUBJECT:****Application for Extended Field Trip –
Proctor High School**

Authorization is requested of the Board of Education to approve approximately twenty-five (25) Proctor High School JV and Varsity Girls Basketball Team students to travel to Syracuse University in Syracuse, NY on Thursday, January 9, 2025 to attend a Syracuse University school day basketball game. This field trip would allow the students to interact with the college coach and players supporting community involvement.

Supervision of these students will be provided by Brendon O'Connor, Teacher, Mike Delia, Teacher, Christopher Edick, Teacher, LaSharr Hamell, Liaison, and Rocco Giruzzi, Substitute Teacher.

This trip was reviewed and approved by Andre Paradis, Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 121****SUBJECT:****Application for Extended Field Trip –
Proctor High School**

Authorization is requested of the Board of Education to approve approximately twenty-four (24) Proctor High School Art and Photography students to travel to the Corning Museum of Glass in Corning, NY on Thursday, December 19, 2024. The Corning Museum of Glass is dedicated to the art, history, and science of glass. This trip will allow the Art and Photography students to learn about glass as an art medium.

Supervision of these students will be provided by Andrew Buffington, Teacher, Eva Furcinito, Teacher, Christina Hopkins, Teacher, and Tara Litz, Teaching Assistant.

This trip was reviewed and approved by Andre Paradis, Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 122****SUBJECT:****Application for Extended Field Trip –
Proctor High School**

Authorization is requested of the Board of Education to approve approximately sixteen (16) Proctor High School Model United Nations Club students to travel to Syracuse, NY on Friday, January 10, 2025 and Saturday, January 11, 2025. The purpose of this trip is for the students to attend and participate in the Central New York Model United National Conference at Syracuse University. Students will learn about global issues, and develop skills that are useful in the real world.

Supervision of these students will be provided by Frank Robertello, Teacher/Model United Nations Club Advisor, and Nathan Kishman, Teacher.

This trip was reviewed and approved by Andre Paradis, Principal at Proctor High School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. B – 20****SUBJECT:****Disposal of Obsolete Computer Equipment**

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Jefferson Elementary School, Proctor High School, Kennedy Middle School, and the Administration Building.

FOR ACTION:**Volume LVIX****Report No. B – 21****SUBJECT:****Disposal of Obsolete Equipment**

Authorization is requested of the Board of Education to dispose of obsolete equipment located at King Elementary School, the Maintenance Shop, and storage unit.

FOR ACTION:**Volume LVIX****Report No. B – 22****SUBJECT:****Disposal of Obsolete Instructional Equipment**

Authorization is requested of the Board of Education to dispose of obsolete instructional equipment located at Jefferson Elementary School.

FOR ACTION:**Volume LVIX****Report No. B – 23****SUBJECT:****Approval of Claims Auditor Report**

Authorization is requested of the Board of Education to approve the Claims Auditor Report for the period November 1, 2024 to November 30, 2024.

FOR ACTION:**Volume LVIX****Report No. B – 24****SUBJECT:****Budget Transfer – 2025 BOCES Budget Reconciliation**

Authorization is requested of the Board of Education to approve the following Budget Transfer – 2025 BOCES Budget Reconciliation.

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1430.490-00-0425	Personnel - BOCES Contract Administration	\$ 150,000
	A2110.490-00-0000	Teaching Regular School - BOCES Community Schools	\$ 293,109
To:	A1310.490-00-0325	Business Administration - BOCES Cooperative Bidding	\$ 1,361
	A1310.490-00-0335	Business Administration - BOCES State Aid Planning	\$ 70
	A1430.490-00-0430	Personnel - BOCES Substitute Service	\$ 10,400
	A1480.490-00-0000	Public Information - BOCES School Communications	\$ 17,077
	A1620.490-00-0001	Custodial Operations - BOCES Computer/Telephone Lines	\$ 368
	A1620.490-00-1065	Custodial Operations - BOCES Safety Coordinator	\$ 1,656
	A2110.490-00-2151	Teaching Regular School - BOCES School Business All	\$ 526
	A2110.490-00-2247	Teaching Regular School - BOCES Itinerant Teacher	\$ 13,512
	A2110.490-00-2000	Teaching Regular School - BOCES Early College Access	\$ 67,326
	A2250.490-00-0000	Programs SPED - BOCES Alternative Education	\$ 23,462
	A2250.490-00-2520	Programs SPED - BOCES Tuition	\$ 116,232
	A2250.496-00-0000	Programs SPED - BOCES Medicaid Data Entry	\$ 53,049
	A2330.492-00-0000	Special Schools - BOCES Equivalent Attendance	\$ 115,669
	A2610.490-00-2274	School Library & Audivisual - BOCES Communication Catalog	\$ 13,079
	A2815.490-00-0000	Health Services - BOCES Medical Staff	\$ 613
	A2855.490-00-0000	Athletics - BOCES Sports Management	\$ 8,709
Reason:	To adjust for 2025 BOCES Budget reconciliation.		
	A1430.490-00-0425	Original Budget (including encumbrances)	\$ 163,468
		Revised Budget with Transfer	\$ 13,468
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 10,857
		Balance before Transfer	\$ 152,611
		Percent Used (Original Budget)	6.64%
		Percent Used (Revised Budget)	80.61%

