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Rpn cover letter examples

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Nurses often balance complex medical information with interpersonal communication and compassion. Your application should be similarly balanced – with your resume weighted more heavily toward your technical qualifications and your cover letter providing evidence of your soft skills, such as flexibility, ability to work under pressure or critical thinking. [jajetexovixi.pdf](#) To help you get started, here's a sample of what a winning cover letter for a licensed practical nurse might look like: 1. Create your cover letter in a way that makes a great first impression. 2. Adjust your cover letter for each application; include the hiring manager's name in the letter, even if it isn't listed in the posting. 3. Explain why your qualifications and experience are relevant to the company. This shows that you've done your research and gives you a chance to explain why you're an ideal candidate. Start your search with these newly listed licensed practical nurse jobs. Then, upload your new resume using this resume example and along with this cover letter you're ready to quickly apply to jobs with one click. [Date] Ms. Wendy Wright Hiring Manager QRS Hospital 123 Main Street City, ST 11111 Dear Ms. Wright: I recently discovered QRS Hospital's job opening for a mid-level licensed practical nurse. I have always looked to QRS Hospital as a model for forward-thinking health care practices and patient advocacy, and I have long admired the hospital's innovative patient education programs. My belief in QRS Hospital's mission has helped me shape the trajectory of my career. In my previous position as an LPN, I identified issues with the clinic's methods for educating patients and their caregivers regarding treatments and at-home care. I took the initiative to develop more effective strategies for recording patient concerns, addressing them with medical teams, and conveying information to patients and families in easy-to-understand ways. This passion for effective patient education is one that I have continued to pursue in my current position as an LPN. I understand that the nursing team at QRS Hospital seeks a mid-level LPN with extensive patient education experience and excellent technical understanding, especially with electronic health records. Given my experience overseeing EHRs and training my colleagues on best practices for handling EHRs, I have no doubt that my skill set and experience would translate seamlessly to QRS Hospital.

Angela Martina, LPN
67-45 Maple Drive, Farmingdale, NY 11735
(631) 949-4786 • anlpn23@yahoo.com

Patient advocate; uphold the highest standards of nursing care

- Experienced with excellent patient care and leadership skills.
- Currently enrolled in Registered Nurse Program.
- Keen observation, communication, and intervention skills.
- Adapt easily to change of environment and work schedule.



Nursing Experience

Licensed Practical Nurse / Shift Leader, Seniors Center, Hauppauge, NY 3-95 – present
Licensed Practical Nurse, St. Mary's, Jamaica, NY 10-93 – 2-95

- ◆ Responsible for the care of 40 geriatric patients through the direct supervision of four CNAs encompassing:
 - dispensing of medications
 - oxygen therapy
 - tracheostomy care
 - vital signs
 - wound care
 - nasopharyngeal and oral suctioning
 - intravenous therapy
 - application of dressings
 - insertion of catheters
- ◆ Administer control narcotics assuming full responsibility for possession of keys.
- ◆ Enforce regulations requiring the witnessed counting and charting of medications during change of shift.
- ◆ Develop and implement nursing care plans, and supervise patients' admissions and discharges procedures.
- ◆ Oversee direct patient care requirements within the Nursing Rehabilitation and Ambulatory Program.
- ◆ Liaison between patients, nurses, and physicians to address problems requiring immediate long term resolve.
- ◆ Educate CNAs on the prevention of transmitted infectious bacteria.
- ◆ Ensure open lines of communication and accurate charting procedures; update computerized patient data.
- ◆ Facilitate a creative and safe environment with diversified and stimulating recreational activities.
- ◆ Assist staff nurses with initial assessment of patients upon admission.
- ◆ Report changes in patients' conditions and other matters of concern requiring prompt attention.
- ◆ Train and supervise personnel in all areas of patient care and daily procedures.

Education

Currently enrolled in Registered Nurse Program
Certificate of Completion, Licensed Practical Nursing Program, 1993
ST. JOHN'S COLLEGE, Jamaica, NY

Licenses & Certifications

New York State Licensed Practical Nurse, 1993

As a motivated, compassionate, and efficient LPN, I believe that I would be an asset to the QRS Hospital team. I would appreciate the opportunity to contribute my strong communication skills and passion for educating both patients and nursing staff. I hope to discuss this mid-level LPN nurse position with you soon, and I welcome you to contact me to schedule a time to meet in person. Thank you in advance for your consideration.

