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FOR ACTION

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FOR ACTION:

Volume LVIX

Report No. S – 254

SUBJECT

Resolution for Matthew Soboloski

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Matthew Soboloski
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Matthew Soboloski. Mr. Soboloski retired from the Utica City School District after approximately twenty (20) years of service and was employed as a Technology teacher at John F. Kennedy Middle School.

Mr. Soboloski loved teaching kids and dedicated his life to helping shape and enrich the lives of his students beyond the classroom.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Soboloski and that this resolution be saved upon the records of the district.

Date: May 21, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 255

SUBJECT

Resolution for Sharon McGuire

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Sharon McGuire
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Sharon McGuire. Ms. McGuire retired from the Utica City School District after approximately seventeen (17) years of service and was employed as a music teacher

Sharon had many talents, and teaching music in the Utica City School District was one of these talents. She retired in December 2019.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. McGuire and that this resolution be saved upon the records of the district.

Date: May 21, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 256

SUBJECT

Resolution for Diane Bakhos

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Diane Bakhos
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Diane Bakhos. Ms. Bakhos was employed as a teacher by Utica City School District for approximately forty-seven (47) years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. Bakhos and that this resolution be saved upon the records of the district.

Date: May 21, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:

Volume LVIX

Report No. S – 257

SUBJECT

Resolution for Joseph Skrakowski

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Joseph Skrakowski
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of Joseph Skrakowski. Mr. Skrakowski was employed as a teacher by the Utica City School District for approximately twenty-five (25) years.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Skrakowski and that this resolution be saved upon the records of the district.

Date: May 21, 2025

Kathy Hughes, Board Clerk
Utica City School District

FOR ACTION:**Volume LVIX****Report No. S – 258****SUBJECT:****Extended Field Trip – Hughes Elementary School**

Authorization is requested of the Board of Education to approve approximately 39 sixth grade students from Hughes to travel to the Black River Outdoor Education Program. Students will participate in a kayaking trip on June 11, 2025. Supervision of these students will be provided by, Teachers, Kim Race, Anni Sodja, and Denis Rider, Adriana York, Dawn Gagliano, Julianne Testa, Kerry Maya, Kim Rice. Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools, have approved this request.

FOR ACTION:**Volume LVIX****Report S – 259****SUBJECT:****Southern Regional Education Board/School Improvement Contract**

Authorization is requested of the Board of Education to approve the Southern Regional Education Board/School Improvement Contract between the Utica City School District and the Southern Regional Education Board effective July 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 260****SUBJECT:****STAR and STRAND Transportation Agreement**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Star and Strand Transportation Inc. effective July 1, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 261****SUBJECT:****SUMMER LUNCH PROGRAM**

Authorization is requested of the Board of Education to approve the Utica City School District Food Service Department to sponsor the Summer Lunch Program. The program will be offered to several sites throughout the Utica area. There is no cost to the District. July 7th through August 22, 2025 from 11:00 am – 2:00 pm the Food Service Department will be serving lunches at the following locations:

Adrean Terrace
Patrick L. Johnson Youth Community Center
Columbus Elementary School
Kernan Elementary School
Lincoln Park-Tabernacle of Deliverance in Christ CLG
Kennedy Plaza Apartments
MLK Elementary School
Watson Williams Elementary School
Hope Chapel Church
Munson Williams
Gilmore Village
Hughes Elementary School
Parkedge Townhomes
Humphrey Gardens
Jefferson Elementary School

These site locations were chosen in order to offer free meals to children 18 years of age and under throughout the entire city. Each geographic area of the city has multiple locations available for meal services. We are excited to have many new sites this year including Columbus Elementary School, Lincoln Park and Tabernacle of Deliverance in Christ CLG.

FOR ACTION:**Volume LVIX****Report No. S – 262****SUBJECT:****Extended Field Trip – Dr. Martin Luther King Elementary School**

Authorization is requested of the Board of Education to approve approximately sixty-three (63) Martin Luther King School 6th grade Elementary Students to travel to Boston, Massachusetts to tour the city and visit the Boston Aquarium and the Boston Museum of Science on June 5, 2025.

Supervision of these students will be provided by, Teachers, Danielle Rauscher, Jennifer Neal, Rateba Gulla, Vincent Tutino, Mary Brege, Tangelia Billins (Parent), Tammy Filletti (AIS Facilitator, Jennie Sikora (Principal). This trip was reviewed and approved by Jennie Sikora, Principal at Martin Luther King Elementary School, Steven Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment, and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 263****SUBJECT:****Memorandum of Agreement Mohawk Valley Health Systems**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Mohawk Valley Health Systems effective May 22, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 264****SUBJECT:****BOCES Rental Facilities Agreements with Oneida-Herkimer-Madison BOCES**

Authorization is requested of the Board of Education to approve the Contracts for Rental of Facilities for Distance Learning Classrooms to be leased for the 2025-2026 School year between the Utica City School District and Oneida-Herkimer-Madison BOCES.

FOR ACTION:**Volume LVIX****Report No. S – 265****SUBJECT:****Revised Disaster Recovery Plan**

Authorization is requested of the Board of Education to approve the revised, confidential Disaster Recovery Plan for the the Utica City School District, dated May 5, 2025.

FOR ACTION:**Volume LVIX****Report No. S – 266****SUBJECT:****Approval of the Contract for Technical Assistance Services and MOU for Use of Teaching to Lead Materials**

Authorization is requested of the Board of Education for Approval of the Contract for Technical Assistance Services and MOU for use of Teaching to Lead Materials with the Southern Regional Educational Board And the Utica City School District effective July 1, 2025 - June 30, 2026.

FOR ACTION:**Volume LVIX****Report No. S – 267****SUBJECT:****Approval of Perch Place MOU for Early Education Coach**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between Perch Place, LLC and Utica City School District for Ready for Kindergarten (R4K) Program Early Education Coach, effective July 1, 2025 – June 30, 2026, funded through the UPK Grant and contingent upon grant approval with NYS.

FOR ACTION:**Volume LVIX****Report No. S – 268****SUBJECT:****Extended Field Trip – General Herkimer School Elementary**

Authorization is requested of the Board of Education to approve approximately nineteen (19) General Herkimer School Elementary School 5th grade Elementary Students to participate in a fishing trip at Sitrin Camp as a culmination of the trout classroom program on June 9, 2025.

Supervision of these students will be provided by, Anthony Vina, Teacher, Norm DeMichele, Johann Mathis, Jason Ramirez, Shaina Wilson, Aida Muhic, Gary Bartell (Trout Specialist), This trip was reviewed and approved by William Smith, Principal at General Herkimer Elementary School, Steve Falchi, Assistant Superintendent, Trina Falchi, Director of Elementary Education and Dr. Christopher Spence, Superintendent of Schools.

FOR ACTION:**Volume LVIX****Report No. S – 269****SUBJECT:****Perch Place MOU for a Behavior Intervention Specialist**

Authorization is requested of the Board of Education to approve the Memorandum of Understanding between Perch Place, LLC and Utica City School District for Ready for Intervention Specialist, effective July 1, 2025 – June 30, 2026, funded through the UPK Grant and contingent upon grant approval with NYS.

