



**HIGHLAND LAKES OWNERS
ASSOCIATION, INC.**

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**NEW OWNER REGISTRATION FEE UPON SALE OR TITLE TRANSFER
&
REGISTRATION FEES OF TENANT-OCCUPIED PROPERTIES**

The Board of Directors hereby resolves this 30th day of January 2018 that a New Owner Registration fee of two hundred and fifty dollars (\$250.00) shall be imposed upon every conveyance of title by sale, transfer, quitclaim deed, or other change in recorded title ownership. This fee will contribute to the general fund of the association to offset setup costs and welcome packages for new owners and/or their tenants.

It is further resolved that the property owner, their manager, or leaseholders must furnish the association with a copy of the tenant lease agreement, names, and phone numbers of all adult occupants and pay a registration fee of thirty-five dollar (\$35.00) to register all tenants on the community website at www.highlandlakesoa.com. This fee will be due upon execution of new leases.

The Association shall make notice of these fees to the Seller, Buyer, or both when issuing its Certificate of Estoppel indicating the financial standing and disposition of dues, fees, fines, assessments, special assessments, and/or capital contributions required. The New Owner's Registration Fee will be the responsibility of the Buyer and shall be satisfied at the time the transaction is closed.

FOR THE ASSOCIATION

Official

Sean A. Christopher, President
Board of Directors