ASTRONOMICAL LEAGUE ACTIVE GALACTIC NUCLEI PROGRAM

October 5, 2016

Michael A. Horke
1425 Sawberry Lane
Broomfield, CO 80020

Dear Mike,

Congratulations on visually observing over 30 Active Galactic Nuclei and earning certificate #10-V of this very challenging program. I hope you enjoyed the challenge and hope you continue to be amazed by these distant objects. (Gina Einstein's Cross is short, it was a pinnacle object for me and still am amazed by it. High magnification helps)

Both of the images on the certificate were taken by fellow Delaware Valley Amateur Astronomer member Dick Steinhilber. The double quasar you imaged is also one I observed visually as the first imaged quasar (looks like a double star). Over 11 Bly out!

I hope to hear more about your observing achievements in the future.

Sincerely,

AL

Al Lampert
Active Galactic Nuclei Program Coordinator

Sincerely, Jill Jones Additional career advice for licensed practical nurses: Salaries for LPNs licensed practical nurses Caring for patients in a health care setting Put smiles on your patient's faces This cover letter template will get you hired This blog post will show samples of "cover letters for an RPN (registered practical nurse). "To get a practical nurse position, you need a well-written cover letter that showcases your passion for and dedication to the industry. When writing a practical nurse cover letter, these are some of the essential things to include in your letter: Address the employer with a formal salutation. For example, "Dear/Hello (name of the recipient or hiring manager)". The next step is to state the position you are applying for and how you found the opening. Write a short sentence about why you're interested in the position. State your skills and work experience; ensure they are similar to the job position. When stating your skills, provide the accomplishment you have achieved. Conclude your letter with a forward-looking statement. For example, "I look forward to discussing the position further." "Jamya Patrick City, State, Zip Code Home : 000-000-0000 Cell: 000-000-0000email@email.com Dear Ms. Cimini, I am writing to apply for the Licensed Practical Nurse position with Company Name. I am a recent graduate of Company Name with an Associate's degree in nursing. In my coursework and clinical experience I learned the fundamentals of nursing care sanitation anatomy medicine dispensing and more. I have passed the state boards and am certified to perform as a Licensed Practical Nurse. I am thorough and organized with an attention to detail and I have excellent communication skills in both written and oral formats. Most of all I possess superior people skills and am able to calm patients and show them genuine compassion. I have been told by nursing supervisors and patients alike that my bedside manner is wonderful. I take pride in that and would love to bring my qualities of care and professionalism to work as a Licensed Practical Nurse with Company Name. Though I am new to the profession I have no doubt that you will find my references and skills to be impeccable and that I am a well-qualified Licensed Practical Nurse candidate. Please do not hesitate to reach out by phone or email to schedule an interview at a time that is convenient for you. Thank you for your time. Sincerely, Jamya Patrick "Dear Ms. Halley, I am applying for the position of Practical Nurse with Trilogy Health Services and I hope that you will consider me one of the top applicants for this job. I have experience taking vitals, assessing the condition of patients and preparing them to be seen by the doctor. Once diagnosed, I can explain to patients their condition, talk to them about the medications prescribed and explain follow up procedures. I can also answer any questions they have about their condition or the medications the doctor prescribes. I have a great bedside manner and I can help patients take care of their personal needs when they are not able to do it on their own. I have the ability to monitor patients closely and to alert the physician on duty when their condition changes. I understand the risks of dealing with patients with certain diseases and medical conditions and I know all of the proper procedures to follow to avoid contaminating others or myself. I always follow safety protocol and I have the mental and physical abilities to handle working in this type of environment. I am licensed and available for any shift your facility needs. The attached resume includes all of my skills, training and experience that are relevant to this position and I hope to meet with you soon to discuss the particulars of this job in person. I welcome the opportunity to work in a well-established facility such as yours. Please call (555)-555-5555 to set up a meeting where we can discuss this position in more detail. Respectfully, Harvey Swindle Harvey Swindle Resume Attached as MS Word Document "Dear Mr. Price, From my youth I have wanted to work in the medical field. When I saw your job opening for a licensed practical nurse I knew