



**NOTICE OF 2025 ANNUAL MEETING + ELECTIONS
& 2026 BUDGET MEETING OF
HIGHLAND LAKES OWNERS ASSOCIATION, INC.**

Greetings Homeowners!

Save the date! Please mark your calendars now and plan on attending the 2025 Annual Meeting & Elections and 2026 Budget Meeting of the Highland Lakes Owners Association. The Annual Meeting & Elections will take place first with the 2026 Budget Meeting immediately following on **Monday October 13 2025, at 6:30 P.M at The Church at Argyle, located at 6823 Argyle Forest Blvd, Jacksonville, FL 32244.** The Association will be holding elections for open positions on the Board of Directors, approving the 2026 Budget, as well as discussing ongoing and new community projects and topics. Please note that the 2026 Budget Draft will be posted online prior to the meeting date, and we will send an email blast reminder at that point to notify everyone as well.

There are currently only four (4) Directors on the Board, though the Board may be comprised of up to five (5) Directors. Therefore, there is **one (1) open position** on the 2025-2026 Board of Directors. **If you would like to run for the open position on the Board, please submit your Candidate Nomination Application by the end of business day (5:00 PM) on Monday September 22, 2025.**

A copy of the Candidate Nomination Application form and optional Candidate Information Statement are included with this meeting notice, but they are also available in the “Annual Meetings & Elections” folder of the *Shared Documents* section of the AppFolio Owner Portal at <https://fpaami.appfolio.com/connect>. You can also find these forms in the Highland Lakes’ “Governing Documents & Forms,” along with the Covenants and Restrictions, located on the management company’s website at this link here, <https://www.fpaamjax.com/highland-lakes>, or via the Association’s “Association Notices” button from the website’s homepage. As per Florida Statutes, you must be a member in good standing at the time of application to be considered. The application may be submitted via email to jaxoffice@fpaamjax.com or via mail to P.O. Box 440367, Jacksonville, FL 32222-0004.

Please submit your nomination packages by the deadline date noted above! Thank you and we look forward to seeing you at the upcoming meeting!

Dated: September 5, 2025

BY ORDER OF THE BOARD OF DIRECTORS

-SIGNED-

Sean A. Christopher, President

Enclosure

**NOTICE OF INTENT TO BE A CANDIDATE FOR
FOR A SEAT ON THE BOARD OF DIRECTORS OF
THE HIGHLAND LAKES OWNERS ASSOCIATION, INC.**

I, _____ do hereby place my name in nomination as a candidate for the Board of Directors. I am am not enclosing an Information Statement about myself. I understand that I am responsible for the accuracy of the information contained in the Information Statement.

Dated this _____ day of _____, 20____

Signature

Printed Name

Unit Address

City, State & Zip Code

**CANDIDATE INFORMATION STATEMENT
FOR A SEAT ON THE BOARD OF DIRECTORS OF
THE HIGHLAND LAKES OWNERS ASSOCIATION, INC.**

NAME: _____

ADDRESS: _____

PERSONAL BACKGROUND:

PRIOR ASSOCIATION EXPERIENCE:

COMMENTS ABOUT BOARD CANDIDACY:

OTHER INFORMATION:

NOTE: This optional form is provided for your convenience. You may send in your own single-sided 8.5 x 11 inch Information Sheet. Please type or print legibly. **Your Form Will Be Photocopied as received as we are not allowed to make any corrections.**