

**REEMS CREEK HOMEOWNERS ASSOCIATION (RCHOA)**  
**PROPERTY LEASE NOTIFICATION**

Street Address of Property to be Leased: \_\_\_\_\_

**Property Owner Information** (Please Print)

\*Owner's Name(s): \_\_\_\_\_

\*Owner's Address: \_\_\_\_\_

\*Owner's Phone Number(s): \_\_\_\_\_

\*Emergency Contact Number: \_\_\_\_\_

\*Owner's Email(s): \_\_\_\_\_

**Tenant Information** (Please Print)

\*Tenant Name(s): \_\_\_\_\_ \*Phone: \_\_\_\_\_

\_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Tenant(s) Email(s): \_\_\_\_\_

Children: \_\_\_\_\_

Pet(s)/Type: \_\_\_\_\_

\*Vehicle(s) Yr., Make, Model & Tag Number(s): \_\_\_\_\_

**Management Company Information** (If used) (Please Print)

\*Company Name: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Company Address: \_\_\_\_\_

\*Company Contact Person: \_\_\_\_\_

\*Company E-mail: \_\_\_\_\_

**Term of Lease** (6 month minimum): \_\_\_\_\_

As owner of the subject property, I/We certify that the information I/We are providing is accurate, and that I/We have provided my/our tenant(s) with a copy of the RCHOA documents, which include the By-Laws, Original Declaration of Covenants and Restrictions, and all amendments. The documents are available from the RCHOA Board or on the Association website, [www.reemscreekhoa.com](http://www.reemscreekhoa.com) I/We also acknowledge that I/We will be held accountable for any violations committed by my/our tenant(s).

\*Owner Signature \_\_\_\_\_ \*Date \_\_\_\_\_

\*Owner Signature \_\_\_\_\_ \*Date \_\_\_\_\_

As tenant(s) at the subject property, I/WE certify that I/We have received a copy of the above mentioned RCHOA documents, have read and understand them, and agree to abide by the rules and regulations described therein. I/We certify that the information I/We are providing is accurate.

\*Tenant Signature \_\_\_\_\_ \*Date \_\_\_\_\_

\*Tenant Signature \_\_\_\_\_ \*Date \_\_\_\_\_

Please return this form to: **RCHOA P.O. Box 1546, Weaverville, NC 28787**

If you have any questions concerning this form, please feel free to contact the RCHOA at the above address or email [rcgchoa@yahoo.com](mailto:rcgchoa@yahoo.com)

\* Required