it was the position for me. With my strong background in nursing and knowledge of medical treatments, I believe I am the best person for the job. Your job listing states that you need people who are capable of adapting and providing personalized care to every patient. I have three years of experience doing just that at a nursing home in Riverside. Every guest had different needs. Some were very easy to treat while others required specialized treatment. I believe there is no one-size-fits-all solution to providing essential medical care, and I am more than willing to work with doctors to ensure patients get the treatment they need in a way that is comfortable for them. My work experience has added to my textbook knowledge. I have gained hands-on training and am completely comfortable administering injections and inserting catheters. My experience with these tasks means that I am capable of treating patients independently without always needing a physician nearby. This allows others to accomplish their specific responsibilities and ultimately leads to a more productive work environment. I am fully licensed to work in the state of California and can begin working immediately. Thank you for your time and consideration. I would love to speak with you further about my qualifications in an interview setting." October 12, 2022 Mrs. Heather Spencer Nurse Manager Essentia Health 8036 Northeast Road Atlanta, GA 85858 Dear Mrs. Spencer: As a compassionate and highly experienced nursing professional, I am eager to contribute to the nursing department of Essentia Health in the role of Practical Nurse. Throughout my professional career, my objective has always been focused on taking the load off of a busy patient unit. From ensuring that patients' hygiene needs are met to administering IVs and medications, I have been trained to handle them all. I am very talented in: Observing, assessing, monitoring, and documenting patient symptoms, reactions, and progress. Administering medications Performing medical procedures Educating patients and families about nutrition, self-care, medication management, and infection prevention I always remain on my toes in monitoring patients, which is the main reason I received high praise from nurse managers. In order to discuss my talents and answer any questions that you may have regarding my qualifications, I will call you soon. Please feel free to call me at (000) 124-7454. Thank you for your time and consideration. Sincerely, Janet Lawson "October 12, 2022 Mr. John Doe Senior Manager Houston Rehabilitation Center 2222 Sample Road Houston, TX 65111 Dear Mr. Doe: After reading your job posting for a Licensed Practical Nurse in detail, I decided to apply for this job because your job description closely complements my career goals, experience, and skills. I have a successful track record of assisting doctors and registered nurses in specialized medical and minor surgical procedures. Taking vital signs, managing prescribed medications, calculating dosages, and performing emergency procedures are my areas of expertise. Besides nursing tasks, I am able to educate patients and families, answer and forward telephone calls, and schedule medical appointments. My ability to develop good relationships with patients and a genuine interest in the well-being of those under my care would allow me to make a significant contribution to the well-being of your patients. [musetta's waltz sheet music.pdf](#) My enclosed resume details my specific qualifications and skills that are required by Houston Rehabilitation Center. As an experienced Practical Nurse, I'd like to speak with you to discuss this in detail. Please feel free to call me at (000) 999-9009 to set up an interview at the time of your convenience. Thank you for your time and consideration, and I look forward to speaking with you soon. Sincerely, Sara Chris, L.P.N. Enc: Resume "A nursing cover letter should contain the following: Explain your relevant experience and qualifications. Highlight one-to-two relevant achievements with facts and data when possible. Explain why you'd be a good fit for the company. Include the title of the position you're applying to. State the position you are applying for. Next, articulate why you are interested in the job. Show your overall excitement to obtain this role. If you like this blog post, please leave your comments and questions below. Citations /www.greatsamples.com/cover-letter/examples/nursing/practical-nurse LPN Cover Letter Sample and Writing Guidelines LPN Cover Letter is used to apply for the job against any opening for the position of a Licensed Practical Nurse (LPN). The cover letter acts as an introduction to the job advertisement acknowledged by the candidate. The cover letter highlights the professional competencies of the candidate and reveals his/her interest in the job. Good presentation skill is very important for the professional activity. The first step to ensure a good impression on the employer is to make an excellent job application, especially the cover letter.

