

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
July 18, 2018 6:00 p.m.**

A public hearing was opened at 6:00 allowing public comment on the FY2018 - 2019 Budget and Appropriation. There being no one in attendance, Vice Pres Scott opened the regular meeting. **Present:** Jeremy Flynn, Julie Padgett, Heidi Scott, Margaret Scranton, Linda Wade, Richard Young, Director. **Absent:** Mervin Sorrells, Catherine Tracy.

Marketing/Events: (R Walker) Activities as presented on the attached report.

June 20, 2018 minutes were unanimously approved as printed.

July 2018 bills were unanimously approved on motion by Flynn second by Padgett.

June 2018 Financial Statement (Budget Analysis) was presented by Young.

Director's Report (Young). See attached report.

Monthly Statistics: Numbers are up all around!

Communications: \$100 donation from Adams Telephone for Books-a-Million; Adams will collect obsolete electronic equipment; modified FOIA request received from SmartProcure for all electronic files since we started using Quickbooks Online in 10/1/17.

Workshops:

Other: Summer Reading program ends 7/24/18, with current average attendance of 152.

Committee Reports

Finance Committee: none

Personnel Committee: none

Building/Grounds Committee: none

Old Business:

Other: none

New Business:

Motion by Scranton, second by Flynn, to adopt the **Building and Maintenance Tax Ordinance 18-03**. Motion carried.

After review by Young, motion by Wade, second by Padgett, to **renew the Scheduling, Time Tracking, and Payroll Program** in Sept 2018, for \$492. Motion carried.

Wade presented plans for **digitalizing of the 2016 D-M's**. We will lag 1 year, we are ready for 2016. Motion by Wade, second by Flynn, to adopt the **Annual Budget and Appropriation Ordinance 18-04 for FY18 (7/1/18 - 6/30/19)**, motion carried.

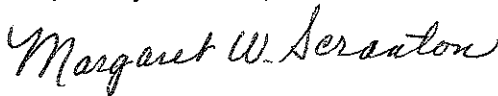
Wade & Dowland Sharp Copier contract will not be renewed.

Other: none

Next Meeting: August 15, 2018 6:00 p.m.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,



Margaret W. Scranton, Secretary