

FOR ACTION

		Page #
S - 58	Resolution for Rochelle M. Fredsell	2
S - 59	Resolution for Ann P. Coriale	3
S - 60	Resolution for Norman Basil Stamboly	4
S - 61	Acceptance of Hygiene Products from the United Way	5
S - 62	Authorization of Agreement between the Utica City School District and Syracuse Regional Airport Authority	5
S - 63	Authorization of Agreement between the Utica City School District and the Southern Regional Education Board/School Improvement	5
S - 64	Authorization of Agreement between the Utica City School District and James Delitto	5
S - 65	Corrected Resolution of Transfer of Function to BOCES	6
S - 66	Creation of Position	7
S - 67	Authorization of Agreement between the Utica City School District and Hale Transportation	7
S - 68	Authorization of Agreement between the Utica City School District and Townsquare Media of Utica	7
S - 69	Memorandum of Understanding between the Utica City School District and Safe Schools Mohawk Valley for Title I Grant Funding	8
S - 70	Memorandum of Understanding between the Utica City School District and Safe Schools Mohawk Valley for McKinney-Vento Grant Funding	8
S - 71	Resolution Approving Settlement Agreement and Release	9

FOR ACTION

B - 12	Budget Transfers End of Year 2025	10
--------	-----------------------------------	----

FOR ACTION

P-27	Resolutions	11-15
	Appointments	15-18
	Involuntary Transfers	18
	Paid Administrative Leave	19
	Corrected Index for Coaching Winter 2024	19
	Mentors/Mentees 25-26	20-21
	Unpaid Leave of Absence	21
P-28	Change of Status	22
	Rescindment of Appointments	22
	Resignations	23-26
	Unpaid Leaves of Absence	26-28
	Retirement	29

FOR ACTION:**VOLUME LX****Report No. S - 58****SUBJECT: Resolution for Rochelle M. Fredsell**

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Rochelle M. Fredsell
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Rochelle M. Fredsell. Mrs. Fredsell was employed by the Utica City School District for approximately 30 years in Special Education. She also spent time as a Facility Coach at Thomas R. Procor High School.

Mrs. Fredsell's dedication left a lasting impact on everyone she met. She was loved by her students, their parents and the entire teaching staff wherever she taught.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mrs. Fredsell and that this resolution be saved upon the records of the district.

Dated: September 23, 2025

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 59****SUBJECT: Resolution for Ann P. Coriale**

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Ann P. Coriale
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Ann P. Coriale. Mrs. Coriale was employed by the Utica City School District for 30.85 years as an English teacher. She also spent time teaching summer school, tutored homebound students in the evening, and night school for a time.

Mrs. Coriale's dedication left a lasting impact on everyone she met. She believed in their potential and nurtured their ability to learn and find meaning in literature.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mrs. Coriale and that this resolution be saved upon the records of the district.

Dated: September 23, 2025

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 60****SUBJECT: Resolution for Norman Basil Stamboly**

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Norman Basil Stamboly
Former Employee of the Utica City School District**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Norman Basil Stamboly. Mr. Stamboly was employed by the Utica City School District for approximately 39 years as a Physical Education Teacher. He also spent 20 years as a Basketball Coach.

To his family, he was Dad and Husband, but to the community he was "Coach". Norm was much more than a coach though, he provided for all of his players, shoes, clothes, laundry, and a bed when needed. He never let a player go without.

Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Stamboly and that this resolution be saved upon the records of the district.

Dated: September 23, 2025

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S - 61****SUBJECT: Acceptance of Hygiene Products from the United Way**

Authorization is requested of the Board of Education to approve and accept the donation of hygiene products from the United Way.

FOR ACTION:**VOLUME LX****Report No. S - 62****SUBJECT: Authorization of Agreement between the Utica City School District and Syracuse Regional Airport Authority**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Syracuse Regional Airport Authority.

FOR ACTION:**VOLUME LX****Report No. S - 63****SUBJECT: Authorization of Agreement between the Utica City School District and the Southern Regional Education Board/School Improvement**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and the Southern Regional Education Board/School Improvement.