Sample Cover Letter New Graduate

Janet Jones
1 Yonge St.,
Toronto, ON
M2G 1X0

Date

Susan Smith
Program Director
Maternal-Newborn Program
General Health Centre
Mississauga, ON
L4W 4Y5

Dear Ms. Smith

I am writing in response to the advertisement posted in the Toronto Star for the position of registered practical nurse maternal-newborn program.

I am a recent graduate from _____ College. I have completed a large component of my clinical nursing placements at your facility. I am excited about the opportunity to work as a part of the maternal-newborn team. As a student, I was able to work in many areas of the program and enjoyed working with the interdisciplinary team and families. I am presently enrolled in a post graduate breastfeeding course and have developed a questions and answers template for common breast feeding queries. My attached résumé provides more details about my skills and accomplishments.

I look forward to an opportunity to discuss my potential contribution to your maternal-newborn team. I can be reached at phone/email.

Sincerely,

Janet Jones, RPN

As the cover letter is the introduction to the job application, a good start can make things work more smoothly.

Kath Ninja

Your phone number
Your email
Your address

Date: MM/DD/YYYY

Employer's Full Name

Job Title

Company's Name

Address

Dear Doctor Gray,

My name is Kath Ninja, and I am a recent graduate of Southbridge Allied Healthcare Academy. I received my associate's degree in licensed practical nursing with a specialization in geriatric caregiving. I have completed my clinicals, and am fully licensed by the state of New Jersey. I learned about the opening for an LPN at Shady Oaks Nursing Home from my clinicals coordinator Jason Smith. And I believe the experience I have will make me a valuable addition to your team.

Prior to becoming an LPN, I worked as a CNA for People's Community Nursing And Rehabilitation Center. There, I provided basic care and assistance to elderly clients, many of whom suffered from memory issues and lack of mobility.

My duties at 'People's Community Nursing And Rehabilitation Center' include assisting patients with bathing and daily hygiene needs, moving patients, taking vitals, starting IV medications, intubating patients, and communicating with other team members about patients' needs and conditions.

I am very interested in combining my education as an LPN with my previous healthcare experience. I think that I would be an excellent fit at Shady Oaks Nursing Home. Currently, I have open availability for interviews, and I look forward to hearing from you.

Sincerely,

Kath Ninja



A Cover Letter for Licensed Practical Nurse Should display following essential qualities: Caring personality and Bedside manners Nursing expertise and clinical skills Good communication skills Team Player Decision-making skill Adhering to health and safety standards Resilience and Stamina Guidelines for Writing the LPN Cover Letter 1. Get in touch with the Right contact Person Healthcare industry is managed by several people sitting at several designations. So, it is advisable to send your cover letter to the right person. 2. Use Proper Format of the Cover Letter The cover letter should furnish all details as per the Job requirement. Customize your cover letter so that it makes a good impression on the employer. There are multiple ways to write a cover letter but some common layout is as follows: Introduction Paragraph: Start your cover letter with an impressive introduction. It will show your willingness and interest in the job position. Second Paragraph: Highlight your skills and previous experience (if any). You can also mention your achievement at your previous organization that can add value to the company. Use a proper set of keywords from the job description and relate your past experience with the job requirements. Concluding Paragraph: Reassure the employer that you are the best fit for the job. Schedule a face to face interview or a callback. Provide your contact number and e-mail id for further proceedings. Visit here for Interview tips and suggestions. 3. Avoid Making Any Grammatical or Spelling Mistakes Try to make your cover letter straight and simple. Check your cover letter for any spelling mistakes and rectify it as soon as you find any.

