

**Jennings County Youth Foundation
Regular Board Meeting
January 16, 2019**

Regular Meeting: The Jennings County Youth Foundation held its regular meeting in the Jennings County Youth Foundation office of the Jennings County Education Center, 100 S. Webster Street, North Vernon, IN 47265. The meeting began at 6:00 p.m.

Board Members present were Kelly Hatton, Angi Grider, Barb Galliher, Casey Ernstes, Cindy Summerfield, Tina Kuzdal, and Vicky Lacey.

Agenda

- Purpose
 - The President opened the meeting by reviewing unfinished business.

Unfinished Business

- Angi reviewed the board minutes from 2018. She also collected the entire volunteer list from 2018. Kelly got the 990 form finished. She has been working to consolidate our QuickBook files. She noticed some problems and needs to speak with the accountant about some corrections that need to be made. Angi spoke to someone about a free copier. She also spoke with Lowe's about a program that would provide us with a storage unit that we could build. We are waiting on corporate's decision.

Reports

- Treasurer's Report
 - Cindy provided information about all our accounts.
 - i) Main \$3,426.07
 - ii) Summer Food \$12,834.80
 - iii) Gaming \$98.98
 - iv) Affordable Christmas \$12,602.66
 - v) Savings \$25.11
 - vi) Savings \$25.10

New Business

- Volunteer Thank You
 - The volunteer appreciation dinner will be January 25, 2019 at 6 PM. The board should arrive at 5 PM. It will take place at the Community Building at the Jennings County Fairgrounds. We will be using credit at Gordmans to buy food. Tina will make chili and soup beans. Cindy will make potato soup. Barb will get crackers, cornbread, garlic bread, spoons, napkins, and bowls. Tina suggested that we might have suggestion box at the dinner so that we can get feedback from the volunteers to make improvements next year.
- Communication

- Kelly discussed Casey taking over communication, specifically the website. Casey has created a new website. GoDaddy and Groupsaces have been renewed on month to month basis while we transfer everything over and backup all information. We are cancelling the Process Donations and transferring everything to Google. Barb will make a backup of Process Donations. Casey and Kelly will backup the JCYF website.
- Review of Official Policies and Procedures
 - Kelly passed out the official policies and procedures for the board to review. She wants the board to review the policies and procedures so that we can decide if these need to be updated. She also discussed the officers position descriptions. We will review these as well. Kelly discussed that Barb and Angi will be the only two members authorized to spend money. Cindy will be in charge of QuickBooks and balancing the checkbook.
- Keys
 - We updated the JCYF key log. Barb gave Kelly a key to the building. Kelly signed the JCYF key log. We made sure that every key was accounted for and the key log was correct.
- Fundraisers
 - Kelly reviewed information from our fundraising and programs committee meeting. We discussed having a 5K run to raise money for the youth foundation. The board voted for approval. 7 yes, 0 no. Approved. Casey will plan the event. She will get more information about the 5K for the next meeting.
- Shirts
 - Kelly discussed the idea of getting the board members new shirts that are more professional. We discussed doing polos for board members. We are going to gather ideas for shirts for the next meeting. Angi will get a list of vendors together. Barb will get an estimate of the number of shirts needed.

The Board Members of Jennings County Youth Foundation did not discuss any subject matter other than that specified in the Public Notice.

BOARD MEMBERS

Kelly Hatton- President

Tina Kuzdal

Angi Grider- Vice-President

Casey Ernstes

Barb Galliher- Secretary

Vicky Lacey

Cindy Summerfield- Treasurer