

# INSTRUCTIONS

## MEMBERSHIP & CONTRIBUTIONS FORM

The Rev Robert and Sarah Winter Jordan Foundation strives to do the most efficient job possible to maintain an accurate data base for our members and correctly allocate contributions made to the Foundation's projects and programs. Completing information as requested on the Membership & Contributions Form will help us to do so.

### Glossary of Terms:

Primary Member:	The person of record will be listed in our database as being the authorized voting member. [One Vote per each membership unit, whether Individual or Family.]
Membership	Please check applicable box as to whether a contribution is for a New Membership, a Renewal of your Annual Membership, a Gift Membership for someone outside the family unit, or Reinstating a Lapsed Membership. [List all Membership contributions in the Description Box as "Individual" or "Family" whichever is applicable.]
Family Membership	A Family Membership can include both spouses and any children under 18 years of age still living in the same household (the one exception is college age children who are still attending college and may live at school). Please list all family members when subscribing to a Family Membership.
Gift Membership	You must fill out a separate form for each Gift Membership. Scanned or copied forms are acceptable.
Lifetime Membership	A one-time contribution of \$1,000 allows a person or couple to have Lifetime Membership and not owe any more dues during their lifetime.
Restricted Contributions	Restricted Contributions cannot be taken as credit for Membership. Such contributions may be restricted for Scholarships or "Other" approved projects and programs of the Foundation. If "Other" is checked, the project or program MUST be noted on the check.
Unrestricted Contributions	The Foundation welcomes unrestricted contributions of any amount. All unrestricted contributions will be deposited to the "General" or "Capitol Projects Reserve" as the Foundation Treasurer and Board deem is of most benefit.
Check Payee	All checks must be made payable as instructed on the front page.
Information	Any additional questions may be directed to Membership Chair Gloria M. Allen, 15 Flagg Street, Augusta, ME 04330



# REV ROBERT & SARAH WINTER JORDAN FOUNDATION MEMBERSHIP & CONTRIBUTION FORM

Full Name of Primary Contact			
Full Names of Additional Members (If a Family Membership)			
Street			
City		State	Zip
Telephone		E-mail	
Is this a New Membership <input type="checkbox"/> Membership Renewal <input type="checkbox"/> Gift Membership <input type="checkbox"/> Lifetime Membership <input type="checkbox"/> Lapsed Reinstatement <input type="checkbox"/>			

QTY	Description	Annual Contribution	Total
	Regular Membership Individual or Family	\$40.00	
	Lifetime Membership One Time Contribution	\$1,000.00	
	Restricted Contribution Scholarship <input type="checkbox"/> Other <input type="checkbox"/>	\$_____	
	Unrestricted Contribution	\$_____	
		TOTAL ENCLOSED: \$_____	

## Payment:

Check or Money Order Payable to: **“RR&SW Jordan Foundation”** and Mail to:  
Gloria M. Allen, 15 Flagg Street, Augusta, ME 04330

*Credit card payments not available at this time.*

**PLEASE** – limit one membership per form. A Family Membership may include 2 adults and their unmarried children living in the same household. Please list all family members when subscribing for a family membership. **Additional Restricted and Unrestricted Contributions welcome.**

*Note: Your information is private and will only be shared with the Board for express purposes of official communication within the Foundation. Your information will not be shared outside of the Foundation.*