A2110.490-00-0000	Original Budget (including encumbrances)	\$	9,196,516
	Revised Budget with Transfer	\$	8,903,407
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	7,551,942
	Balance before Transfer	\$	1,644,574
	Percent Used (Original Budget)		82.12%
	Percent Used (Revised Budget)		84.82%
A1310.490-00-0325	Original Budget (including encumbrances)	\$	29,947
	Revised Budget with Transfer	\$	31,308
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	29,947
	before Transfer Percent Used	\$	
	(Original Budget)		100.00%
	Percent Used (Revised Budget)		95.65%
A1310.490-00-0335	Original Budget (including encumbrances)	\$	3,515
	Revised Budget with Transfer	\$	3,585
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	3,515
	before Transfer Percent Used	\$	
	(Original Budget)		100.00%
	Percent Used (Revised Budget)		98.05%
A1430.490-00-0430	Original Budget (including encumbrances)	\$	77,190
	Revised Budget with Transfer	\$	87,590
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	77,190
	Balance before Transfer Percent	\$	
	Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		88.13%
A1480.490-00-0000	Original Budget (including encumbrances)	\$	187,459
	Revised Budget with Transfer	\$	204,536
	Transfers In Transfers	\$	
	Out	\$	
	Expended & Encumbered Balance	\$	187,442
	before Transfer	\$	17
	Percent Used (Original Budget)		99.99%
	Percent Used (Revised Budget)		91.64%
A1620.490-00-0001	Original Budget (including encumbrances)	\$	17,624
	Revised Budget with Transfer	\$	17,992
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	17,624
	before Transfer Percent Used	\$	
	(Original Budget)		100.00%
	Percent Used (Revised Budget)		97.95%

A2110.490-00-2151	Original Budget (including encumbrances)	\$	69,070
	Revised Budget with Transfer	\$	70,726
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	69,070
	before Transfer	\$	
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		97.66%
A2110.490-00-2151	Original Budget (including encumbrances)	\$	91,060
	Revised Budget with Transfer	\$	91,586
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	91,060
	Balance before Transfer	\$	
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		99.43%
A2110.490-00-2247	Original Budget (including encumbrances)	\$	49,662
	Revised Budget with Transfer	\$	63,174
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	49,662
	before Transfer Percent Used	\$	
	(Original Budget)		100.00%
	Percent Used (Revised Budget)		78.61%
A2110.490-00-2000	Original Budget (including encumbrances)	\$	
	Revised Budget with Transfer	\$	67,326
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	
	Balance before Transfer Percent	\$	
	Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A2250.490-00-0000	Original Budget (including encumbrances)	\$	116,190
	Revised Budget with Transfer	\$	139,652
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	116,190
	Balance before Transfer Percent	\$	
	Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		83.20%
A2250.490-00-2520	Original Budget (including encumbrances)	\$	727,368
	Revised Budget with Transfer	\$	843,600
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	726,802
	Balance before Transfer	\$	566
	Percent Used (Original Budget)		99.92%
	Percent Used (Revised Budget)		86.15%

