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# AMENDMENT TO AND RESTATEMENT OF THE BYLAWS FOR THE OWNERS ASSOCIATION OF VICTORIA LAKES, INC. A Corporation Not for Profit Under the Laws of the State of Florida

THIS AMENDMENT TO AND RESTATEMENT OF THE BYLAWS FOR THE OWNERS ASSOCIATION OF VICTORIA LAKES ("Amendment") is made this 18<sup>th</sup> day of August 2018, BY THE OWNERS ASSOCIATION OF VICTORIA LAKES, INC., a Florida Not for Profit Corporation.

WHEREAS, it is the desire of the Association to amend certain sections of the Bylaws as set forth herein and to restate the full amended sections in a single document;

WHEREAS, Article XIV Bylaws of the Articles of Incorporation provide that the Bylaws may be altered, amended or rescinded by a majority vote of the Board of Directors.

WHEREAS, the Annual Meeting of the members of the Association was held on July 28, 2018, whereby approval of at least a majority of the Board of Directors present at a meeting of the membership of the Association was obtained.

**NOW THEREFORE**, The Owners Association of Victoria Lakes, Inc., hereby Amends and Restates the Bylaws as follows:

(new words are inserted in the text and <u>underlined</u>; and words to be deleted are lined through with hyphens)

(The text of the Amendment and Restated Bylaws are on the following pages)

### AMENDED AND RESTATED

#### **BYLAWS OF**

#### THE OWNERS ASSOCIATION OF VICTORIA LAKES INC.

A non-profit corporation

### ARTICLE I NAME AND LOCATION

The name of the corporation Is The Owners Association of Victoria Lakes, Inc., hereinafter referred to as the "Association". The principal office of the Association shall be located at One San Jose Place, Suite 7, 4736 Blanding Blvd., Jacksonville, Florida, 32257-32210, but meetings of the Members and the Board of Directors of the Association may be held at such places within the State of Florida, County of Duval, as may be designated by the Board of Directors.

### ARTICLE II DEFINITIONS

The capitalized terms used herein and not defined herein below shall have the same meaning as set forth in the Declaration and are hereby incorporated herein by reference.

### ARTICLE III MEETING OF MEMBERS

**Section 1. Annual Meetings**. Annual meetings of the Members shall be held at such time and place as shall be determined by the Board of Directors.

Section 2. Special Meetings. Special meetings of the Members shall be held at any time and place in Duval County, Florida, when called by the president or by the Board of Directors, or upon written request of the Members who are entitled to vote one fourth (1/4) twenty percent (20%) of all the votes of the Class A membership.

Section 3. Notice of Meetings. A written notice of all meetings of the members shall be given by, or at the direction of, the secretary or person authorized to call the meeting, to each Member entitled to vote at such meeting, by mailing a copy of such notice postage prepaid, or by electronic means for those who have opted-in to receive such notices electronically, not less than fifteen (15) days nor more than thirty (30) days prior to the date of the meeting, addressed to the Member's address last appearing on the books of the Association or as supplied by such Member to the Association for the purpose of notice. Such notice shall state the place, day, and hour of the meeting and, in the case of a special meeting, the purposes for which the meeting is called.

Section 4. Quorum. A quorum of the membership shall consist of the presence at the meeting of Members entitled to cast, either in person, or by proxy or by electronic voting, a majority of the votes of the membership thirty percent (30%) of the total voting interests of the membership for any action governed by these Bylaws. Any action governed by the Articles of Incorporation or the Declaration shall require a quorum as therein provided, if any. If any meeting of Members cannot be organized because a quorum thereof is not in attendance, the Members who are present, either in person or by proxy or by electronic voting, may adjourn the meeting from time to time, without notice other than announcements at the meeting, until a quorum is present. In the case of the meeting being postponed, the notice provisions for the adjournment shall be determined by the Board. Once a quorum is established, withdrawal of Members shall not disestablish it.

