

JCYF  
Quarterly Board Meeting  
Monday 4/17/14 at 6:00 p.m.  
Ivy Tech Community College– North Vernon Education and Training Center  
Attendance: Kelly Hatton, Sunshine Galliher, and Kelli Garris

**OLD Business:**

- ✓ The signatory cards will be updated at Centra bank from Kelly Hatton, President to Shanon Stalnaker, Secretary on 4/10/14 so that the secretary can take over the writing of checks for JCYF.
- ✓ The 2014 Budget was revised as per recommendations and is available for review in the JCYF shared files on Groupspaces or upon request.
- ✓ Kelli Garris will contact the Jennings County Community Foundation regarding a JCYF Scholarship.
  - The terms will be to a senior in the Jennings County School Corporation that has volunteered for JCYF.
- ✓ Kelly Hatton will follow up with the Mayor and the Jennings County Community Foundation regarding a grant writer.
  - She will also create a spreadsheet of grants with deadlines, contact info, etc. to keep track and not miss key funding opportunities.
  - Upcoming grants to apply for include United Way 2015 funding as well as the Women's Giving Circle.
  - Jennings County Community Foundation recently submitted a grant application on behalf of JCYF for the State Farm Neighborhood \$25K grant competition. Voting will begin later in April.
- ✓ The website [www.jcyf.in](http://www.jcyf.in) is up-to-date and current.
  - Sunshine suggested the calendar page, which now utilizes the Groupspaces calendar, show the agenda version instead of the monthly version.
  - Members are asked to test the registration feature of the calendar in preparation for the 5K fundraiser and Kids camp.
  - Searches for a new webmaster and/or the ability to make our own updates to the site are ongoing.
  - Ivy Tech student is working on designs and ideas for the site.
- ✓ JCYF storage items are now located in the new storage facility on Hayden Pike in North Vernon.
  - The left over Toys for Tots toys will be moved from the JCYF van to the old storage location at the North Vernon City Park in the next few weeks.
  - Make a note that the new storage location is paid for 6 months and they do not send an invoice reminder.
- ✓ Kelly Hatton and Sunshine Galliher will restart the renewal process for van and liability insurance before the policies expire this summer.

- ✓ Strategic Plan and Task lists are combined and available for review on the website, the JCYF shared files of Groupspaces and upon request.
  - Kelly Hatton will follow up with each member and update task list as needed.
- ✓ Organizational chart is updated but changes need to be made based to separate board members and officers on two different lines. Once revised it should be made available on the website and JCYF shared files.
  - Kelly Hatton appointed Dave Kopitzke as the new Finance chair and Kelli Garris as the new Fundraising chair.
  - Kelly Hatton will continue as the Steering Committee chair and will take over the Publicity chair.
  - Sunshine Galliher will continue as the Event/Programming chair.
- ✓ By-laws and financial policies are updated and ready for signature by the board members.

#### **New Business:**

- ✓ Minutes from January 27, 2014 were corrected and approved. Kelly Hatton requested that the secretary, Shanon Stalnaker look through the JCYF official files for copies of old minutes that are missing from the website.
- ✓ 1<sup>st</sup> quarter Treasurer's report was presented by Kelli Garris. Quickbooks was experiencing problems while preparing the report so it only shows the bank activity and is not balanced with Quickbooks.
  - Once the books are balanced a revised report will be available.
- ✓ Officer Position voting:
  - Kelli Garris made a motion for Shanon Stalnaker to continue as Secretary. Sunshine Galliher seconded the motion. All in favor of 3 to 0, motion carried.
  - Sunshine Galliher made a motion for Kelly Hatton to continue as President. Kelli Garris seconded the motion. All in favor of 3 to 0, motion carried.
  - Kelli Garris made a motion for Sunshine Galliher to continue as Vice President. Kelly Hatton seconded the motion. All in favor of 3 to 0, motion carried.
  - Sunshine Galliher made a motion for Rusty Warlick to become the new Treasurer. Kelli Garris seconded the motion. All in favor of 3 to 0, motion carried.
- ✓ Committee updates: Most updates are in the old business section above.
 

**Finance** – Dave Kopitzke is the new Finance chair. Kelli Garris will work with Rusty Warlick and Dave Kopitzke to go over JCYF specific procedures for recording transactions in quickbooks and running reports. Kelly Hatton presented a financial review for the 2<sup>nd</sup> quarter through June 2014. \$3,138 is needed to cover April-June bills and Kid's Camp. Kelli Garris suggested the van insurance be added to the event budgets rather than the operating budgets.

**Fundraising** – Kelli Garris requested 2014 Kid’s Camp sponsor form to start seeking donations. Kelly Hatton presented a fundraising plan/review for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of 2014 to cover the \$3,138. A meeting is set for 4/17/14 at the Jennings County Public Library to discuss the fundraising plan which includes a June Fundraising event to be determined.

**Event/Programming** – The Easter Egg hunt is cancelled due to scheduling conflicts and since the Psi Iota sorority did not want to combine with the Bunny Breakfast. The board approved to donate the eggs to Teach Creek Baptist church. The Health & Safety Fun Fair is coming up on 4/24/14. The last planning meeting will be on 4/17/14 at North Vernon Elementary School. A complete update of this event’s planning process is available upon request and to members in the forum section of Groupspaces. Toys for Tots denied JCYF application for 2014 because their records show that Bud Herndon, the former coordinator, already applied. Sunshine Galliher is working to clarify this information with the organization and Bud.

**Publicity**– Kelly Hatton is going to ask the PDS about a dedicated space in the weekly Plain Dealer for youth and family information sponsored by JCYF. Sonja Kopitzke was asked to speak with the technology teachers at JCHS about a youth video contest. The theme of the video is ‘Why I want a Youth Center’ and will be a compilation of youth expressing this message in short video clips to be used for future youth center fundraising and publicity.

**Steering** – The 3 main locations listed in the strategic plan are no longer options for the JCYF youth center. Walmart has a pending lease with Orchelein’s, and the former JayC building also has a pending lease with undisclosed company. Kelly Hatton and Sunshine Galliher took a tour with County Recorder and Realtor, Lisa Jines Plessinger of the former IGA building. It is their opinion that the building is not worth the investment to renovate. It has extensive damage from sitting vacant for over 4 years. An agreement was reached with Lisa Jines Plessinger to pursue the adjacent property known as the former Bowling Alley. It includes 5 acres on State Hwy 3 and will include sidewalk access once the highway construction is complete. It is owned by Jerry Ford. He agreed to sell the property for \$85,000. The price is not negotiable and he is not willing to enter into a contract with JCYF as proposed. The committee likes this location and is looking at options to secure this land. They are also looking at other location options by researching all city-owned property and vacant buildings.

**Next board meeting will be on Monday July 3<sup>rd</sup>, 2014 at 6:00 pm  
at Ivy Tech Community College– North Vernon Education and Training Center**