FOR ACTION:**VOLUME LX****Report No. S - 64****SUBJECT: Authorization of Agreement between the Utica City School District and James Delitto**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and James Delitto.

FOR ACTION:**VOLUME LX****Report No. S - 65****SUBJECT: Corrected Resolution of Transfer of Function to BOCES****CORRECTED RESOLUTION**
TRANSFER OF FUNCTION TO BOCES

WHEREAS, the District is presently performing certain administrative duties via employment of an individual in the Civil Service title of "Communications and Media Coordinator"; and

WHEREAS, the District has evaluated its needs with regards to certain administrative office functions, including those performed by the Communications and Media Coordinator, and has determined that the services currently can be efficiently performed by the Oneida-Herkimer-Madison Board of Cooperative Educational Services (the "BOCES") via a Cooperative Services ("Co-Ser") Agreement; and

WHEREAS, the BOCES has offered to provide the necessary services to the District via a Co-Ser Agreement; and

WHEREAS, the District is aware of certain requirements under the New York State Civil Service Law relative to a transfer of function from one agency to another; and

WHEREAS, the District wishes to effectuate a transfer of function to the BOCES from the District effective September 16, 2025.

NOW, THEREFORE, IT IS RESOLVED:

1. The following functions are to be transferred from the District to the BOCES, effective September 16, 2025: work performed by a Communications and Media Coordinator, such as Jennifer Dougherty.
2. The Superintendent of Schools, or his designee, shall provide a copy of this resolution to the BOCES, together with a list of the names and titles of the employees substantially engaged in the performance of the functions being transferred, and shall post the same in appropriate locations at the District with a copy of Civil Service Law Section 70(2).
3. The Superintendent of Schools, or his designee, shall provide a copy of this resolution to the local Civil Service Commission, and shall liaise with, and provide information to, the Civil Service Commission and the BOCES as is necessary in order to effectuate the transfer of function.

FOR ACTION:**VOLUME LX****Report No. S - 66****SUBJECT: Creation of Position**

Authorization is requested of the Board of Education to create one (1) Assistant Superintendent for School Leadership position (12-months), effective September 24, 2025.

FOR ACTION:**VOLUME LX****Report No. S - 67****SUBJECT: Authorization of Agreement between the Utica City School District and Hale Transportation.**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Hale Transportation.

FOR ACTION:**VOLUME LX****Report No. S - 68****SUBJECT: Authorization of Agreement between the Utica City School District and Townsquare Media of Utica**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Townsquare Media of Utica.

FOR ACTION:**VOLUME LX****Report No. S - 69****SUBJECT: Memorandum of Understanding between the Utica City School District and Safe Schools Mohawk Valley for Title I Grant Funding**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Safe Schools Mohawk Valley.

Funding for this contract will be provided through Title I Homeless Reserve funding (or similar grant funding).

This memorandum is for the purposes of providing additional support to our students who are identified as being "homeless". Safe Schools Mohawk Valley will provide mentoring services; distribute hygiene supplies; distribute household goods, clothing, and food; make referrals to outside agencies.

The cost for implementation of the services is \$71,500 billed quarterly on October 24, December 19, March 20, and June 19 for 12 months, July 2025 through June 2026.

FOR ACTION:**VOLUME LX****Report No. S - 70****SUBJECT: Memorandum of Understanding between the Utica City School District and Safe Schools Mohawk Valley for McKinney-Vento Grant Funding**

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Safe Schools Mohawk Valley.

Funding for this contract will be provided through McKinney-Vento Homeless Grant funding (or similar grant funding).

This memorandum is for the purposes of providing additional support to our students who are identified as being "homeless". Safe Schools Mohawk Valley will provide mentoring services; distribute hygiene supplies; distribute household goods, clothing, and food; make referrals to outside agencies.