**Section 5. Voting.** The Association shall have two (2) classes one (1) class of voting membership.

Class A. Class A Members: Members shall all be Owners of Lots. with the exception of the Declarant (until the Class B memberships shall cease to exist at which time the Declarant shall convert to Class A membership.) Each Class A Member shall be entitled to one (1) vote for each Lot owned. When more than one person holds an interest in any Lot, all such persons shall be Members. The vote for such Lot shall be exercised as they determine, but in no event shall more than one (1) vote be cast with respect to any one (1) Lot.

Class B. The Class B Member(s) shall be the Declarant who shall be entitled to three (3) votes for each Lot owned. The Class B membership shall cease and be converted to Class A membership on the happening of either of the following events, whichever occurs earlier.

(i) when the total votes outstanding in the Class A membership equals or exceeds the total votes outstanding in the Class B membership; or

#### (ii) On December 31, 2016.

Section 6. Proxies. Each Member may vote in person or by proxy or by electronic voting or by written ballots at all meetings of Members. All proxies shall be in writing and filed with the secretary before the appointed time of the meeting in order to be effective. Any proxy may be revoked prior to the time a vote is cast according to such and shall automatically cease upon conveyance by a Member of his their property interest.

Section 7. Electronic Voting. The Association must use State of Florida Approved providers of electronic voting. Electronic voting is authorized as a form of voting and can be used for establishment of quorum requirements if used. The Board of Directors must give all members eligible to vote through online voting system an opportunity to consent through said system. All consents from eligible members must be received, in writing, by filling out the form on the online voting system. All consents must be received by the Association no later than 5 days prior to a meeting for which a vote will be required.

The Board of Directors must give all members eligible to vote who have consented to casting their vote through the online voting system the opportunity to opt out of the online voting system. An eligible member must opt-out of online voting through the online voting system no later than 15 days prior to a meeting for which a vote will be required.

#### **ARTICLE IV**

#### **BOARD OF DIRECTORS - SELECTION & TERM OF OFFICE**

Section 1. Number. The affairs of the Association shall be managed by a Board of not less than three (3) directors, five (5) Directors, or maximum of seven (7) directors who need not be Members of the Association. The initial Board of Directors shall consist of three (3) persons as set forth in the Articles. Upon the termination of the Class B membership as provided in the Declaration, the number of Directors shall be increased to seven (7). So tong as the Declarant owns one (1) Lot, the Declarant shall be entitled to appoint one (1) Director, and the remaining Directors shall be elected as provided herein.

Section 2. Term of Office. At the first annual meeting at which the Members other than the Declarant are entitled to elect Directors, the Members shall elect three (3) Directors for terms of (1) year, (except that if the Declarant has appointed one (1) Director as set forth above, then the Members shall elect two (2) Directors for terms of one (1) year), two (2) Directors for terms of two (2) years, and two (2) Directors for a term of three (3) years, At each Annual Meeting thereafter, the Members shall elect Directors for a term of three (3) years. The term of a Director's service shall extend until his successor is duly elected and qualified or until he resigns or is removed in the manner elsewhere provided.

Each Director will serve a term of 2 years. At each annual meeting, the members entitled to vote shall elect the number of directors that correspond to the

number of terms expiring, any unfilled vacancies, and any positions resulting from an increase in the total number of directors as provided in Article IV, Section 1. If at the annual meeting there are not enough eligible candidates to seat a 7-member board then number of Board seats available shall decrease to fill a 5-member board, and if there are not enough eligible candidates to seat a 5-member board, the number of the Board seats shall decrease to fill a 3-member board. The terms shall run in a staggered fashion as follows with the intent to create alternating two-year staggered terms:

Even Year Board Seat: To be selected for a two-year term at the Annual Meeting in 2018 and shall be elected for a two-year term thereafter.

Odd Year Board Seat: To be elected for a two-year term at the Annual Meeting in 2019 and shall subsequently be elected for a two-year term thereafter.

The Board seats and their respective members as of the date of adoption of this Amendment and Restated Bylaws are as follows:

Odd year Board Seat, Term expiring at the Annual Meeting in 2019:

Gregory Chufo, Shawn Marple, and Michael Reynolds.