FOR ACTION:**Volume LVIX****Report No. S – 270****SUBJECT:****Mohawk Regional Information Center BOCES Service Request Contract**

Authorization is requested of the Board of Education to approve the Mohawk Regional Information Center BOCES Service Request Contract for the 2025-2026 school year between the Utica City School District and the Mohawk Regional Information Center BOCES.

FOR ACTION:**Volume LVIX****Report No. S – 271****SUBJECT:****Madison Oneida BOCES Service Agreement**

Authorization is requested of the Board of Education to approve the Madison Oneida BOCES Service Agreement for the 2025-2026 school year between the Utica City School District and the Madison Oneida BOCES.

FOR ACTION:**Volume LVIX****Report No. S – 272****SUBJECT:****Oneida BOCES Service Agreement**

Authorization is requested of the Board of Education to approve the Oneida BOCES Service Agreement for the 2025-2026 school year between the Utica City School District and Oneida BOCES.

FOR ACTION:**Volume LVIX****Report No. S – 273****SUBJECT:****Donations**

Authorization is requested of the Board of Education to approve and accept donations to approve and accept the donations made by various individuals and companies in support of the Raider Rally. These contributions will help ensure the success of the event and support our ongoing efforts to provide meaningful opportunities for our students.

List of Donors:

Ancora - \$200
Adirondack Bank - \$250
Weight Watchers of Oneida County - \$250
Delta Kappa Gamma Society - \$100
Retired Utica Teachers Association - \$300
Anonymous - \$200
UAA - \$100
Chobani - Yogurt
ICan - Participant T-Shirts and Mobile Museum
PJ Green - Sign
Utica University – Trax the Pioneer Mascot
Albany Elementary PTO – Balloon Arch and Decorations
First Source FCU – The FS Experience Truck to provide Slushies
East Utica Optimist Club – Silicon Bracelets
The Tent Gallery - Tent
UTA – Sensory items (Bubbles, bubble machines, bubble wands, chalk)
Tri-Valley Distribution – Water and Snapple
Walmart – Water and Push-Pops
CSE Chairs – Medals
Cathy Harter – Popsicles
Bryan Kosciński & Maria Fanelli - Flag

FOR ACTION:**Volume LVIX****Report No. S – 274****SUBJECT:****County of Oneida Poll Site Agreement**

Authorization is requested of the Board of Education to approve the Poll Site Agreement for use of Donovan Middle School for the purpose of elections on June 24, 2025 (Primary) and November 4, 2025 (General Election) effective January 1, 2025- December 31, 2026.

FOR ACTION:**Volume LVIX****Report No. S – 275****SUBJECT:****Facilities Use Agreement Griffiss Institute**

Authorization is requested of the Board of Education to approve the Facilities Use Agreement Griffiss Institute for the 2025-2026 school year between the Utica City School District and the Griffiss Institute for the purpose of operating a STEM summer camp program at Albany Elementary School, for students grades 3-6 from June -August of 2025.

FOR ACTION:**Volume LVIX****Report No. S – 276****SUBJECT:****Reorganization Meeting**

Authorization is requested of the Board of Education to approve the reorganization meeting date for Tuesday, July 1, 2025.

FOR ACTION:**Volume LVIX****Report No. B – 45****SUBJECT:****Claims Auditor Report**

Authorization is requested of the Board of Education to approve the Claims Auditor Report dated for the period April 1 1- April 30, 2025.

FOR ACTION:**Volume LVIX****Report No B – 46****SUBJECT:****Approval of Bids for Rubbish**

Authorization is requested of the Board of Education to approve the Bid for Rubbish – Bliss Environmental Services for \$187,845 for the 2025-2026 school year

FOR ACTION:**Volume LVIX****Report No B – 47****SUBJECT:****Approval of Bids for Fresh Fruit**

Authorization is requested of the Board of Education to approve the Bid for Fresh Fruit - Russo Produce for \$359,457.75 for the 2025-2026 school year

FOR ACTION:**Volume LVIX****Report No B – 48****SUBJECT:****Approval of Bids for Ready to Cook Pizza**

Authorization is requested of the Board of Education to approve the Bid for Ready Cook Pizza – Pumili'S Pizza for \$304,450 for the 2025-2026 school year

FOR ACTION:**Volume LVIX****Report No B – 49****SUBJECT:****Disposal of Obsolete Instructional Resources**

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Jefferson Elementary School.

FOR ACTION:**Volume LVIX****Report No B – 50****SUBJECT:****Disposal of Obsolete Athletic Equipment**

Authorization is requested of the Board of Education to dispose of obsolete athletic equipment for Donovan Middle School and Kennedy Middle School

SUBJECT:**Approval of Transfers Curriculum and Instruction**

Authorization is requested of the Board of Education to Approve the following Budget Transfer: Curriculum and Instruction for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools

FROM: Heather Mowat, School Business Executive

DATE: May 7, 2025

SUBJECT: Budget Transfer - Curriculum & Instruction

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2010.150-00-0700	Curriculum Dev & Supervision - Salaries, Targeted Assist	\$ 223,000
To:	A2010.400-00-0000	Curriculum Dev & Supervision - Contractual, C&I	\$ 223,000
Reason:	To re-class for purchase of summer reading materials for students K-6.		
	A2010.150-00-0700	Original Budget	\$ -
		Revised Budget with Transfer	\$ 699,200
		Transfers In	\$ 922,200
		Transfers Out	\$ -
		Expended & Encumbered	\$ 470,945
		Balance before Transfer	\$ 451,255
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	67.35%
	A2010.400-00-0000	Original Budget	\$ 1,000,000
		Revised Budget with Transfer	\$ 300,800
		Transfers In	\$ -
		Transfers Out	\$ 922,200
		Expended & Encumbered	\$ 10,421
		Balance before Transfer	\$ 67,378
		Percent Used (Original Budget)	1.04%
		Percent Used (Revised Budget)	3.46%

FOR ACTION:**Volume LVIX****Report No B – 52****SUBJECT:****Approval of Transfer for Auditing**

Authorization is requested of the Board of Education to Approve the following Budget Transfer: Auditing for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - Auditing****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1310.161-00-0000	Business Administration - Salaries, Clerical	\$ 19,000
To:	A1320.400-00-0000	Auditing - Internal Auditor	\$ 19,000
Reason:	To increase for additional internal audit procedures performed.		
	A1310.161-00-0000	Original Budget	\$ 563,170
		Revised Budget with Transfer	\$ 542,170
		Transfers In	\$ -
		Transfers Out	\$ 2,000
		Expended & Encumbered	\$ 367,489
		Balance before Transfer	\$ 193,681
		Percent Used (Original Budget)	65.25%
		Percent Used (Revised Budget)	67.78%
	A1320.400-00-0000	Original Budget	\$ 27,000
		Revised Budget with Transfer	\$ 46,000
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 27,000
		Balance before Transfer	\$ -
		Percent Used (Original Budget)	100.00%
		Percent Used (Revised Budget)	58.70%

FOR ACTION:**Volume LVIX****Report No B – 53****SUBJECT:****Approval of Transfer for Charter Schools**

Authorization is requested of the Board of Education to Approve the following Budget Transfer: Charter Schools for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - Charter School****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2250.473-00-0000	SPED - Tuition Charter	\$ 200,000
To:	A2110.473-00-0000	Teaching, Regular School - Tuition Charter	\$ 200,000

Reason: To increase for unexpected addition of student attendance at the Charter School.

