BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 18, 2019     6:00 pm

President Tracy called the meeting to order at 6:10. **Present:** Julie Padgett, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. **Absent:** Jeremy Flynn, Heidi Scott, Maggie Koch

**Minutes** of the August 21, 2019 Annual Budget meeting and regular monthly board meeting were approved as printed; motion by Wade, second by Padgett.

**Marketing/Events:** (G Haschemeyer) Report attached. Busy times, with growing group activity.
**September 2019 Bills:** Payment was unanimously approved, on motion by Scranton, second by Wade.
**August 2019 Financial Statement:** (Budget Analysis) presented by Young. Statement attached.

**Director's Report** (Young) Report attached.
**Monthly Statistics:** “Young Adult” is now itemized
**CE Workshops:**
**Communications:**

**Committee Reports**
Finance Committee: none
Personnel: none
Building/Grounds Committee: none

**Old Business:**
**RFP process** Published as directed, with 11 responses.
**Review of RFP submissions:** next step: interviewing candidates at special meeting on October 7, 2019
Tracy supplied the rubric to be used for evaluation of the candidates.

**New Business:**
Motion by Wade second by Padgett, approving **Ordinance 19-04 Tax Levy for 7/1/19 - 6/30/20.** Motion carried.
Motion by Padgett, second by Wade, to permanently acknowledge the official February holiday as the fixed “President's Day”, with the 2020 acknowledgment changed to February 17. Motion carried.
Motion by Scranton, second by Tracy, to use Library Equipment monies to **purchase a PC Computer** for Cataloging for Faye: $1,190 (plus installation for $65) Motion approved.
Motion by Wade, second by Scranton, approving use of TFF Grant and United Way monies of $6,895.95 to **purchase Inspire Plus 55" Interactive Board** for Children’s Programming, with 5 yr warranty and lifetime support. Motion carried.

**Other:**
Next regular meeting - October 16, 2019, at 6:00 pm.
Meeting adjourned at 7:35 pm.

Respectfully submitted,

[Signature]
Margaret W. Scranton Secretary