Even year Board Seat, Term expiring at the Annual Meeting in 2020:

Christian Hawes, Ashley Howard, Jamey Huser, and Michael Spanks

<u>Each member of the Board of Directors shall serve until their successors are duly elected and qualified, or until removed from office with or without cause by the affirmative vote of a majority of the total voting interests of the Association.</u>

**Section 3. Removal.** Any Director may be removed from the Board, with or without cause, by a majority vote of the Members of the Association. In the event of death, resignation or removal of a Director, his successor shall be selected by the remaining Members of the Board and shall serve for the unexpired term of his predecessor.

**Section 4. Compensation.** No Director shall receive compensation for any service he may render to the Association. However, any Director may be reimbursed for his actual expenses incurred in the performance of his duties.

**Section 5. Action Taken Without a Meeting.** The Directors shall have the right to take any action in the absence of a meeting that they could take at a meeting by obtaining the written approval of all of the Directors. Any action so approved shall have the same effect as though taken at a meeting of the Directors.

## ARTICLE V NOMINATION AND ELECTION OF DIRECTORS

Section 1, Initial Board of Directors. The initial Board of Directors shall be those persons named in the Articles. Upon the expansion of the Board of Directors to include Directors elected by the Members, the Directors shall be elected as hereinafter set forth.

Section 2. Nomination. Nomination for election to the Board of Directors to be elected by the members shall be made by individual nomination. by a Nominating Committee. Nomination may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a Member of the Board of Directors, and two or more Members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the Members, to serve from the close of such annual meeting until the close of the next annual meeting and such appointment shall be announced at each annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the

number of vacancies that are to be filled. Such nominations may be made from among Members or non-members.

Members desiring to serve on the Board of Directors shall provide to the Association a Notice of Intent to be a candidate to serve on the Board of Directors at least forty (40) days in advance of the date set for the Annual Meeting, and such Notice must be received by the Association by said date to be deemed timely submitted. Any member who is in arrears with their dues or assessments as of the date set for the Annual Meeting shall not be a qualified candidate. A candidate may deliver to the Association a one-page 8.5"x11" black and white information sheet to be included in any mailing which includes a ballot or proxy for the election. Samples of both of these forms are online at the Association's website.

Section 3. Election. If the number of open positions equals the number of qualified applicants, then an election will not be required, and the members will be notified and will fill the position at the annual meeting. If an election is required, then election to the Board of Directors shall be by secret written or electronically submitted ballot or by proxy. The election shall take place and be effective whether or not there is quorum at the Annual Meeting, however, at least fifteen percent (15%) of eligible voters must cast a ballot in order to have a valid election. Nominations from the floor are prohibited. At such election the Members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

### ARTICLE VI MEETINGS OF DIRECTORS

**Section 1. Regular Meetings.** Regular meetings of the Board of Directors shall be held not less frequently than annually with notice of such place and hour as may be fixed from time to time by resolution of the Board. Should the meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day that is not a legal holiday.

Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the Association, or by any three, the majority of the Directors after not less than three (3) days' forth-eight (48) hours' notice to each Director, unless such notice is waived by the Directors.

**Section 3. Quorum.** A majority of the number of Directors shall constitute a quorum for that transaction of business. Every act or decision made by a majority of the Directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

Section 4. Open Meetings of the Board of Directors. Meetings of the Board of Directors shall be open to all Members as provided by Florida Law and notices of meetings shall be mailed or electronically transmitted to those owners who have opted-in to receive electronic notices or posted on the main reader board as you exit the subdivision at least forty-eight (48) hours' in advance of the meeting, except in an emergency. Meetings shall be conducted in accordance with Florida Law. Notice of any meeting of the Board of Directors during which assessments are to be established shall specifically contain a statement that the assessments shall be considered and a statement of the nature of the assessments. Meetings between the Board of Directors and its attorney may be closed to Members where the contents of the discussion would otherwise be governed by the attorney-client privilege.

