Lakewood Forest Civic Association

Board Meeting Agenda

June 3, 2025

Meeting called to order at 6:02 pm

Welcome Guests – no guests were in attendance

In attendance are Lori Estepp, Terri Cole, Melody Rojas, Hector Rojas and

Scott Johnson (Scott arrived at 6:23)

Approve Minutes from last meeting: Secretary, Terri Cole

Hector made a motion to approve minutes as corrected, Lori seconded

the motion. The motion passed unanimously.

Treasurer’s Report: Scott Johnson – covered as presented

Mail Call - PO box 1025 at Parcel Plus – Statement from Amegy Bank regarding

CD Renewal Notice

Administrative Reports:

1. Membership dues received from Fund – current year dues received $20,000;

$10,000 was received from 2024

2. PO box - annual rent due 04/05/2026

3. Texas SOS report - due 05/16/2025 - completed

4. LRC annual dues - due in May (We are not members but we are shareholders)

5. Insurance D&O Liability (Weimer Insurance) - due 11/25

6. Insurance - Treasurer Indemnity (Higginbotham) - due 11/25

7. Storage Unit - Paid through 12/31/25

8. Contract with Fund for billing, etc. – undetermined at this time

Correspondence

1. LFCA web page: lakewoodforestcivicassociation.org

New LFCA email address – [lakewoodforestca@gmail.com](mailto:lakewoodforestca@gmail.com)

Login and password information shared with board

2. Email Blast to residents: Contact Shiesha Sparrow, fund manager at

gm@lakewoodforestfund.com

3. Shiesha also now knows how to work the E-sign and can post things there

4. We would like to have the Fund add our events to the Calendar tab on their

new website

5. LFCA Facebook Page – no discussion

6. Nextdoor – LFCA now has a page

7. LRC Newsletter – Contact Shannon, LRC manager, at 281-376-1893 or

lakewoodresidentsclub@gmail.com

8. Fund has updated their website – we submitted a blurb for our links

9. We will offer to add a link to the fund’s website on our website. We will

solicit from the fund the description they want included.

Committee/Project Reports:

1. Curb Numbers Resumes with Phase 1 in spring of 27 or 28

2. Lakewood Forest Garage Sale –

$382.77 spent out of our budget $500.00

Melody created maps for placement of signs

Asset list has a list of supplies needed to put signs out

We will research how to strengthen the signs

Melody also showed the board ratcheting hangers she found for

us to consider

Fall date – We received an email to do Spring in April because of heat in May and to avoid Nov 1st this year because of Lakewood Methodist is having theirs that day

Scheduled fall date for October 17, 18, 19

3. School Donations – will be made in the fall

4. National Night Out –

We might consider adding a bingo game to the event

We are considering September for the event

5. Breakfast with Santa

Saturday, December 6 will be this year’s data

6. Christmas Party – meeting at a restaurant in lieu of our meeting was popular

Tuesday, December 9

7. Egg Hunt

Spring Break for Tomball and CyFair is from 3/7-3/15 and Easter is April 5th.

Saturday, March 28th will be the date of our event

8. Patriotic Event – Friday, July 4th

Melody reported on the voting for our event – 23 responses

Scott communicated with LRC and they will assist but there is no

commitment of volunteers

Melody will re-send all information about the event to remind residents

to vote

Lori will also ask Susan for the names, emails and phone numbers of all

people who are willing to help out

9. Clothing Swap

Sat. Aug 2 is our date for the event

10. Military Book Drive – no discussion

Old Business:

Bingo night (Easy To Plan and Fun for All Ages) or movie night

We will research venues for community events

Sponsor a day to have pool open to whole neighborhood and maybe have a food truck, Christmas decoration contest were ideas for activities

Update on Fund Landscaping

Committee and possible donation on our part toward Christmas Decorations

Fund has reinstituted a committee for landscaping for the neighborhood

The fund will be presenting a bid to our board to consider for holiday

decorations

New Business:

Recruiting volunteers

Opening Remarks/Membership Drive at our events

Flyer​

Content Calendar

Add Correspondence data to list?

$125 donation to Swim Team

Terri made a motion that a speaker system be purchased. The funds will come

from the July 4th budget and additional funds can be voted on if needed.

Scott seconded the motion. The motion passed unanimously.

Speaker System will be purchased out of July 4th budget

Board Training – Terri will contact Shiesha regarding our possible attendance

Reimbursements – Terri - $268.42 for patriotic decorations

Adjourn Meeting – Meeting adjourned at 7:25