The cost for implementation of the services is \$62,636 billed on October 24, and June 19 for 12 months, July 2025 through June 2026

FOR ACTION:**VOLUME LX****Report No. S - 71****SUBJECT: Resolution Approving Settlement Agreement & Release**

WHEREAS, the Utica City School District is a party to litigation pending in Oneida County State Supreme Court and assigned Index No.: EFCA2023-001683 ("the Lawsuit"); and

WHEREAS, the parties in the Lawsuit wish to resolve the Lawsuit through a settlement agreement; and

WHEREAS, the Board of Education has considered the terms of a proposed settlement agreement and seeks to approve the same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Utica City School District as follows:

1. The Board hereby approves of the proposed settlement agreement pertaining to the Lawsuit and authorizes the Superintendent of the School District, or his designee, to take all necessary actions and to execute any necessary documents on behalf of the Board of Education upon the recommendation of legal counsel necessary to effectuate/finalize the same.
2. This Resolution shall take effect immediately.

Dated: September 23, 2025

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

VOLUME LX

Report No. B - 12

SUBJECT: Budget Transfers – End of Year 2025

Authorization is requested of the Board of Education to approve the 2024-2025 year-end closing budget transfers.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Revised Resolution for Probationary Appointment - Mallory Faffley – Elementary (Math AIS) Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Mallory Faffley, who possesses Childhood Education (Grades 1-6), Professional Certificate issued by the Commissioner of Education, is appointed to the position of Elementary (Math AIS) Teacher in the tenure area of Elementary effective September 8, 2025, with a four-year probationary term commencing September 8, 2025 and expiring September 7, 2029 unless extended in accordance with the law. Mallory Faffley's salary shall be \$80,111 as set forth in Step MA+30, N-14 of the collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment - Nina Savasta – Music Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Nina Savasta, who possesses Music, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music effective retroactively on September 11, 2025, with a four-year probationary term commencing September 11, 2025 and expiring September 10, 2029 unless extended in accordance with the law. Nina Savasta's salary shall be \$67,743 as set forth in Step MA+30, L-12 of the UTA collective bargaining agreement.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment - Mercedes Jackson – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Mercedes Jackson, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective retroactively on September 8, 2025, with a four-year probationary term commencing September 8, 2025 and expiring September 7, 2029 unless extended in accordance with the law. Mercedes Jackson's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment – Jashawn Darrell – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jashawn Darrell, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective retroactively on September 15, 2025, with a four-year probationary term commencing September 15, 2025 and expiring September 14, 2029 unless extended in accordance with the law. Jashawn Darrell's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Probationary Appointment Minka Kudic – Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Minka Kudic, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teaching Assistant in the tenure area of Teaching Assistant effective retroactively on September 11, 2025, with a four-year probationary term commencing September 11, 2025 and expiring September 10, 2029 unless extended in accordance with the law. Minka Kudic's salary shall be \$19.10 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistants**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as **Substitute Teaching Assistant** at **\$15.50 per hour**, effective retroactively on September 2, 2025:

Maria Acevedo
Lauren Almy
Jashawn Darrell
Peter Stenson

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as Substitute Teaching Assistant at \$15.50 per hour, effective September 26, 2025:

Erisawe Briere

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as Substitute Teaching Assistant at \$15.50 per hour, effective immediately:

Christina Casella

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Teacher** at **\$100.00 per day**, effective retroactively on September 5, 2025:

Abriana Wadley

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Per Diem Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem **Substitute Teacher** at **\$100.00 per day**, effective immediately:

Brooke Camello (pending NYS fingerprint clearance)
Byamungu Mugushu
Emily Nunes
Ava Post

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Teaching Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as Substitute Teaching Assistant at \$15.50 per hour, effective retroactively on September 16, 2025:

Melinda Liggins

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Per Diem Certified Substitute**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Certified Substitute Teacher** at **\$130.00 per day**, effective immediately:

Katherine Murphy
Richelle VanVolkenburg

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as **Substitute License Practical Nurse (LPN)** at **\$20.00 per hour**, effective immediately:

Jennifer Romano

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Registered Nurse (RN)** at **\$115.00 per day**, effective retroactively on September 2, 2025:

Deborah Wurz

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Substitute Nurse**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Registered Nurse (RN)** at **\$115.00 per day**, effective retroactively on September 5, 2025:

Lynn Crowley

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Resolution for Lifeguard**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as a Lifeguard for Fall and Winter Swim Seasons at **\$19.10 per hour**, effective immediately:

Corey Hameline

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointment – Coaching Winter 2025**

It is recommended that the following coaching appointments be approved:

Joseph Stever

Girls Varsity Wrestling
Proctor High School
Effective: Winter 2025
Index: \$10,129

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointments - Sub Food Service/Monitors**

It is recommended that the following sub monitors appointments be approved:

Vanessa Stacks

Sub Food Service/Monitor-Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduate of Proctor High School
Experience: Allstate and State Farm Insurance Agent
(9/2002 – 4/2017); Stay at home mom (2017 to present)

Doreen Carcone

Sub Food Service/Monitor-Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour

Dayvonna Hampton

Education: Graduate of JFK High School
Experience: Feast & Festivities - Caterer (2017 to present)

Sub Food Service/Monitor-Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduate of K455 Boys & Girls High School
Experience: Bus Driver, Oriskany Central School District (4/2024-6/2025)

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Appointments - Sub Food Service/Monitors

It is recommended that the following sub appointments be approved:

Asya Dedic*

Sub FS/Monitor Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduated High School in Sou Satovcha, Bulgaria
Experience: Public Partnership Home Care/RCIL, 2021-2025

Miriam Irizarry

Sub FS/Monitor Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduate of Proctor High School
Experience: Utica First Insurance 2007-2016; Utica City School
District Monitor Breakfast and Lunch Program, 2016-2020

Amberly Valdivieso*

Sub FS/Monitor Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduate of John Adams High School
Experience: UCP Food Service, 2024-2025

Carmela Nistico*

Sub FS/Monitor Breakfast and Lunch Program
District-Wide
Effective: September 29, 2025
Salary: \$15.50 per hour
Education: Graduated High School in Italy
Experience: Oneida County Board of Elections 2010 to present; Utica City School District Lunch Monitor, 2005

Jessica Sandoval*

Sub FS/Monitor Breakfast and Lunch Program

District-Wide
 Effective: September 29, 2025
 Salary: \$15.50 per hour
 Education: Graduated High School in El Salvador
 Experience: MVCAA-classroom aid, April 2021

Nicole Colangelo*

Sub FS/Monitor Breakfast and Lunch Program
 District-Wide
 Effective: September 29 2025
 Salary: \$15.50 per hour
 Education: Graduate of Proctor High School
 Experience: Turning Stone Casino 2001-2008

*Pending NYS Fingerprint Clearance

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Appointments - Sub Food Service/Monitors

It is recommended that the following sub appointments be approved:

Maha Altabookhi*

Sub FS/Monitor Breakfast and Lunch Program
 District-Wide
 Effective: September 29, 2025
 Salary: \$15.50 per hour
 Education: Graduated High School in Baghdad, Iraq
 Experience: Volunteer Fidelis Care Daycare Center 2018

Carlos Joseph*

Sub FS/Monitor Breakfast and Lunch Program
 District-Wide
 Effective: September 29, 2025
 Salary: \$15.50 per hour
 Education: Graduate of Sheepshead Bay High School
 Experience: Caregiver, Public Partnership, Utica, NY
 2024 to present

*Pending NYS Fingerprint Clearance

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Appointment - Security

It is recommended that the following appointment be approved:

Natalie Kelley

School Monitor (Security), Probationary
 District-Wide
 Effective: September 29, 2025
 Salary: \$18.82 per hour
 Education: Graduate of BOCES
 Experience: Security, ASM Global
 11/10 – 7/25

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointments - Home Instruction Tutoring 2025 - 2026**

It is recommended that the following appointments be approved for the 2025-2026 Home Instruction Tutoring:

Joanne Ambrose
Lawrence Cracchiolo
Concetta Forte
Victor Gerace
Joseph Leo
Ralph Leo
Jessica Nassar
Holly Sroka
Frederick Stellato
Mike Winkler
Josh Wisheart