A2250.473-00-0000	Original Budget	\$ 400,000
	Revised Budget with Transfer	\$ 200,000
	Transfers In	\$ -
	Transfers Out	\$ -
	Expended & Encumbered	\$ 200,000
	Balance before Transfer	\$ 200,000
	Percent Used (Original Budget)	50.00%
	Percent Used (Revised Budget)	100.00%
A2110.473-00-0000	Original Budget	\$ 11,562,500
	Revised Budget with Transfer	\$ 11,762,500
	Transfers In	\$ -
	Transfers Out	\$ -
	Expended & Encumbered	\$ 11,530,202
	Balance before Transfer	\$ 32,298
	Percent Used (Original Budget)	99.72%
	Percent Used (Revised Budget)	98.03%

FOR ACTION:**Volume LVIX****Report No B – 54****SUBJECT:****Approval of Transfer for Bridge Program**

Authorization is requested of the Board of Education to Approve the following Budget Transfer: Bridge Program for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - Teaching, Regular School****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2110.400-00-0000	Teaching, Regular School - Contractual	\$ 32,696
To:	A2110.434-00-0000	Teaching, Regular School - Bridge Program/Pratt	\$ 32,696
Reason:	To adjust for 2 semester Bridge Program with MVCC		
	A2110.400-00-0000	Original Budget	\$ 332,613
		Revised Budget with Transfer	\$ 299,917
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 256,511
		Balance before Transfer	\$ 76,102
		Percent Used (Original Budget)	77.12%
		Percent Used (Revised Budget)	85.53%
	A2110.434-00-0000	Original Budget	\$ 75,000
		Revised Budget with Transfer	\$ 107,696
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 107,696
		Balance before Transfer	\$ (32,696)
		Percent Used (Original Budget)	143.59%
		Percent Used (Revised Budget)	100.00%

FOR ACTION:**Volume LVIX****Report No B – 55****SUBJECT:****Approval of Transfer for Translation Services**

Authorization is requested of the Board of Education to Approve the following Budget transfer for Translation Services for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools
FROM: Heather Mowat, School Business Executive
DATE: May 7, 2025
SUBJECT: Budget Transfer - Teaching, Regular School - Translations

2024-2025 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2110.451-00-0000	Teaching, Regular Schools - Music	\$ 15,000
To:	A2110-440-00-0000	Teaching, Regular Schools - Translations	\$ 15,000
Reason:	To increase due to additional need of translation services for students.		
	A2110.451-00-0000	Original Budget	\$ 507,679
		Revised Budget with Transfer	\$ 492,679
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 27,915
		Balance before Transfer	\$ 479,764
		Percent Used (Original Budget)	5.50%
		Percent Used (Revised Budget)	5.67%
	A2110-440-00-0000	Original Budget	\$ 30,000
		Revised Budget with Transfer	\$ 45,000
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 29,664
		Balance before Transfer	\$ 336
		Percent Used (Original Budget)	98.88%
		Percent Used (Revised Budget)	65.92%

FOR ACTION:**Volume LVIX****Report No B – 56****SUBJECT:****Approval of Transfer SPED Contractual**

Authorization is requested of the Board of Education to Approve the following Budget transfer for SPED Contractual for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - SPED, Contractual****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2250-165-00-0000	SPED - Salaries, Clerical	\$ 30,000
To:	A2250.400-00-0000	SPED - Contractual	\$ 30,000
Reason:	To increase for unexpected additional outside nursing services for students.		
	A2250-165-00-0000	Original Budget	\$ 442,866
		Revised Budget with Transfer	\$ 402,866
		Transfers In	\$ -
		Transfers Out	\$ 10,000
		Expended & Encumbered	\$ 296,839
		Balance before Transfer	\$ 136,027
		Percent Used (Original Budget)	67.03%
		Percent Used (Revised Budget)	73.68%
	A2250.400-00-0000	Original Budget	\$ 150,000
		Revised Budget with Transfer	\$ 190,000
		Transfers In	\$ 10,000
		Transfers Out	\$ -
		Expended & Encumbered	\$ 149,516
		Balance before Transfer	\$ 10,484
		Percent Used (Original Budget)	99.68%
		Percent Used (Revised Budget)	78.69%

FOR ACTION:**Volume LVIX****Report No B – 57****SUBJECT:****Approval of Transfer SPED BOCES**

Authorization is requested of the Board of Education to Approve the following Budget transfer for SPED BOCES for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - BOCES, SPED****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2250.491-00-0000	SPED - Tuition, Severely Handicapped	\$ 500,000
To:	A2250.490-00-2520	SPED - Multi - OCC	\$ 500,000
Reason:	To re-allocate BOCES contract invoice based upon needs of students.		
	A2250.491-00-0000	Original Budget	\$ 4,345,137
		Revised Budget with Transfer	\$ 3,845,137
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 3,712,202
		Balance before Transfer	\$ 632,935
		Percent Used (Original Budget)	85.43%
		Percent Used (Revised Budget)	96.54%
	A2250.490-00-2520	Original Budget	\$ 727,368
		Revised Budget with Transfer	\$ 1,343,600
		Transfers In	\$ 116,232
		Transfers Out	\$ -
		Expended & Encumbered	\$ 843,600
		Balance before Transfer	\$ -
		Percent Used (Original Budget)	115.98%
		Percent Used (Revised Budget)	62.79%

FOR ACTION:**Volume LVIX****Report No B – 58****SUBJECT:****Approval of Transfer BOCES Guidance**

Authorization is requested of the Board of Education to Approve the following Budget transfer for BOCES Guidance for the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - BOCES, Guidance Services****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2110.490-00-2180	Teaching, Regular School - Distance Learning	\$ 300,000
To:	A2810.491-00-0000	Guidance - BOCES Services	\$ 300,000
Reason:	To re-allocate BOCES contract invoice based upon needs of students.		
	A2110.490-00-2180	Original Budget	\$ 4,345,137
		Revised Budget with Transfer	\$ 1,208,725
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 745,848
		Balance before Transfer	\$ 462,877
		Percent Used (Original Budget)	17.17%
		Percent Used (Revised Budget)	61.71%
	A2810.491-00-0000	Original Budget	\$ 832,767
		Revised Budget with Transfer	\$ 1,132,767
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 832,767
		Balance before Transfer	\$ -
		Percent Used (Original Budget)	100.00%
		Percent Used (Revised Budget)	73.52%

FOR ACTION:**Volume LVIX****Report No B – 59****SUBJECT:****Approval of Transfer Business Administration Contractual**

Authorization is requested of the Board of Education to Approve the following Budget transfer for Business Administration Contractual the fiscal year 2024-2025