Section 5. Action by Written Consent. In accordance with Florida Law, the Board of Directors shall have the right to take any action in absence of a meeting in which they could take action by obtaining the unanimous written approval of all of the members of the Board of Directors. Any action so approved shall have the same effect as though taken at a meeting of the Board of Directors and a record of such shall be distributed to the Members.

#### **ARTICLE VII**

#### POWERS AND DUTIES OF THE BOARD OF DIRECTORS

**Section 1. Powers.** In addition to all powers of a corporation not for profit organized under the laws of the State of Florida, the Board of Directors shall have power to:

- (i) Suspend the voting rights of a Member during any period in which such Member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearing, for a period not to exceed sixty (60) days for Infraction of published rules and regulations:
- (ii) Exercise for the Association all powers, duties and authority vested in or delegated to the Association and not reserved to the membership by other provisions of these <u>Amended and Restated</u> Bylaws, the Articles of Incorporation, or the Declaration;
- (iii) Declare the office of a Member of the Board of Directors to be vacant in the event such Member shall be absent from three (3) consecutive regular meetings of the Board of Directors, or when a member of the Board of Directors is in arrears with assessments or dues for thirty (30) days; and
- (iv) Employ a manager, an independent contractor or such other employees as they deem necessary, and to prescribe their duties.

Section 2. Duties. In addition to all duties of a corporation not for profit organized under the laws of the State of Florida, it shall be the duty of the Board of Directors to:

- (i) Cause to be kept a record of all its acts and corporate affairs and to present a statement thereof to the Members at the annual meeting of the Members, or at any special meeting when such statement is requested in writing by one-quarter (1/4) of the Class A Members present in person or by proxy or by electronic means who are entitled to vote;
- (ii) Supervise all officers, agents and employees of the Association, and to see that their duties are properly performed,
- (iii) Prepare and maintain a roster of the Members and assessments applicable thereto which shall be kept in the office of the Association and shall be open to inspection by any Member;
- (iv) As more fully provided in the Declaration, to:
  - (1) Cause an annual budget of proposed expenses of the Association to be prepared which shall include an adequate fund for the operation, maintenance, and administration of the Landscaped Area and the improvements thereon;
  - (2) Fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period.
  - (3) Send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period; and
  - (4) Foreclose the lien against any Lot for which assessments are not paid within thirty (30) days after the due date or to bring action at law against the Owner personally obligated to

pay the same; provided, however, that failure by the Board of Directors to enforce any provision of this paragraph, shall in no event be deemed a waiver of the right to do so thereafter.

- (v) Issue or to cause an appropriate officer <u>or Management</u> Company or agent to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board <u>or Management Company or agent</u> for the issuance of these certificates. If a certificate states an assessment has been paid. such is conclusive evidence of such payment;
- (vi) Procure and maintain liability and hazard insurance on property owned or maintained by the Association as set forth in the Declaration and such other Insurance as the Board of Directors may deem advisable. The insurance policies shall be non-assessable by the insurer against the insured.
- (vii) To pay all taxes and other assessments against any property owned by the Association.
- (viii) To appoint such committees as the Board deems necessary to carry out each and every of the terms, Conditions, Covenants, and provisions of the Declaration and such other committees as the Board deems advisable.
- (ix) <u>Conduct themselves according to the Homeowners'</u>
  <u>Association Act, Chapter 720, Florida Statutes, as it may be amended</u>
  from time to time.
- (x) Perform their duties in an ethical manner, to act with proper fiduciary responsibility, to not use their position to advance or promote personal improvements or investments, to perform their duties for the welfare of the Members and the Community, to maintain confidentiality, to make impartial decisions based upon objective criteria, and not benefit one person over another for improper reasons; and
- (xi) To perform such other duties not contrary to the limits, if any, set forth in the Articles of Incorporation and these Bylaws.