A2250.496-00-0000	Original Budget (including encumbrances)	\$	96,114
	Revised Budget with Transfer	\$	149,163
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	96,119
	Balance before Transfer	\$	(5)
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		64.44%
A2330.492-00-0000	Original Budget (including encumbrances)	\$	124,278
	Revised Budget with Transfer	\$	239,947
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered Balance	\$	124,278
	before Transfer Percent Used	\$	
	(Original Budget)		100.00%
	Percent Used (Revised Budget)		51.79%
A2610.490-00-2274	Original Budget (including encumbrances)	\$	37,611
	Revised Budget with Transfer	\$	50,690
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	37,610
	Balance before Transfer	\$	1
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		74.20%
A2815.490-00-0000	Original Budget (including encumbrances)	\$	118,455
	Revised Budget with Transfer	\$	119,068
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	115,786
	Balance before Transfer	\$	2,669
	Percent Used (Original Budget)		97.75%
	Percent Used (Revised Budget)		97.24%
A2855.490-00-0000	Original Budget (including encumbrances)	\$	18,214
	Revised Budget with Transfer	\$	26,923
	Transfers In	\$	
	Transfers Out	\$	
	Expended & Encumbered	\$	18,214
	Balance before Transfer	\$	
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		67.65%

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Correction in Job Title	Trades PULL

It is recommended that the following correction in job title per Civil Service be approved:

William Flagg	From: HVAC Systems Mechanic To: HVAC and Energy Control Specialist, Provisional Per Civil Service Effective: December 18, 2024
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*Provisional appointment subject to successful completion of Civil Service examination for HVAC and Energy Control Specialist.

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Corrected Index	Coaching – Winter 2024-2025

It is recommended that the following corrected index for Winter Coaching appointments be approved:

Walter Savage	Girls Varsity Indoor Track Proctor High School Effective: Winter 2024-2025 Index: \$5,390
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Nathan DeBan	Girls Modified Volleyball Donovan Middle School Effective: Winter 2024-2025 Index: \$3,122
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Brandon O'Connor	Girls Modified Basketball Kennedy Middle School Effective: Winter 2024-2025 Index: \$2,829
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Change of Position	Clerical

It is recommended that the following change of position be approved:

LaToya Hamell	From: Teaching Assistant – Special Education Proctor High School To: Typist – 12 months (Provisional) Proctor High School Salary: \$43,226.40 (prorated) per secretarial contract Effective: January 2, 2025
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*Provisional appointment subject to successful completion of Civil Service examination for Typist.

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Change of Position	Custodial/Maintenance

It is recommended that the following change of position be approved:

Wilfredo Muniz	From: Assistant Custodian Proctor High School To: Custodian (Probationary) Columbus Elementary School Salary: \$30.89 per hour Effective: December 23, 2024
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Anthony Tartaglia	From: Assistant Custodian Hughes Elementary School To: Custodian (Probationary) Salary: \$30.89 per hour Effective: December 23, 2024
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Unpaid Leaves of Absence	Teacher

It is recommended that the following unpaid leaves of absence be approved:

Alyssa Dubiel	Kindergarten Teacher Kernan Elementary School From: January 6, 2025 To: February 7, 2025 Reason: Personal Notification Received: November 22, 2024
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Samantha Lee	School Social Worker General Herkimer Elementary School From: January 6, 2025 To: February 14, 2025 Reason: Personal Notification Received: November 8, 2024
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Unpaid Leave of Absence	Clerical

It is recommended that the following unpaid leave of absence be approved:

Rayni Thahtoo	Clerk Student Services Department From: January 20, 2025 To: February 7, 2025 Reason: Personal Notification Received: December 3, 2024
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Report No. P – 13

Administrator

Director of Career and Technical Education (CTE)
Effective: January 2, 2025
Reason: Accepted position outside the
Utica City School District
Notification Received: December 2, 2024

Report No. P – 13

Clerical

Substitute Clerical
Effective: December 20, 2024
Reason: Personal
Notification Received: November 26, 2024

Report No. P – 13

Mentor / Mentee

<u>Mentor</u>	<u>Position</u>	<u>School</u>	<u>Mentee</u>
Kara Carcone	Elementary Grade 2	Kernan	Christina Marrero

Report No. P – 13

Teacher

Special Education Teacher
Columbus Elementary School
Effective: November 24, 2024
Notification Received: November 24, 2024

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem Substitute Teacher at \$100.00 per day, effective retroactively on December 2, 2024:

- Marisa Rintrona

FOR ACTION:**Volume LVIX****Report No. P – 13** **PULL****SUBJECT:****Resolution for Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teacher at \$100.00 per day, effective immediately:

- Elizabeth Johnson **PULL**
- Missy Windover

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
Nicole LaBella – School Counseling and Guidance**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Nicole LaBella, who possesses School Counselor, Permanent Certificate, issued by the Commissioner of Education, is appointed to the position of School Counseling and Guidance in the tenure area of School Counseling and Guidance effective January 17, 2025, with a four-year probationary term commencing January 17, 2025 and expiring January 18, 2029 unless extended in accordance with the law. Nicole LaBella's salary shall be \$87,588 plus \$1,800 stipend = \$89,388 (prorated) as set forth in Step MA+60, O1-15 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
Christina E. Vomer – School Social Worker**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Christina E. Vomer, who possesses School Social Worker, Provisional Certificate, issued by the Commissioner of Education, is appointed to the position of School Social Worker in the tenure area of School Social Worker effective January 6, 2025, with a four-year probationary term commencing January 6, 2025 and expiring January 7, 2029 unless extended in accordance with the law. Christina E. Vomer's salary shall be \$50,134 plus \$1,800 stipend = \$51,934 (prorated) as set forth in Step BA+42, F-6 of the collective bargaining agreement.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
Joya Spina – CSE Chairperson**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Joya Spina, who possesses Teaching Assistant, Level III Certificate; Childhood Education (Grades 1-6), Professional Certificate; Students With Disabilities (Grades 1-6), Professional Certificate; School Building Leader, Initial Certificate; and, School District Leader, Professional Certificate issued by the Commissioner of Education, is appointed to the position of CSE Chairperson in the tenure area of CSE Chairperson effective on January 27, 2025, with a four-year probationary term commencing on January 27, 2025 and expiring January 28, 2029 unless extended in accordance with the law. Joya Spina's salary shall be \$112,534 (prorated) as set by the collective bargaining agreement between the Utica City School District and Utica Administrators' Association.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
Kysha Messina – Licensed Practical Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kysha Messina, who possesses Licensed Practical Nurse licensure issued by the Commissioner of Education, is appointed to the position of Licensed Practical Nurse (LPN) probationary term commencing January 6, 2025. Kysha Messina's salary shall be \$37,148.40 (prorated) as set forth in collective bargaining agreement between the Utica School Registered Nurses' and Licensed Practical Nurses' Unit of Teamsters Local 294 and the Utica City School District.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
D'Mila Bradley – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that D'Mila Bradley, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective December 18, 2024, with a four-year probationary term commencing December 18, 2024 and expiring December 19, 2028 unless extended in accordance with the law. D'Mila Bradley's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Probationary Appointment
Sejla Cufurovic – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Sejla Cufurovic, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective December 18, 2024, with a four-year probationary term commencing December 18, 2024 and expiring December 19, 2028 unless extended in accordance with the law. Sejla Cufurovic's salary shall be \$18.73 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Provisional Appointment Confidential**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Grady Faulkner, who possesses non-competitive NY Helps probationary status issued by the City of Utica department of Civil Service, is appointed to the position of Confidential – Community/Parent Liaison at Watson Williams Elementary School. Grady Faulkner's salary shall be \$36,746 (prorated) as set forth in the employment agreement with the Utica City School District effective January 6, 2025.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Provisional Appointment Confidential**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Wilhemina Davis, who possesses non-competitive NY Helps probationary status issued by the City of Utica department of Civil Service, is appointed to the position of Confidential – Community/Parent Liaison at Proctor High School. Wilhemina Davis's salary shall be \$36,746 (prorated) as set forth in the employment agreement with the Utica City School District effective January 6, 2025.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Resolution for Provisional Appointment Confidential**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Admira Musanovic, who possesses non-competitive NY Helps probationary status issued by the City of Utica Department of Civil Service, is appointed to the position of Confidential – Community/Parent Liaison at M.L. King, Jr. Elementary School. Admira Musanovic's salary shall be \$36,746 (prorated) as set forth in the employment agreement with the Utica City School District effective December 18, 2024.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Mentors/Mentees for 2024-2025**

It is recommended that the following Mentors/Mentees for school year 2024-2025 be approved:

Mentee/New Teacher	Position	School	Mentor
Denis DeRider	AIS Math	Hughes	Maria Post
Samantha Gabiger	Earth Science	Proctor	Cameron Jennings
Mary Catherine Carey	Special Education	Kernan	Michele Campola
Jordanna Rubino	Grade 2	Kernan	Kara Carcone
Christina Marrero	Reading	Kernan	Barbara Costello

Salary: Prorated at \$700.00 per school year.