TO: Dr. Christopher M. Spence, Superintendent of Schools**FROM: Heather Mowat, School Business Executive****DATE: May 7, 2025****SUBJECT: Budget Transfer - Business Administration, Contractual****2024-2025 Fiscal Year**

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1310.161-00-0000	Business Administration - Salaries, Clerical	\$ 10,000
To:	A1310.400-00-0000	Business Administration - Contractual	\$ 10,000
Reason:	To increase for temporary labor during staff transition		
	A1310.161-00-0000	Original Budget	\$ 563,170
		Revised Budget with Transfer	\$ 532,170
		Transfers In	\$ -
		Transfers Out	\$ 21,000
		Expended & Encumbered	\$ 367,489
		Balance before Transfer	\$ 193,681
		Percent Used (Original Budget)	65.25%
		Percent Used (Revised Budget)	69.05%
	A1310.400-00-0000	Original Budget	\$ 2,500
		Revised Budget with Transfer	\$ 37,500
		Transfers In	\$ 25,000
		Transfers Out	\$ -
		Expended & Encumbered	\$ 23,477
		Balance before Transfer	\$ 4,023
		Percent Used (Original Budget)	939.09%
		Percent Used (Revised Budget)	62.61%

<u>FOR ACTION:</u>	Volume LVIX	Report No. P – 27
FOR INFORMATION:	Volume LVIX	Report No. P – 27
SUBJECT:	Unpaid Leave	Teaching Assistant

It is recommended that the following extension of unpaid leave be accepted:

Christine Mathis	Teaching Assistant – Special Education Kennedy Middle School From: March 21, 2025 To: May 13, 2025 Reason: Medical Notification received: April 25, 2025
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<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P –27
SUBJECT:	Unpaid Leave	Food Service/Monitor

It is recommended that the following unpaid leave be accepted:

Joann Mammone	Monitor Breakfast and Lunch Program District-Wide From: April 7, 2025 To: May 2, 2025 Reason: Medical Notification Received: April 14, 2025
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<u>FOR INFORMATION:</u>	Volume LVIX	Report No. P – 27
SUBJECT:	Unpaid Leave of Absence	Food Service/Monitor

It is recommended that the following unpaid leave be accepted:

Joseph Lee	Cleaner Jefferson Elementary School From: March 27, 2025 To: May 23, 2025 Reason: Medical Notification Received: April 23, 2025
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FOR INFORMATION:**Volume LVIX****Report No. P –27****SUBJECT:****Unpaid Leave****Teacher**

It is recommended that the following unpaid leave of absence be approved:

Nicole Law

Kindergarten Teacher
Kernan Elementary School
From: April 17, 2025
To: May 30, 2025
Reason: Personal
Notification received: April 21, 2025

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee.

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Paid Administrative Leave**

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee.

FOR ACTION:**Volume LVIX****Report No. – 27****SUBJECT:****Termination****Food Service**

It is recommended that the following termination be approved:

Frederick Nicotera

School Monitor – Security
District-Wide
Effective: May 27, 2025
Reason: Pursuant to Civil Service Law Section 71

FOR ACTION:**Volume LVIX****Report No. P - 27****SUBJECT:****Retirement****Teacher**

It is recommended that the following retirement be accepted:

Colleen Oczkowski

Elementary Teacher
Jones Elementary School
Effective: July 1, 2025
Notification Received: May 1, 2025
Years of Service: 34

FOR ACTION: **Volume LVIX** **Report No. P - 27**

Report No. P - 27

SUBJECT: Retirement Teacher

Teacher

It is recommended that the following retirement be accepted:

School Psychologist
Kennedy Middle School
Effective: June 30, 2025
Notification Received: May 3, 2025
Years of Service: 44

FOR ACTION: **Volume LVIX** **Report No. P – 27**

Report No. P – 27

SUBJECT: Retirement Custodial/Maintenance

Custodial/Maintenance

It is recommended that the following retirement be accepted:

Cleaner
General Herkimer
Effective: June 28, 2025
Years of Service: 31
Notification Received: April 14, 2025

FOR ACTION: **Volume LVIX** **Report No. P - 27**

Report No. P - 27

SUBJECT: Retirement

Retirement

It is recommended that the following retirement be accepted:

Naval Science Instructor (NJROTC)
Proctor High School
Effective: July 1, 2025
Notification Received: April 29, 2025
Years of Service: 18

FOR ACTION: **Volume LVIX** **Report No. P - 27**

Report No. P - 27

SUBJECT: Retirement Teaching Assistant

Teaching Assistant

It is recommended that the following retirement be accepted:

Teaching Assistant
Kernan Elementary School
Effective: June 30, 2025
Notification Received: April 21, 2025
Years of Service: 28

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Retirement****Custodial/Maintenance**

It is recommended that the following retirement be accepted:

John Brennan

Caretaker
School Shop
Effective: June 28, 2025
Years of Service: 20
Notification Received: April 29, 2025

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Retirement****Tradesman**

It is recommended that the following retirement be accepted:

Brian Toussaint

Steamfitter
School Shop
Effective: June 9, 2025
Notification Received: April 24, 2025
Years of Service: 20

FOR ACTION:**Volume LVIX****Report No. P - 27****SUBJECT:****Retirement****Community/Parent Liaison**

It is recommended that the following retirement be accepted:

Walter Savage

Community/Parent Liaison (10-months)
Proctor High School
Effective: June 28, 2025
Notification Received: April 14, 2025
Years of Service: 32

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Retirement****Food Service/Monitor**

It is recommended that the following retirement be accepted:

Joseph March

Food Service Worker
Central Kitchen
Effective: April 18, 2025
Notification Received: April 17, 2025
Years of Service: 17

<u>FOR ACTION:</u>	Volume LVIX	Report No. P - 27
SUBJECT:	Retirement	Teacher

It is recommended that the following retirement be accepted:

Mary Ann Condon	Reading Teacher Jones Elementary School Effective: July 1, 2025 Notification Received: May 3, 2025 Years of Service: 26
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P - 27
SUBJECT:	Retirement	Teacher

It is recommended that the following retirement be accepted:

Tammie Gillmett	Elementary Teacher King Elementary School Effective: July 2, 2025 Notification Received: May 5, 2025 Years of Service: 35
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P - 27
SUBJECT:	Retirement	Teacher

It is recommended that the following retirement be accepted:

Guy Puleo	Physical Education Teacher Proctor High School Effective: June 30, 2025 Notification Received: May 7, 2025 Years of Service: 36
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<u>FOR ACTION:</u>	Volume LVIX	Report No. P -
SUBJECT:	Retirement	Confidential Secretary

It is recommended that the following retirement be accepted:

Carol Connelly	Confidential Secretary Superintendent Office Effective: June 27, 2025 Notification Received: May 9, 2025 Years of Service: 23
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FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Appointment****Custodial/Maintenance**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed
It is recommended that the following appointment be approved:

Jayden Yem

Cleaner
District-Wide (Probationary)
Effective: May 27, 2025
Salary: \$16.42 per hour
Education: Graduate of Proctor High School
Experience: Solar Advisor, PTM Solar
Utica, NY
6/24 – 11/24

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Appointment****Per Diem Substitutes**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed
to serve as per diem Substitute Teacher at \$100.00 per day, effective immediately:

Jessica Brown
Dominick Fasolo
Michael Nole

FOR ACTION:**Volume LVIX****Report No. P –27****SUBJECT:****Appointment****Sub Food Service/Monitor**

It is recommended that the following appointment be approved:

Soe Zar Shein

Sub Food Service Worker-Breakfast and Lunch Program
District-Wide
Effective: May 27, 2025
Salary: \$15.50 per hour
Education: Graduated 1993 Burma
Experience: Turning Stone Casino-Dealer
Verona, NY
1/25-2/25

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Appointment****Coaching - Spring 2025**

It is recommended that the following coaching appointment be approved:

Aubree Jabour

Girls Modified Softball
Donovan Middle School
Effective: Spring 2025
Index: \$2,712

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Appointments****Sub Food Service/Monitors**

It is recommended that the following appointments of sub monitors be approved

Kathleen Belcher

Sub Monitor-Breakfast and Lunch Program
District Wide
Effective: May 27, 2025
Salary: \$15.50 per hour
Education: Graduated May 1999 Morgan Cty HS
Experience: Asst. Food Service Manager, Newtown County
School System, Covington, GA 8/13-5/24
Cashier, Walmart – Madison, GA
9/24-5/25

Zeneida Mercado Febo

Sub Food Service Worker Breakfast and Lunch Program
District Wide
Effective: May 27, 2025
Salary: \$15.50 per hour
Education: Graduated 2023 Puerto Rico
Experience: Food Service, MVCAA
Rome, NY
4/24 to present

Special Education Summer School
July 7, 2025 – August 15, 2025

It is recommended that the following appointments be approved for the Special Education Summer School (Extended School Year) Program. All appointments are contingent on actual student enrollment and program needs. Not to exceed four (4) hours per day x 30 days.

Salary: \$40.00 per hour per UTA contract

Certified Teacher for Substituting:

Tara Mellor

Speech:

Catherine Harter

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Albany Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contractual Hourly Rate

Caitlin Adams	Adriana Liberatore
Carissa Asaro	Kimberly Lucero
Brittany Bohling	Teresa Lynch
Dave Carter	Danielle Manolescu
James Caswell	Joanna McLendon
Jaime Cavallo-Volz	Audriana Molina
Heather Chiffy	Josie Oliver
Shannon Ciccone	Benjamin Phelps
Andrew Clifford	Kimberly Philo
Audra Colucci	Liliana Piplica
Mark Colucci	Diandra Pristera
Michele Cook	Michele Roberts
Laura Crabb	Melissa Savicki
Melissa Daniels	Katrina Scalzo
Mary DelMedico	Elizabeth Schachtler
Caitlin DeMauro	Lisa Schilling
Christopher DeMauro	Calli Shrey
Jessica Dodge	Melissa Shupp
Carla Dumoulin	Nicole Smith
Nicole Dziedzic	Nadia Stashenko
Dina Fernalld	Jennifer Voce
Jodi Heenan	Karilyn Wiediger
Heather Jaynes	Jessica Wilk
Allison Johnson	Makenzie Young
Kristen Joy	Bella Zito
Maureen Judycki-Karwacki	Stephen Zumchak
Francesca Laufer	

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Columbus Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contractual Hourly Rate

Carolyn Alesia	Amy Galiulo	Shauna Mills
Ashley Arcuri	Kelli Goodman	Katherine Murphy
Andrea Bansner	Stephanie Graham	Jennifer Musch
Marissa Brown	Heather Guidera	Lianne Nimey
Dave Caruso	Audrea Holmes-Rinaldo	Michael Pagliaro
James Caswell	Connie Hosler	Michele Parrotta
Andrew Clifford	Michele Jackson	Stephanie Payne
Kelly Colicci	Kasandra Jardines	Molly Pullo
Danyse Collins	Matthew Jones	Alexa Schillaci
Christopher DeMauro	Kelly Keller	Melissa Shafer
Chelsy Diaz-Amaya	Marie Angela Kopek (Spataro)	Lisa Spinks
Pamela Elder	Lauren Kozak	Christine Suppa
Sharon Ellison	Melissa Lamach	Doris Testa
Kathleen Enders-Berg	Krystal Larish	Janet Tobiasz
Mamie Faga	Danielle Levenson	Christina Vomer
Kim Ferrucci	MacKenzie Liberty	Amy Warmuth
Ann Forrest-Rieben	Lynda Lloyd	Mary Wiater
Mikayla Fraccola	Antoniette Manino	Marnie Williams
Joshua Fucci	Melinda McCabe	Connie Zelsnack
Jennifer Giovinazzo-Scaparo	Danielle McEwen	

SUBJECT:**Appointments**

**Elementary Education Extended learning Time (ELT) School Program
Conkling Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contractual Hourly Rate

Alicia Adamczyk	Anna Jackson	Diandra Pristera
Noe Ra Ma Be	Allison Jones	Vanessa Rejrat
Rebecca Blaise	Selma Joseph	Francesca Robertello
Geno Brown	Lindsay Kaczor	Deborah Rowlands
Aaron Cidzik	Deanna Kennedy	Imane Sahbani
Dan Clark	Anne Kent-Kwasniewski	Hilary Schafer
Sarah Coleman	ManLing Kwan	David Schiavi
Corey Colmey	Savannah Leo	Adam Schultz
Amy Conte	Hilary Lonis	Madison Shaffer
Bonnie Dawes	Cory Manning	Lori Sieffert
Christopher DeMauro	Dawn Mastroianni	Hannah Smith
Kaylee Dodge	Laura McCabe	Marangely Sortino
Jaclyn Durrigan	Bridgette McDaniel	Alicia Spaziani
RoseAnn Eanniello	Katelyn Mootz	Melissa Sperry
Amanda Faccioli	Natashia Muniz	Patti Terry
John Freleigh	Diane Murray	Ashley Usmail
Daniella Girmonde	Vanessa Neri	Courtney Walter
Jason Hart	Brandon O'Connor	Richard Walter
Paul Hart	Kimberly Page	Amber Zaccaria
Roxanne Irizarry	Nikiya Pomponi	Rachael Zielinski

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
General Herkimer Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Alan Botelho	Sara Griffiths	Melissa Parisi
Katherine Brooks	Joe Guidera	Colleen Riley
Bill Bukovsky	Marissa Hajec	Christina Roefaro
Karen Castaneda	Catherine Harter	Gary Rogowski
Jennifer Chambrone	Jason Holmes	Christina Rowlands
Ashley Chanatry	Catherine Hudack	Amy Scaccia
Kristin Colucci	Anna Johnston	Kristen Scalise
Carson Cunningham	Carrie Jones	Tricia Service
Mary Jo DeAngelo	Andrea Judycki	Lori Sieffert
Heather Delia	Pam Karas	Casey Smith
Christopher DeMauro	Kristy Kohlbrenner	Kelsey Sprock
Keely Dudek	Lauren Kozak	Bryan Stamboly
Amy Eddy	Ismail Kucevic	Kelly Trexler
Debra Ellis	Angela LaPage	Penny VanDusen
Jen Faustino	Terry Laurer	Anthony Vinci
Kim Fernalld	Samantha Lee	Lauren Vollmer
Maria Fiorini	Elizabeth Loughlin	Cindy Wadsworth
John Freleigh	Christine McGlynn	Chyann Wagoner
Michele Frye	Kristin Mergenthaler	Bradley White
Alinda Goodman	Marie Nigro	Amanda Young
Linda Graves	Kristin Paladino	
Lisa Greico	Chris Pallas	

