

Bdote Learning Center

3216 E. 29th St. Minneapolis, MN 55406

August 24, 2020 4:30-6:00PM

NOTE: The August board of directors meeting is held via online using ZOOM platform due to COVID-19 pandemic. All votes are taken by individual roll call.

1. Opening Items

Jenn Hall, Vice Chair

A. Record Board Attendance and Guests

Board Members Present: *Jenn Hall, Louis Matson, Joe Rice, Mary Fong Hermes, Graham Hartley, Michele Fluhr Fraser, Pam Goeke, Kat Anthony-Wigle (a few min late)*

Board Members Absent: *Autumn Dille*

Guests: *Cindy Ward-Thompson Director of Administration; Nichole Schmidt, Clifton Larson Alan; Liz Cates, Bdote staff- Project Director*

B. Call the Meeting to Order

Jenn Hall

JH: The August meeting is called to order at 4:32 pm.

C. Approve Agenda

Correct the item in financial part that only checks and deposits will be approved this month, not the July financials as they will be reviewed in September's year to date report.

JH: Is there a motion? LM; Second GH

JH: roll call vote: LM, MH, GH, MFF, JR, PG yea all around (no KAW on this vote; entered a little late)

JH: Agenda is Approved

D. Approve minutes from July board meeting

Need to add further explanation from NS in her July reporting- and a few typos;

JH: is there a motion? LM with the additions and corrections noted; Second: PG

JH roll call vote: KAW, LM, GH, JR, PG, MFF, MH yea all around

JH: July minutes are approved

2. Finance

A. July Financials

Nichole Schmidt, CLA

NS: This first segment will be an audit preview/finance recap: Audit completed June 30, 2020. Took more time to pull and scan docs etc. No outstanding items, item is technically closed, the principal accountant will review and then we present at the regular board meeting for September.

Enrollment planned 108; finished at 108.15; Revenues: Budgeted \$3,719,346 ; Final \$3,935,216 ; Over budget by \$215,870; Expenses: Budgeted \$3,576,155; Final \$3,710,819; Over budget by \$134,664

Fund Balance: \$163,677 (4.68%); Second segment with higher level details: Grants were budgeted low, we got more than planned; food service reimbursement was higher; expenses came in over budget too, but revenues were higher. Fund balance 163,000 (4.68%)- a great year for Bdote. Looking forward, continue to budget conservatively, MARSS report for 10/01 enrollment should try to get closer to 115; add'l covid money is being approved by State, but they cant figure out how to get the \$ to us. Estimate of our add'l covid money will be 39,000.

Reminder: We are only approving checks/deposits today; the July financials will be rolled into the Year to Date financial review given at the September Board meeting.

B. Review and approve checks /deposits for July

Graham Hartley

JH is there a motion? MFF, second LM

JH roll call vote: LM, MH, PG, KAW, GH, MFF, JR yea all around

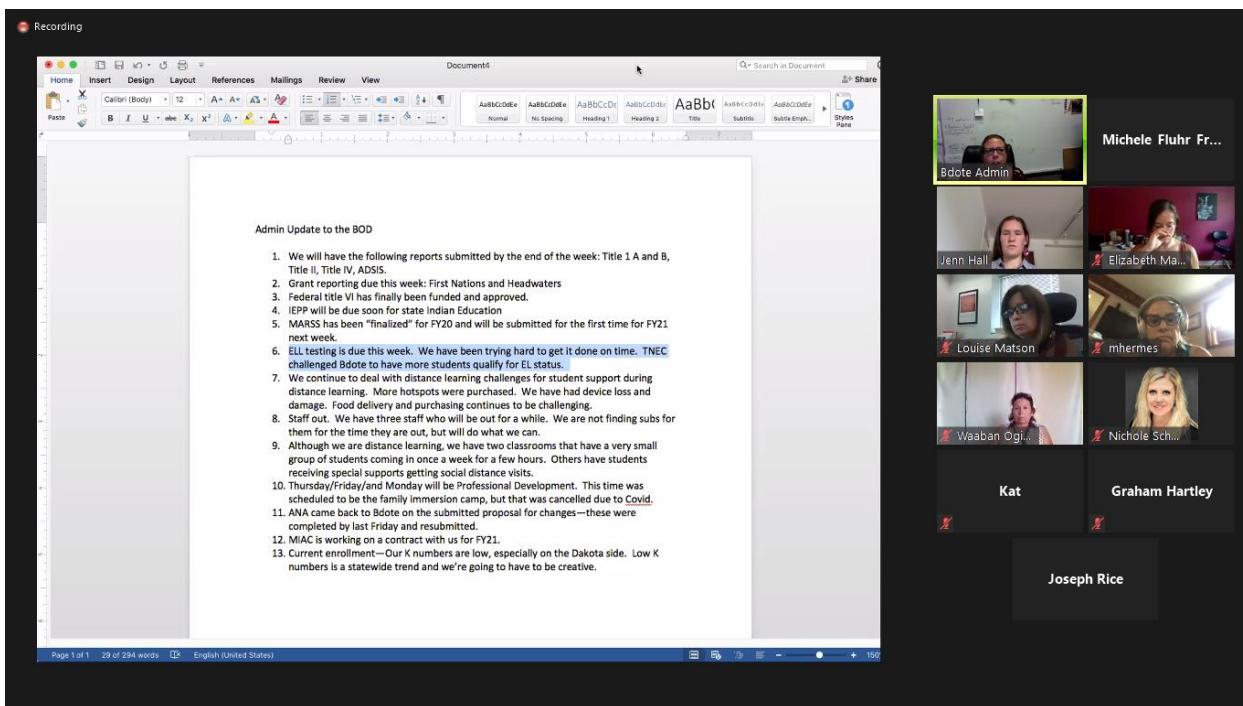
JH July checks and deposits are Approved

