

**Board of Directors Meeting**  
**Bdote Learning Center**  
**3216 E. 29<sup>th</sup> St. Minneapolis, MN 55406**  
**May 23, 2016**  
**4:30-6:00**  
**Meeting Notes**

Board members in attendance: Louise Matson, Elaine Salinas, Graham Harley, Heather Reynolds, Tony Scallon, Joe Rice

Board members absent: Laura Waterman Wittstock, John Hunter, Kate Beane,

Guests: Nicole Schmidt, Angela Christian, Cindy Ward-Thompson, Beth Brown, Justin Trask from IQS.

Louise called the meeting to order at 4:50 pm.

Tony made a motion to approve the agenda with two additions. Under new business, a report to the board on staff strategic planning and a discussion on the timeline for permanent board elections were added. Graham seconded the motion. Approved.

Graham made a correction to the April 25 minutes. He noted that he phoned in to listen to meeting. He was not counted toward quorum. Elaine made a motion to table the February 22, 2016 Board meeting notes as the notes indicated they would be approved at this meeting. Heather seconded the motion. Approved. Elaine made a motion to approve the minutes from the April meeting with the correction. Tony seconded the motion. Approved.

Graham and Nicole reviewed the April 2016 Financials. Graham made a motion to accept the April Financials. Tony seconded the motion. Approved.

The 2017 budget was reviewed with discussion. The board wanted to see money added to the budget for a Director of Teaching and Learning. Graham made a motion to approve the budget with an amendment to add \$50,000 to in fundraising. Joe seconded the motion. The budget for FY17 was approved with 1,679,480 in revenues, 1,653,220 in expenses, and a profit of 26,260.

A Team Leadership Report was presented by Cindy Ward-Thompson & Angela Christian.

Tony made a motion to approve the resolution in support of the Hennepin County Recycling Grant. Graham seconded the motion. Approved.

Cindy and Angela presented proposed calendar changes. Intersession days have been changed around to align more with MPS calendar. Working families requested this as it makes arranging daycare easier. The summer intersession has been removed as many families do not enroll their children in this session. The number of instructional days and intersession days has not

changed. Heather made a motion to approve calendar changes. Tony seconded the motion. Approved.

Contracts: The staff is in the process of approving contracts for next year. All contracts fall under the threshold of that requires board approval except for the contract with Monarch bussing. There was some question on whether or not our purchasing policy requires that it go out for bid even if it just a renewal and under three years old. Tony made a motion to waive the policy and approve the bus contract. Joe seconded the motion. Approved. The Governance will revise the policy and bring it back to the full board to clarify the process.

Conflict of Interest policies were distributed to the board members to sign. Louise will send out to those who were not present.

Evaluation of Directors due end of June to Louise Matson

Report on staff strategic planning will be given at the next meeting.

A timeline for the election of the permanent board will be reviewed at the June meeting.

Meeting adjourned at 6:15 pm.