**BROWN COUNTY PUBLIC LIBRARY DISTRICT**

**BOARD OF TRUSTEES MEETING**

**August 21, 2019 @ 6:00PM**

**AGENDA**

Call to Order

Oath of Office – new Trustee (Meggie Koch) – appointed at 6/19/19 meeting

Roll Call

Public/Audience Comments –

Approval of Minutes

* June 19, 2019 board meeting

Marketing/Events – written report from Grace Haschemeyer (June 2019)

Approval of Bills

* July 2019

Financial Statements (Budget Analysis & Management Report)

* June 2019

Director’s Report (Richard Young)

* Monthly Statistics
* CE Workshops
* Communications
* Other

Committee Reports

* Finance Committee –
* Personnel Committee –
* Building/Grounds Committee

Old Business

* Update on RFP process for new library – final draft is being prepared – once received, we will publish as approved last month
* Discuss and take action on sale of library property at 101 W North Street – property evaluation from Lance Grady Realty

New Business

* FYI – Notice for Budget Hearing is scheduled for 8/21/19 in order to comply with 30-day advertisement notice (7/17/19 DM)
* Review and Approve Ordinance 19-02 to Levy and Assess for Building and Maintenance
* Purchase of an additional Receipt Printer for Faye’s Computer from Book Sale Funds in Special Account ($250.00 - $300.00)
* Illinois State Library annual Construction Grant Application (Linda Wade)
* Transfer the budgeted amount of $14,500.00 to the Special Reserve Fund from the General Fund

Other

Next meeting date – August 21, 2019 @ 6:00PM

Adjournment