Secondary Instruction – Minimum three (3) hours per day

Elementary Instruction – Minimum two (2) hours per day

Salary: \$40.00 per hour per UTA contract

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Involuntary Transfer - Teacher**

It is recommended that the following involuntary transfer be approved:

Roxanne Irizarry

From: Kindergarten Teacher
Conkling Elementary
To: Grade 2 Classroom Teacher
Conkling Elementary School
Effective: September 15, 2025

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Involuntary Transfer - Teacher**

It is recommended that the following involuntary transfer be approved:

Robyn Gaffney

From: Grade 2 Teacher
Conkling Elementary
To: Kindergarten Teacher
Hughes Elementary School
Effective: September 15, 2025

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Paid Administrative Leave**

It is hereby resolved that the Board of Education hereby approves paid administrative leave for an employee effective September 4, 2025.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Corrected Index for Coaching – Winter 24-25**

It is recommended that the following corrected index for Winter Coaching appointments be approved:

Cortlan Manning

Boys Varsity Volleyball
Proctor High School
Effective: Winter 2024-2025
Index: \$6,445

Christopher Edick

Girls Varsity Basketball
Proctor High School
Effective: Winter 2024-2025
Index: \$10,129

Courtney Siciliano

Girls Assistant Varsity Basketball
Proctor High School
Effective: Winter 2024-2025
Index: \$7,367

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Mentors/Mentees for 2025-2026**

It is recommended that the following Mentors/Mentees for school year 2025-2026 be approved:

Mentee/New Teacher	Position	School	Mentor
Elgar Sykes	Special Education	Watson Williams	DeAnne Dow
Karen Carbone	Psychologist	Donovan	Michael O. Brigano
Holly Sroka	Reading (Elem.)	King	Rebecca VanDyk
Sarah Parker	Special Education	Kennedy	Jamie DePerno
Allison Corigliano	Elementary	Albany	Michele Cook
Jennifer Elahi	Special Education	Columbus	Andrea Bansner
Paul Hance	Biology	Proctor	Shauna Douglass
Kari Whitney	Special Education	General Herkimer	Carson Cunningham
Brianne Parent	Reading (Elem.)	Kernan	Barbara Costello
Dennis Prior	CTE	Proctor	James Raymer
Martin Comstock	CTE	Proctor	James Raymer
Avery Erwin-McGuire	CTE	Proctor	Cassandra Carpenter
Colin Douglass	CTE	Proctor	Judith DeFina
Olivia Guarno	CTE	Proctor	Judith DeFina
Westbrook Shortell	CTE	Proctor	Jessica Collis
Matthew Netzbund	CTE	Proctor	Deborah Pedersen
Michael Briggs	Technology	Donovan	Adam Colone
Ann Prior	Library	Kernan	Carole Rahme
Stephanie Conley	Library	Watson Williams	Meredith Bruno
Olivia Amzallag	French	Kennedy/Proctor	Carole Ethier
Kayla Ward	Elementary (Gr. K)	Albany	Caitlin DeMauro
Felicia Medici	Elementary	Kernan	Kara Carcone
Danielle Flack	Elementary	Jones	Melissa Sawanec
Benjamin Fovel	Elementary (AIS)	Columbus	Lynda Lloyd
Dominick Fasolo	Physical Education	Albany/Columbus	Kimberly Philo
Michael Billins	Special Education	Kennedy	Alexis Holmer
Julie Shelp	Reading (Elem.)	Conkling	Bonnie Dawes
Robyn Gaffney	Elementary (Gr. 2)	Hughes	Maria Post
Shannon Dailey	English	Donovan	Megan Sutherland
Kylie Vienneau	Special Education	Kernan	Michele Campola
Bailey Bach	Special Education	Kernan	Jacques LaReaux
Mallory Faffley	Elementary (AIS)	Jefferson	Courtney Walter
Andrea Cordero	Guidance Counselor	Proctor	Alexis McKerrow

Forest Stewart	Social Studies	Proctor	Christine Golden
----------------	----------------	---------	------------------

Salary: Prorated at \$700.00 per school year.