SUBJECT:**Appointments****2025 Education Extended Learning Time (ELT) Summer School Program
Hughes Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Angela Aurigema	Kerry Maya
Jessica Bath	Kathleen Maycock
Cheryl Bateman	Melinda McCabe
Shelby Bohling	Celestine McNeal
Gregory Brockway	Anthony Murcurio
Kara Burns	Corey Mullin
Jessica Charles	Victoria Muth
Michael Clark	Amber Olmstead
Lily Corathers	Maria Post
Suzanne Cruger	Cheryl Potasiewicz
Kayla DeAngelo	Beth Putney
Denis DeRider	Kimberly Race
Cassidy Dobrzanski	Sarah Reals
Alison Eccleston	Caitlin Recchio
Christine Edic	Jacqueline Rueckert
John Freleigh	Ellen Schulze
Dawn Gagliano	Charisse Smith
Allison Gates	Ani Sojda
Erica Jalonack	Gennaro Spina
Sarah Jones	Jillian Testa
Fallon Kem	Jerome Tine
Melanie Lynch	Taylor Torchia
Francesco Maniero	Besima Vukovic
Christina Marcantonio	Mandie Warmuth

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Jefferson Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contractual Hourly Rate

Julie Adamo	Tom Josyln
Dina Belmont	Marylou Kallies
Karla Bennett	Sharna Karelus
Maria Bonfardeci	Ashley Kennedy
Gregory Brockway	Heidi Klucken
Jesse Brown	Lauren Kozak
Michelle Brown	Heather Laskowski
Tanya Brown	Yun'he Lawruk
Francisca Chandler	Angela Mardsen
Dan Clark	Kristy Martin
Andrew Clifford	Lisa McLean-Turner
Nancy Collins	Shawn McQueeney
Carolyn Copeland	Sara Meays
Lily Corathers	Sara Mistler
Cherie Czepiel	Renee Mootz
Briana Deon	Beth Putney
Craig Deon	Sarah Reals
Cassidy Dobrzanski	Rachael Rivera
Jessica Dodge	Meghan Roback
Christopher Edick	Scott Rogowski
Debra Ellis	Kristen Sayles
Rebecca Engler	Kimberly Shackett
Audrey Galiulo	Courtney Siciliano
Moriah Giles	Deanna Simon
Jamie Green	Sane Sinanaj
Allyson Grief	Joya Spina
Lisa Griffin	Kristen Strife
Lisa Harris	Rachel Waskiewicz
Aleena Hatch	

SUBJECT:**Appointments****2025 Education Extended Learning Time (ELT) Summer School Program
Jones Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contractual Hourly Rate

Marina Aceto	Bonnie Fazio	Amanda Mondrick-Robertello
Julie Acquaviva	Mike Ferris	Lauren Mowers
Lisa Almy	Kristen Gagnon	Alexandria Murphy
Aaron Baldwin	Suzanne Gazzilli	Jenn Noti-Gertner
Giuseppe Battista	Kayla Grant	Paris Pearson
Katrina Briody	Denise Gribanoff	Jennifer Phillips
Gregory Brockway	Danielle Grogan	Lisa Pinto
Mariah Butler	Amanda Irizarry	Melissa Sawanec
Frank Calhoun	Meghan Klausner	Alexa Schillaci
Andrew Clifford	Madelin Krecidlo	Kathryn Scott
Andrew Cohen	Audrey Kruger	Sara Sullivan
Lacey Costantine	Melissa LaPaglia-Raux	Holly Toomey
Amy Costello-Winter	AnnMarie Latshaw	Joseph Yozzo
Carrie Crandall	Melissa Marris	Lisa Zaniewski
Michele Diliberto	Melody McCoy	
Sherry Drake	Sarah Mineo	

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Kernan Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Alison Alberico	Sara Head	Courtney Rahn
Pamela Allen	Debra Hughes	Digna Remache
Tina Allen	Samantha Judycki	Michelle Roberts
Madelynn Anweiler	Jessica Keller	Jordanna Rubino
Karen Balandis	ManLing Kwan	Bailey Ruffing
Giuseppe Battista	Jacques LaReaux	Erica Sbarra
Michele Campola	Nicole Laribee	Stephanie Scott
Kara Carcone	Nicole Law	Courtney Shepherd
Ashley Chanatry	Laura LeMura	Lynn Shibley
Emily Congdon	Caitlin Mahoney	Adrienne Sniezek
Stephanie Corchado	Danielle Mancuso	Steven Spinks
Barbara Costello	Nina Marollo	Kathleen Tobin
Joseph DeCondo	Christina Marrero	Kristine Torres
Christopher DeMauro	Jared McFarlin	Heather Tucker
Chad Demma	Merisa Muhic	Lindsey Tutino
Alyssa Dubiel	Jenna Palmer	Andrea Wilson
John Freleigh	Christopher Pecheone	Jessica Woolheater
Jordyn Galimo	Jordan Penc	Kathleen Yacco
Michelle Gil	Sherry Peterson	Tiffany Ziober
Marissa Hajec	Jennifer Phillips	Joanna Zogby
Madina Haji	Trisha Pinnisi	
Katrina Hall	Victoria Precheur	

SUBJECT: Appointments**2025 Education Extended Learning Time (ELT) Summer School Program
King Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Roseanne Angelhow	Lisa Kuhn
Aaron Baldwin	Valerie LaBella
Erica Borek	Samantha Levine
Mary Brege	Licia Mallozzi
Katrina Briody	Sara Marshall
Gregory Brockway	Kristen Miller
Meredith Bruno	Melissa Miller
Tharath Chapman	Jennifer Neal
Lacey Costantine	Kristy Nobis
Paige DelGrego	Taylor Oliver
Tammy Filletti	Danielle Rauscher
John Freleigh	Bobbie Schultz
Kelly Grimes	Merissa Sigbieny
Rateba Gulla	Kelsey Sprock
Katherine Hartman	Isabella Starsiak
Mirnesa Kadic	Lisa Totaro Kuhn
Jennifer Karam	Sara Totaro
Kathleen Kennedy	Vincent Tutino
Cortney Knight	Rebecca VanDyk
Michelle Komacek	Lindsey Walsh
Shannon Kopcza	