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointment****Coaching – Fall 2024**

It is recommended that the following coaching appointment be approved:

Felicia Medici	Junior Varsity Cheerleading Proctor High School Effective: Retroactively on September 17, 2024 Index: \$2,357 (prorated)
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FOR ACTION:**Volume LVIX****Report No. P –13****SUBJECT:****Appointments****Coaching/Spring 2025**

It is recommended that the following coaching appointments be approved:

David Guido	Boys Varsity Baseball Proctor High School Effective: Spring 2025 Index: \$8,085
Stephen Strife	Boys Assistant Varsity Baseball Proctor High School Effective: Spring 2025 Index: \$6,288
James Caswell	Boys Varsity Lacrosse Proctor High School Effective: Spring 2025 Index: \$8,085
Robert Heinrich	Boys Assistant Varsity Lacrosse Proctor High School Effective: Spring 2025 Index: \$3,797

FOR ACTION:**Volume LVIX****Report No. P –13****SUBJECT:****Appointments****Coaching/Spring 2025**

It is recommended that the following coaching appointments be approved:

Michael Zaloom	Boys Varsity Tennis Proctor High School Effective: Spring 2025 Index: \$3,746
Jerome Tine	Boys Varsity Track Proctor High School Effective: Spring 2025 Index: \$8,085
Heather Monroe	Boys Assistant Varsity Track Proctor High School Effective: Spring 2025 Index: \$6,288
John Simmons	Boys Varsity/Jr. Varsity Golf Proctor High School Effective: Spring 2025 Index: \$5,390
Joseph Guidera	Girls Varsity/Jr. Varsity Golf Proctor High School Effective: Spring 2025 Index: \$5,390
Kelli Bikowsky	Girls Varsity Softball Proctor High School Effective: Spring 2025 Index: \$8,085
Joanne Nassif	Girls Assistant Varsity Softball Proctor High School Effective: Spring 2025 Index: \$6,288
Kristi Peterson	Girls Varsity Track Proctor High School Effective: Spring 2025 Index: \$8,085
Walter Savage	Girls Assistant Varsity Track Proctor High School Effective: Spring 2025 Index: \$6,288
Trey Szatko	Boys Jr. Varsity Baseball Proctor High School Effective: Spring 2025 Index: \$3,300

FOR ACTION:**Volume LVIX****Report No. P –13****SUBJECT:****Appointments****Coaching/Spring 2025**

It is recommended that the following coaching appointments be approved:

Brandon O'Connor

Girls Jr. Varsity Softball
Proctor High School
Effective: Spring 2025
Index: \$4,371

Edwin Singleton

Boys Modified Baseball
Donovan Middle School
Effective: Spring 2025
Index: \$2,357

Nathan DeBan

Boys Modified Lacrosse
Kennedy Middle School
Effective: Spring 2025
Index: \$2,357

Joshua Schreppel

Girls Modified Softball
Kennedy Middle School
Effective: Spring 2025
Index: \$2,712

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointments****Extra-Curricular – Secondary**

It is recommended that the following Extra-Curricular appointments be approved:

Ledia Mullen

Ski Club Advisor
Proctor High School
Effective: December 18, 2024
Index: \$3,300

Mark Mullen

Ski Club Advisor
Proctor High School
Effective: December 18, 2024
Index: \$3,300

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointments****Security**

It is recommended that the following appointments be approved:

Babee Collins

School Monitor (Security), Probationary
District-Wide
Effective: Retroactively on December 6, 2024
Salary: \$18.45 per hour
Education: Graduate of Glenmont Job Corps
Experience: Security/Host, Walmart Supercenter
Utica, NY
4/24 to 9/24

