President Tracy called the meeting to order at 6:00. **Present:** Jeremy Flynn, Meggie Koch, Heidi Scott, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. **Absent:** Julie Padgett

Minutes of the October 16, 2019 meeting were approved as printed. Motion by Scott, second by Flynn.

**Marketing/Events** (Grace Haschemeyer) October report attached.

**November 2019 Bills:** Payment was unanimously approved, on motion by Scranton, second by Scott.

**October 2019 Financial Statement:** (Budget Analysis) presented by Young. Statement attached.

**Director's Report** (Young) Report attached.

Monthly Statistics: Participation numbers continue to go up.

CE Workshops:
Communications:
Other:

**Committee Reports**

**Finance Committee:** 2020 *Employee wages*, effective December 1, 2019; 2019 bonuses, per the motion by Flynn, and second by Wade:

Grace Haschemeyer, $11.00; $250 bonus
Janet Keyes, $11.00; $250 bonus
Faye Madsen, $11.00; $250 bonus
Kimberly Lichtsinn, $11.00; $250 bonus
Richard Young, $35,000; $750 bonus

Vote: Flynn, yes; Koch, yes; Scott, yes; Scranton, yes; Tracy, yes; Wade, no.

**Personnel Committee:** none

**Buildings/Grounds Committee:** none

**Old Business:** New construction: after review and discussion of the Dewberry architecture/design contract proposal, on motion by Flynn, second by Wade, Dewberry, being the preferred choice of firms, will be invited to submit a proposed owner/architect agreement for review by our Board attorney, Phil Lenzini.

**New Business:**

Tracy asked members to think about developing a *Brown County Public Library Value Statement.*

A motion by Scranton, second by Scott, approved payment of **December 2019 bills** by Young.

The **CD** in the amount of $101,115.75, maturing on 11/29/19 for 12 months at the Farmers State Bank will be rolled over for 12 months on motion by Tracy, second by Wade. Flynn abstained.

**Other:** none

Next regular meeting: January 15, 2020

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

*Margaret W. Scranton*

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