### ARTICLE VIII OFFICERS AND THEIR DUTIES

- **Section 1. Enumeration of Officers.** The officers of this Association shall be a President and Vice President who shall at all times be Members of the Board of Directors, a Secretary and a Treasurer, and such other officers as the Board may from time to time by resolution create.
- **Section 2. Election of Officers.** The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting. The initial officers shall be those persons referred to in the Articles.
- Section 3. Term. The officers of the Association shall be elected annually by the Board and each shall hold office for one (1) year unless they shall sooner die, resign, be removed, or otherwise disqualified to serve.
- **Section 4. Special Appointments.** The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.

Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time by giving written notice to the Board, the President, or Secretary. Such resignation shall take effect on the date of receipt of such notice or at any time later specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

**Section 6. Vacancies.** A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer they he replaces.

Section 7. Multiple Offices. The offices of Secretary and Treasurer or of Vice President and Treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

#### Section 8. Duties. The duties of the officers are as follows:

- (i) President: The President shall preside at all meetings of the Board of Directors, see that orders and resolutions of the Board are carried out, and sign all leases. Mortgages. Deeds and other written Instruments; and, shall exercise and discharge such other duties as may be required of them by the board or by Florida Law.
- (ii) Vice President: The Vice President shall act in the place and stead of the President in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him them by the Board.
- (iii) Secretary: The Secretary shall record the votes and keep minutes of all meetings and proceedings of the Board and of the Members, keep the corporate seal of the Association and affix it on all papers requiring the seal of the Association, serve notice of meetings of the Board and of the Members, keep appropriate current records showing the Members of the Association together with their addresses, and shall perform exercise and discharge such other duties as required by the Board or by Florida Law.
- (iv) Treasurer: The Treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors, keep proper books of account; <a href="mailto:shall">shall</a> cause annual financial statements of the Association to be issued at the completion of the fiscal year, prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and shall cause to be delivered a copy of each to the Members; <a href="mailto:and shall exercise">and discharge such other duties as may be required by the board or by Florida Law.

**Section 9. Compensation.** No officer shall receive compensation for any service he may render to the Association. However, any officer may be reimbursed for his actual expenses incurred in the performance of his their duties.

Section 10, Multiple Offices. No person shall hold more than one office except as follows:

- (i) The Secretary and Treasurer may be the same person; and
- (ii) If an officer is unable to attend a meeting of the Board of Directors, upon the prior approval of the absent officer the Board may temporarily appoint a person to the position of the absent officer, whose appointment shall terminate at the close of the meeting of the Board of Directors.

<u>Section 11, Qualifications of Officers.</u> All officers must be members of the Board of Directors, but not all Board of Directors must be officers.

### ARTICLE IX COMMITTEES

The Association shall appoint a Nominating Committee, as provided in these Bylaws, and an Architectural Review Committee as provided in the Declaration. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purpose.

### ARTICLE X BOOKS AND RECORDS

The books, records and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any Member or a mortgagee of a Lot. The Declaration, the Articles of Incorporation and the Bylaws of the Association shall be available for inspection by any Member at the principal office of the Association where copies may be purchased at a reasonable cost.

### ARTICLE XI ASSESSMENTS

As more fully provided in the Declaration, each Member is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the property against which such assessment is made. Any assessments that are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the due date at the rate of eighteen percent (18%) per annum, or at the maximum legal rate allowed by law, whichever is higher. and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against the property. Interest, costs and reasonable attorneys' fees of any such action shall be added to the amount of such assessment. No Owner may waive or otherwise escape liability for the assessments provided for herein by abandonment of his Lot.

### ARTICLE XII AMENDMENTS

These Bylaws of the Association shall be adopted by the Board of Directors and may be altered, amended, or rescinded by a majority vote of the Board of Directors.

Notwithstanding the foregoing provision of this Article XIII, no amendment to these Bylaws, which shall abridge, amend, or alter the right of Declarant to designate Members of the Board of Directors of the Association, as provided in Article IV hereof, or any other right of Declarant provided in the Declaration, the Articles, or these Bylaws may be adopted to become effective without the prior written consent of the Declarant. No amendment need be recorded in the public records of Duval County, Florida.

