

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 18, 2019 6:00 pm**

President Tracy called the meeting to order at 6:10. **Present:** Julie Padgett, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. **Absent:** Jeremy Flynn, Heidi Scott, Meggie Koch

Minutes of the August 21, 2019 Annual Budget meeting and regular monthly board meeting were approved as printed; motion by Wade, second by Padgett.

Marketing/Events: (G Haschemeyer) Report attached. Busy times, with growing group activity.

September 2019 Bills: Payment was unanimously approved, on motion by Scranton, second by Wade.

August 2019 Financial Statement: (Budget Analysis) presented by Young. Statement attached.

Director's Report (Young) Report attached.

Monthly Statistics: "Young Adult" is now itemized

CE Workshops:

Communications:

Committee Reports

Finance Committee: none

Personnel: none

Building/Grounds Committee: none

Old Business:

RFP process Published as directed, with 11 responses.

Review of RFP submissions: next step: interviewing candidates at special meeting on October 7, 2019 Tracy supplied the rubric to be used for evaluation of the candidates.

New Business:

Motion by Wade second by Padgett , approving **Ordinance 19-04 Tax Levy for 7/1/19 - 6/30/20**. Motion carried.

Motion by Padgett, second by Wade, to permanently acknowledge the official February holiday as the fixed "**President's Day**", with the 2020 acknowledgment changed to February 17. Motion carried.

Motion by Scranton, second by Tracy, to use Library Equipment monies to **purchase a PC Computer** for Cataloging for Faye: \$1,190 (plus installation for \$65) Motion approved.

Motion by Wade, second by Scranton, approving use of TFF Grant and United Way monies of \$6,995.95 to **purchase Inspire Plus 55" Interactive Board** for Children's Programing, with 5 yr warranty and lifetime support. Motion carried.

Other:

Next regular meeting - October 16, 2019, at 6:00 pm.

Meeting adjourned at 7:35 pm.

Respectfully submitted,



Margaret W. Scranton Secretary