<p>Loise J. Menifee, LPN 103 Purple Lane • Suiter, MD 22222 (444) 955-5555 • Loise.MJ@aol.com</p> <p>Professional Overview</p> <ul style="list-style-type: none">Dedicated and well-qualified healthcare professional with hospital, nursing home, home healthcare, and doctor's office experience.Excel in handlinging independent, professionally managing case loads, and setting priorities.A dependable and knowledgeable professional whose attention to detail in documentation and chart maintenance led to an award of Outstanding Contributor to Patient Education.Highly adaptive, flexible style; efficiently and competently work with diverse patient populations.Demonstrate a solid understanding of regulatory compliance and an ability to skillfully navigate the Medicare and Medicaid systems.Skills strengths include:<ul style="list-style-type: none">Diabetic educationGeriatric care & administrationPost surgical & wound careChild psychiatric outpatientPsychiatric carePhlebotomy <p>Credentials: Maryland & LPN9999; Commonwealth of Virginia LP #100222223 Certifications: IV Therapy, Intensive Coronary Care, CPR</p> <p>Highlights of Professional Experience</p> <p>Hospital ICU, ER, and Med-Surgical Unit</p> <ul style="list-style-type: none">Secured a position as a Nurse Tech at an 85-bed facility while completing nursing school.Acquired cross-functional training in acute care, orthopedics, and surgery.Assisted with direct delivery of patient care and self-management education in prepost-op environment.Instrumental in setting the standards for 12-hour shift scheduling, initiating the program in cooperation with another LPN.Selected to complete Intensive Coronary Care to support two ICUs. <p>Private Physicians' Office</p> <ul style="list-style-type: none">Instrumental in helping a doctor of internal medicine build a private practice from 10 to more than 3,000 patients in the first two years of practice.Demonstrated outstanding organization and time-management skills in handling more than 40 patients daily.Independently completed all initial assessments, charted medical status, symptoms, and medications; instructed patients in health self-management, called in prescription orders.Administered a compassionate level of patient care, directly contributing to ongoing patient referrals and sustained growth of the practice. <p>Nursing Home and Rehabilitation Facilities</p> <ul style="list-style-type: none">Delivered comprehensive geriatric nursing care to patients at a 240-bed residential facility. Budget management as a full-time OTR, transitioned from part-time while earning OTR/LPN certificates.Supervised a team of four to six OTRs assigned to a unit of a 150-bed geriatric facility; coordinated daily schedule; managed orientation and staff managements.Maintained, through on-the-job training, the care of comatose/semi-comatose ventilation-dependent patients in a 100-bed rehabilitation facility. <p>Home Healthcare / Private Duty Nursing</p> <ul style="list-style-type: none">Held the unique distinction of being the only LPN in the home-care division of a rural hospital to deliver in-home medical services to remote locations. Visited up to eight patients daily managing nursing care plans and serving as a liaison between the patient and the hospital medical staff. Performed venipunctures, IV therapy, enteral feeding, and decubitus care; made recommendations for discharge plans.Provided intensive nursing/private-duty nursing to an adolescent A/D (attention/autism) patient. Performed seizure procedures and procedures; administered PRN heparin and insulin physical therapy.Currently providing overnight private-duty nursing for an 18-month-old with multiple birth complications. Monitor respiratory status; administer gastrostomy tube feeding; serve as a liaison between the parents and the medical community.
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The cover letter must be error free. 4. Cover Letter Must be Concise and To the Point Develop a convincing cover letter so that it interests the hiring manager. 12025415211.pdf 5.

Optimise Your cover Letter with Applicant Tracking System (ATS) Software This software is designed to scrutinize your cover letter in terms of correct phrases and keywords. It has been witnessed that majority of vacancies are filled through ATS. A fresher or newly graduated LPN needs to showcase exemplary skills and traits in their cover letter. We have provided some LPN cover letter templates below that will help you with job hunting and successful application. 91316765808.pdf Sample 1: LPN Cover Letter For New Grad With No Experience This sample cover letter is for the individual with no experience. The individual has just graduated from Parkland Community College and looking for an LPN job. He has got Associate's Degree in Nursing. pagitgesopisakozanjafus.pdf He has knowledge of nursing fundamentals along with clinical experience from the coursework.

Your Address Phone number: Email: September 08, 2017 Mr. ABC Manager Human Resources Employer Address Dear Mr. ABC, I am writing to apply for the position of Licensed Practical Nurse at New Hospital. I have graduated from Parkland College with an associate's degree in nursing. I have learned nursing fundamentals and received intensive clinical experience in my coursework. I am a self-motivated individual with keen interest in nursing. I am willing to put my energy in the compassionate field of nursing.