In the case of any conflict between the Articles and <u>these Amended and Restated Bylaws</u>, the Articles shall control; and in the case of any conflict between the Declaration and <u>these Amended and Restated Bylaws</u>, the Declaration shall control. <u>All references to Florida Law herein shall be the Laws of Florida in effect as of the date of adoption of these Amended and Restated Bylaws, and any amendments to the Laws of Florida as it is amended from time to time.</u>

### ARTICLE XIII MISCELLANEOUS

The fiscal year of the Association shall begin on the first day of January and end the 31st day of December of every year. except that the first fiscal year shall begin on

the date of incorporation. Roberts Rules of Order (latest edition), shall serve as a guide to govern the conduct of the Association's meeting, when not in conflict with the Declaration, the Articles, or these Amended and Restated Bylaws. Depository of the Association shall be such bank or banks, as shall be designated by the Board in which the monies of the Association shall be deposited. Withdrawal of monies from such accounts shall only be by checks or electronic drafts signed or initiated by such persons as are authorized by the Board.

#### **ARTICLE XIV**

#### **DAMAGE TO COMMON AREAS**

In the event any Common Area, facilities or personal property of the Association are damaged or destroyed by an owner or any of their guests, tenants, agents, employees or members of their family as a result of negligence or intentional acts, such Owner shall pay to the Association the costs to repair the damage. Such repairs will be performed in a good and workmanlike manner in conformance with the original plans and specifications of the area involved or as the area may have been modified or altered subsequently by the Association. Payment of the amount necessary for such repairs shall be the responsibility of such owner and shall become an assessment against the owner's parcel payable promptly upon receipt of the charges from the Association.

### **ARTICLE XV**

#### **SECURITY**

From time to time the Association may employ off-duty Jacksonville Sheriff's Officers and Florida Highway Patrol officers (collectively "officers") to conduct routine patrols in the community aimed at traffic enforcement (i.e. to catch people speeding, running stop signs, etc.). While patrolling these officers may notice other violations of the law and act accordingly as their duty as officers. Although the presence of these officers may deter crime, the community can never be crime-free. A member should NOT rely on the occasional presence of these officers to protect their property or persons from harm. Neither these officers nor the Association provides security in the neighborhood. Accordingly, members must provide their own security. No representation, guaranty or warranty is made, nor assurance given, that there are any security systems and procedures in place for the Subdivision that will prevent personal injury or damage to or loss of property. Neither the Association nor its Board of Directors nor any agents of any of the foregoing shall be liable or responsible for any personal injury or for any loss or damage to property which may occur in the Subdivision, whether or not such injury, loss or damage is due to the failure of any security systems that may be installed in the future or any procedures adopted or changed from time to time.

### **CERTIFICATE OF ADOPTION**

WITNESS OUR HAND AND SEALS, the undersigned sets its hand and seal as of the date first above written and affirms that the following Amended and Restated Bylaws for The Owners Association of Victoria Lakes, Inc., was approved by not less than a majority of the Board of Directors present at a Special Meeting of the membership whereby notice had been appropriately given that the Bylaws were to be amended and restated. This instrument was adopted by a majority of not less than (51%) of the Board of Directors vote held on August 18, 2018.

Signed, sealed and delivered In the presence of:

WITNESS OUR HAND AND SEALS, the undersigned sets its hand and seal as of the date first above written.

Signed, sealed and delivered	
In the presence of:	
Print Name  Print Name  Print Name	THE OWNERS ASSOCIATION OF VICTORIA LAKES, INC., A Florida Corporation Not for Profit  By: Michael A. Spanks Its: President  Attest By: James A. Huser Its: Secretary
STATE OF FLORIDA COUNTY OF DUVAL	
said corporation. Michael A. Spanks [💜	rlaws was sworn to, subscribed and ay of 2018, By Michael A. ciation of Victoria Lakes, Inc., on behalf of spersonally known to me or [ ] provided ntification and did take an oath.
	Notary Public, State of Florida (seal)