

**Jennings County Youth Foundation
Committee Meeting
April 10, 2019**

Regular Meeting: The Jennings County Youth Foundation held its committee meeting in the Jennings County Youth Foundation office of the Jennings County Education Center, 100 S. Webster Street, North Vernon, IN 47265. The meeting began at 6:00 p.m.

Board Members present were Kelly Hatton, Casey Ernstes, and Vicky Lacey.

Agenda

- Purpose
 - The President opened the meeting by letting us know that we would be reviewing the tasks that need to get done.

New Business

- Members
 - We are creating a youth advisory council to help make decisions for the Boys and Girls Club. We need to contact the JCCF essay winners, key clubs, and student councils and use these students to form the youth council.
 - We need to make sure we are tracking volunteer hours. We have a Google Form that we are using to track the hours.
 - We need to make sure that we are thanking donors. Currently, we are emailing thank you letters and receipts.
- Communications & Outreach
 - We need to make a flyer for the school containing information about Summer Kids Camp and Summer Food Program. This needs to be completed by May 17th. We need to contact Teresa to get permission to send the flyers out and we need to know how many students there are.
 - We need to make a legal announcement for the Summer Food Program two weeks before it begins.
 - We made a public hearing announcement for the Boys and Girls Club for April 10th and April 17th.
- Fundraising
 - We need to start working on grants. We need to compile a list with information about who the grant is from, what we are going to write it for, and when it is due.
- Events
 - Casino Night is coming up on May 25th. We made a list of things that we still need to accomplish. We need to contact local businesses for donations and table sponsorships. Casey is creating a volunteer sign up sheet and we are going to share it through social media. We need to get our alcohol permit as well. Barb is going to print flyers so that we can distribute them around town to get the word out. Angi is going to contact Auzzie to see if he can DJ and how much he will charge us. We need to sell tickets. Casey is going to make a welcome brochure

or flyer that includes information about how to play the games and a list of sponsors. We may also include a map of the games.

- We are going to look into doing a pack the bus fundraiser to help the Jennings County Schools get supplies for the students. Barb is going to talk to Walmart.
- **Programs**
 - We need to get a third site for the Summer Food Program as soon as possible. The site needs to be able to serve kids at least 3 times per week and one person will be the site supervisor to make sure everyone is doing what they are supposed to be. We need to make sure that we turn the application in on time. We need to check when it is due.
 - We need to go through the kids camp inventory to see what we have and what we need to get. Currently there is \$3,900 in the Summer Kids Camp fund. Casey is going to figure out how much money we are going to need for the Summer Kids Camp. We also need to recruit volunteers to help with the camp. Casey is going to make a volunteer sign up and share it.
- **Boys & Girls Club**
 - We are going to be researching different properties to figure out where we are going to build the Boys and Girls Club. Everyone needs to make sure that they get their Boys and Girls Club research done as soon as possible. We need to prepare for the Block Grant.
- **Insurance**
 - We need to look at our coverage because we are paying way too much for insurance.

Action Items

- Casey will contact essay winners, key clubs, and student councils to create a youth advisory council
- Create summer programs flyer for the schools by May 17
- Create Casino Night welcome brochure
- Contact Walmart about Pack the Bus
- Barb needs to turn in the Summer Food Program application
- Create volunteer sign up sheet for Summer Kids Camp
- Barb is going to look at our insurance

The Board Members of Jennings County Youth Foundation did not discuss any subject matter other than that specified in the Public Notice.

BOARD MEMBERS

Kelly Hatton- President

Tina Kuzdal

Angi Grider- Vice-President

Casey Ernstes

Barb Galliher- Secretary

Vicky Lacey

Cindy Summerfield- Treasurer