

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 21, 2019 6:00 pm**

President Tracy called the meeting to order at 6:00 for the **required public Annual Budget Hearing**. In attendance: Jeremy Flynn, Meggie Koch, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. There were no other attendees.

President Tracy called the regular board meeting to order at 6:05. **Present:** Jeremy Flynn, Meggie Koch, Heidi Scott, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. **Absent:** Julie Padgett

Minutes of the July 17, 2019 minutes were approved as printed; motion by Wade, second by Koch.

Marketing/Events: (Haschemeyer) Report attached. Amazing statistics and schedule!

August 2019 Bills: Payment was unanimously approved, on motion by Flynn, second by Scott.

July 2019 Financial Statement: (Budget Analysis) presented by Young. Statement attached.

Director's Report (Young). Report attached.

Monthly Statistics: All areas continue to show growth! Good things are happening!

Communications: Tracy Family Foundation grant awarded for \$5,000.

CE Workshops: Young attended several meetings.

Other: Working on Inventory. Average attendance at Summer Reading program was 191.

Committee Reports

Finance Committee: (Flynn, Scott, Koch appointed.) Impact of minimum wage law to be considered.

Personnel Committee: (Padgett, Scranton) None

Building/Grounds Committee: (Wade, Flynn) None

Old Business:

FYI: **The RFQ** notice is out for publication (Springfield, Quincy, D-M), and also on the library website.

FYI: L Grady evaluation of the **101 W North St property**: Options were discussed. No action taken.

New Business:

Motion by Scranton, second by Flynn, to approve **Ordinance 19-03, the Annual Budget and Appropriation Ordinance** for fiscal year 7/1/19 - 6/30/20; unanimously approved.

After discussion, the consensus was that we would decline the **Dot Foods request for storage of new steel** on our South and SW Cross Streets property.

The annual internal **audit of the Secretary's book** found it in compliance and ready to submit to IPLAR.

Unanimously approved the **purchase of a Macbook laptop** for Young's use, for \$1,879, to be taken from Book Sale monies, on motion by Flynn, second by Scott.

Other: none

Next meeting - September 18, 2019, at 6:00 pm.

Meeting adjourned at 7:00 pm.

Respectfully submitted,

Margaret W. Scranton
Secretary

