

BDOLE LEARNING CENTER

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| Effective Date: 1/24/2017 | 202 BOARD SELF EVALUATION |
| Date: 11/28/2016 Revisions: 1/18/2017 | Approved by: Bdote Board of Directors 1.23.2017 |

I. Purpose of Policy:

The purpose of the **Bdote Learning Center (BLC)** Board Self Evaluation Policy is to ensure a high functioning, reflective board that is focused on student outcomes while fulfilling its state-mandated fiduciary responsibilities.

II. Practices:

In August of each year, the **BLC Board** will review its practices.

A. Information for Decision Making - The board is receiving timely, accurate information on a regular basis to oversee vital school functions

1. Monthly

- Financial information that tracks revenues, expenditures and cash flow
- Director's report that includes school operations and enrollment
- Personnel information that reflects current hiring, termination and staffing data

2. Quarterly

- Report from the director(s) that includes academic performance and analysis

3. Annual

- In September of each year, the board reviews and comments on a draft of the annual report reflecting back on the previous year's operations and establishing academic goals for the current school year.
- Review of IQS school performance expectations

B. Review of the Director(s) - The board policy reflects a comprehensive, effective process for evaluating the director(s) with the people and processes in place to carry it out.

1. An ad hoc committee of the board will review the previous year's process and outcomes and recommend any necessary changes.

C. Annual Meeting and Election of New Board Members - The board policy reflects a comprehensive, effective process for carrying out elections as called for in its by-laws and conducting an annual meeting that shares year-end results with the public.

1. An ad hoc committee of the board, charged with overseeing annual meeting and elections will review the previous year's processes and results and recommend any necessary changes.

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- D. New board member orientation and training - The board orientation and training processes meet state standards and prepare new board members to participate fully in the activities of the board.
 - 1. Prior to the January board meeting, the board chair will ask new board members to confirm that they have completed the required MDE training and to reflect with him/her on whether BLC's new board member orientation has prepared them to serve. At the January board meeting, the new board members will report to the board on their experience and make recommendations about how to improve the process for the next group of new board members.

- E. Conduct of board meetings - All board members feel as if they are able to express their views and review necessary information to make decisions in a safe, respectful board environment that operates efficiently and effectively.
 - 1. At the August board meeting, the board will review its Board job descriptions.
 - 2. At the January meeting, the board chair will ask board members to comment on the conduct of board meetings, including but not limited to discussion and voting procedures, agenda setting, and time spent on board business-both at board meetings and outside of board meetings.

- F. Policies - The board will review its policies on a schedule that calls for a review of 1-5 policies per month in order to keep up with changes dictated by state mandate and/or best practices.
 - 1. The director(s) and the Governance Committee will review the previous year's calendar of policy reviews and propose a schedule for the next year.

- G. By-Laws
 - 1. The board chair will establish an ad-hoc committee at least every three years to review the by-laws to ensure that they are consistent with state mandated policies and best practice.