3. Organizational Information

A. Director's Report

Cindy Ward-Thompson

Screenshot of Cindy's shared screen Admin Update report:



4. Committee Reports

A. Governance Committee:

B. **District Advisory Committee**: CWT- we did not have end of year mtg due to covid; we will need to catch up and figure out state reporting for the World's Best Workforce; we got permission to write our reading and math goals in the languages.

C. **Relicensure Committee:** Status during COVID- we have met and approved Cindy's teaching licenses; state gave a 6 month extension on those expired June 30; we have two "variances" now known as Out of Field Placement (OFP) with Josh in elementary with Carol; and Grayson getting the DAPE

D. Others Committee Reports/Updates:

Facilities Committee: LM, we're in a holding pattern; we will have a meeting again and we need to have the restructuring plan solidified so we can figure out how to the fundraising; we will need guidance on next steps; MFH- agrees that the strategic plan needs to be solid so the facility plan can be in sync; there is a lot of work to do.

5. New Business

A. Resolution of Board Commitment to Language Immersion and the pursuit of Policy regarding Staff Language Acquisition and Usage:

JH gave summary of the restructuring proposal- notes from the three working group meetings are available. Short, medium, and long terms views. Staff is looking for assurances that the Board is in support of the immersion model- that we are committed to writing a policy about staff language acquisition and use; that English use should be limited etc.

GH adds something that excites him re the restructuring --- return to grass roots- the commitment of the staff to drive the process – we need to look at this from a steady planning position- don't want to make a building that does not fit the school that we are envisioning.

MH wants to better understand the problem to see if restructuring is really a needed part of solution. What does the problem of too much English look like?

LM want to make sure the staff knows that we are behind the recommitment to language immersion. MH lets realize and see how much work there is and what the cost and accountability factors are.

Review of the Resolution document and discussion---

JH: is there a motion to approve the resolution? Motion LM Second AW

JH: Roll call LM, PG, GH, KAW, MH, MFF, JR. yea all around

JH: Motion to approve the Resolution is approved.

B. Approve Board of Directors Election Timeline

JH thanks LC for her attendance-

JH pulls up the timeline. Michele, Graham, and Joe are expiring.

MH can we accept the nominations via email, other? Yes.

We need to seat three members. A community person,

We are going to need a teacher- and we will still have Autumn on as a parent.

JH – ballots need to be paper- they are mailed out with SASE for returning- or they can be dropped off in the office.

LM/GH we need guidance from IQS on how to conduct the vote counting. CWT wants to remind everyone we need to review board training timelines. Next meeting?

JH Is there a motion to approve election timeline: PG motion, MH second

JH roll call: LM PG GH KAW MH MFF JR. yea all around.

JH Board of Directors election timeline is approved.

6. Public Comment

None

7. Adjourn meeting

JH: Is there a motion to adjourn?

PG: motion to adjourn.

JH: meeting adjourned at 6:04 pm.