



Tequesta Country Club Community Association, Inc.

Board of Directors – Meeting Agenda – Nov 12, 2024 Tequesta
Recreation Center

We encourage participation of all TCCCA members. Please be mindful that we must get through the agenda in an hour due to availability of the room. Therefore, we urge each attendee to limit their remarks to no more than 3 to 5 minutes per subject.

Call To Order

Minutes From Prior Meeting

Board Elections - everyone is staying in office apart from Michelle. Justin Bosnoian is the new VP. Need someone for communications

Treasurer's Report - Larry Dugan

1. 36.6K in the bank, need to pay about 10K for landscaping in progress so leaves us with about 26k
2. Monthly expenses about 3500
3. 51% of neighborhood has paid dues
4. Plan to keep sample fees for HOA/Boat ramp for next year, no need to increase now

Grounds and Maintenance - Steve Vaughn

1. Holiday lights - quote from Lighthouse ~6.3K, 2K of that is for the lights and we can keep them for following years
 - a. Would be better if we did not have to keep the lights so we do not have to worry about storing them and maintenance of them
 - b. This is a lot of money for labor (3.6K) → lets see if we can get other quotes, ideally we wouldn't pay over 5k
 - c. Lights have been a big request by community but do not want to be frivolous with budget, we will try to bring it down by offering 4.5K and see how that goes
 - d. Laurie is reaching out to the Willhouby family to see if they can give us a quote
2. South Gate landscaping - this has been installed, looks great. The lighting guy is coming this week to work on getting that done
 - a. Thursday they will come to trim/fertilize the red date palms, also to put in the holiday flowers

Communications - Michelle Shearouse

1. Directory update - Due to family health issues, Art Murphy has had a delay in production. Last Tuesday she said she will have it wrapped up in 2 weeks. Volunteers for the delivery of the Directory have been forwarded to Art
 - a. Thank yous to:
 - i. Sarah Goldstein for collecting all the entry data
 - ii. Kate Gouery for updating that info
 - iii. Art for designing the front cover, securing a major sponsor, and working with the printer to produce the directory
2. Bylaws
 - a. To date, 4 workshops have taken place to review the 30yr old Bylaws and to update them
 - b. Jessie has draft copy
 - c. Per the existing Bylaws, the Bylaws may be amended at any meeting
3. Invoicing for 2025
 - a. Ordered the invoice envelopes for 2025 - Turquoise to match the new logo
 - i. Lets to 2025 Boat ramp stickers in Turquoise too
 - b. Invoicing for 2025 goes to printer on Dec 3
 - c. Review items for accomplishments (for back of invoice)
 - i. Need to look at what we did
 - d. Item(s) for additional donations? → water at the north gate will be our goal over the next two years. Need 15K for this to get it from well to city water. We will run this as an invoice item over the next 2 years
 - e. Invoices will be mailed out Jan 2nd
4. Signs for membership need to be ordered and set up for 1st week of Jan
 - a. Ideas on where to put them and how many? Village does not allow them at our entrances (depends on how feisty the collector is and if they get confiscated)
 - i. We will plan for 10 signs → put them in the parks and in board member's yards
 - ii. Would be great if can get the house on the left when in the TCCCA bc that is a prime spot
 - iii. Banner over the entrance?
5. Email mini news to go out later this week
 - a. Golf cart parade
 - b. Rolling off the board - Michelle
 - c. Volunteer positions available for
 - i. Newsletter and social media
 - ii. Invoicing
6. Need to change contact name on Website (remove Michelle) - this is mostly important for the letters from realtors
7. Michelle will load her TCCCA files onto a thumb drive and give to Jessie to keep the files; we need to also get the drop box going to put files in there too
8. Of her jobs, Michelle has recruited Kate Gouery for database entry and upkeep, Lisa Atz for database management, and Justin Bosnoian for the website
 - a. Gwen at Larry's office sends database to Lisa and Kate

- b. Need to work on streamlining this → Justin and Larry seem to have some ideas
- 9. Recruit volunteers for
 - a. Newsletter
 - b. Social medial and emails
 - c. Invoicing
- 10. Steve Peterson has distributed decals for us over the years, he is the contact for that 205-307-9020

Social - Laurie Brandon

- 1. Christmas golf cart parade: Thursday, December 19th - line up begins 5:30, parade departs sharply at 6pm from Saddle Back Rd in Turtle Creek
 - a. They must go down CC drive first per TPD
 - b. Will adjust route so its shorter and goes down River before Golfview as there are often more parties on River; hopefully this will avoid people dropping out of parade and shorten it
 - c. Tentative plan - CC drive → El Portal → River Dr → Golfview
 - d. This only costs us \$40 for permit to do the parade

Resident Input

Any Other Matters

- 1. Exit plan for Michelle's duties
 - a. Need to get someone for communications (newsletter, social media and emails) and invoicing. Maybe break communications into two subsections to make it seem more easy/appealing (do one that is newsletter, one the is social media/emails)
- 2. Bylaws edit
 - a. Do we add in something about Proxies or leave it out? → Justin will edit the Proxies below and add to the Bylaws to finish it up
 - i. Under meetings of the members→ Should be only for board members (not all members)
 - 1. Proxies. Every Board Member entitled to vote at a meeting of Members may authorize another person or persons to act for such Member by proxy. Every proxy must be *in* writing and must be signed by the Board Member. No proxy shall be valid after the expiration of eleven months from the date thereof unless otherwise provided in the proxy. Every proxy shall be revocable at the pleasure of the member executing it, except as otherwise provided by law. All proxies shall be filed with the Secretary at the commencement of the meeting.

Adjournment

Board Meeting Dates: 2025- Jan 14th, March 11th, May 13th, Sept 9th, Nov 11th (THIS IS VETERANS DAY, do we switch days this month to avoid it being on a holiday?)