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Watson Elementary School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 - July 11, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Maria Aurigema	Isabella Mancuso
Christy Battinelli	Deborah Miller
Courtney Bellinger	Leona Miller
Christy Cannistra	Sara Mistler
Debra Clark	Anthony Murcurio
Sarah Colon	Rachel Nash
Kristen Cunningham	Kara Nguyen
Laura Davis	Lisa Marie Rodriguez
Danielle DeCondo-Hance	Brittany Rudnitski
Janet DeLoach	Rebecca Salerno
Shandi Digamus	Haley Smith
DeAnne Dow	Tracy Stevens
Christopher Edick	Trey Szatko
Grady Faulkner	Codi Tarris
Ashley Fellone	Samantha Testa
Shannon Ferguson	Andrea Traglia
Eliana Fisk	Angela Tran
Anthony Gorea	Christine Tuttle
Arianna Granza	Valerie Weir
Hailey Hall	Brenda Weller
Ashley Hayes	Dawn Wheeler
Lisa Hyatt	Arianna Wiater
Ashley Kennedy	Katherine Wiater
Trista Knapp	Karilyn Wiediger
Shaunna Krantz	Payge Yerkes
Marita Laribee	Elizabeth Zumchak
Kari Macero	

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Programs
Donovan Middle School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 – August 29, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Brianna Adams	Nicole DeLima Souza	Rebecca Jones	Russell Ritzel
Jacob Anweiler	Carla Destito	Ethan Kane	Brittany Roundtree
Crystal Barringer	William Eccleston	Jessica Kokoszki	Brady SanFilippo
Jenna Bellair	Jennifer Edick	Ewa Koscinski	Phyllis Saville
Matthew Berger	Colleen Egresits	Donna LaPorte	Erin Scalise
Michael O. Brigano	Ryan Elliott	Jeremy Lavallee	John Simmons
Tabitha Broadbent	Ryan Fagan	Marc Leo	Amy Simon
Gina Buono	Eldon Ferguson	Melissa Maldonado- Jardieu	Edwin Singleton
Ann Carey	Gina Ferris-Wehrle	Angelina Mancuso	Victoria Stutzenstein-Mankad
Jason Cecile	Breanna Forte	Patricia Marashian	Megan Sutherland
Caroline Clowes	Nicholas Galiulo	Arnela Mihajlovic	Steven Szeliga
Christian Cognetto	Patrick Garrett	Mark Mullen	Erin Tessmer
Adam Colone	Kelly Gordon	Kimberly Page	Jennifer Tillotson
Shannon Conner	Deb Gschwind	Jessica Pasqualicchio	Jami Valeriano
Erin Conte	Bonnie Harrington	Sarah Pedulla	Sue Wronka
Gina Costantine	Shawn Hawley	Taylor Peters	David Zamilleo
Jeremy Creme	Tanya Hyde	Jessica Piazza	Michele Ziemba Roberts
Nathan DeBan	Aubree Jabour	Lisa Ricci	

2025 Education Extended Learning Time (ELT) Summer School Program
Kennedy Middle School

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 – August 29, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Anthony Adamo	Carole Ethier	Ronald Klopfanstein	Rachel Ortega
Jerry Aiello	Colleen Emond	Jaime Knout	Jessica Piazza
Alya Alberico	Maria Fanelli	Melissa Kulik	Judith Piccione
Jenna Bellair	Eldon Ferguson	Vanessa Kupelian	Carol Rahme
Douglas Blanchard	Paul Femano	Kara LaFache	Lisa Ricci
Jennifer Bohrer	Nicole Greene	Sabrina Leape	Jennifer Roberts
Rebecca Brosemer	Kelly Hajdasz	Emily Lehner	Oalaa Sallam
Colleen Campbell	Marissa Hajec	Daniel Macaluso	Colleen Schreppel
Andrea Carney	Melissa Halpin	Emily Macaluso	Joshua Schreppel
Erin Conte	Amy Hansen	Lisa Marashian	Yevgeniy Sidorevich
Catherine D'Agostino	Sarah Harter	Melissa Mariotti	Jackie Starsiak
Natasha Daniels	Shawn Hawley	Christian Mazzotta	Laura Tartaglia
Michael Delia	Donna Hilbrandt	Kevin McRorie	Jennifer Tillotson
Carrie Dentino	Tim Hogan	James Mills	Heather VanEtten
Jamie DePerno	Vanessa Houck	Dave Minicozzi	Matthew Waldron
Patricia DePerno	Merritt Howard	Damian Monaghan	Melissa Williams
Philip Destito	Rebecca Howd	Catherine Nimey	Rachael Zielinski
Jennifer Edick	Corinne Jensen	David Norton	

SUBJECT:**Appointments**

**2025 Education Extended Learning Time (ELT) Summer School Program
Proctor High School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 – August 29, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Elisha Abbe	Jacqueline Bushey	Mitchell Duncan	Alexis Holmes
Julie Adasek	Carly Calogero	Eileen Dutcher	Christina Hopkins
Drew Albaugh	Kerry Calogero	Carol Ethier	Tamara Hughes
Sara Allen	Ryan Calogero	Maria Fanelli	Jacqueline Jackson
Anthony Alsheimer	Edward Campbell	Ann M. Farrell	Pamela Janowski
Justin Angrisano	Kathleen Capozzella	Maria Fielteau	Alexandria Jennings
Jason Anguish	Megan Cappadonia	Jessica Fiore	Cameron Jennings
Anastacia Aragon	Cassandra Carpenter	Karie Fischer	Christopher Jennings
Donna Arancio	Isiah Clark	Kelsey Foose	Heather Johnson
Joseph Argen	Rebecca Cole	Eva Furcinito	Lynn Joseph
Frank Aurigema	Kristen Collela	Samantha Gabiger	Jason Kalies
Tanya Baffa	Jessica Collis	Stephanie Gatto	Patricia Kapps
Regina Baker	Sarah Colone	Karen Gavigan	Richard Karam
Amy Barok	Anne Conde	Nicholas J. Gentile	John Keady
Michael Beehm	Daniel Conte	Sara Georgia	Karrie Kehoe
Sherisse Bell	Christopher Cooley	Gina Giruzzi	Annamaria Kelly
Charles Bennett	Margaret Mary Costanza	Ricardo Giruzzi	Susan Khan
Kelli Bikowsky	Sarah Cotrupe	Christine Golden	Meghan Kidd
Kaleigh Blando	Brandy Cubino	Mariana Gorrin	Nathan Kishman
Trisha Bobowski	Justin Delong	Bradley Gouger	Stacy Kleber
Allie Bonacci	Nicole DelVecchio	Kurt Gradel	Elizabeth Korrie
Andrew Boyd	Jennifer DePaul	Lorraine Griffiths	Bryan Koscinski
Monica Bravo	Maryann DeSanctis	Shaun Hadity	Alla Kudelich
Carvon Brazier	Steeves Devlin	Katherine Hall	Ivan Kudelich
Jeffrey Brown	Melissa Diana	Nicole Hayes	Jennifer Kunze
Keith Brown	Catherine Dougherty	Jason Henninger	Nicole LaBella
Lauren Brown	Shauna Douglass	Denise Herring	John Lamb
Andrew Buffington	Corey Dubach	Ashley Hinckley	Judith LaTour

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Appointments****Continued**

**2025 Education Extended Learning Time (ELT) Summer School Programs
Proctor High School**

It is recommended that the following appointments be approved for 2025 Summer Extended Learning Time Program. All appointments are contingent on actual needs.

