

**BROWN COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 15, 2019 6:00 P.M.**

President Tracy opened the meeting at 6:10. **Present:** Julie Padgett, Heidi Scott, Margaret Scranton, Mervin Sorrells, Catherine Tracy, Richard Young, Director. **Absent:** Jeremy Flynn, Linda Wade. Guest: Vada Yingling.

Vada Yingling, City Admin. presented info on the IGA lot sidewalk replacement.

Minutes of the March 2019 meeting were unanimously approved, as printed. Padgett, Scott.

The **Oath of Office** having been duly administered to newly elected Trustees: Heidi Scott, Margaret Scranton, Catherine Tracy, and with Flynn and Wade being so sworn prior to the meeting.

The meeting adjourned sine die at 6:30 .

Respectfully submitted, Margaret W. Scranton, Secretary

**Padgett was appointed President Protem;** Scranton was appointed Secretary Protem for reorganization.

Padgett called the meeting to order at 6: 30. **Present:** Julie Padgett, Heidi Scott, Margaret Scranton, Mervin Sorrells, Catherine Tracy, Richard Young, Director. **Absent:** Jeremy Flynn, Linda Wade.

**Catherine Tracy was elected President** on motion by Scranton, second by Padgett.

**Heidi Scott was elected Vice President** on motion by Tracy, second by Padgett.

**Margaret Scranton was elected Secretary** on motion by Tracy, second by Scott.

**Jeremy Flynn was elected Treasurer** on motion by Scranton, second by Tracy.

Trustees to serve **6-yr terms:** Heidi Scott, Margaret Scranton, Linda Wade

Trustees to serve **4-yr terms:** Catherine Tracy and Jeremy Flynn

**Marketing/Events:** (G Haschemeyer). Both March and April reports. See attached report.

**April and May 2019 bills** were unanimously approved, motion by Scott, second by Sorrells. (attached).

**April 2019 Financial Statement** (Budget Analysis) presented by Young. (attached)

**DIRECTOR'S REPORT:** (Young). See attached report.

**Monthly Statistics:** Attached

**Communications:** Thank you note from Adams Fiber for use of facility for public meeting.

**CE workshops:** none

**COMMITTEE REPORTS**

**Finance:** none

**Personnel:** none

**Buildings & Grounds:** Motion by Scranton, second by Padgett, and unanimously approved, to proceed with the advertising and selling of the old IGA property, with a minimum bid of \$35,000 including a contingency for the replacement of the sidewalk per ADA, with bids due by noon on June 19th. Bids to be opened on June 19, 2019 at 6:00 p.m.

### **OLD BUSINESS**

Motion by Sorrells, second by Scott, unanimously approved the Kiko proposed **RFP draft** for the architectural development of the new building, with Young and Tracy having modification access. Approval has been received for the **Application for Grant Variance** for the 2012 Tracy Family Foundation Grant, having \$10,111.70 remaining of the original \$50,000.

### **NEW BUSINESS**

Unanimously approved, on motion by Scranton, second by Padgett, hiring **Phil Lenzini to complete FY 2019-20 Budget Appropriation & Levy**, costing \$1,000.

On motion by Padgett, second by Tracy, authorized Wade & Dowland to pick up **obsolete Sharp copier**.

On motion by Tracy, second by Sorrells, approved annual \$200 cost for **HR Source Membership Renewal**.

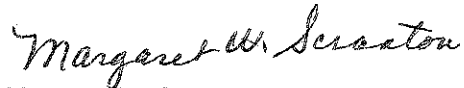
On motion by Scranton, second by Scott, approved **annual renewal of insurance** for \$2,503 with Yingling & Nuessen.

**OTHER:** Sorrells will resign his trustee position after the July meeting.

**Next Meeting: June 19, 2019 at 6:00 p.m.**

Meeting adjourned at 7:40 p.m.

Respectfully submitted,



Margaret W. Scranton  
Secretary