



NOTICE OF RECONVENED 2025 ANNUAL MEETING OF HIGHLAND LAKES OWNERS ASSOCIATION, INC.

Greetings Homeowners!

Please note the 2025 Annual Meeting previously noticed for October 13, 2025 was adjourned due to lack of quorum needed to hold the election for the Board of Directors. As a result, the reconvened **2025 Annual Meeting** has been scheduled to take place on **Monday January 5, 2026 at 6:30 PM at The Church at Argyle, located at 6823 Argyle Forest Blvd, Jacksonville, FL 32244.**

However, no election will be needed now as two additional vacancies have since opened up on the Board of Directors, thus creating three vacancies that can now be filled by the three Board Candidates – Jason R. Bayne, Pauline Brennan, and Mirian Detrés-Hickey. Recently, one of the current Board members, Mr. Brian Scott Adkins, officially resigned from the Board on December 1, 2025 and another Board Member, Mr. David P. Elam, is temporarily suspended from the Board due to the lack of completion of the HOA Board Member Certification as required by the Florida Statutes. Therefore, the new Board of Directors shall be comprised of the following members – Jason R. Bayne, Pauline Brennan, Sean A. Christopher, Mirian Detrés-Hickey, and Charles A. Lutz III. The current Board members will welcome the new members to the Board at the meeting where they will determine their Officer positions for the next year and discuss the other agenda item listed on the attached copy of the Reconvened Annual Meeting Agenda. This Agenda has also already been posted online on the AppFolio Portal in the “Annual Meetings & Elections” folder of the *Shared Documents* section and on the website page for Highland Lakes at <https://fpaamjax.com/highland-lakes>.

Thank you and we look forward to seeing you at the upcoming meeting! Have a great holiday season and happy new year!

Dated: December 19, 2025

BY ORDER OF THE BOARD OF DIRECTORS

-SIGNED-

Sean A. Christopher, President

Enclosure

HIGHLAND LAKES OWNERS ASSOCIATION, INC.

Reconvened 2025 Annual Meeting of the Association

January 5, 2026

CALL MEETING TO ORDER

- Explain Rules of Order.
- Questions will only be addressed for specific agenda items, no general discussions. If you would like an item added to the agenda for the next board meeting, email us at jaxoffice@fpaamjax.com as that will allow the Board and management time to research your request. If it is something that needs an urgent response or identifies an issue affecting safety, it will allow us the opportunity to address the issue immediately.
- No Discussion on Individual Payment Disputes or Covenant Violations.

BOARD OF DIRECTORS & OFFICERS OF THE ASSOCIATION

Sean A. Christopher	President
<i>Vacant</i>	Vice President
<i>Vacant</i>	Secretary
Charles A. Lutz, III	Treasurer
<i>Vacant</i>	Director

Association Management: Tiffany Woodall, Community Association Manager

Association Management: Natasha Nelson, Community Inspections Manager

TREASURY REPORT (As of December 19, 2025)

TRUIST BANK

Business Checking:	\$ 12,625.58
Capital Money Market:	\$ 2,000.02
OPS Money Market:	<u>\$ 1,000.01</u>
Total Cash on Hand:	\$ 15,625.61
Outstanding Accounts:	\$ 8,108.52

OLD BUSINESS

- (OPEN) 2025 Board Elections & Officer Positions:** No election will be needed now as two additional vacancies have since opened up on the Board of Directors, thus creating three vacancies that can now be filled by the three Board Candidates – Jason R. Bayne, Pauline Brennan, and Mirian Detrés-Hickey. Recently, one of the current Board members, Mr. Brian Scott Adkins, officially resigned from the Board on December 1, 2025 and another Board Member, Mr. David P. Elam, is suspended from the Board due to the lack of completion of the HOA Board Member Certification as required by the Florida Statutes. Therefore, the new Board of Directors shall be comprised of the following members – Jason R. Bayne, Pauline Brennan, Sean A. Christopher, Mirian Detrés-Hickey, and Charles A. Lutz III.

BOARD OF DIRECTORS TO ELECT OFFICER POSITIONS FOR 2025-2026

1) Results of Vote for Officer Positions. The following are the Officer Positions on the Board of Directors for 2025-2026:

- a) **President:** _____
- b) **Vice President:** _____
- c) **Secretary:** _____
- d) **Treasurer:** _____
- e) **Director:** _____

2) Set Date & Time of First Board of Directors Meeting:

a) **Date:** _____ **Time:** _____ **Location:** _____

NEW BUSINESS

- a. **Front Lake Fountain Replacement** – The fountain on the big lake in the front of the neighborhood finally died in 2025 and now needs replacement. The Board previously asked for quotes to compare replacing it with a new similar fountain with lights or a new aeration system like on the rear lake and front townhome lake. A quote to add an aeration system to the playground island lake was also obtained for discussion as a future option on that lake too. The Board will discuss the options for the front lake to review how to proceed with this fountain replacement, if to replace at all.

OPEN FLOOR TO MEMBERS (3-Minute Limit)

ANNUAL MEETING ADJOURNMENT