Latoya Henry

School Monitor (Security), Probationary
District-Wide
Effective: December 18, 2024 – pending NYS
fingerprinting clearance
Salary: \$18.45 per hour
Education: Graduate of Penn Foster High School
Experience: Security Officer, CSI
Syracuse, NY
8/24 to present

Jamez Midget

School Monitor (Security), Probationary
District-Wide
Effective: Retroactively on December 6, 2024
Salary: \$18.45 per hour
Education: A.S., SUNY Delhi
Experience: Stocker, Walmart Supercenter
Utica, NY
7/24 to present

Jesse Pittman

School Monitor (Security), Probationary
District-Wide
Effective: December 18, 2024 – pending NYS
fingerprinting clearance
Salary: \$18.45 per hour
Education: GED, 1996
Experience: Waste Water Mechanic, Oneida County
Pollution Control
Utica, NY
10/19 to present

Robson Souza de Lima

School Monitor (Security), Probationary
District-Wide
Effective: Retroactively on December 6, 2024
Salary: \$18.45 per hour
Education: Graduate of Oneida High School
Experience: Bundler, Sun-Pull Wire, LLC
Syracuse, NY
5/22 to 1/24

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointments****Food Service/Monitor**

It is recommended that the following appointments be approved:

Salema Be

Monitor-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: Graduated 2022, Proctor High School
Experience: Sub Food Service Worker Monitor-Breakfast and Lunch Program, Utica City School District, Utica, NY
1/24 to present

Mark Bruzzese

Monitor-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: Graduated 1975, Notre Dame High School
Experience: Custodian, Utica City School District, 1997-2020; Sub Monitor-Breakfast and Lunch Program, Utica City School District, Utica, NY
9/3/24 to present

Anagely Cubilla

Monitor-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: Graduated 1987, Richard Newman HS Panama City
Experience: 2010-2015, H.H. Home Care Inc., Home Health Aide; 2016-2019, First Step Inc., Bus Monitor, 2021-2023; Durham School Services, Bus Monitor; Sub Monitor- Breakfast and Lunch Program, Utica City School District, Utica, NY
9/3/24 to present

Felipa Garcia

Food Service Worker-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: Graduated 2012, Wings Academy Bronx, NY
Experience: 2001-2016, Cashier, Coffee House, Bronx NY; Sub Food Service Worker-Breakfast and Lunch Program, Utica City School District, Utica, NY
9/3/24 to present

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointments****Food Service/Monitor**

It is recommended that the following appointments be approved:

Suaad Hussein

Monitor-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: Graduated 1990, Khawla bint AlAzro Iraq;
Mohawk Valley Community College – 3 semesters for English classes
Experience: 1997-2013, Middle School History Teacher in Iraq;
Sub Monitor-Breakfast and Lunch Program, Utica City School
District, Utica, NY
9/3/24 to present

Kada Karajic

Monitor-Breakfast and Lunch Program
District Wide
Effective: Retroactively on August 27, 2024
Salary: \$16.65 per hour
Education: Graduated 1992, Bosnia
Experience: 2017-2023, Food Service Monitor and Security,
Utica City School District, Utica, NY
9/1/21 to present

Janary Steel

Monitor-Breakfast and Lunch Program
District Wide
Effective: January 6, 2025
Salary: \$16.65 per hour
Education: GED, 2014
Experience: 2005-2010, ConMed; 2013-2024, Thea
Bowman House, Teacher Assistant; Sub Monitor-Breakfast and
Lunch Program, Utica City School District, Utica, NY
9/3/24 to present

FOR ACTION:**Volume LVIX****Report No. P – 13****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following Homebound Instruction appointments be approved for the 2024-2025 school year:

Caroline Clowes
Denise DeStefanis
Melissa Williams

Secondary Instruction – Minimum three (3) hours per day

Elementary Instruction – Minimum two (2) hours per day

Salary: \$40.00 per hour per UTA Contract

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Retirement****Teaching Assistant**

It is recommended that the following retirement be accepted:

Pennie Cummings

Teaching Assistant – AIS
Watson Williams Elementary School
Effective: November 30, 2024
Notification Received: November 5, 2024
Years of Service: 25

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignations****Teacher**

It is recommended that the following resignations be accepted:

Tricia Hughes

ESOL Teacher
Kennedy Middle School
Effective: December 13, 2024
Reason: Personal
Notification Received: November 14, 2024

