

**Jennings County Youth Foundation  
Regular Board Meeting  
February 20, 2019**

**Regular Meeting:** The Jennings County Youth Foundation held its regular meeting in the Jennings County Youth Foundation office of the Jennings County Education Center, 100 S. Webster Street, North Vernon, IN 47265. The meeting began at 6:00 p.m.

Board Members present were Kelly Hatton, Angi Grider, Barb Galliher, Cindy Summerfield, Casey Ernstes, and Vicky Lacey.

**Agenda**

- Purpose
  - The President opened the meeting by reviewing unfinished business.

**Unfinished Business**

- The board reviewed the minutes from the meeting on January 16, 2019. Kelly got the update done for our 990. Kelly also completed the updraft of the strategic plan. We are still working on updating our Quickbooks. We are going to be meeting with someone who is going to come help merge our quickbooks and provide training for our board members. Barb is going to take over and follow up with this. Angi is still looking for a copier. The board voted to make changes on the policies and officer position descriptions. Casey will type the minutes for the board and Barbara will track the minutes. The board voted for approval. 5= yes, 0=no. Approved. Kelly made a motion to not change any of the officer positions. The board voted for approval. 5=yes, 0=no. Approved.

**Reports**

- Treasurer's Report
  - Cindy provided information about all our accounts.
    - i) Main \$837.61
    - ii) Summer Food \$12,834.80
    - iii) Gaming \$98.98
    - iv) Affordable Christmas/Kids Camp \$15,847.82
    - v) Savings \$25.11
    - vi) Savings Main \$25.10
- Donations in 2019
  - \$837.61
- Expenses in 2019
  - We are still working on our expenses so far this year.

**Committee Updates**

- Board members are encouraged to keep up with committee stuff by attending committee meetings the 2nd Tuesday of every month.

- Angi will be in charge of the members committee.
- Kelly will be in charge of the communication and outreach committee.
- Barb will be in charge of the finance and programs committee.

## **New Business**

- Volunteer Thank You
  - The date for the volunteer appreciation dinner has been changed to April 6, 2019 at 1 PM. It will take place at the Community Building at the Jennings County Fairgrounds.
- Affordable Christmas Round Table Discussion
  - The round table discussion will be on February 23, 2019 at 6 PM. Board members should arrive by 5 PM. Approximately 20 people have RSVP for the meeting including representatives from Centerstone, Jennings County Schools, Toys for Tots, CASA, and Spark of Kindness. Barb will purchase lasagna, salad, cookies, garlic bread, water, lemonade, tea, and coffee for the event. Casey will create an Affordable Christmas history and 2018 summary handout to share with those present. Kelly will contact Haley to see if our Affordable Christmas videos are ready to share. Casey will also create a sign in sheet.
- 2020 Strategic Plan
- One change I would like to see made is regarding the strategic plan. I told the members at the meeting that technically the plan was agreed upon in 2018 by those board members and that I just hadn't finished typing up the "final" plan yet - the board members were supposed to come up with the objectives and strategies but never did so that is the piece that I finished. So I don't want it to say 'draft' and I don't think the current board needs to vote on it.
  - Kelly passed out copies of the strategic plan for everyone to review before the next meeting. The strategic plan was agreed upon in 2018 by the 2018 board members. They were supposed to come up with objectives and strategies, but never did so Kelly finished the strategic plan. She stated that the ultimate goal would be to break ground in 2020. We discussed that we would need to be thinking about promotional material such as a handout or brochure. We would also like to send letters to business on letterhead. Casey will need to make business cards and letterhead. We need to start thinking about how we are going to recognize our donors. We talked about getting their name on the building or a brick. We also need to think about something we could do to kick off this project and share with the community.
- Dates to Remember
  - Angi passed out a sheet with contact information for all board members and monthly meeting dates on it. We will have a committee meeting on March 13, 2019 and our regular board meeting on March 20, 2019. It was suggested that we have monthly committee meetings. The board voted for approval. 5=yes, 0=no. Approved.
- Backup

- Barb is going to get the backup drive from the bank. We discussed backing up everything monthly. Cindy suggested that she would like to back up the Quickbooks weekly if possible.
- Fire Victims
  - We discussed the fire that burnt down an apartment building. Barb asked that we keep an eye out for places to rent. There are some families that still need to find a place. We are going to donate socks and jackets that were left over from last year to the families.

**Action Items**

- Angi is working on finding a copier
- Find a building for storage
- Casey needs to make a handout for the round table discussion and sign in sheet
- Angi is getting an estimate on shirts for 400 volunteers
- Get 990 done for 2018
- Look for places to rent for families that lost home in the fire
- Get back up drive from the bank
- Casey will make the design for our hand fundraiser
- Casey make business cards and letterhead from Vistaprint
- Decide what information to put in February newsletter

The Board Members of Jennings County Youth Foundation did not discuss any subject matter other than that specified in the Public Notice.

**BOARD MEMBERS**

\_\_\_\_\_  
Kelly Hatton- President

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Tina Kuzdal

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Angi Grider- Vice-President

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Casey Ernstes

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Barb Galliher- Secretary

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Vicky Lacey

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Cindy Summerfield- Treasurer