I have cleared the state boards and certified to pursue a career as a Licensed Practical Nurse.

I have excellent communication skills in both oral and written formats.

I possess good clinical as well as non-clinical skills that will help the patients to recover at a faster pace. I hold knowledge of medication dispensing and patient care. I would love to bring the skills and passion to work for New Hospital. I hope you find my skills matching to your requirements.

Please don't hesitate to contact me over call or email to schedule interview at a convenient time for both of us. Thank you for reviewing my application. I look forward to meeting you soon.

Sincerely, (Signature) Your Name Sample 2: LPN Cover Letter For Experienced Candidate This sample cover Letter is for the individual with experience in nursing. The individual applying for the LPN job has come across a vacant LPN job position at ABC Healthcare Management. He has got an Associate's Degree in nursing and a Basic Life Support (BLS) Certification along with one year of relevant experience. Your Name, Current Designation Your Address Phone Number Email: September 8, 2017 Danish Thomas Managing Director ABC Healthcare Management Employer Address Re: Licensed Practical Nurse (Job # xxxx) Dear Mr. Danish Thomas, I am pleased to apply for the position of Licensed Practical Nurse at ABC Healthcare Management.

With my active LPN licensure, one year of experience and a Basic Life Support (BLS) certification, I am confident about my ability to add advantage to the organization. Understanding your requirements and the candidature you are seeking for the LPN position, here are the facet of my experience that will prove to be relevant to your needs: Well-

versed in managing labs and work areas along with stocking, cleaning, maintaining clinical equipment, and ordering supplies Experience in preparing patients for diagnosis and keeping records of the relevant health information Proficient in performing prep test, laboratory procedures following infection control guidelines and standard precautions Good at assisting Registered Nurses and physicians in surgeries such as EMG, cautery, allergies scratch testing, colposcopy, and pelvic exams Along with the clinical skills, I have good communication skills and interpersonal skills. 56165626904.pdf I like to work in teams and work effectively with all age groups. capitulo_3_en_clase_y_despues_answers

I have the ability to be friendly and compassionate with families, patients, and government regulators.

My enclosed resume will provide you more information about my education and experience. c language programs examples pdf free download I would love to discuss more in a Face-to-face interview. You may contact me through phone or email. As a passionate Licensed Practical Nurse, I believe that my skills and knowledge would add great value to the organisation. Sincerely, (Signature) Your Name Enc. Resume and Recommendation Letter Sample 3: LPN Cover Letter Against Unadvertised Opening This cover letter is used by an experienced LPN who has worked in a skilled nursing facility. He is seeking employment at a hospital. He has got Associate's degree and state licensure along with multiple certifications. Dear HR Director: I am a Licensed Practical Nurse practicing in the State of Alabama.

soundwire_serverapk_download.pdf I have been working for 4 years with elderly patients at ABC nursing facility.

I have an Associate's degree in Nursing from XYZ Vocational college and carry certification in Cardiopulmonary Resuscitation (CPR) and Basic Life Support (BLS). I have a great passion for working with patients of all age group. I would be a great asset to your nursing facility. I have gained extensive clinical skills while working at the ABC nursing facility. My experience includes updating patient's electronic health record, taking vital signs, documenting medications. pioneer mixtrax car stereo manual

I performed my daily tasks such as cleaning and maintaining clinical apparatus, preparing exam rooms and lab areas efficiently. anatomia orientada para clinica moore pdf

I have been assisting several doctors with regular procedures and surgeries like EMGs, pelvic exams, allergy shots, colonoscopies, and endoscopies. how to calculate the cable size for 500 kva transformer I am skilled to perform lab procedures such as collection of specimens, strep tests, and wound cultures. I have enrolled myself in continuing education courses to keep myself updated and enhance my nursing skills.

I would be pleased if you review my application and resume and consider my qualification for the position of LPN. I will be happy join a telephonic interview prior to the face to face personal Interview. I can be reached at the cell number xxx-xxx-xxxx or through email. I am looking forward to hearing from you soon. Sincerely, (signature) Name