

Director's Report for Pottsgrove Recreation Board

May 14, 2025

Swimming Lessons:

The Late Spring swim lessons Session start was delayed because of a heater issue in the pool. The YMCA is proving make up classes to all families who are not able to extend them by one week, so no one will miss a class. They returned May 7; we have 43 children registered.

Summer Playground Scholarships – I have received 3 applications from the counselor at Rocks for 7 children and one more for a family of 3 children. The cost of all field trips, visitors, water ice, pretzels, juice, and activities per child is roughly \$100-\$125/each. *There were 10 who received scholarships last year who have not reached out yet.*

Youth Basketball

Youth Basketball continues with 22 participants until June 2.

Adult Volleyball

Adult Volleyball has been averaging 14 players each week. Their last night is May 27.

Country Line Dancing – Stompin' Boots

Country Line Dancing continues with an average of 16 dancers per week. until June 4.

No More Excuses Walk Club

Walk Club is going ok. We have 7 returning members and 3 new members and more interest from others. I am sure if the weather would cooperate, we would have more people walking each week.

Community Band and Instrument Storage Update

Lower Pottsgrove Township – I am still waiting to hear back from Samantha about the garage and how much space we will have. I will reach out to them and see if there is an update.

Community Band Schedule for Summer

Monday, June 2 - Manatawny Manor, Pottstown
Monday, June 9. - SE Veterans Center, Spring City
Monday, June 16 - Keystone Villa, Douglassville
Monday, July 7 - Zion United Church of Christ
Monday, July 14 - Chestnut Knoll, Boyertown
Monday, July 21 - Frederick Living, Zieglerville
Sunday, August 3 - Sanatoga Park, Lower Pottsgrove

All concerts begin at 7pm with the exception of Sanatoga which begins at 6pm. I will provide Ice Cream for the Sanatoga Park Concert again this year.

Summer Playground

We have 116 children registered for Summer Playground, 37 of them are new, with 79 returning from previous years. We are still way ahead of last year's numbers. We only had

84 on May 14, 2024. There are 68 children on last year's roster who are eligible to return who I have not heard from yet.

I have had to refund several families who signed up early and for various reasons they had to cancel registration. One family the children were attending ESY, one mom had to return to the office and would not be able to transport them to and from playground, and a third didn't realize it was a half day program and needs full day. This was 7 children who canceled.

The Challenger Discovery (Space Shuttle) granted us the funds to cover our field trip this year as a thank you for the many years of service. I told them thank you and that we would include them on our sponsor's list for Summer Playground.

Lottery Calendar Fundraiser

Jim Crawford is sponsoring our Lottery Calendar Fundraiser and will be included as a sponsor as well. I will have lottery calendars by the end of May. We have a small game license from the state, but I think we have to buy the \$125 annual license from the county as well. Brad and Michelle signed the check yesterday and I have to have the form notarized and then I can drop it in the mail. It usually takes a couple of weeks to get it back. As soon as we receive it we can start selling Lottery Calendars.

Community Event

We set up a table at the PG Middle School's Community Night and received \$34 in donations in our donation jar from the community. We talked to a lot of people and found some new people who were not familiar with Pottsgrove Recreation.

Taxes 2024

Last month, I had received some correspondence from the IRS about our 941s for 2024. There was some confusion – they were showing that we owed over \$4,000 in taxes and when I looked at it closer, I realized we had already paid. I gave them a call, and they were able to locate our payment and will make the adjustments. She also thought she could get some of the fees waived for us as I explained our situation last year and why they were late in the first place.

I received 4 more letters from the IRS yesterday, with the payment adjustments applied and they are saying we still owe \$1,428.72, but I do not believe it is correct because it looks like they are charging us penalties on the Q3 tax payment for 5 months and it was filed in November. I believe the penalty if any should be on the Q2 amount which was \$1,901.30 so the penalty would be much less. I will have to call the IRS again.

We also received a letter about 940s – we do not need to file those and QuickBooks file an end of year for us. We will be receiving a refund from the IRS for all the funds paid. I have also notified QuickBooks that we do not need to file these in the future. They removed this from our account.

Berkheimer

I discovered this week when I received a letter from Berkheimer that QuickBooks does not file the quarterly reports or make the payments to Berkheimer. I have filed the missing reports and paid the taxes required. This is now on my calendar to file and pay these monthly.

Worker's Compensation Audit

I provided all requested documents for our WC Audit to the auditor on May5th, so I should be hearing back soon.

Next meeting will be **June 12 2025 6:30pm via Zoom**