Effective Dates: July 1, 2025 – August 29, 2025

Funding: Title I, Title II, Title III, Title IV, SIG 1003a, General Fund

Per Contracted Hourly Rate

Jonathan Levine	Daniel Oliver	Nicole Rossi	Katherine Tejada
Brandon Long	Marlene Ouderkirk	Jacob Rosys	Julie Thompson
Adam Lovecchio	Lauren Paladino	Mary Ellen Salerno	Jeffrey Thrasher
Lori Malanoski	Nancy Paladino	Meredith Salisbury	Tammy Thrasher
Kylie Marraffa	Jaclyn Pallas	Joellen Sampson	Megan Timian
John Martello	Louis Parrotta	Melinda Schink	Amajla Tricic
Charlene Mazur	Deborah Pedersen	Michael Scotellaro	Sara Trudeau
Alexis McKerrow	Kristi Peterson	Al Shaw	Karen Trunfio
Tara Mellor	Kimberly Flanz	Emily Shene	Michelle Upson
Patricia Metzger	Sean Pjanic	Tamie Sins	Heather Waller
Donna Millett-Hans	David Plescica	Jessica Sklarz	Michelle Walrath
Lisa Millner	Dominick Priola	Erin Slegaitis-Smith	Maranda Watson
Heather Monroe	Stephanie Putrello	Matthew Smith	Deborah White
Emily Morse	Kathryn Ranieri-Lawless	Robert Sniezek	Meghan Wright
Ledia Mullen	Ron Raux	Christina Snyder	Alexius Wronka
Tara Nagel	Cristina Raymer	Marna Solete	Nicole Wurz
Derek Nekritz	James Raymer	Jacob Sperling	Jessica Yager
Richard Nicholas-Hahn	Jill Reale	Lacey Stevens	Joelle Yost
Gretchen Nichols	Kristin Reese	Stephen Strife	Michael Zaloom
Rebecca Nix	Alisa Reid	Kristin Sydoriw	Jessica Ziarko
Frank Nobis	Deanna Risucci	Stephen Szymanski	Matthew Zyskowski
Judith Nole (DeFina)	Frank Robertello	Margaret Tahan	
Mary Rose Noonan	David Ross	Genevieve Tallarino	

FOR ACTION:**Volume LVIX****Report No. P – 27****SUBJECT:****Professional Staff Eligible for Tenure as of Date Noted****Name****Date Eligible****Certification****Tenure Area**

Amanda Faccioli

5/3/2025

Childhood Education Grades 1-6

Initial

FOR INFORMATION:**Volume LVIX****Report No. P – 27****SUBJECT:****Change of Effective Dates
of Leave of Absence****Parent/Community
Liaison**

It is recommended that the dates of the following leave of absence be changed as follows:

Natasha Muniz

Parent/Community Liaison
Conkling Elementary School
From: May 6, 2025 – June 27, 2025
To: April 17, 2025 – June 27, 2025
Reason: Medical
Notification Received: April 29, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 27****SUBJECT:****Conferences**

It is recommended that the following conferences be approved for May 21st and May 22nd for the following staff:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
David Dreidel	FMAA ASBO Financial Management Auditing & Accounting Online Approved by: S. Falchi & K. Vile Allotted: \$330.00 from Budget Code: A2070-400-00-0000 No Substitute Required	May 21-22, 2025

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Heather Mowat	FMAA ASBO Financial Management Auditing & Accounting Online Approved by: S. Falchi & K. Vile Allotted: \$330.00 from Budget Code: A2070-400-00-0000 No Substitute Required	May 21-22, 2025

FOR ACTION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation**

It is recommended that the following resignation be accepted:

Randie Hylton

Naval Science Instructor (NJROTC)
Proctor High School
Effective: July 1, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: April 15, 2025

FOR ACTION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation****Teaching Assistant**

It is recommended that the following resignation be accepted:

D'Shauna Brooks

Teaching Assistant – Special Education
Proctor High School
Effective: April 29, 2025
Reason: Personal
Notification Received: April 29, 2025

FOR ACTION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation****Teaching Assistant**

It is recommended that the following resignation be accepted:

Iris Lopez

Teaching Assistant – Special Education
Hughes Elementary School
Effective: May 15, 2025
Reason: Personal
Notification Received: May 1, 2025

FOR ACTION:

Volume LVIX

Report No. P – 28

SUBJECT:

Rescindment Food Service/Monitor Report No. P - 28

It is recommended that the following rescindment of appointment be approved:

Patrick Oo	Sub Food Service Worker Breakfast and Lunch Program District-Wide Effective: April 30, 2025 Reason: Accepted a position outside the Utica City School District Notification: April 30, 2025
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FOR ACTION:

Volume LVIX

Report No. P – 28

SUBJECT:

Rescindment of Resignation

Transportation

It is recommended that the following rescindment of resignation submitted on May 5, 2025 to Administration be accepted:

Winny Martinez	School Bus Driver Effective: May 16, 2025 Notification Received: May 5, 2025
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FOR ACTION:

Volume LVIX

Report No. P – 28

SUBJECT:

Rescindment of Appointment

Teaching Assistant

It is recommended that the following rescindment of appointment be accepted:

Nicole Einfalt	Teaching Assistant Effective: April 30, 2025 Reason: Accepted a position outside the Utica City School District Notification Received: April 30, 2025
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FOR INFORMATION:**Volume LVIX****Report No. P - 28****SUBJECT:****Resignations****Food Service/Monitor**

It is recommended that the following resignations be accepted:

Mallerlin Hilton Turbes

Monitor-Breakfast and Lunch Program
District-Wide
Effective: January 10, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: December 18, 2024

Erlinda Franco Mancilla

Monitor-Breakfast and Lunch Program
District-Wide
Effective: December 20, 2024
Reason: Education
Notification Received: December 12, 2024

Aung Tun

Sub Food Service Breakfast and Lunch Program
District-Wide
Effective: May 2, 2025
Reason: Took position outside Utica City School District
Notification Received: April 29, 2025

Samira Cemer

Monitor-Breakfast and Lunch Program
District -Wide
Effective: May 5, 2025
Reason: Personal
Notification Received: May 1, 2025

Kimberly Tran-VanCourt

Food Service Breakfast and Lunch Program
District -Wide
Effective: May 16, 2025
Reason: Personal
Notification Received: May 5, 2025

FOR INFORMATION:**Volume LVIX****Report No. P -28****SUBJECT:****Resignation****Security**

It is recommended that the following resignation be accepted:

John Lacy

School Monitor (Security)
District-Wide
Effective: May 5, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: May 6, 2025

FOR INFORMATION:**Volume LVIX****Report No. P – 28****SUBJECT:****Resignation****Teaching Assistant**

It is recommended that the following resignation be accepted:

Elizabeth Williams

Teaching Assistant – Special Education
Watson Williams Elementary School
Effective: February 25, 2025
Reason: Personal
Notification Received: May 7, 2025

FOR INFORMATION:**Volume LVIX****Report No. P -28****SUBJECT:****Resignation****Transportation**

It is recommended that the following resignation be accepted:

Winny Martinez

School Bus Driver
Effective: May 16, 2025
Reason: Personal
Notification Received: May 2, 2025