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Unpaid Leave of Absence – Parent/Community Liaison

It is recommended that the following unpaid leave of absence be accepted:

Natasha Muniz

Parent/Community Liaison
 Conkling Elementary School
 From: September 26, 2025
 To: October 3, 2025
 Reason: Personal
 Notification Received: September 3, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Change of Status**

It is recommended that the following change of status be accepted:

Mark Bono

Accountant
From: Probationary (26 weeks)
To: Permanent
Effective: August 27, 2025

The above has completed their probationary period of 26 weeks.

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Rescindment of Appointment - Teaching Assistant**

It is recommended that the following rescindment of appointment be accepted:

Christina Casella

Teacher Assistant
Effective: September 10, 2025
Reason: Personal
Notification Received: September 10, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Rescindment of Appointment – Substitute Teacher**

It is recommended that the following rescindment of appointment be accepted:

Nocyia Logan

Substitute Teacher
Effective: August 11, 2025
Reason: Personal
Notification Received: August 11, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Rescindment of Appointment – School Nurse**

It is recommended that the following rescindment of appointment be accepted:

Stacey Mazurowski

Licensed Practical Nurse (LPN)
Effective: August 15, 2025
Reason: Remained with current employer
Notification Received: August 15, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Resignation - Teacher**

It is recommended that the following resignation be accepted:

Corey Colmey

Music Teacher
Conkling Elementary School
Effective: August 29, 2025
Reason: Personal
Notification Received: September 1, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Resignation – Substitute Teacher**

It is recommended that the following resignation be accepted:

Jaiden Baker

Substitute Teacher
Effective: August 21, 2025
Reason: Personal
Notification Received: August 21, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Resignation - Teaching Assistant**

It is recommended that the following resignation be accepted:

Linda Lantos

Teaching Assistant
Jefferson Elementary School
Effective: September 15, 2025
Reason: Personal
Notification Received: August 29, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Resignation - Teaching Assistant**

It is recommended that the following resignation be accepted:

Aalisah Aponte

Teaching Assistant
Jefferson Elementary School
Effective: September 8, 2025
Reason: Personal
Notification Received: August 26, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Resignation - Teaching Assistant**

It is recommended that the following resignation be accepted:

Cara Greer

Teaching Assistant

General Herkimer Elementary School
 Effective: August 13, 2025
 Reason: Accepted a position outside the
 Utica City School District
 Notification Received: August 13, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Teaching Assistant

It is recommended that the following resignation be accepted:

Andra Tilbe

Teaching Assistant
 Effective: September 3, 2025
 Reason: Personal
 Notification Received: September 3, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Teaching Assistant

It is recommended that the following resignation be accepted:

Yunyoung Lee

Teaching Assistant
 Jones Elementary School
 Effective: September 19, 2025
 Reason: Personal
 Notification Received: September 8, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Teaching Assistant

It is recommended that the following resignation be accepted:

Jashawn Darrell

Substitute Teacher and Substitute Teaching
 Assistant
 Effective: September 12, 2025
 Reason: Accepted Teaching Assistant position
 with Utica City School District
 Notification Received: September 12, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Transportation

It is recommended that the following resignation be accepted:

Yury Guivas

School Monitor (Transportation)

Effective: August 25, 2025
Reason: Personal
Notification Received: August 26, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Winter Coach

It is recommended that the following resignation be accepted:

Carmela Cancelmo

Winter Coach – Varsity/JV/Modified Girls
Wrestling
Effective: August 22, 2025
Reason: Personal
Notification Received: August 22, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Winter Coach

It is recommended that the following resignation be accepted:

Michael Scotellaro

Boys Assistant Varsity Basketball
Proctor High School
Effective: September 8, 2025
Reason: Personal
Received notification: September 8, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation - Social Worker

It is recommended that the following resignation be accepted:

Meghan Kidd

School Social Worker
Proctor High School
Effective: September 20, 2025
Reason: Accepted a position outside the
Utica City School District
Notification Received: August 18, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignations - Food Service/Monitor

It is recommended that the following resignations be accepted:

Suada Bosnic

Food Service Worker 1 Monitor-Breakfast and Lunch
Program, District-Wide
Effective: August 11, 2025
Reason: Medical
Notification Received: August 11, 2025

Win Htet

Food Service Worker Monitor Breakfast and Lunch
Program, District-Wide

	Effective: August 25, 2025 Reason: Opened up new restaurant business Notification Received: August 25, 2025
Awilda Rodriguez	Monitor Breakfast and Lunch Program District-Wide Effective: August 21, 2025 Reason: Personal Notification Received: August 25, 2025
Wilkauri Rosario	Food Service Worker 1 Breakfast and Lunch Program District-Wide Effective: August 25, 2025 Reason: Medical Notification Received: August 25, 2025
Juana Alcantara	Sub Monitor Breakfast and Lunch Program District-Wide Effective: August 28, 2025 Reason: Medical Notification Received: August 28, 2025
Margie Clark	Sub Monitor Breakfast and Lunch Program District-Wide Effective: August 28, 2025 Reason: Personal Notification Received: August 28, 2025
Carla Alcantara	Monitor Breakfast and Lunch Program District-Wide Effective: August 27, 2025 Reason: Medical Notification Received: August 27, 2025
Minka Kudic	Monitor Breakfast and Lunch Program District-Wide Effective: September 10, 2025 Reason: Accepted Teaching Assistant Position within Utica City School District Notification Received: September 10, 2025

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Unpaid Leave of Absences - Various**

It is recommended that the following unpaid leave of absence be accepted:

Cassidy Cascella	5th Grade Teacher Hughes Elementary School From: August 27, 2025 To: June 26, 2026 Reason: Personal
------------------	---

	Notification Received: July 30, 2025
Esmeralda Huskic	CTA – Special Education MLK Elementary School From: September 12, 2025 To: May 20, 2026 Reason: Medical Notification Received: August 13, 2025
Danielle LaClair	Typist JFK Middle School From: August 18, 2025 To: September 12, 2025 Reason: Medical Notification Received: August 19, 2025
Elaina Fisk	Teacher (other) Watson Williams Elementary School From: August 27, 2027 To: June 26, 2026 Reason: Personal Notification Received: July 27, 2025
Martha Carry	Food Service Proctor High School From: September 17, 2025 To: TBD – Waiting Medical Advice Reason: Medical Notification Received: September 3, 2025
Kenya Linen	Hall Monitor Proctor High School From: September 4, 2025 To: October 6, 2025 Reason: Medical Notification: September 3, 2025
Rosa Longo	CTA – Kindergarten Language Development Kernan Elementary School From: August 28, 2025 To: February 27, 2026 Reason: Personal Notification Received: September 1, 2025
Syreeta Thompson	Foreign Language Teacher Donovan Middle School From: September 9, 2025 To: October 10, 2025 Reason: Medical Notification Received: July 30, 2025
Courtney Rahn	1 st Grade Teacher Kernan Elementary School

From: September 2, 2025
To: October 29, 2025
Reason: Shorten the Length of Leave
Notification Received: August 14, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Unpaid Leave of Absence - Security

It is recommended that the following unpaid leave of absence be accepted:

Eric Bruns

Assistant Director of Safety & Security
From: August 20, 2025
To: September 15, 2025
Reason: Personal
Notification received: September 2, 2025

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Unpaid Leave of Absence – Registered Nurse

It is recommended that the following unpaid leave of absence be accepted:

Patricia DePerno

Registered Nurse
Donovan Middle School
From: September 5, 2025
To: November 17, 2025
Reason: Medical
Notification received: August 27, 2025

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Retirement - School Guidance Counselor

It is recommended that the following retirement be approved:

Erin Scalise

School Guidance Counselor
Donovan Middle School
Effective: October 7, 2025
Years of Service: 27
Notification Received: August 19, 2025

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Retirement - Nurse

It is recommended that the following retirement be approved:

Patricia DePerno

Registered Nurse
Kennedy Middle School
Effective: November 18, 2025
Years of Service: 15
Notification Received: September 9, 2025