Payge Yerkes

Special Education Teacher
Watson Williams Elementary School
Effective: December 13, 2024
Reason: Personal
Notification Received: November 14, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignation****Substitute Teacher**

It is recommended that the following resignation be accepted:

Evalyn Brazeau

Long-Term Substitute Teacher
Effective: December 13, 2024
Reason: Personal
Notification Received: December 4, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignation****Teaching Assistant**

It is recommended that the following resignation be accepted:

Selma Husovic

Teaching Assistant – Special Education
General Herkimer Elementary School
Effective: December 6, 2024
Reason: Personal
Notification Received: November 22, 2024

<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P – 14
SUBJECT:	Resignation	Registered Nurse

It is recommended that the following resignation be accepted:

Stacey Crockett	Registered Nurse (10-months) Columbus Elementary School Effective: November 4, 2024 Reason: Personal Notification Received: October 18, 2024
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<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P – 14
SUBJECT:	Resignation	Nurse

It is recommended that the following resignation be accepted:

Holly McLean	Licensed Practical Nurse (LPN) District-Wide Effective: December 5, 2024 Reason: Declined position Notification Received: December 5, 2024
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<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P – 14
SUBJECT:	Resignation	Substitute Nurse

It is recommended that the following resignation be accepted:

Kathy Jorgensen	Substitute Registered Nurse Effective: November 15, 2024 Reason: Relocating Notification Received: November 15, 2024
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<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P – 14
SUBJECT:	Resignation	Clerical

It is recommended that the following resignation be accepted:

Johanna Brenon	Stenographer Kennedy Middle School Effective: December 6, 2024 Reason: Accepted position outside the Utica City School District Notification Received: November 18, 2024
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FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignations****Security**

It is recommended that the following resignation be accepted:

Tina Tobe-Robinson

School Monitor (Security)
District-Wide
Effective: December 2, 2024
Reason: Personal
Notification Received: December 2, 2024

Asia Wallace

School Monitor (Security)
District-Wide
Effective: November 7, 2024
Reason: Personal
Notification Received: November 7, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignation****Maintenance/Custodial**

It is recommended that the following resignation be accepted:

Victor Lebron

Cleaner – Kennedy Middle School
Effective: November 29, 2024
Reason: Personal
Notification Received: November 20, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Resignations****Food Service/Monitor**

It is recommended that the following resignations be accepted:

Indira Mukic	Monitor-Breakfast and Lunch Program District Wide Effective: November 18, 2024 Reason: Relocating Notification Received: November 4, 2024
Mirsada Vincevic	Food Service-Breakfast and Lunch Program District Wide Effective: November 20, 2024 Reason: Personal Notification Received: November 5, 2024
Juana Alcantara	Monitor-Breakfast and Lunch Program District Wide Effective: November 18, 2024 Reason: Medical Notification Received: November 18, 2024
Santa Jiminez Herrera	Monitor-Breakfast and Lunch Program District Wide Effective: November 22, 2024 Reason: Personal Notification Received: November 22, 2024
Josmarie Nunez Leon	Monitor-Breakfast and Lunch Program District Wide Effective: November 23, 2024 Reason: Personal Notification Received: November 25, 2024
Genesis Rodriguez Mateo	Food Service Worker-Breakfast and Lunch Program District Wide Reason: Relocating Notification Received: December 2, 2024
Gennis Zweifach	Food Monitor-Breakfast and Lunch Program Jones Elementary School Effective: October 25, 2024 Reason: Personal Notification Received: October 25, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Unpaid Leave of Absence****Teacher**

It is recommended that the following unpaid leave of absence be approved:

Jordyn Galimo

Grade 1 Teacher – Kernan Elementary School

From: December 6, 2024

To: January 31, 2025

Reason: Personal

Notification Received: November 15, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Unpaid Leave of Absence****Clerical**

It is recommended that the following unpaid leave of absence be approved:

Deborah Priore

Data Entry Machine Operator

Donovan Middle School

From: November 6, 2024

To: November 29, 2024

Reason: Medical

Notification Received: October 25, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Unpaid Leave of Absence****Teaching Assistant**

It is recommended that the following unpaid leave of absence be approved:

Cathy Reed-Harrison

Teaching Assistant – Special Education

Proctor High School

From: October 23, 2024

To: December 27, 2024

Reason: Medical

Notification Received: November 14, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Unpaid Leaves of Leave****Food Service/Monitor**

It is recommended that the following unpaid leaves of absence be approved:

Juana Alcantara

Monitor-Breakfast and Lunch Program
District-Wide
From: October 29, 2024
To: November 29, 2024
Reason: Medical
Notification Received: October 29, 2024

Carla Alcantara

Monitor-Breakfast and Lunch Program
District-Wide
From: October 3, 2024
To: December 1, 2024
Reason: Medical
Notification Received: October 30, 2024

Jackie Perez

Monitor Breakfast and Lunch Program
District-Wide
From: October 15, 2024
To: January 6, 2025
Reason: Medical
Notification Received: November 1, 2024

Vanessa Castro

Monitor Breakfast and Lunch Program
District-Wide
From: October 30, 2024
To: November 13, 2024
Reason: Medical
Notification Received: October 30, 2024

FOR ACTION:**Volume LVIX****Report No. P – 14****SUBJECT:****Extension of Unpaid Leaves of Absence****Teacher**

It is recommended that the following extensions of unpaid leaves of absence be approved:

Erica Borek

Speech Language Pathologist
King Elementary School
From: February 3, 2025
To: June 30, 2025
Reason: Personal
Notification Received: December 2, 2024

Kara LaFache

School Social Worker
Kennedy Middle School
From: January 6, 2025
To: June 30, 2025
Reason: Medical
Notification Received: November 14, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Extension of Unpaid Leave of Absence****Teaching Assistant**

It is recommended that the following extended unpaid leave of absence be approved:

Iris Lopez

Teaching Assistant – Special Education

Hughes Elementary School

From: November 29, 2023

To: December 10, 2023

Reason: Medical

Notification Received: November 25, 2024

FOR INFORMATION:**Volume LVIX****Report No. P – 14****SUBJECT:****Extended Unpaid Leave of Absence****Food Service/Monitor**

It is recommended that the following extended unpaid leave of absence be approved:

Carla Alcantara

Monitor Breakfast and Lunch Program

District-Wide

From: December 1, 2024

To: January 27, 2025

Reason: Medical

Notification Received: November 26, 2024

MOTIONS FROM THE FLOOR

FOR ACTION:

Volume LVIX

Report No. S – 123

SUBJECT:

**Memorandum of Agreement between the Utica
City School District and the Local 200 United
SEIU**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Local 200 United SEIU (extending Deanna DiBrango's Leave of Absence through June 30, 2025).

FOR ACTION:

Volume LVIX

Report No. P –13

SUBJECT:

Substitute Rates

Authorization is requested of the Board of Education to approve the substitute teacher rates, effective January 1, 2025.

Substitute Teacher Rates:

Certified Teachers	\$130.00 per day
Long-Term Teachers	\$186.00 per day
Non-Certified Teachers	\$100.00 per day
Teaching Assistants	\$15.50 per hour
Substitute Teachers	\$15.00 per extra class

SEIU Substitute Rates:

Bus Driver	\$20.50 per hour
Bus Monitor	\$15.50 per hour
Food Service Worker	\$15.50 per hour
Security Monitor	\$15.50 per hour
Security Officer	\$19.57 per hour

Substitute Clerical and Substitute Nurse Rates:

1-20 years of service	\$15.50 per hour
Over 20 years of service	\$20.00 per hour

Substitute Nurse Rates:

Registered Nurse	\$115.00 per day
Licensed Practical Nurse	\$20.00 per hour

MOTIONS FROM THE FLOOR (cont'd)

<u>FOR ACTION:</u>	Volume LVIX	Report No. P –13
SUBJECT:	Resignation	Teaching Assistant

Authorization is requested of the Board of Education to accept the following resignation:

Gina Cromer	Teaching Assistant – AIS District-Wide Effective: December 18, 2024 Reason: Personal Notification Received: December 16, 2024
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 13
SUBJECT:	Retirement	Clerical

Authorization is requested of the Board of Education to accept the following retirement:

Deborah Priore	Date Entry Machine Operator Donovan Middle School Effective: January 3, 2025 Years of Service: 18
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